



## AGENDA

# TAHLEQUAH CITY COUNCIL - REGULAR MEETING

**Date/Time of Meeting** Monday, May 6, 2024 at 5:30 PM

**Place of Meeting** The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464 (voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting  
Meeting ID: [894 6901 9856](#)  
Passcode: [4560651](#)

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### 1. MEETING CONVENED

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- a) Meeting Called to Order
- b) Roll Call
- c) Invocation by **Pastor Mike Murray, First Baptist Church**
- d) Flag Salute led by Mayor Suzanne Myers
- e) **Public Notice:** A Public Notice of meeting was provided on December 6, 2023, at 4:45p.m. to the OK Secretary of State and an additional notice was provided on **April 11, 2024, at 2:58 p.m.** at 111 S. Cherokee Ave. Tahlequah, OK 74464.

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### 2. PUBLIC INSTRUCTIONS

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If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to [cityclerk@tahlequah.gov](mailto:cityclerk@tahlequah.gov).

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### 3. PUBLIC COMMENTS

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Comments will be accepted from the public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public should not exceed 15 minutes.

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Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

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#### **4. CONSENT AGENDA**

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These items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) Approve the **minutes from the April 4, April 11, and April 24, 2024**, City Council meetings.
- b) Acknowledge receipt of the **March 2024 Financial Statement**.
- c) Acknowledge receipt of the **March 2024 Investment Schedule**.
- d) Acknowledge receipt of the **April 2024 Check Register**.
- e) Acknowledge receipt of the **April 2024 Purchasing Card Statement**.
- f) Acknowledge receipt of the **April 2024 Open PO Report**.
- g) Accept the **Tahlequah Area Chamber of Commerce March 2024 Report**.
- h) Accept the **TACC-Tour Tahlequah March 2024 Report**.
- i) Accept **Tahlequah Regional Development Authority's** April 2024 Report.
- j) Accept the **Northeastern Health Authority's** April 2024 report.
- k) Accept a **donation from Cherokee Nation** in the amount of \$7,500 for the **Animal Shelter** and amend the budget accordingly.
- l) Approve **Tahlequah Municipal Airport Land Lease** template.
- m) Approve the **2024-2025 Disposal Agreement with Waste Management of Oklahoma, Inc.**
- n) Approve the **School Resource Officer** contract with **Tahlequah Public Schools** for the 2024-2025 fiscal year.
- o) Approve the 2024-2025 contract with **Richard Smith** for the opening/closing of cemetery graves at the cost of \$350.00 per grave.
- p) Approve the 2024-2025 contract with **Mike Palmer** for Greens Maintenance at River Links, Anthis-Brennan, and Phoenix Park.
- q) To enter into a **lease agreement with Barbara Felts Trust** to lease property for **public parking** in the downtown area.
- r) Approve the **Memorandum of Understanding** between the **Cherokee County Health Services, Tahlequah Best, and the City of Tahlequah** to establish a formal commitment to work together on developing and improving tobacco compliance checks at local retailers.

- s) Discussion and possible action to approve, approve with modifications, or deny the passage of **Resolution No. 05-06-2024(A)**, a resolution of the City of Tahlequah adopting the **Healthy Options in Recreational Venues** policy.
- t) Approve **Resolution 05-06-2024(B)**. A resolution to adopt the schedule of fees and charges for the City of Tahlequah.
- u) To accept the resignation (retirement 25 years of service) from Carl Dallis, Laborer/Operator in the Street department, effective May 31, 2024.
- v) To accept the resignation from Nikisha Goss, Secretary/Dispatch in the Police Department, effective April 27, 2024.
- w) To hire Jesse Armstrong and Brodie Moore as Part Time Laborer/Concession in the Parks and Recreation Department at \$10.07 per hour, effective April 15, 2024.
- x) To hire Aulton Childers for Part Time Laborer/Seasonal in the Parks and Recreation Department at \$10.07 per hour, effective April 15, 2024.
- y) To hire Dustin Jackson as Part Time Laborer in the Parks and Recreation Department at \$12.25 per hour, effective April 15, 2024.
- z) To hire Andrew Sowers, Emily Gwin, Jonah Asbill, Jamen Sims, Daisy Teague, Karsyn Shankle, Tabor Robinson, Carsyn Gilbert, Jaxon Robbins, Laith Younes, Jeremiah Auguston, and Beckett Robinson as Lifeguards in the Parks and Recreation Department at \$12.00 per hour effective May 13, 2024.
- aa) To hire Dulce Melo as a Part Time Laborer/Concession in the Parks and Recreation Department at \$10.07 per hour, effective May 13, 2024.
- bb) To accept the self-demotion of Travis Miller from Lieutenant to Firefighter and adjust pay according to the Collective Bargaining Agreement, in the Fire Department, effective April 18, 2024.
- cc) To accept the promotion of Elianah Auguston from Part Time Laborer/Concessions at \$10.07 per hour to Lifeguard at \$12.00 per hour, in the Parks and Recreation Department effective May 13, 2024.
- dd) To accept the promotion of Caden Waits and Chloe White from Lifeguards at \$12.00 per hour to Head Lifeguards at \$13.00 per hour, in the Parks and Recreation Department, effective May 13, 2024.
- ee) To accept the promotion of Dorothy Swearington, Head Lifeguard at \$13.00 per hour to Senior Head Lifeguard at \$15.00 per hour, in the Parks and Recreation Department, effective May 13, 2024.
- ff) To accept the promotion of Brad Hale, Firefighter, to Lieutenant and adjust pay according to the Collective Bargaining Agreement with the IAFF, effective May 6, 2024.
- gg) To accept the termination of Kristen Jones, Driver in the Solid Waste Department, effective April 26, 2024.

