

Minutes
TAHLEQUAH PUBLIC FACILITIES AUTHORITY
JUNE 5, 2023 5:15 PM

Date/Time of

City Council Meeting:

Monday, June 5, 2023 at 5:15 p.m.

Place of Meeting:

City Hall

- 1. Meeting was called to order by Chair Suzanne Myers at 5:16 pm**
- 2. Roll Call of Trustees**
 - a. Trustee Baker – Present**
 - b. Trustee Long – Present**
 - c. Trustee Highers – Absent**
 - d. Trustee Allen – Present**
 - e. Trustee Myers - Present**
- 3. A motion was made by Trustee Long and Seconded by Trustee Allen to elect Michele Collins as the TPFA Secretary. The motion was approved with the following votes:**
 - a. Trustee Baker – Yes**
 - b. Trustee Long – Yes**
 - c. Trustee Highers – Absent**
 - d. Trustee Allen – Yes**
 - e. Trustee Myers - Yes**
- 4. A motion to approve the minutes was made by Trustee Allen and seconded by Trustee Long. The motion was approved with the following votes:**
 - a. Trustee Baker – Yes**
 - b. Trustee Long – Yes**
 - c. Trustee Highers – Absent**
 - d. Trustee Allen – Yes**
 - e. Trustee Myers - Yes**
- 5. A motion was made to approve the November – April Financial statements by Trustee Allen and seconded by Trustee Long. The motion was approved with the following votes:**
 - a. Trustee Baker – Yes**
 - b. Trustee Long – Yes**
 - c. Trustee Highers – Absent**
 - d. Trustee Allen – Yes**
 - e. Trustee Myers - Yes**
- 6. A motion to engage the services of NEO Accounting to prepare the monthly financials was made by Trustee Allen and seconded by Trustee Long. The motion was approved with the following votes:**
 - a. Trustee Baker – Yes**
 - b. Trustee Long – Yes**
 - c. Trustee Highers – Absent**

- d. Trustee Allen - Yes**
- e. Trustee Myers - Yes**

7. A motion was made to engage the services of Drew Kimble to complete the 2022-2023 audit by Trustee Allen and seconded by Trustee Long. The motion passed with the following votes:

- a. Trustee Baker - Yes**
- b. Trustee Long - Yes**
- c. Trustee Highers - Absent**
- d. Trustee Allen - Yes**
- e. Trustee Myers - Yes**

8. A motion to approve the 2023-2024 budget was made by Trustee Allen and seconded by Trustee Long. The motion passed with the following votes:

- a. Trustee Baker - Yes**
- b. Trustee Long - Yes**
- c. Trustee Highers - Absent**
- d. Trustee Allen - Yes**
- e. Trustee Myers - Yes**

9. A motion was made to adopt a resolution authorizing the issuance of the not to exceed \$9,700,000 Tahlequah Public Facilities Authority sales tax revenue note, refunding series 2013; waiving competitive bidding on said note and authorizing the sale of such note at a discount; approving a trust indenture, note purchase agreement, security agreement, and such other documents and agreements as may be necessary or required and containing other provisions relating hereto by Trustee Allen and seconded by Trustee Baker. The motion passed with the following votes:

- a. Trustee Baker - Yes**
- b. Trustee Long - Yes**
- c. Trustee Highers - Absent**
- d. Trustee Allen - Yes**
- e. Trustee Myers - Yes**

10. A motion was made to engage the legal services of Hammons, Hamby, & Price, LLC as legal counsel during bond closing by Trustee Allen and seconded by Trustee Baker. The motion passed with the following votes:

- a. Trustee Baker - Yes**
- b. Trustee Long - Yes**
- c. Trustee Highers - Absent**
- d. Trustee Allen - Yes**
- e. Trustee Myers - Yes**

11. A motion to adjourn at 5:27 was made by Trustee Long and seconded by Trustee Allen. The motion passed with the following votes:

- a. Trustee Baker - Yes**
- b. Trustee Long - Yes**

- c. Trustee Highers - Absent**
- d. Trustee Allen - Yes**
- e. Trustee Myers - Yes**