

MINUTES

TAHLEQUAH CITY COUNCIL – REGULAR MEETING

Date/Time of City Council Meeting: Monday, January 3, 2022, at 5:30 p.m.
Place of Meeting: The meeting was held at 111 Cherokee Ave. Tahlequah, OK 74464 (voting members of the public body were present in person) and by Videoconference and/or Teleconference.

All voting members of the public body attended the meeting in person, any member of the public, nonvoting elected officials, and/or City staff was able to attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance are provided below.

1. MEETING CONVENED

Meeting **called to order** by Mayor Catron at 5:33 p.m.
City Clerk DeAnna Hammons Called the **Roll call as follows:**

Councilors Present:

Councilor Ward I	Bree Long
Councilor Ward II	Keith Baker
Councilor Ward III	Stephen Highers
Councilor Ward IV	Trae Ratliff

Others Present:

Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons, City Administrator Alan Chapman, City Treasurer Marty Hainzinger

Absent: none

Invocation – Austin Troyer – Church of the Nazarene

Flag salute.

Public Notice: A Public Notice of meeting was provided November 15, 2021 at 2:36 p.m. to the Secretary of State of Oklahoma and additional notice was provided December 21, 2021 at 2:30 p.m.

2. PUBLIC INSTRUCTIONS:

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 896 5218 6362 Password 4560651 Access.** Materials presented electronically to Councilors that attend remotely will be made

available to those Councilors via the Zoom meeting platform and/or or another digital platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting will include communication by City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

3. PUBLIC COMMENTS

Nancy Dyson spoke regarding potential raises for elected officials.

4. CONSENT AGENDA

Councilor Long made a motion and Councilor Ratliff seconded to approve the consent agenda as follows:

- a) To approve the minutes of the December 6, 2021 City Council meeting.
- b) To acknowledge receipt of P-card statement.
- c) To acknowledge receipt of the November 2021 Financial Statements.
- d) To acknowledge receipt of the December 2021 check register.
- e) Councilor Long removed item to be heard in regular session.
- f) To authorize purchase of Caselle Advantage budgeting software.
- g) To authorize the Mayor to submit application for the Airport Rescue Grant.
- h) To accept the termination of Gary Dustin Hamby, Laborer in the Parks and Recreation Department, effective December 17, 2021.
- i) To accept the resignation from James Graves, Part Time Laborer in the Managerial Department, effective December 29, 2021.
- j) To hire Jack Clark, Dorsett Price, and Adam Parris, as Part time Laborers (999) in the Parks and Recreation Department at \$10.50 an hour.
- k) To approve the utility easement from Cherokee Nation Property Management LLC.

Vote: Ayes: Long, Baker, Highers, Ratliff

Nays: none Motion carried.

5. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

of; and the W2 SW4 SE4 NW4 of Section 16, Township 16 North, Range 22 East, City of Tahlequah, Cherokee County, State of Oklahoma.

Vote: Ayes: Long, Baker, Highers, Ratliff Nays: none Motion carried.

12. Councilor Ratliff made a motion and Councilor Highers seconded to approve the **Final Plat of Coosa Wattee Subdivision contingent upon updating signature blocks to conform to requirements for play filing, revising Section II.B to include maintenance responsibility shall be on the property owner(s), and revising Section II.B where reference is made to RESERVE AREA “A” to be changed to RESERVE AREA “B”, all as recommended by Planning Commission.**

Vote: Ayes: Baker, Highers, Ratliff, Long Nays: none Motion carried.

13. Councilor Ratliff made a motion and Long Councilor seconded to **reduce the annual fee for parklet applications from \$1,000.00 to \$1.00** until December 31, 2022 to continue the City’s efforts in social distancing related to COVID-19.

Vote: Ayes: Highers, Ratliff, Long Nays: Baker Motion carried.

14. **Councilor Long made a motion and Councilor Highers seconded to exit Regular Session and enter into Executive Session at 6:48 p.m.**

Vote: Ayes: Ratliff, Long, Baker Highers Nays: none Motion carried.

❖ Discussion pertaining to the 2021-2022 contract with IAFF Local 4099, as provided in 25 O.S. §307 (B) (2).

15. Councilor Highers made a motion and Councilor Long seconded to reconvene Regular Session at 7:08 p.m.

Vote: Ayes: Long, Baker, Highers, Ratliff Nays: none Motion carried.

16. Councilor Ratliff made a motion and Councilor Highers seconded to approve the IAFF 4099 Collective Bargaining Agreement for fiscal year 2021-2022 as presented.

Vote: Ayes: Baker, Highers, Ratliff, Long Nays: none Motion carried.

17. There will be a mid-month special meeting held January 19, 2022 at 5:30 p.m.

18. Councilor Ratliff made a motion and Councilor Long seconded to adjourn meeting at 7:10 p.m.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried.