

MINUTES

TAHLEQUAH CITY COUNCIL - SPECIAL MEETING

Date/Time of

City Council Meeting:

Tuesday, September 21, 2021 at 5:30 p.m.

Place of Meeting:

The meeting was held at 111 Cherokee Ave. Tahlequah, OK 74464 (voting members of the public body were present in person) and by Videoconference and/or Teleconference.

All voting members of the public body attended the meeting in person, any member of the public, nonvoting elected officials, and/or City staff was able to attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance are provided below.

1. **MEETING CONVENED**

Meeting **called to order** by Mayor Catron at 5:30 p.m.

2. City Clerk DeAnna Hammons called the Roll call as follows:

Present:

Councilor Ward I	Bree Long
Councilor Ward II	Keith Baker
Councilor Ward III	Stephen Highers
Councilor Ward IV	Trae Ratliff

Others Present:

Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons, City Administrator Alan Chapman, City Treasurer Marty Hainzinger

Absent: None

3. **Public Notice:** A Public Notice of meeting was provided September 15, 2021 at 3:28 p.m.

4. **PUBLIC INSTRUCTIONS:**

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the public, nonvoting elected officials, and City staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 863 8732 1740 Password 158704.** If you wish to receive a copy of any materials that

are presented to the City Council, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting may include communication by members of the public, nonvoting elected officials, and/or City staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication.

Those attending via the Zoom Videoconference may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. **Please do not type out your questions in the chat bar.** Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

5. **PUBLIC COMMENT** – There were no public comments.

6. Discussion related to **Covid-19 Pandemic**.

7. Discussion related to the annual review of the Tahlequah Sports League operations.

8. Councilor Long made a motion and Councilor Highers seconded to acknowledge receipt of August 2021 Financials Statements.

Vote: Ayes: Long, Baker, Highers, Ratliff Nays: none Motion carried.

9. Councilor Long made a motion and Councilor Ratliff seconded to lift the moratorium and hire Michael Secratt as a 999 Laborer in the Parks and Recreation Department in the amount of \$10.50 per hour.

Vote: Ayes: Baker, Highers, Ratliff, Long Nays: none Motion carried.

10. Councilor Ratliff made a motion and Councilor Baker seconded to approve Greg Blish as a temporary contract laborer in the amount of \$13.00 per hour not to exceed 20 hours per week.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried.

11. Councilor Highers made a motion and Councilor Ratliff seconded to approve the proposed Health Benefit renewal and offerings for plan year November 1, 2021 to October 31, 2022.

➤ Mayor Catron excused herself at 6:15 p.m. returning at 6:16 p.m.

Vote: Ayes: Ratliff, Long, Baker, Highers Nays: none Motion carried.

➤ Councilor Long excused herself at 6:17 p.m. from meeting.

12. Councilor Highers made a motion and Councilor Baker seconded to approve a group membership to the NSU Fitness Center as a benefit for all fulltime employees.

Vote: Ayes: Baker, Highers, Ratliff Nays: none Motion carried.

13. No action was taken regarding the approval of a hangar lease transfer from Nick Hand to Kenneth Crofut and or Reha Crofut.

14. No action taken to authorize a Grant application for FAA Airport Apron reconstruction Grant, authorizing the Mayor to sign required documents as it was previously dealt with at a prior Special Meeting.

15. Councilor Ratliff made a motion and Councilor Highers seconded to award Westco the bid for LED street lighting phase II in an amount not to exceed the \$80,000 established budget.

Vote: Ayes: Baker, Highers, Ratliff Nays: none Motion carried.

16. Councilor Highers made a motion and Councilor Ratliff seconded to approve the recommended disposition of capitalized equipment in the Street Department.

Vote: Ayes: Highers, Ratliff, Baker Nays: none Motion carried.

17. Councilor Highers made a motion and Councilor Ratliff seconded to adjourn the meeting at 6:37 p.m.

Vote: Ayes: Ratliff, Baker, Highers Nays: none Motion carried.