

AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of
City Council Meeting: Monday, January 3, 2022 at 5:30 p.m.
Place of Meeting: The meeting will be held at 111 Cherokee Ave. Tahlequah, OK
74464 (voting members of the public body will be present in person)
and by Videoconference and/or Teleconference.

All voting members of the public body will attend the meeting in person, any member of the public, nonvoting elected officials, and/or City staff may attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance are provided below.

Join “Zoom” Meeting
Meeting ID: 896 5218 6362
Passcode: 4650651

1. MEETING CONVENED

Meeting called to order

Roll call

Invocation – Austin Troyer – Church of the Nazarene

Flag Salute

Public Notice: A Public Notice of meeting was provided November 15, 2021 at 2:36 p.m. to the Secretary of State of Oklahoma and additional notice was provided December 21, 2021 at 2:30 p.m.

2. PUBLIC INSTRUCTIONS:

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the public, nonvoting elected officials, and City staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 896 5218 6362 Password 4560651**. If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting may include communication by members of the public, nonvoting elected officials, and/or City staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication.

Those attending via the Zoom Videoconference may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. **Please do not type out your questions in the chat bar.** Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

3. PUBLIC COMMENTS

Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

If you wish to comment type the word "Comment" along with your name in the chat bar and wait to be called on.

4. CONSENT AGENDA

These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) To approve the minutes of the December 6, 2021 City Council meeting.
- b) To acknowledge receipt of P-card statement.
- c) To acknowledge receipt of the November 2021 Financial Statements.
- d) To acknowledge receipt of the December 2021 check register.
- e) To acknowledge receipt of the Tahlequah Regional Development Authority annual Audit for fiscal year-end June 30, 2021.
- f) To authorize purchase of Caselle Advantage budgeting software.
- g) To authorize the Mayor to submit application for the Airport Rescue Grant.
- h) To accept the termination of Gary Dustin Hamby, Laborer in the Parks and Recreation Department, effective December 17, 2021.
- i) To accept the resignation from James Graves, Part Time Laborer in the Managerial Department, effective December 29, 2021.
- j) To hire Jack Clark, Dorsett Price, and Adam Parris, as Part time Laborers (999) in the Parks and Recreation Department at \$10.50 an hour.
- k) To approve the utility easement from Cherokee Nation Property Management LLC.

5. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

Recognition of Years of Service for **January** Employees: **NONE**

Recognition of the City of Tahlequah's **Employee of the Month**, January 2022 Presented by Director of Human Resources M'Lynn Pape

Report from Library

Report from Chamber of Commerce

Report from Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce

Report from the Tahlequah Main Street Association

REGULAR SESSION

6. Discussion and possible action on items removed from the **consent** agenda.
7. Discussion on court procedures and payments. **Utilizing payment and record keeping resources** through Caselle and AMS, available to the Municipal Court. Judge Rachel Dallis / Court Clerk Mandy King

8. Discussion and possible action to **authorize Shelldon Miggetto** to apply for funding from the Oklahoma Department of Commerce **CDBG-Small Cities 2022** set aside in the amount of **\$195,714.00 for Cedar Street Improvements**. City Administrator Alan Chapman / Grant Writer Shelldon Miggetto
 9. Discussion and possible action to approve, approve with modifications, or deny **the permission letter** with MIZKAN AMERICA, INC., the manufacturer of **Ragù pasta sauce**. Fire Chief Casey Baker
 10. Discussion related to **Ordinance No. 1330-2021**, an ordinance amending “Exhibit A” of **Ordinance No. 1303-2020** to include **Excessive Nuisance Alarms**. Fire Chief Casey Baker
 11. Discussion and possible action to approve, approve with modifications, or deny **Ordinance No. 1328-2021. An ordinance changing the zoning from R-1 and C-2 to I-1 for a marijuana producer facility** (growing facility) generally located on the West side of Highway 62/S. Muskogee Avenue behind Cherokee Housing Authority Offices more particularly described as follows: The E2 SW4 SE4 NW4; and the S2 NW4 SE4 NW4 of; and the W2 SW4 SE4 NW4 of Section 16, Township 16 North, Range 22 East, City of Tahlequah, Cherokee County, State of Oklahoma.
Director of Planning and Development Taylor Tannehill
 12. Discussion and possible action to approve, approve with modifications, or deny the **Final Plat of Coosa Wattee Subdivision**. Director of Planning and Development Taylor Tannehill
 13. Discussion and possible action to **waive or reduce the annual fee for parklet applications** until December 31, 2022. Director of Planning and Development Taylor Tannehill
 14. **PROPOSED EXECUTIVE SESSION – Motion to exit Regular Session and enter into Executive Session.**
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❖ Discussion pertaining to the 2021-2022 contract with IAFF Local 4099, as provided in 25 O.S. §307 (B) (2).

15. Reconvene Regular Session.

16. Discussion and possible action regarding the 2021-2022 contract with IAFF Local 4099.

17. Discussion of mid-month special meetings and workshops.

18. **Adjourn.**

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 12:53 am/pm
on 12/30/21 by [Signature]