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## 5. ANNOUNCEMENTS AND PRESENTATIONS

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a) Recognition for **Years of Service:**

May 2024 Anniversaries

Name	Years of Service	Title
Hammons, Raymond	35	Compliance Coordinator
Alcantara-Rosales, Edgar	5	Fireman
Dry, Jeremy	5	Fireman
Keys, Shawn	10	Laborer/Operator

b) Presentation by Laura Kuester of **Help-In-Crisis**. Mayor Suzanne Myers

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## 6. REGULAR SESSION

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- a) Discussion and possible action on items removed from the **consent agenda**.
- b) Discussion and possible action related to the use and expenditure of the **American Rescue Fund** and amend the budget accordingly. City Administrator Taylor Tannehill
- c) Discussion and possible action to approve, approve with modification, or deny **Ordinance No. 1377-2024**, an ordinance of the City of Tahlequah, Oklahoma, amending the City Code, Part 17, Utilities; Part 17-5, Solid Waste Department Establishment, and Collection and Disposal of Solid Waste, by adding **Section 17-511, Intensive Residential Developments**; providing for Codification, Severability, Repealer, and Declaring an Emergency. Solid Waste Superintendent Chris Armstrong  
Possible action to approve or deny passing **Ordinance No. 1377-2024** as an **Emergency**.
- d) Discussion and possible action to approve, approve with modifications or deny **ORDINANCE NO. 1379-2024**, An Ordinance of the City of Tahlequah, Oklahoma, amending Tahlequah City Code, Part 2, Administration and Government; Chapter 2-4 General Provisions relating to city officers and employees, by amending Section 2-407 City Offices, When Open; providing for codification, severability, repealer, and declaring an emergency. Councilor Danny Perry/City Administrator Taylor Tannehill

Possible action to approve or deny passing **Ordinance No. 1379-2024** as an **Emergency**.

- e) Discussion and possible action to approve, approve with modifications, or deny **Resolution No. 05-06-2024 (C)**. A Resolution to authorize the Mayor to negotiate the sale of city-owned property and donation from the Cherokee Nation.
- f) Discussion and possible action to approve, approve with modification, or deny **Resolution 05-05-2024(D)** A resolution changing the zoning from Public District (P) to Community Commercial District (C-2) for a property located at 124 W. Shawnee St., Tahlequah, OK. Lots 14, 15, 16, & 17 in Block 56, Original Township to the City of Tahlequah, Cherokee County, Oklahoma, according to the official plat thereof as approved by the Tahlequah Planning Commission. *Director of Planning & Development Paige Harjo*

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## 7. EXECUTIVE SESSION

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Motion to exit Regular Session and enter into Executive Session

- a) Discussion and possible action pertaining to the **2024-2025 contract with IAFF Local 4099**, as provided in 25 O.S. §307(B)(2).
- b) Discussion pertaining to confidential communications related to **Glover and Associates, Inc. and H & G Paving, case no. CJ-2024-64**, as provided in 25 O.S. §307(B)(4).

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## 8. RETURN FROM EXECUTIVE SESSION

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- a) Discussion and possible action pertaining to the **2024-2025 contract with IAFF Local 4099**.
- b) Discussion and possible action pertaining to confidential communications related to **Glover and Associates, Inc. and H & G Paving, case no. CJ-2024-64**
- c) **Adjourn.**