

NOTICE & AGENDA

TAHLEQUAH CITY COUNCIL - SPECIAL MEETING

Date/Time of
City Council Meeting: Monday, July 12, 2021 at 5:30 p.m.
Place of Meeting: The meeting will be held at 111 Cherokee Ave. Tahlequah, OK
74464 (voting members of the public body will be present in person)
and by Videoconference and/or Teleconference.

All voting members of the public body will attend the meeting in person, any member of the public, nonvoting elected officials, and/or City staff may attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance are provided below.

Join “Zoom” Meeting
Meeting ID: 839 7361 9716
Passcode: 374955

1. MEETING CONVENED

Meeting called to order

2. **Roll call**

3. **Public Notice:** A Public Notice of meeting was provided July 7, 2021 at 12:59 p.m.

4. PUBLIC INSTRUCTIONS:

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the public, nonvoting elected officials, and City staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 839 7361 9716 Password 374955.** If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting may include communication by members of the public, nonvoting elected officials, and/or City staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication.

Those attending via the Zoom Videoconference may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. **Please do not type out your questions in the chat bar.** Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

5. PUBLIC COMMENTS

Comments will be accepted from the general public concerning topics that are not included in the meeting’s agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah

residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

If you wish to comment type the word "Comment" along with your name in the chat bar and wait to be called on.

6. Discussion and possible action to approve the minutes of the June 7 & June 21, 2021 City Council meetings. City Clerk DeAnna Hammons
7. Discussion and possible action to approve the monthly check register for June 2021. City Treasurer Marty Hainzinger
8. Discussion and possible action to acknowledge receipt of financial statements for May 2021. City Treasurer Marty Hainzinger
9. Discussion and possible action to accept the resignation of Christian Self, Lifeguard, in the Parks and Recreation Department, effective June 24, 2021. Human Resource Director M'Lynn Pape
10. Discussion and possible action to accept the resignation of Daisy Bevilacqua, Lifeguard, in the Parks and Recreation Department, effective June 19, 2021. Human Resource Director M'Lynn Pape
11. Discussion and possible action to accept the resignation of Jerry Watson (Retirement-12 years of service), Volunteer Firefighter, in the Fire Department, effective July 1, 2021. Human Resource Director M'Lynn Pape
12. Discussion and possible action to accept the resignation of Loyd Hubbard (Retirement-17 years of service), Labor/Operator, in the Street Department, effective August 31, 2021. Human Resource Director M'Lynn Pape
13. Discussion and possible action to lift the moratorium and hire Kenneth Bridges as a Part Time Laborer (Animal Control) in the Managerial Department at \$10.50 per hour. Human Resource Director M'Lynn Pape
14. Discussion and possible action to approve the contract between the City of Tahlequah and Pierce Property Maintenance in relation to the City's desire to **outsource mowing and upkeep of the bypass** during the 2021-2022 mowing season as described in Bid #2021-02. City Administrator Alan Chapman
15. Discussion and possible action to approve a Lease Agreement with SAC County Nutrition Project related to the Senior Citizens Building located at 230 E. 1st Street, Tahlequah, OK 74464. City Administrator Alan Chpman
16. Discussion and possible action to enter into a real estate contract with William Looney to purchase real property for \$1.00 and to pay associated closing costs and appraisal not to exceed \$2,095.75 for an unimproved property generally located on the west side of White Avenue approximately 430 feet south of the Mimosa Lane and White Avenue intersection, more particularly described as follows: A tract of land lying in the NW4 of SE4 of Section 4, Township 16 North, Range 22 East, Cherokee County, Oklahoma, particularly described as follows, to-wit: Beginning at a point 675.00 feet North and 152.00 feet West of the Southeast corner of NW4 SE4; thence N 0°23' W, 95.0 feet; thence N 89° 43' W, 112.0 feet; thence S 0°23' E, 95 feet; thence S 89° 43' E, 112.0 feet to the Point of Beginning. Planning and Development Director Taylor Tannehill

17. Recognition of the City of Tahlequah's **Employees of the Month**, July 2021. Presented by Director of Human Resources M'Lynn Pape
18. Report opportunity given to the Library. Mayor Sue Catron
19. Report opportunity given to the Chamber of Commerce. Mayor Sue Catron
20. Report opportunity given to the Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce. Mayor Sue Catron
21. Report opportunity given to the Tahlequah Main Street Association. Mayor Sue Catron
22. Discussion and possible action to approve a **Resolution No. 07-06-21**, supporting participation in the 2021-2022 Oklahoma Main Street Center. Councilor Trae Ratliff / Jamie Hale
23. Discussion and possible action to authorize application for the **Airport Coronavirus Response Grant Program (ACRGP)** Grant Offer, Grant No. 3-40-0093-018-2021 for Tahlequah Municipal Airport. Mayor Sue Catron
24. Discussion and possible action to **authorize the Mayor to submit a request for funding to the Cherokee Nation for road improvements on Bliss Avenue in the amount of \$100,000.00 and execute related documents upon approval by the Cherokee Nation**. Planning and Development Director Taylor Tannehill
25. Discussion and possible action to authorize submission of **Cherokee Nation Right of Way Application** related to their road **project on Mud Valley Road**. Mayor Sue Catron
26. Discussion regarding **Ord. No. 1325-2021**, an ordinance changing the zoning from Single Family Dwelling District (R-1) to Two-Family Dwelling District (R-2) for the purposes of converting an existing structure to a duplex at 320 S Mission Avenue, more particularly described as follows:
Lot 8, Block 100, Original Townsite, City of Tahlequah, Cherokee County, State of Oklahoma. Planning and Development Director Taylor Tannehill
27. Discussion and possible action in regard **promoting Steve Arnall from Lieutenant to Captain** and adjust pay accordingly per the current Collective Bargaining Agreement. Police Chief Nate King / Human Resource Director M'Lynn Pape
28. Discussion and possible action in regard **promoting Bryan Qualls from Sergeant to Lieutenant** and adjust pay accordingly per the current Collective Bargaining Agreement. Police Chief Nate King / Human Resource Director M'Lynn Pape
29. Discussion and possible action to approve the **purchase of fully automated truck** under state contract SW035t. Solid Waste Superintendent Chris Armstrong

30. PROPOSED EXECUTIVE SESSION – Motion to exit Regular Session and enter into Executive Session.

- ❖ Discussion pertaining to the 2021-2022 contract with IAFF Local 4099, as provided in 25 O.S. §307 (B) (2).
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31. Reconvene Regular Session.

32. Discussion and possible action pertaining to the 2021-2022 contract with IAFF Local 4099.

33. Discussion of July 2021 special meetings.

34. **Adjourn.**

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 12:59 am/pm
on July 8, 2021 by DeLana Hammons