

# MINUTES

## TAHLEQUAH CITY COUNCIL - SPECIAL MEETING

Date/Time of

City Council Meeting:

Monday, October 04, 2021 at 4:30 p.m.

Place of Meeting:

The meeting was held at 111 Cherokee Ave. Tahlequah, OK 74464 (voting members of the public body were present in person) and by Videoconference and/or Teleconference.

All voting members of the public body attended the meeting in person, any member of the public, nonvoting elected officials, and/or City staff was able to attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance are provided below.

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### 1. **MEETING CONVENED**

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Meeting **called to order** by Mayor Catron at 4:40 p.m.

### 2. City Clerk DeAnna Hammons called the Roll call as follows:

**Present:**

Councilor Ward I	Bree Long
Councilor Ward II	Keith Baker
Councilor Ward IV	Trae Ratliff

**Others Present:**

Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons, City Administrator Alan Chapman, City Treasurer Marty Hainzinger

**Absent:** Councilor Ward III Stephen Highers Arrived at 5:04 p.m.

### 3. **Public Notice:** A Public Notice of meeting was provided September 27, 2021 at 12:05 p.m.

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### 4. **PUBLIC INSTRUCTIONS:**

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**Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting:** the public, nonvoting elected officials, and City staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app ([www.zoom.us](http://www.zoom.us)) **Access Code 896 5408 4462 Password 447874.** If you wish to receive a copy of any materials that

are presented to the City Council, please submit your request to [cityclerk@cityoftahlequah.com](mailto:cityclerk@cityoftahlequah.com).

**Videoconference and/or Teleconference Notice:** This meeting may include communication by members of the public, nonvoting elected officials, and/or City staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication.

Those attending via the Zoom Videoconference may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. **Please do not type out your questions in the chat bar.** Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

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5. **PUBLIC COMMENT** – There were no public comments.

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6. OMAG Recognition Training for governing body was conducted and no formal action was taken regarding action to adopt governing body handbook.
7. Councilor Long made a motion and Councilor Highers seconded to adjourn meeting at 5:28 p.m.

*Vote:* Ayes: Long, Baker, Highers, Ratliff      Nays: none      Motion carried.