

UNAPPROVED

**MINUTES
TAHLEQUAH CITY COUNCIL
SPECIAL MEETING – APRIL 4, 2024 - 5:30 PM
111 Cherokee Ave. Tahlequah, OK 74464**

1. MEETING CONVENED

Meeting called to order by Mayor Suzanne Myers at 5:30 pm.
City Clerk, Whitney Shaw, called the roll as follows:

Present:	Councilor Ward I	Danny Perry
	Councilor Ward II	Keith Baker
	Councilor Ward III	Stephen Highers
	Councilor Ward IV	Josh Allen

Others present: Mayor Suzanne Myers, City Attorney JT Hammons, Compliance Coordinator & Acting City Administrator Ray Hammons, City Treasurer Marty Hainzinger, City Clerk Whitney Shaw, Deputy City Clerk Amber Payton, and IT Support Mario De La Hoya. **Absent:** City Administrator Taylor Tannehill

Invocation: Mr. Ed Haworth
Flag salute: Led by Mayor Suzanne Myers

2. PUBLIC INSTRUCTIONS

Access Code: 858 8392 0349 **Password:** 4560651

3. PUBLIC COMMENTS

William Morgan, Jim Joliff, and citizen with concerns about NOPFA

4. CONSENT AGENDA

Councilman Allen made a motion and Councilman Highers seconded to approve the consent agenda as follows:

- a) Approve the minutes from the March 4, 2024, City Council meeting.
- b) Acknowledge receipt of the February 2024 Financial Statement.
- c) **Removed by Councilman Keith Baker**
- d) Acknowledge receipt of the March 2024 Check Register.
- e) Acknowledge receipt of the March 2024 Purchasing Card statement.
- f) Acknowledge receipt of March 2024 Open PO report.
- g) Acknowledge receipt of the Tahlequah Regional Development Authority (TRDA) March 2024 report.
- h) Acknowledge receipt of the Tahlequah Area Chamber of Commerce (TACC) February 2024 report.

- i) Acknowledge receipt of the Tahlequah Area Chamber of Commerce 2022-2023 Annual Audit, ending June 30, 2023.
- j) Acknowledge receipt of Tour Tahlequah February 2024 report from the Tahlequah Area Chamber of Commerce.
- k) Acknowledge receipt of the Eastern Oklahoma Library System's (EOLS) March 2024 report.
- l) Enter into a lease agreement for Brookside with Kendall Hale, beginning April 1, 2024 and ending March 31, 2025.
- m) Approve the budgeted purchase of two (2) 1500 Chevy Silverado trucks and one (1) 2500HD Chevy Silverado truck by the Solid Waste department using GL Code 115-65-8701 in the amount of \$178, 232.00.
- n) Approve a lease agreement with the Board of County Commissioners of Cherokee County, Oklahoma for the Emergency Operations Center (EOC) for the remainder of fiscal year 2023-2024, commencing on April 1, 2024, and ending on June 30, 2024.
- o) Approve Hangar 13 transfer from Mark Gish to Hunter Wallace as recommended by the Tahlequah City Airport Board.
- p) Appoint Storm Water Manager as the City Flood Plain Administrator
- q)
 - To hire Justin Hunter Webb, Ashlin Sutton, and Levi Daniels as PT Laborers/Concession in the Parks and Recreation Department, in budgeted positions, at \$10.07 per hour, effective March 18, 2024.
 - To hire Philip Don Cubit as a Driver in the Solid Waste Department, in a budgeted position, at \$37,500, effective March 13, 2024.
 - To hire Levi Gibson as Collector in the Solid Waste Department, in a budgeted position, at \$30,500, effective March 18, 2024.
 - To accept the resignation of Jonkade Pitner, Driver in the Solid Waste Department, effective March 1, 2024.
 - To accept the resignation of Amaya Saxton, Collector in the Solid Waste Department, effective March 10, 2024.
 - To accept the resignation of Grant Webb, PT Laborer in the Parks and Recreation Department, effective March 25, 2024

Vote: Ayes: Allen, Highers, Baker, Perry Nays: None Motion carried

5. ANNOUNCEMENTS, PRESENTATIONS, AND REPORTS

Special Proclamation for National Donate of Life Month and Public Statement by TPWA

6. REGULAR SESSION

- a) Councilman Allen made a motion and Councilman Highers seconded to acknowledge receipt of the February 2024 Investment Schedule.

Vote: Ayes: Allen, Baker, Highers, Perry Nays: None Motion carried

- b) Councilman Allen made a motion and Councilman Perry seconded to authorize the Mayor to sign the grant **Notice of Award from EDA to the Tahlequah Accessibility and Parking Improvement Project**, award no. ED24AUS0G0189 and sign other necessary documents related to said grant.

Vote: Ayes: Allen, Perry, Baker, Highers Nays: None Motion carried

- c) Councilman Highers made a motion and Councilman Baker seconded to approve **Ordinance No. 1376-2024**, an ordinance of the City of Tahlequah, Oklahoma amending the Tahlequah City Code, Part 18, Stormwater Management; Chapter 18-1, Stormwater Management Program; Section 18- 807, Fees, Providing for Codification, Severability, and Repealer. **COUNCIL DID NOT DECLARE AN EMERGENCY**

Vote: Ayes: Highers, Baker, Perry, Allen Nays: None Motion carried

- d) First reading of **Ordinance 1377-2024**.
- e) Councilman Allen made a motion and Councilman Highers seconded to approve **Ordinance No. 1378-2024**, an ordinance of the City of Tahlequah, Oklahoma, amend the Tahlequah City Code, Part 14, Streets and Public Works; Chapter 14-2, Use and Obstruction of Streets and Sidewalks; by amending Section 14-217, Excavations in Streets, Permits; Providing for Codification, Severability, Repealer, and Declaring and Emergency.

Vote: Ayes: Allen, Highers, Baker, Perry Nays: None Motion carried

Councilman Allen made a motion and Councilman Highers seconded to declare **Ordinance No. 1378-2024** an **EMERGENCY**.

Vote: Ayes: Allen, Highers, Baker, Perry Nays: None Motion carried

- f) Councilman Allen made a motion and Councilman Perry seconded to accept g the bid amount of \$84,500.00 from Calvin & Sons Roofing for the Senior Citizens Center Roof Improvements.

Vote: Ayes: Allen, Perry, Baker, Highers Nays: None Motion carried

- g) Councilman Baker made a motion and Councilman Highers seconded to approve granting Mayor Myers the authority to request, from ODOT, the closure of the intersection at Mimosa and HWY 51 bypass.

Vote: Ayes: Baker, Highers, Perry Abstain: Allen Motion carried

7. EXECUTIVE SESSION

- a) Councilman Allen made a motion and Councilman Perry seconded to exit meeting and enter into Executive session at **6:48 p.m.**

Vote: Ayes: Allen, Perry, Baker, Highers Nays: None Motion carried

8. RETURNED FROM EXECUTIVE SESSION @ 7:06 p.m.

a) Councilman Highers made a motion and Councilman Allen seconded to approve the 2024-2025 contract with FOP Lodge 201.

Vote: Ayes: Highers, Allen, Baker, Perry

Nays: None

Motion carried

b) No Action Taken at this time.

c) Councilman Allen made a motion and Councilman Highers seconded to direct City Attorney JT Hammons to employ the firm of Crowe & Dunley in case CJ-2024-64.

Vote: Ayes: Allen, Highers, Baker, Perry

Nays: None

Motion carried

d) Meeting adjourned at 7:09 pm.