

**TAHLEQUAH HOSPITAL AUTHORITY  
BOARD OF TRUSTEES**

**Date: 08/14/2023**

**Time: 4:00 p.m.**

**Place: GH Memorial Boardroom**

**I. CALL TO ORDER/CALLING OF THE ROLL**.....Mr. Highers

If there is any potentially known conflict of interest relevant to a matter requiring action by the Board, the trustee(s) shall call it to the attention of the Board at this time and said trustee(s) shall not vote on the matter.

**II. REVIEW AND APPROVAL OF MINUTES**

A. Regular THA Board Meeting-July 10, 2023- Discussion and Action.....Mr. Highers

**III. EXECUTIVE SESSION**.....Mr. Highers

A. Motion to Exit Regular Session and Enter Into Executive Session. Information gained and topics discussed are to be held in strict confidentiality. Any dissemination of information discussed in executive session without proper authorization may lead to disciplinary action.

1. Possible Discussion on Legal Issues for items in Section VII.A Finance/Compliance Committee – O.S. 25§307.B.4
2. Possible Discussion on Legal Issues for items in Section VII.B Personnel/Strategic Planning Committee, and for items in Section III.C.3 Quality Assurance Committee – O.S. 25§307.B.1
3. Possible Discussion on Legal Issues for Peer Review for Medical Staff and/or Medical Staff Credentialing – O.S. 25§307.B.7

B. Motion to Exit Executive Session and Reconvene Regular Meeting.

C. Report and Possible Action from Executive Session:

1. Possible Action on Legal Issues for items in Section VII.A Finance/Compliance Committee.
2. Possible Action on Section VII.B Personnel Matters for Personnel/Strategic Planning Committee.
3. Possible Action on Quality Assurance Committee items:
  - a. Quality Assurance Committee Report-Action.....Dr. Nolan
  - b. Medical Staff Affairs Report-Action..... Dr. Winn
  - c. Medical Staff Committee Reports-Action..... Dr. Rotton
4. Possible Action on Peer Review for Medical Staff and/or Medical Staff Credentialing for:
  - a. Initial Appointments ..... Dr. Rotton
    - i. AbouHouli, Hassan M.D. – Active; Pulmonary
    - ii. Boyer, Richard APRN – Allied Health Professional; Cardio Nurse Practitioner
    - iii. Cha, Heather M.D. – Active; Cardiovascular Disease
    - iv. Chaudry, Fawad M.D. – Active; Pulmonary
    - v. DeLozier, Josh CRNA – Allied Health Professional; Anesthesia
    - vi. Ghuloom, Adel M.D. – Active: Pulmonary
    - vii. Handoko-Yang, Maureen M.D. – Consulting; Intraoperative Monitoring Physician (RTNM)
    - viii. Slaughter, Aubrey M.D. – Consulting; Diagnostic Imaging
    - ix. Syed, Sana M.D. – Active; TeleStroke/TeleNeuro
    - x. Thornton, Madeline CNIM – Allied Health Professional; Intraoperative Monitoring Technician
    - xi. Vallandigham, John M.D. – Active; Hospitalist
  - b. Re-Appointment..... Dr. Rotton
    - i. Casner, Steven M.D. – Consulting; Pathology
    - ii. Flowers, Kyle D.O. – Courtesy; Diagnostic Imaging
    - iii. Gelven, Paul M.D. – Consulting; Pathology
    - iv. Golden, Michael M.D. – Consulting; Diagnostic Imaging
    - v. Hamm, Kevin D.O. – Consulting; Diagnostic Imaging
    - vi. Hatfield, Lisa OD – Allied Health Professional; Optometry
    - vii. Humphrey, Lea D.O. – Active; Otorhinolaryngology/Allergy
    - viii. Jamison, Florame APRN – Allied Health Professional; Nephrology Nurse Practitioner
    - ix. Pitts, Ryan D.O. – Courtesy; Orthopedic Services
    - x. Rials, Shannon CRNA – Allied Health Professional; Anesthesiology
    - xi. Smith, Sean M.D. – Consulting; Pathology
    - xii. Von Borstel, Donald D.O. – Courtesy; Diagnostic Imaging
    - xiii. White, Craig M.D. – Consulting; Diagnostic Imaging

