

AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of City Council Meeting: Monday, October 4, 2021 at 5:30 p.m.
Place of Meeting: The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464 (voting members of the public body will be present in person) and by Videoconference and/or Teleconference.

All voting members of the public body will attend the meeting in person, any member of the public, nonvoting elected officials, and/or City staff may attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance are provided below.

Join “Zoom” Meeting
Meeting ID: 816 1728 7128
Passcode: 435324

1. MEETING CONVENED

Meeting called to order

Roll call

Invocation – Pastor Austin Troyer- Nazarene Church of Tahlequah

Flag Salute

Public Notice: A Public Notice of meeting was provided December 8, 2020 at 3:32 p.m. to the Secretary of State of Oklahoma and additional notice was provided September 27, 2021 at 12:05 p.m.

2. PUBLIC INSTRUCTIONS:

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the public, nonvoting elected officials, and City staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 816 1728 7128 Password 435324**. If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting may include communication by members of the public, nonvoting elected officials, and/or City staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication.

Those attending via the Zoom Videoconference may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. **Please do not type out your questions in the chat bar.** Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

3. PUBLIC COMMENTS

Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

If you wish to comment type the word "Comment" along with your name in the chat bar and wait to be called on.

4. CONSENT AGENDA

These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) To approve the **minutes** of the September 7, 20, and 21, 2021 City Council meetings.
- b) To acknowledge receipt of the monthly **check register** for September 2021.
- c) To acknowledge receipt of **P-Card transactions** list.
- d) To accept the resignation from Lauren Terrapin, Lifeguard in the Parks and Recreation Department, effective August 10, 2021.
- e) To accept the resignation from Isaac Torrento, PT Laborer (552) in the Parks and Recreation Department, effective August 10, 2021.
- f) To accept the resignations from Kelton Whitekiller and Lane Gordon, PT Laborers (999) in the Parks and Recreation Department, effective September 9, 2021.
- g) To accept the resignation from Kenneth Bridges, PT Laborer (999) in the Managerial Department, effective September 17, 2021.
- h) To accept the resignation Kenneth Sanders, Collector in the Solid Waste Department, effective September 30, 2021.
- i) To accept the resignation from Bryan Bowin, Driver in the Solid Waste Department, effective September 15, 2021.
- j) To accept the resignation (Retirement, 20 years of service) from Chris Boals, Detective in the Police Department, effective September 2, 2021.
- k) To lift the moratorium and hire Sean Downey, Part Time Laborer (552) in the Parks and Recreation Department at \$9.50 hour.
- l) To lift the moratorium and hire Micheal Scheffer as a Full Time Collector at \$32,671.00, in the Solid Waste Department effective October 12, 2021.
- m) To lift the moratorium and hire Paul Johnson as Full Time Labor/Operator at \$28,989.00, in the Street Department effective October 12, 2021.
- n) To lift the moratorium and hire Ryan Young as a Full Time Code Enforcement Officer at \$31,000.00, in the Managerial Department effective October 12, 2021.
- o) To promote Kristen Jones from Collector to Driver at \$33,989.00, in the Solid Waste Department effective September 26, 2021.
- p) To promote Arlie Wolf from Collector to Driver at \$33,989.00, in the Solid Waste Department effective September 26, 2021.
- q) To promote Nathaniel Brown from Collector to Driver at \$34,120.00, in the Solid Waste Department effective September 26, 2021.

5. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

Recognition of Years of Service for **October** Employees:

- **Carla Keele – Police Department - 5 years**
- **Michael Boydston – Waste Management – 5 years**
- **Balke Perdue - Waste Management – 5 years**
- **Gary Thompson – Street Department – 15 years**

Recognition of the City of Tahlequah's **Employee of the Month, October 2021** Presented by
 Director of Human Resources M'Lynn Pape
 Report from Library
 Report from Chamber of Commerce
 Report from Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce
 Report from the Tahlequah Main Street Association

REGULAR SESSION

6. Discussion and possible action on items removed from the **consent** agenda.
7. Discussion related to **Covid-19 Pandemic**. Mayor Sue Catron
8. Discussion and update on **General Code Editorial and Legal Analysis**. City Clerk DeAnna Hammons
9. Discussion and possible action to **add Juneteenth to the holiday calendar for 2022** and future calendar years. Human Resources Director M'Lynn Pape
10. Discussion and possible action to approve the **2022 Holiday Calendar** Exhibit A including Juneteenth, or 2022 Holiday Calendar Exhibit B, or another modified 2022 Holiday Calendar as directed by City Council. Human Resource Director M'Lynn Pape
11. Discussion and possible action to approve a **hangar lease site #18 transfer from Nick Hand to Kenneth Crofut and or Reha Crofut**. Interim Airport Manager Greg Blish
12. Discussion and possible action to allow the Mayor to waive all City annual license fees for fiscal **year 2021/2022** associated with **Annual Medical Marijuana Dispensary, Processing and Marijuana Grow License's** as expressed on the **Fee Schedule. Ordinance No. 1320-2021**. Mayor Sue Catron / Councilor Trae Ratliff
13. Discussion and possible action to **terminate the October 3, 2019 hiring moratorium**. Mayor Sue Catron
14. Discussion and possible action to approve **Essential Service Pay** in the amount of up to \$1,500.00 for each full-time employee and up to \$750.00 for each non-seasonal part-time employee, as listed in the schedule contained in the Council Packet, all effective October 29, 2021. This Essential Service Pay excludes seasonal part-time, elected officials, and contract employees. Mayor Sue Catron
15. Discussion of mid-month special meetings.

16. Adjourn.

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 4:22 am/pm
 on September 30, 2021 by DeAnna Hammons