

# AGENDA

## TAHLEQUAH CITY COUNCIL - REGULAR MEETING

**Date/Time of Meeting:** Tuesday, September 5, 2023 at 5:30 p.m.  
**Place of Meeting:** The meeting will be held at **111 Cherokee Ave. Tahlequah, OK 74464** (voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

**Join “Zoom” Meeting**  
**Meeting ID: 831 1181 8869**  
**Passcode: 4560651**

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### 1. MEETING CONVENED

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Meeting called to order

Roll call

Invocation – Kyle Murray, Grace Baptist Church

Flag Salute

**Public Notice:** A Public Notice of meeting was provided December 6, 2022 at 4:45 p.m. to the Secretary of State of Oklahoma and additional notice was provided August 30, 2023 at 12:38 p.m. at 111 Cherokee Ave. Tahlequah, OK 74464.

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### 2. PUBLIC INSTRUCTIONS:

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**Videoconference and/or teleconference access instructions for public attendance at the meeting:** the public, nonvoting elected officials, and City staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app ([www.zoom.us](http://www.zoom.us)) **Access Code: 831 1181 8869 Password: 4560651**. If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to [cityclerk@tahlequah.gov](mailto:cityclerk@tahlequah.gov).

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### 3. PUBLIC COMMENTS

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Comments will be accepted from the general public concerning topics **that are not** included in the meeting’s agenda. Individuals will be **limited to 3 minutes** of speaking time and the cumulative total of all comments from the public shall **not exceed 15 minutes**. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, **no action or discussion is permitted by the City Council** on any issue or topic raised by a speaker during this public comment period.

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#### 4. CONSENT AGENDA

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These items are placed on the **Consent Agenda** so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will **be removed** and heard in Regular Session.

- a) Approve the **minutes** from the **August 7 and August 21, 2023** City Council meetings.
- b) Acknowledge receipt of the **July 2023 check register**.
- c) Acknowledge receipt of the **July 2023 purchasing card statement**.
- d) Acknowledge receipt of the **July 2023 investment schedule**.
- e) Acknowledge receipt of the **Tahlequah Hospital Authority** monthly report for **August 2023**.
- f) Approve the closing of **Police Department** grant funds for grants that are no longer active as of June 30, 2023: **399 Safe Trails Grant, 403 Walmart Community Grant, 406 Safe Oklahoma Grant, 409 Bullet Proof Vest Grant 2018, 410 Bullet Proof Vest Grant 2019, and 419 Bullet Proof Vest Grant 2020**.
- g) Approve splitting the budgeted **Volunteer Fireman** position into two (2) new volunteer positions, **Chaplain and Public Information Officer (PIO)**
- h) Approve 2024 City of Tahlequah Holiday Schedule.
- i) To hire **Timothy Neugin** as a Laborer/Operator in the **Street Department** at \$32,844.54 annually, effective September 5, 2023.
- j) To hire **Kevin Luna** as a Dispatcher in the **Police Department** at \$29,633 annually, effective September 5, 2023.
- k) To accept the resignation from **Kortney Morris**, Dispatcher in the **Police Department**, effective August 26, 2023.
- l) To approve the recommendation from the Fire Chief on the appointment of **Josh Newton** as **PIO/Volunteer** in the **Tahlequah Fire Dept.**
- m) To approve the recommendation from the Fire Chief on the appointment of **Clifton Loman** as **Chaplain/Volunteer** in the **Tahlequah Fire Dept.**
- n) Accept the bid for 26 **dumpsters**, a budgeted expenditure for **Solid Waste**, in the amount of \$77,757.00 from **N.E.O. FAB**.

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#### 5. ANNOUNCEMENTS & PRESENTATIONS

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Recognition for **Years of Service** August Employees:

<b>Rockie Neugin, 5yrs.</b>	<b>Parks &amp; Recreation</b>
<b>Jim Perry, 5 yrs.</b>	<b>Parks &amp; Recreation</b>
<b>Debora Coyote, 5yrs.</b>	<b>Parks &amp; Recreation</b>
<b>Jennifer Cruwell, 5yrs.</b>	<b>Cemetery</b>
<b>Jason Girdner, 15yrs.</b>	<b>Police Department</b>

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#### REGULAR SESSION

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- 6. Discussion and possible action on items removed from the **consent agenda**.
- 7. **First Reading: Ordinance No. 1359-2023**, an ordinance closing a portion of Clay Street.  
*City Administrator Taylor Tannehill*