**IV. REVIEW AND APPROVAL OF CONSENT AGENDA ITEMS**.....Mr. Highers

A. All items listed under the Consent Agenda Items are deemed to be non-controversial and routine in nature by the Board of Trustees. The following items will not be discussed but will be approved by one motion of the Board of Trustees unless any Board member desires to discuss an item, at which time it will then be removed and thus placed as a Regular Agenda Item for consideration and approval on this Agenda. The Consent Agenda Items consists of the following items:

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1. Cherokee Health Partners Financials
2. Northeast Oklahoma Diagnostics Financials
3. Northeast Oklahoma Heart Center Financials
4. Northeast Oklahoma Management Services Organization Financials
5. Northeastern Wound Management Financials
6. Platte Dialysis, LLC Financials
7. LifeCare Financials
8. Tahlequah Hospital Foundation Financials
9. Ameriprise
10. Attendance Policy
11. Consent for Anesthesia Services Policy
12. Hospital Command Center Policy
13. Informed Consent Policy
14. Request and Consent for Surgical, Medical, or Diagnostic Procedures and Acknowledgement of Receipt of Information Policy
15. Solicitation and Distribution Policy
16. Time Records and Meal Deductions Policy
17. Hospital Emergency Codes Policies:
  - a. Code Orange Disaster/Mass Casualty Incident
  - b. Code Orange-H Hazardous Materials Response
  - c. Code Red
  - d. Code Silver: Active Violence in Facility
18. Standard Operating Procedure:
  - a. Infusion Center/Medical Oncology
  - b. Emergency Medical Services
  - c. Social Services
  - d. NHS West/HR Building
  - e. Business Office/ENT Clinic
  - f. Plant Operations
  - g. Laboratory
  - h. Emergency Department
  - i. Maternity Center
  - j. Security
  - k. Solutions
  - l. Medical-Surgical Floor
  - m. Dialysis
  - n. Therapy Services
  - o. Telemetry
  - p. MICU
  - q. CVICU
  - r. CCU2
  - s. CCU3
- B. Possible Discussion and Possible Action on Items Removed from Consent Agenda.

**V. BUSINESS ITEMS**

- A. Trustee Recommendation-Discussion and Action.....Mr. Highers
- B. THA Board Committee Assignments-Discussion .....Mr. Highers
- C. THA October 2023 Board Meeting Change-Discussion and Action.....Mr. Highers
- D. Organizational Charts-Discussion and Action.....Mr. Highers
- E. Health Care and Joint Venture Board Designees-Discussion and Action .....Mr. Highers

**VI. ADMINISTRATIVE REPORTS**

- A. Health System Report-Discussion and Action.....Mr. Woodliff
- B. Hospital Report-Discussion and Action.....Mr. Berry

**VII. COMMITTEE REPORTS**

- A. Finance/Compliance Committee-Discussion.....Mr. Herrin
1. Financial/Statistical Report-Discussion and Action ..... Ms. Leatherman
2. Bank Signatories-Discussion and Action..... Ms. Leatherman
3. Capital Expenditures-Discussion and Action ..... Ms. Leatherman
  - a. Sonosite Transducer
  - b. Duodenoscope
  - c. Colonoscope and Gastroscope
4. Management Services Agreement-Discussion and Action.....Mr. Woodliff
5. Provider Employment Agreement: Nurse Practitioner-Cardiology Service-Discussion and Action .....Mr. Woodliff
6. Physician Employment Agreement: Otolaryngology-Discussion and Action .....Mr. Woodliff
7. Medical Director Agreement: Radiation Oncology-Discussion and Action .....Mr. Woodliff
8. Independent Contractor Agreement: Radiation Oncology-Discussion and Action .....Mr. Woodliff
9. Letter of Intent: Critical Care and Pulmonology-Discussion and Action.....Mr. Berry

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- B. Personnel/Strategic Planning Committee-Discussion..... Ms. Davis
- 1. Personnel Committee Report-Discussion and Action..... Ms. Davis

**VIII. NEW BUSINESS**-Discussion and Action ..... Mr. Highers  
Any matter not known about and which could not have been reasonably foreseen prior to the posting of this agenda.

**IX. ADJOURN**-Discussion and Action ..... Mr. Highers

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By: *Amber Burgess*  
Assistant Secretary

Posted at Meeting Site on: 8/14/23 at 3:00pm