

AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of

City Council Meeting:

Monday, May 3, 2021 at 5:30 p.m.

Place of Meeting:

The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464 and by Videoconference and/or Teleconference. *See 25 O.S. §307.1(C).*

Any member of the public, elected official, or City employee may attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance are provided below.

Join “Zoom” Meeting
Meeting ID: 875 0699 4663
Passcode: 884144

1. MEETING CONVENED

Meeting called to order

Roll call

Invocation – Mitch Parnell – Grace Baptist Church

Flag Salute

Public Notice: A Public Notice of meeting was provided December 8, 2020 at 3:32 p.m. to the Secretary of State of Oklahoma and additional notice was provided April 20, 2021 at 4:57 p.m.

1. PUBLIC INSTRUCTIONS:

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the Public and City Staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 875 0699 4663 Password 884144**. If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting may include communication by members of the Public and/or City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. **Please do not type out your questions in the chat bar.** Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

2. PUBLIC COMMENTS

Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

If you wish to comment type the word "Comment" along with your name in the chat bar and wait to be called on.

3. CONSENT AGENDA

These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) To approve the minutes of the April 5, 2021, & April 19, 2021 Council meetings.
- b) To approve the monthly check register for April 2021.
- c) To approve the transfer of lease of private hangar #2 from Tom Tucker to Brian Berry.
- d) To accept the resignation of Kyle Willige, Volunteer Fireman, in the Fire Department, effective April 18, 2021.
- e) To lift the moratorium and hire the following as Lifeguards in the Parks and Recreation Department at \$9.50 per hour: Linzi Woolard and Benjamin Jackson.
- f) To reappoint Melissa Harris to the Abatement Board for a 5 year term representing Ward I.
- g) To reappoint Suzanne Myers and Johnathan Wells to the Board of Adjustments each for a 3 year term.
- h) To reappoint Suzanne Myers to the Planning Commission for a 3 year term as an at large member.
- i) To reappoint Bree Long to the Tahlequah Public Works Authority Board as the City Council representative and appoint Todd Mutzig to a 5 year term.
- j) To acknowledge receipt of surplus auction results.

4. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

Recognition of Years of Service for **May** Employees:

- **Brad Hale – Fire Department – 15 years**
- **Bryan Bowin – Waste Management – 5 years**
- **Regina Walker – Waste Management – 5 years**

Recognition of the City of Tahlequah's **Employee of the Month**, May 2021 Presented by Director of Human Resources M'Lynn Pape

Report from Library - **written**

Report from Chamber of Commerce

Report from Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce

Report from the Tahlequah Main Street Association

REGULAR SESSION

5. Discussion and possible action on items removed from the **consent** agenda.

6. Discussion and **special recognition of Fire Chief Casey Baker from Local 4099 Professional Firefighters** of Tahlequah. Councilor Trae Ratliff and Councilor Stephen Highers
7. Discussion and **special recognition of leadership** within the City of Tahlequah and surrounding area during the **COVID-19 pandemic**. Mayor Sue Catron
8. Discussion and **update of Dog Park**. Councilor Bree Long and Planning and Development Director Taylor Tannehill
9. Discussion and possible action to approve the **carnival and amusement ride application** submitted by **Sam's Amusement and Carnivals Inc.** for an event scheduled for May 26th through May 31st to be located at the parking lot east side of 1223 Park Hill St. Compliance Coordinator Ray Hammons
10. Discussion and possible action to approve **Resolution No. 05-03-21, a resolution setting the salary, payments, and/or compensation for the Judge of the City of Tahlequah**. Mayor Sue Catron
11. Presentation and submission in writing of the **Mayor's proposed appointment for Judge of the City of Tahlequah**. Mayor Sue Catron
12. Discussion and possible action to **approve a park rental fee waiver** to Awesome Medicine Possums in order to allow for a free "**Street Clinic**" in July at a City park which would include free CPR teaching/training to the public. Mayor Sue Catron
13. Discussion and possible action to approve a **Lease Agreement** between the City of Tahlequah and **Charles Poteet** related to the upstairs of 124 North Brookside, Ave. Tahlequah, OK 74464. Administrative Coordinator Heather Torrento
14. Discussion to adopt **Ordinance No. 1321-2021**, an ordinance changing the zoning from Single-Family Residential (R-1) to Two-Family Residential (R-2) at **208 W. Arden Street** to construct a duplex, more particularly described as follows:

A tract of land in the N2 of the SW4 of the NE4 of the NW4 of Section 28, Township 17 North, Range 22 East, more particularly described as follow, to-wit: Beginning at a point 5.0 feet North and 155 feet West of the Southeast Corner of the N2 of SW4 of NE4 of NW4 of said Section 28; Thence North 140.0 feet; Thence West a distance of 75.0 feet; Thence South 140.0; Thence East 75.0 feet to the point of beginning, according to the United States Survey thereof, Cherokee County, State of Oklahoma.
Planning and Development Director Taylor Tannehill
15. Discussion and possible action to approve the airport board's recommendation to **raise the yearly tie down fees from \$60.00 per year to \$500.00 per year** at the Tahlequah Municipal Airport. Airport Manager Kelly Crittenden
16. Discussion and possible action in regard to the **2021-22 Canine Contract** between Tahlequah Public Schools and the City of Tahlequah. Police Chief Nate King

17. Discussion and possible action in regard to the **2021-22 SRO Contract** between Tahlequah Public Schools and the City of Tahlequah. Chief Nate King
18. Discussion and possible action in regard to the **accrued leave time** of Lt. Steve Arnall. Police Chief Nate King
19. Discussion and possible action to approve and **add Policies 328, 339, 343, and 702** to the Police Department Policy Manual. Police Chief Nate King
20. Discussion and possible action in regard entering into a contract with the **City of Fort Gibson to house their municipal prisoners in the Tahlequah City Jail**. Police Chief Nate King
21. Discussion and possible action **to surplus sale the ice-skating rink, ice skates and Zamboni**. City Administrator Alan Chapman
22. Discussion and possible action related to **FY2021 and FY2022 Memorandums of Understanding between the United Keetoowah Band and the City of Tahlequah related to poly carts**, wherein the City is to accept \$8,000 from the United Keetoowah Band per year to be used for the purchase of poly carts. City Administrator Alan Chapman
23. **PROPOSED EXECUTIVE SESSION – Motion to exit Regular Session and enter into Executive Session.**

❖ Discussion regarding potential legal issues and/or claims related to the Tahlequah City Hospital Authority d/b/a NHS and correspondingly consider hiring special legal counsel related to the same, as provided for in 25 O.S. § 307B(4) regarding confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

24. Reconvene Regular Session.
25. Discussion and possible action regarding potential legal issues and/or claims related to the Tahlequah City Hospital Authority d/b/a NHS and hiring special legal counsel related to the same.
26. Discussion of mid-month special meeting.
27. New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of posting.
28. **Adjourn.**

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 12:20 am/pm on April 29, 2021 by Nellene Saunders