8. Discussion and possible action on directing staff to pursue a **Community Homelessness and Housing Needs Assessment Study**. City Councilor Josh Allen
9. Discussion and possible action in regard to an increased law enforcement presence at all Tahlequah High School **home football games**. Chief of Police Nate King
10. Discussion and possible action to approve, approve with modification, or deny adjusting the salary of the **Assistant Chief of Police** within the Police Department from the current salary of \$71,605 to \$74,469. Chief of Police Nate King
11. Discussion and possible action to approve, approve with modification, or deny allocating \$36,000 out of the **ARPA funds** for use as matching funds for the benefit of **Tahlequah Trails Association** and their TCF Challenge Grant. City Councilor Josh Allen
12. Discussion and possible action to approve, approve with modification, or deny authorizing the Mayor to sign the **Memorandum of Agreement (MOA)** between the City of Tahlequah and the **Cherokee Nation** for purposes of supporting tribal and community cooperation to ensure public safety. City Administrator Taylor Tannehill
13. Discussion and possible action to approve, approve with modification, or deny **Supplemental Agreement** for inspection services provided by **Lochner Engineering**, thereby giving the Mayor authorization to sign the **Task Order (TO-05) Agreement**. City Administrator Taylor Tannehill
14. Discussion and possible action to approve, approve with modification, or deny **Ordinance No. 1363-2023**, an ordinance of the City of Tahlequah, Oklahoma, amending the Tahlequah City Code, Part 5, Building Regulations and Codes; Chapter 5-1, Building Code; by updating and making changes to various international codes; Providing for codification, severability, repealer, and setting an effective date. Compliance Coordinator Ray Hammons/City Attorney John Tyler Hammons
15. Discussion and possible action to approve, approve with modification, or deny **Ordinance No. 1364-2023** an ordinance of the City of Tahlequah, Oklahoma, amending the Tahlequah City Code, Part 8, Health and Sanitation; Chapter 8-6, Dilapidated Buildings; Section 8-602, Definitions; by amending the definition of a dilapidated building; Providing for codification, severability, repealer, and setting an effective date. Compliance Coordinator Ray Hammons/City Attorney John Tyler Hammons
16. Discussion and possible action to approve, approve with modification, or deny **Ordinance No. 1365-2023** an ordinance of the City of Tahlequah, Oklahoma, amending the Tahlequah City Code, Part 5, Building Regulations and Codes; Chapter 5-4, Plumbing Code; by updating and making changes to various international codes; Providing for codification, severability, repealer, and setting an effective date. Compliance Coordinator Ray Hammons/City Attorney John Tyler Hammons
17. Discussion and possible action to approve, approve with modification, or deny **Ordinance No. 1366-2023** an ordinance of the City of Tahlequah, Oklahoma, amending



the Tahlequah City Code, Part 5, Building Regulations and Codes; Chapter 5-3, Gas Code; by updating and making changes to various international codes; Providing for codification, severability, repealer, and setting an effective date. Compliance Coordinator Ray Hammons/City Attorney John Tyler Hammons

18. Discussion and possible action to approve, approve with modification, or deny **Ordinance No. 1367-2023** an ordinance of the City of Tahlequah, Oklahoma, amending the Tahlequah City Code, Part 5, Building Regulations and Codes; Chapter 5-7, Housing Code; by updating and making changes to various international codes; Providing for codification, severability, repealer, and setting an effective date. Compliance Coordinator Ray Hammons/City Attorney John Tyler Hammons
19. Discussion and possible action to approve, approve with modification, or deny **Ordinance No. 1368-2023** an ordinance of the City of Tahlequah, Oklahoma, amending the Tahlequah City Code, Part 5, Mechanical Code; by updating and making changes to various international codes; Providing for codification, severability, repealer, and setting an effective date. Compliance Coordinator Ray Hammons/City Attorney John Tyler Hammons
20. Discussion and possible action to approve, approve with modification, or deny **Ordinance No. 1369-2023** an ordinance of the City of Tahlequah, Oklahoma, amending the Tahlequah City Code, Part 5, Building Regulations and Codes; Chapter 5-2, Plumbing Code; by updating and making changes to various international codes; Providing for codification, severability, repealer, and setting an effective date. Compliance Coordinator Ray Hammons/City Attorney John Tyler Hammons

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**21. PROPOSED EXECUTIVE SESSION-Motion to exit Regular Session and enter into Executive Session**

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- ❖ Pursuant to 25 OS 307(B) (4), discuss the pending investigation against H & G Paving, and if necessary, take action in Open Session.

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**22. Possible action related to the discussion of pending investigation against H & G Paving.**

**23. Adjourn.**

Filed in the office of the City Clerk on August 31, 2023 @ 2:45 p.m.

*Whitney Shaw*

