

MINUTES

TAHLEQUAH CITY COUNCIL - SPECIAL MEETING

Date/Time of

City Council Meeting:

Monday, July 19, 2021 at 5:30 p.m.

Place of Meeting:

The meeting was held at 111 Cherokee Ave. Tahlequah, OK 74464 (voting members of the public body were present in person) and by Videoconference and/or Teleconference.

All voting members of the public body attended the meeting in person, any member of the public, nonvoting elected officials, and/or City staff was able to attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance are provided below.

1. **MEETING CONVENED**

Meeting **called to order** by Mayor Catron at 5:31 p.m.

2. City Clerk DeAnna Hammons called the Roll call as follows:

Present:

Councilor Ward I	Bree Long
Councilor Ward II	Keith Baker
Councilor Ward III	Stephen Highers
Councilor Ward IV	Trae Ratliff

Others Present:

Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons, City Treasurer Marty Hainzinger, City Administrator Alan Chapman

Absent: None

3. **Public Notice:** A Public Notice of meeting was provided July 15, 2021 at 10:23 a.m.

4. **PUBLIC INSTRUCTIONS:**

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the public, nonvoting elected officials, and City staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 883 5826 3552 Password: 146147**. If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting may include communication by members of the public, nonvoting elected officials, and/or City staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication.

Those attending via the Zoom Videoconference may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. **Please do not type out your questions in the chat bar.** Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

5. **PUBLIC COMMENTS –**

- Dr. John Uzzo spoke regarding information on the Tahlequah Hospital Trust Indenture Agreement of 1984.
 - Georgette Richardt provided her concerns on a mask mandate and other information related to Covid-19.
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6. Discussion only related to **Covid-19 Pandemic.**

7. Councilor Long made a motion and Councilor Ratliff seconded to approve the **resignation of Yollette Ross** from the **Streets and Sidewalks Committee** and **appoint Drew Haley** as her replacement.

Vote: Ayes: Long, Baker, Highers, Ratliff Nays: none Motion carried.

8. Councilor Ratliff made a motion and Councilor Highers seconded to follow the airport board’s recommendation to approve the transfer of lease of hangar site **C-1 from Turk Development Inc. to Blish Properties LLC**, conditioned upon closing.

Vote: Ayes: Baker, Highers, Ratliff, Long Nays: none Motion carried.

9. Councilor Ratliff made a motion and Councilor Long seconded to promote Rickey Hicks, a **Lieutenant in the Tahlequah Fire Department to Captain in the Tahlequah Fire Department** and adjust pay accordingly per the current Collective Bargaining Agreement, effective immediately.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried.

10. Councilor Long made a motion and Councilor Highers seconded in to promote Sean Valdez, a **Firefighter/Driver in the Tahlequah Fire Department to Lieutenant in the Tahlequah Fire Department** and adjust pay accordingly per the current Collective Bargaining Agreement, effective immediately.

Vote: Ayes: Ratliff, Long, Baker, Highers Nays: none Motion carried.

11. Councilor Highers made a motion and Councilor Long seconded in to promote Nick Crittenden, a **Volunteer Firefighter in the Tahlequah Fire Department to Firefighter/Driver in the Tahlequah Fire Department** and adjust pay accordingly per the current Collective Bargaining Agreement, upon completion of pension physical.

Vote: Ayes: Long, Baker, Highers, Ratliff Nays: none Motion carried.

12. Councilor Ratliff made a motion and Councilor Long seconded to promote Dylan Hammons, a **Volunteer Firefighter in the Tahlequah Fire Department to Firefighter/Driver in the Tahlequah Fire Department** and adjust pay accordingly per the current Collective Bargaining Agreement, upon completion of pension physical.

Vote: Ayes: Baker, Highers, Ratliff, Long Nays: none Motion carried.

13. Councilor Ratliff made a motion and Councilor Long seconded to allow **Assistant Fire Marshal Aaron Garrett to carry forward 71 hours of accrued vacation leave time to be utilized in fiscal year 21-22.**

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried.

14. Councilor Long made a motion and Councilor Ratliff seconded to lift the moratorium and **hire Misti Armstrong as a part-time Cashier/Court Clerk** in the Managerial Department at \$10.50 per hour.

Vote: Ayes: Ratliff, Long, Baker, Highers Nays: none Motion carried.

15. No action was taken to surplus sale the **ice-skating rink, ice skates and Zamboni.**

16. Councilor Long made a motion and Councilor Ratliff seconded to approve **Ordinance No. 1325-2021**, an ordinance changing the zoning from Single Family Dwelling District (R-1) to Two-Family Dwelling District (R-2) for the purposes of converting an existing structure to a duplex at **320 S Mission Avenue**, more particularly described as follows:
Lot 8, Block 100, Original Townsite, City of Tahlequah, Cherokee County, State of Oklahoma.

Vote: Ayes: Baker, Highers, Ratliff, Long Nays: none Motion carried.

17. Councilor Ratliff made a motion and Councilor Long seconded to exit **Regular Session and enter into Executive Session at 5:55 p.m.**

Vote: Ayes: Higher, Ratliff, Long, Baker Nays: none Motion carried.

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- ❖ Discussion related to the possible purchase and/or appraisal of real property at or around the following location: **310 Basin Ave. in Tahlequah, OK 74464**, as provided by 25 O.S. § 307 (B) (3).
 - ❖ Discussion pertaining to the 2021-2022 contract with IAFF Local 4099, as provided in 25 O.S. §307 (B) (2).
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18. Councilor Highers made a motion and Councilor Long seconded to reconvene into Regular Session at 6:18 p.m.

Vote: Ayes: Ratliff, Long, Baker, Highers Nays: none Motion carried.

19. Councilor Highers made a motion and Councilor Long seconded to approve the Real Estate Purchase Contract and corresponding purchase of **310 Basin Ave. in Tahlequah, OK 74464** and approve the purchase of title insurance related to said real property.

Vote: Ayes: Long, Baker, Highers, Ratliff Nays: none Motion carried.

20. No action was taken pertaining to the 2021-2022 contract with IAFF Local 4099.

21. Councilor Highers made a motion and Councilor Long seconded to **adjourn the meeting at 6:20 p.m.**

Vote: Ayes: Baker, Highers, Ratliff, Long Nays: none Motion carried.