



Instructions Form for Street Cut Permits and Work in Right-of-Way Permit

Permit issued by the City of Tahlequah, Tahlequah, Oklahoma is required by any Persons, Firms or Corporations before digging any trench or ditch upon property owned by the City of Tahlequah.

- ❖ Contractor/Applicant must submit site plan showing location of proposed work to The City of Tahlequah to be considered for permit.
- ❖ Contractor/Applicant is responsible for locating all utilities prior to commencing work. Excavation/Trenching will NOT start until locate has been completed.
- ❖ Contractor/Applicant is responsible for replacing street similar to previous condition or better quality.
- ❖ Contractor/Applicant will maintain backfill of street cut until street department performs a permanent repair.
- ❖ Contractor/Applicant understands the process of the application begins only once received COMPLETE at The City of Tahlequah. Contractor/Applicant also understands that the application will have to be approved by Tahlequah Public Works Authority as well as The City of Tahlequah.

Definitions of Types of Cuts:

Full Cut – 2' Wide: Perpendicular cut or excavation of more than 50% width of roadway with standard 2' cutting width.

Half Cut – 2' Wide: Perpendicular cut or excavation of less than 50% width of roadway with standard 2' cutting width.

Work in Right-of-Way: Any cut or excavation work performed in right-of-way.

Bore: Horizontal hole produced underground to install services.

Parallel Cut: Any cut or excavation in right of way that runs parallel to be charged a square footage rate.

Other: Any other type of cut greater than or less than standard 2' cutting width to be charged at a square footage_rate.



Street Cut and Work in Right-of-Way Permit

CITY OF TAHLEQUAH
Street Department
1104 Woodard Ave.
Tahlequah, Oklahoma 74464
Phone:(918) 456-4661

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City Contractor License Number _____ Date _____
Applicant Name: _____
Utility Name: _____
Mailing Address: _____
Phone: _____ Email: _____

Name of Individuals, Firms or Contractors _____

Address: _____ Phone _____

The Applicant hereby requests from the City of Tahlequah and the Tahlequah Street Department, Permission to open cut a city-maintained roadway for the purpose of installing: (Check all that apply)

WATER	SEWER	ELECTRIC	NATURAL GAS	CABLE TV	TELEPHONE/CABLE	OTHER

Across the described City Street right-of-way, for the purpose of transporting, selling, and using that portion of said City right-of-way being show on the attached drawings and further described as follows:

Full Cut - 2' Wide Half Cut – 2' Wide Work in Right-of-Way Bore Parallel Cut Other

Size of Street Cut (Length & width): _____

Type of surface to be cut: _____ Estimated date of Street Cut: _____

Contractor/Applicant has read the attached instructions and understands the duties listed. The applicant also accepts the responsibilities and liabilities of the above work mentioned.

Applicant's Signature: _____ Date _____

Total Amount Due: _____

Authorized Signature: _____ Date _____