

Fire Sprinkler Plans Processing Checklist

The following is a list of what is required, but not limited to, for all plan submittals. Any information that is not provided will result in the plans being returned to the party submitting them.

(Applicant Use)

(Office Use)

- | | |
|---|--------------------------|
| <input type="checkbox"/> Completed Fire Sprinkler Application with all Fields Filled In.
(required for initial submittal and resubmittals) | <input type="checkbox"/> |
| <input type="checkbox"/> A Copy of the Building Permit | <input type="checkbox"/> |
| <input type="checkbox"/> PDF containing all drawings, calculations, and submittal brochure | <input type="checkbox"/> |
| <input type="checkbox"/> PDF including a site plan with flow information | <input type="checkbox"/> |
| <input type="checkbox"/> PDF of Calculations | <input type="checkbox"/> |
| <input type="checkbox"/> PDF of the Submittal Brochure | <input type="checkbox"/> |

All plan reviews, Re-submittals, and addendums require full payment at the time of Submission.