

AGENDA

TAHLEQUAH CITY COUNCIL - SPECIAL MEETING

A Special meeting was called by the Mayor and Council to be held at the following location and purposes.

Date/Time of

City Council Meeting:

Wednesday, January 19, 2022 at 5:30 p.m.

Place of Meeting:

The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464 (voting members of the public body will be present in person) and by Videoconference and/or Teleconference.

All voting members of the public body attended the meeting in person, any member of the public, nonvoting elected officials, and/or City staff was able to attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance are provided below.

Join “Zoom” Meeting

Meeting ID: 879 5898 7572

Password: 4560651

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1. **Meeting called to order**
 2. **Roll call.**
 3. **Public Notice:** A Public notice of meeting was provided at 11:40 a.m. January 10, 2022.

4. **PUBLIC INSTRUCTIONS:**

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 879 5898 7572 Password: 4560651.** Materials presented electronically to Councilors that attend remotely will be made available to those Councilors via the Zoom meeting platform and/or or another digital platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to cityclerk@tahlequah.gov.

Videoconference and/or Teleconference Notice: This meeting will include communication by City Staff to the City Council, and those communications may be by auditory

communication or by visual and auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

5. PUBLIC COMMENT

Comments will be accepted from the general public concerning topics that are not included in the meeting’s agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

If you wish to comment type the word “Comment” along with your name in the chat bar and wait to be called on.

6. Discussion and possible action to approve, approve with modifications, or deny acknowledging receipt of the Tahlequah Regional Development Authority annual Audit for fiscal year-end June 30, 2021. Councilor Bree Long
7. **PUBLIC HEARING: Closeout of 17983-CDBG-20 Small Cities grant** from the Oklahoma Department of Commerce. City Administrator Alan Chapman / Grant Writer Shelldon Miggetto
8. Discussion and possible action to accept, accept with modifications, or deny **completed project MMR-1 Mimosa, Mahaney, Rayne street** improvement project partially funded by CDBG-20 Small Cities funds; officially closing out the project. City Administrator Alan Chapman / Grant Writer Shelldon Miggetto
9. **PUBLIC HEARING: CDBG-22 Small Cities grant** funds for Cedar Street Improvement project. City Administrator Alan Chapman / Grant Writer Shelldon Miggetto
10. Discussion and possible action to adopt, adopt with modifications, or deny **Resolution No. 01-19-2022** - Making application with the Oklahoma Department of Commerce CDBG-22 Small Cities grant; committing matching funds; authorizing the mayor and

city clerk to execute all required documents in relation therewith. City Administrator Alan Chapman / Grant Writer Shelldon Miggetto (Pg 1)

11. Discussion and possible action to adopt, adopt with modifications, or deny **Citizen Participation Plan for 2022 - CDBG Small Cities grant**. City Administrator Alan Chapman / Grant Writer Shelldon Miggetto (Pgs 2-5)
12. Discussion and possible action to approve, approve with modifications, or deny Lease Rate Quote Open-End (Equity) Quote No. 6142302 with **Enterprise Fleet Management**. Solid Waste Superintendent Chris Armstrong (Pgs 6-11)
13. Discussion and possible action to approve, approve with modifications, or deny **hiring a Cashier** in the Managerial Department. Director of Human Resources M'Lynn Pape
14. Discussion and possible action to award the contract for the City of Tahlequah, **Safe Routes to School** project to Bison Civil, LLC in the amount of \$300,061.71 and authorize the use of the Streets and Sidewalks Funds to supplement the Safe Routes to School Grant Funds. Director of Planning and Development Taylor Tannehill (Pgs 12-20)
15. Discussion and possible action to approve, approve with modifications, or deny **Ordinance No. 1330-2021**, an ordinance amending "Exhibit A" of **Ordinance No. 1303-2020** to include **Excessive Nuisance Alarms**. Fire Chief Casey Baker (Pgs 21-32)
16. Discussion and possible action to approve, approve with modifications, or deny a **hiring incentive bonus plan for the Tahlequah Police Department for the remainder of the fiscal year ending June 30, 2022**. Police Chief Nate King
17. Discussion and presentation of the **City of Tahlequah Redistricting Recommending Committee's report and/or findings** and discussion related to **Ordinance No. 1331-2022, an ordinance changing the ward boundaries of the City of Tahlequah as required by the State of Oklahoma after each federal census**. Mayor Sue Catron
18. Discussion and possible action to approve, approve with modifications, or deny the City of Tahlequah's use of **electronic signatures** and the City Clerk's use of the Official Electronic Seal of the City of Tahlequah on required documents. City Clerk DeAnna Hammons / City Attorney Grant Lloyd /City Administrator Alan Chapman (Pgs 33-36)
19. **Adjourn.**