

AMENDED AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of
City Council Meeting: Monday, May 2, 2022 at 5:30 p.m.
Place of Meeting: The meeting will be held at 111 Cherokee Ave. Tahlequah, OK
74464 (voting members of the public body will be present in person)
and by Videoconference and/or Teleconference.

All voting members of the public body will attend the meeting in person, any member of the public, nonvoting elected officials, and/or City staff may attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance are provided below.

Join “Zoom” Meeting
Meeting ID: 822 2895 5271
Passcode: 4560651

1. MEETING CONVENED

Meeting called to order

Roll call

Invocation – Darell Christopher – First Christian Church

Flag Salute

Public Notice: A Public Notice of meeting was provided November 15, 2021 at 2:36 p.m. to the Secretary of State of Oklahoma and additional notice was provided April 25, 2022 at 11:17 p.m.

2. PUBLIC INSTRUCTIONS:

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the public, nonvoting elected officials, and City staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 822 2895 5271 Password 4560651**. If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting may include communication by members of the public, nonvoting elected officials, and/or City staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication.

Those attending via the Zoom Videoconference may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. **Please do not type out your questions in the chat bar.** Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

3. PUBLIC COMMENTS

Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

If you wish to comment type the word "Comment" along with your name in the chat bar and wait to be called on.

4. CONSENT AGENDA

These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) To approve the minutes of the April 4th, April 18th and April 25th 2022 City Council meetings.
- b) To acknowledge receipt of the March 2022 P Card Statement.
- c) To approve the Eastern Oklahoma Development District (EODD) contract for administrative services related to the Fiber Optic Network Project.
- d) To approve Legal Services Agreement with B.J. Baker for fiscal year 2022-23.
- e) To approve budget amendment 2022-1 for the General Fund
- f) To approve Budget Amendment 2022-2 for the Capital Improvement Fund.
- g) To approve Budget Amendment 2022-3 for the Airport Fund.
- h) To accept the resignation of Breonna Crittenden, Encumbering Clerk in the Managerial Department, effective April 26, 2022.
- i) To accept the resignation of Jericca Cramer, Purchasing Agent in the Managerial Department, effective April 27, 2022.
- j) To accept the resignation of Tesina O'field, Executive Administrative Assistant in the Managerial Department, effective May 4, 2022.
- k) To hire Cody Shirk, Full time Laborer in the Parks and Recreation Department at \$27,671.00 annually, effective May 11, 2022.
- l) To hire Savannah Thompson, PT Laborer in the Parks and Recreation Department at \$10.50 per hour, effective May 11, 2022.
- m) To hire Chance Johnson, Emaline Bolding, Maddie Keys, Kara Foreman, Anahi Sierra and Linzy Woolard as Lifeguards in the Parks and Recreation Department all at \$12.00 per hour effective May 5, 2022.
- n) To approve transfer of airport lease #37 from Thomas Farmer to John and Melanie Julis.

5. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

Recognition of Years of Service for May Employees:

- **David Craig-Fire Department- 20 years**

Recognition of the City of Tahlequah's **Employee of the Month**, May 2022 Presented by Director of Human Resources M'Lynn Pape

Report from Library
Report from Chamber of Commerce
Report from Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce
Report from the Tahlequah Main Street Association

REGULAR SESSION

6. Discussion and possible action to approve, approve with modification, or deny items removed from the **consent** agenda.
7. Discussion and possible action to approve, approve with modifications or deny the purchase of a 2023 Western Star 49X from Premier Truck Group of Tulsa per state contract SW035T. **Solid Waste Superintendent Chris Armstrong**
8. Discussion and possible action to approve, approve with modifications or deny a request to hire an outside attorney to review and provide a legal opinion in regard to the City's fuel purchase contracts. **Councilor Baker**
9. Discussion and possible action to award, reject, or extend timing of award for the Traffic Signal Installation project in accordance with O.S. 61 **City Planner Taylor Tannehill**
10. **PROPOSED EXECUTIVE SESSION – Motion to exit Regular Session and enter into Executive Session.**

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- ❖ **Discussion related to the resignation of City Clerk, appointment of Interim City Clerk, and related matters. As provided by 25 O.S. §307(B)1**
 - ❖ **Discussion related to the employment of a Finance Director. As provided by 25 O.S. §307 (B)(1).**
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11. Reconvene into Regular Session.
12. Discussion and possible action related to the resignation of City Clerk, appointment of Interim City Clerk, and related matters.
13. Discussion and possible action related to the employment of a Finance Director.
14. Discussion of mid-month special meetings.
15. **Adjourn.**