

# AGENDA

## TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of

City Council Meeting:

Monday, April 5, 2021 at 5:30 p.m.

Place of Meeting:

The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464 and by Videoconference and/or Teleconference. *See 25 O.S. §307.1(C).*

Any member of the public, elected official, or City employee may attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance are provided below.

**Join “Zoom” Meeting**  
**Meeting ID: 892 3810 3202**  
**Password: 998171**

### 1. MEETING CONVENED

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**Meeting called to order**

**Roll call**

**Invocation – Chris Stinnett – Church of Christ**

**Flag Salute**

**Public Notice:** A Public Notice of meeting was provided December 8, 2020 at 3:32 p.m. to the Secretary of State of Oklahoma and additional notice was provided March 5, 2021 at 4:20 p.m.

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### 2. PUBLIC INSTRUCTIONS:

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**Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting:** the Public and City Staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app ([www.zoom.us](http://www.zoom.us)) **Access Code 892 3810 3202 Password 998171**. If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to [cityclerk@cityoftahlequah.com](mailto:cityclerk@cityoftahlequah.com).

**Videoconference and/or Teleconference Notice:** This meeting may include communication by members of the Public and/or City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. **Please do not type out your questions in the chat bar.** Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

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### 3. PUBLIC COMMENTS

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Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

**If you wish to comment type the word "Comment" along with your name in the chat bar and wait to be called on.**

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### 4. CONSENT AGENDA

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These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) To approve the **minutes** of the March 1, 2021 and March 22, 2021 City Council meetings.
  - b) To approve the monthly **check register** for March 2021.
  - c) To appoint Joshua Bliss as a member of the City Planning Commission with term ending May 2025.
  - d) To reappoint the following members to the City Planning Commission: Robert Batson term ending May 2022, Michael Torkelson with a term ending May 2023, and Ryan Cannonie with a term ending May 2024.
  - e) To accept the resignation of Timothy Neugin, Collector, in the Solid Waste Department, effective March 18, 2021.
  - f) To accept the resignation of Kyle Reed, Patrolman, in the Police Department, effective March 23, 2021.
  - g) To accept the resignation of Keith Guyett (retirement, 27 years of service), Labor/Operator in the Street Department, effective May 31, 2021.
  - h) To lift the moratorium and hire Nathaniel Brown and Nelson Battiest, Collectors T112 in the Solid Waste Department.
  - i) To lift the moratorium and hire the following as Sr. Lifeguards in the Parks and Recreation Department at \$10.50 per hour: Jacie Yell and Kate Deason.
  - j) To lift the moratorium and hire the following as Lifeguards in the Parks and Recreation Department at \$9.50 per hour: Jack McKee, Dorothy Swearingen, Daisy Bevilacqua, Taber Gilbert and Lilly Reed.
  - k) To lift the moratorium and hire Rylee Blackman as Seasonal Part Time Laborer (Concession) at \$9.50 per hour.
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### 5. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

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Recognition of Years of Service for **April** Employees:

- **John Sutton – Recreation – 20 years**

Recognition of the City of Tahlequah's **Employee of the Month**, April 2021 Presented by Director of Human Resources M'Lynn Pape

Report from Library

Report from Chamber of Commerce

Report from Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce

Report from the Tahlequah Main Street Association

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**REGULAR SESSION**

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6. Discussion and possible action on items removed from the **consent** agenda.
7. Discussion related to concerns related to Covid-19. Mayor Sue Catron
8. Discussion and update regarding the Fresh Start Program. Court Clerk Jeannie Secratt
9. Discussion and update related to the surplus government auction of salvaged items. City Administrator Alan Chapman
10. Discussion and possible action to name the walking trail. Mayor Sue Catron
11. Discussion and possible action to acknowledge the receipt of the Northeastern Health System June 2020 annual audit. City Administrator Alan Chapman / Brian Woodliff
12. Discussion and possible action related to Deanna Hayes and her concerns regarding an animal control issue within the City of Tahlequah. Councilor Stephen Highers
13. Discussion and possible action to close out CDBG 17 Grant. City Treasurer Marty Hainzinger
14. Discussion and possible action to approve a Streets and Sidewalk budget amendment in the amount of \$250,000. City Treasurer Marty Hainzinger
15. Discussion and possible action to accept the donation of \$150,000.00 and amend budget for the construction of the dog park. Councilor Bree Long.
16. Discussion and possible action to approve or deny **Ordinance No. 1320-2021**, an ordinance amending ordinances relating to and/or establishing fees and/or fines for Alcoholic Beverage, Animals, Court, Parks, Recreation, and Cultural Affairs, Planning, Zoning, and Development, Public Safety, Street and Public Works, Stormwater Management, Transportation, and other miscellaneous fees and/or fines and establishing a City Schedule of Regular Fees that can be modified by Resolution of the City Council. City Administrator Alan Chapman
17. Discussion related to appointment of Municipal Court Judge.
18. **PROPOSED EXECUTIVE SESSION – Motion to exit Regular Session and enter into Executive Session.**

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❖ **Discussion regarding confidential communications related to *City of Tahlequah v. Springwater Properties, LLC, et al., Cherokee County District Court, State of Oklahoma, Case Nos. CV-2018-43 and CJ-2020-56*, as provided by 25 O.S. § 307 (B) (3), (4), and/or (7).**

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19. Reconvene Regular Session.
20. Discussion and possible action on and possible action related to ***City of Tahlequah v. Springwater Properties, LLC, et al., Cherokee County District Court, State of Oklahoma, Case Nos. CV-2018-43 and CJ-2020-56.***

21. Discussion of mid-month special meeting.

22. Adjourn.

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 1:55 am/pm  
on April 1, 2021 by [Signature]