

**MINUTES**  
**TAHLEQUAH CITY AIRPORT BOARD MEETING**  
**Regular Meeting**

**Date: Thursday, January 20, 2022 Time: 5:30 p.m.**

**To be held at 2100 Airport Parkway, Tahlequah, OK 74464**

**Agenda for the meeting was posted Wednesday, January 19, 2022 at 11:00 a.m.**

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1. Meeting called *to order* by Chairman James Mahaney at 5:36 p.m.

**2. Roll call.**

**Present:**

Ward I Tesina O'Field  
Ward II Mark Hodson  
Ward III James Mahaney  
Ward IV Louis White

**Absent:**

At Large Dower Combs

**Others present:**

Airport Manager Brian Lambert

3. Approval of last month's minutes.

Board Member Louis White made a motion to approve, Board Member Mark Hodson seconded the motion.

Vote Ayes: Mahaney, White, Hodson, O'Field      Nays: None  
Motion Carried

4. Airport Manager's monthly report.

	Fuel Sales for December	
<b>Fuel Type</b>	<b>Gallons</b>	<b>Sale</b>
100LL	993.9	\$4,631.57
Jet A	2116.1	\$8,462.28
Total	3110	\$13,093.85

- Airport Manager Brian Lambert said he has started keeping track daily of how many gallons of fuel has been sold.

5. Discussion to continue reviewing the Tahlequah Airport rules and regulations book.

The board discussed that tie down fees that the board approved to increase cannot be updated in the rules and regulations book because it has not gone before City Council for approval yet on the city's fee schedule.

Board Member James Mahaney made a motion to make updates to the Tahlequah Airport rules and regulations book as needed, Board Member Louis White seconded the motion.

Vote Ayes: O'Field, White, Mahaney, Hodson Nays: None  
Motion Carried

6. Discussion of ramp overlay and update of the fuel system.

Airport Manager Brian Lambert said the FAA reviewed the plans and a public notice would need to be advertised and published.

Brian said that the board approved Option 1 of the plans, which had the tie downs going north and south potentially eliminating room to navigate. He also requested that the fuel island be moved, which would allow the pipe to be ran above ground, which would eliminate the additional monitoring that has to be done now as the pipe is below the ground. He added that since the ramp is going to be overlaid, if the pipe were to remain below ground and an issue were to arise, the new overlay would have to be dug up.

Board Member James Mahaney expressed concern that if moved, only one side of the fuel island could be used, which may provide limited access and all of the electronics would have to be moved farther away from the airport manager's office. Brian said an option that he will look into is that Flowmaster a type of wifi system. James suggested that a trench be placed on one side of the fuel island so the tanks/pipes could still be visibly accessed and that the fuel island could be accessed on both sides.

Board Member Tesina O'Field asked if there would be any cost benefits or savings to moving the fuel island and having the pipe moved above ground. Brian said he is still waiting on two quotes but they would be saving money because they wouldn't be paying for the additional monitoring equipment required since the pipe is underground.

Board Member Tesina O'Field made a motion to leave the tie downs as is from east to west instead of north to south as depicted in the overlay plans, Board Member Louis White seconded the motion.

Vote Ayes: White, Hodson, O'Field, Mahaney Nays: None  
Motion Carried

7. Discussion and possible action pertaining to any matter not known about or which could not have been foreseen prior to the posting of this agenda.

Board Member Louis White inquired as to if the runway lights were fully functional, Airport Manager Brian Lambert said they were.

8. Adjournment.

Board Member James Mahaney made a motion to adjourn, Board Member Louis White seconded to adjourn meeting at 6:11 p.m.

Vote    Ayes: Hodson, White, Mahaney, O'Field    Nays: None  
          Motion Carried