

AGENDA

TAHLEQUAH CITY COUNCIL - SPECIAL MEETING

Date/Time of City Council Meeting: Tuesday, **June 20, 2023** at 5:30 p.m.

Place of Meeting: The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464 (voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

1. MEETING CONVENED

Meeting called to order

Roll call

Public Notice: A Public Notice of meeting **was provided** December 6, 2022 at 4:45 p.m. to the Secretary of State of Oklahoma and **additional notice** was provided **June 15, 2023 at 11:08 a.m.** at 111 Cherokee Ave. Tahlequah, OK 74464.

2. PUBLIC INSTRUCTIONS:

If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

3. CONSENT AGENDA

These items are placed on the **Consent Agenda** so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will **be removed** and heard in Regular Session.

- a) Appoint **Craig Clifford** to **Abatement Board**.
- b) Appoint **Ryan Cannonie** to **Board of Adjustment**.
- c) Appoint **Chris Pruitt** to **Cemetery Board**.
- d) Hire **Chance Parson**, PT Concession Laborer in the **Parks and Recreation Department**, effective June 20, 2023.
- e) Reinstate **Alayna McAlpine**, Lifeguard in the **Parks and Recreation Department** at \$12.00 per hour effective June 1, 2023.
- f) Increase the rate of pay for Laborer/Operator **Jeffery Titus**, **Street Department**, from \$30,148.00 annually to \$31,887.90 annually, effective February 15, 2023.

- g) Increase the rate of pay for Laborer/Operator **Dalton Tolliver, Street Department**, from \$30,148.00 annually to \$31,887.90 annually, effective February 16, 2023.
- h) Increase the rate of pay for Laborer/Operator **Tacoma Maples, Street Department**, from \$30,148.00 annually to \$31,887.90 annually, effective August 11, 2023.
- i) Increase the rate of pay for Laborer/Operator **Colin Girdner, Street Department**, from \$31,887.90 annually to \$35,531.10 annually, effective April 28, 2023.
- j) Permit Street Department to clean, stripe, and landscape the old **Shawnee Playhouse/Theater** parking lot for **Public parking**.
- k) Approve **Lease Agreement** with **MC Nutrition** related to the Senior Citizens Building located at 230 E. 1st Street, Tahlequah, OK 74464.

REGULAR SESSION

- 4. Discussion and possible action on items removed from the **consent** agenda.
- 5. Approve, approve with modification, or deny **Ordinance 1357-2023**. An Ordinance amending section **5-103.1 Building Code**-Construction Documents, Permit Applications of the City of Tahlequah Code of Ordinances and **declaring an emergency**. Interim City Administrator Ray Hammons, Building Inspector Richard Coffron, and Planning & Development Director Taylor Tannehill.
- 6. Approve or deny declaring **Ordinance No. 1357-2023** an **emergency**.
- 7. Approve, approve with modifications, or deny **Ordinance No. 1358-2023**. An Ordinance amending City Code **Part 7, Finance and Taxation**; Chapter 1, Finance and Budget Administration; by amending section 7-105, Purchases, Bidding or Quantitation Requirements; by amending Section 7-108, Purchase of Goods, Services, and Capital; by adding Section 7-901, Definitions; Section 7-902, Authority to Make Purchases; Section 7-904, Contract Negotiation; Section 7-905, Emergency Purchases; Providing for Codification, Severability, Repealer, and **Declaring an Emergency**. Interim City Administrator Ray Hammons and City Attorney John Tyler Hammons
- 8. Approve or deny declaring **Ordinance No. 1358-2023** an **emergency**.
- 9. Approve, approve with modification, or deny **Resolution No. 06-20-2023**. A Resolution relating to the incurring of indebtedness by the trustees of the **Tahlequah Regional Development Authority** relating to the **economic development** agreement between the **Tahlequah Regional Development Authority** and **Optomi, LLC. DBA Provalus**.
- 10. Discussion and possible action to approve, approve with modification or deny **Supplemental Agreement** for inspection services provided by **Lochner Engineering**. Airport Manager Brian Lambert

11. PROPOSED EXECUTIVE SESSION-Motion to exit Regular Session and enter into Executive Session

- ❖ Receive confidential information from the City Attorney concerning the District of Cherokee County court case no. CV-23-98, regarding an application to vacate utility reserves on Park Hill Road. 25 O.S. §307 (B)(4)
- ❖ Discussion related to possible purchase and/or appraisal of real property for right-of-way purposes for the Park Hill Road Project, authorizing the Mayor or her designee to make offers, negotiate, and make final payment. 25 O.S. §307 (B)(3)
- ❖ Discussion related to the employment of a City Administrator, as provided by 25 O.S. §307 (B)(1).

12. Reconvene into Regular Session.

13. Discussion and possible action pertaining to District of Cherokee County court case no. **CV-23-98**, regarding an application to **vacate utility reserves** on Park Hill Road.

14. Discussion and possible action related to purchase and/or appraisal of real property for **right-of-way** purposes for the **Park Hill Road Project**, authorizing the Mayor or her designee to make offers, negotiate, and make final payments.

15. Discussion and possible action related to the employment of a **City Administrator**.

16. Adjourn