

AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of City Council Meeting: Monday, April 3, 2023 at 5:30 p.m.

Place of Meeting: The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464 (voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting
Meeting ID: 880 7373 8832
Passcode: 4560651

1. MEETING CONVENED

Meeting called to order

Roll call

Invocation – Pastor Christian Murillo, Roots Church

Flag Salute

Public Notice: A Public Notice of meeting was provided December 6, 2022 at 4:45 p.m. to the Secretary of State of Oklahoma and additional notice was provided March 28, 2023 at 4:25 p.m. at 111 Cherokee Ave. Tahlequah, OK 74464.

2. PUBLIC INSTRUCTIONS:

Videoconference and/or teleconference access instructions for public attendance at the meeting: the public, nonvoting elected officials, and City staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code: 880 7373 8832 Password: 4560651**. If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

Videoconference and/or teleconference notice: Those attending via the Zoom videoconference may ask questions during the discussion of each agenda item by typing the word "question" along with his or her name in the chat bar and waiting to be called on. Only questions spoken out loud are allowed to be responded to. **Please do not type out your questions in the chat bar.**

3. PUBLIC COMMENTS

Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period. **If you wish to comment type the word "Comment" along with your name in the chat bar and wait to be called on.**

4. CONSENT AGENDA

These items are placed on the **Consent Agenda** so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) To approve the **minutes** from **March 6, 2023, March 10, 2023, and March 23, 2023** City Council meetings.
- b) Acknowledge receipt of **January 2023 financial statement.**
- c) Acknowledge receipt of **February 2023 Purchasing Card statement.**
- d) Acknowledge receipt of **February 2023 Investment statement.**
- e) Acknowledge receipt of **March 2023 check register.**
- f) Approve Solid Waste **budget amendment #432023.**
- g) To approve **Change Order #1 for Safe Routes to School Project, SRS-211E (026)ST a net deduction of \$5,831.59** for the total contract price of \$300,061.71 and authorizing the mayor to sign all documents related to the closeout of said project.
- h) To approve **Legal Services Agreement with BJ Baker** for fiscal year 2023-24.
- i) To approve **Legal Services Agreement with John Tyler Hammons** for fiscal year 2023-2024.
- j) To **appoint Darren Tobey** to the **Historic Preservation Board.**
- k) To **approve the Contract for Mowing Services with LawnStars Land Scaping, LLC.**
- l) To accept the **resignation from Douglas Wright, Laborer in the Parks and Recreation Department, effective April 4, 2023.**
- m) To accept the **resignation from Andrew Craig, Patrolman in the Police Department, effective March 21, 2023.**
- n) To accept the **resignation from Anna Dominey, PT Laborer (552) in the Parks and Recreation Department, effective March 9, 2023.**
- o) To **hire Destinee Hutson, Tabor Robinson, Maggie Carter, Janene Conner and Salendia Melo as Lifeguards** in the Parks and Recreation Department at \$12.00 per hour effective May 1, 2023.
- p) To **promote Taylor Mootry, PT Laborer (552) in the Parks and Recreation Department to PT Laborer (999) at \$11.13 hour effective March 20, 2023.**
- q) To **promote Ashtin Hummingbird, Cashier in the Managerial Department to Finance Support Assistant at \$35,000 annually, effective April 3, 2023.**

- r) To **increase the rate of pay** for PT Laborer **Kendall Collins**, IT Department, from \$11.13 per hour to \$15.00 per hour, effective April 3, 2023.
- s) To **hire Hunter Jones**, Laborer in the Parks and Recreation Department at \$14.00 per hour, effective April 3, 2023.
- t) To **hire Amber Payton**, Cashier in the Managerial Department at \$33,000 annually, effective March 27, 2023.
- u) To **hire Margaret Wallace**, Deputy Municipal Court Clerk in the Municipal Court at \$34,000 annually, effective April 3, 2023.
- v) To approve a **waiver** of the Purchasing Policy **competitive bidding requirements** and Section 7-105 of the City of Tahlequah Code of Ordinances and accept the lowest quote for **rebar material for Mission Park Project** from **Crimson Steel Supply**.

5. ANNOUNCEMENTS, PRESENTATIONS, AND REPORTS

Recognition of Years of Service for **April** employees:

Sean Valdez, 15 yrs., Fire Department

Robert Bacon, 5 yrs., Police Department

Report from Library

Report from Chamber of Commerce

Report from Tour Tahlequah

Report from Tahlequah Main Street Association

REGULAR SESSION

- 6. Discussion and possible action on items removed from the **consent** agenda.
- 7. Discussion and possible action to approve, approve with modification, or deny the **Shriner Glow Golf Tournament** to be held on **April 22, 2023** at the **Riverlinks Golf Course** with a cost of \$5.00 per person which includes both green fees and cart rental.
Parks & Recreation Superintendent Brian Speake
- 8. Discussion and possible action to approve **Resolution No. 04-03-23**, a resolution setting the salary, payments, and/or compensation for the Judge of the City of Tahlequah.
Mayor Sue Catron
- 9. Discussion and possible action: To approve, approve with modifications, or deny the Planning Commission's recommendation to allow abutting property owner to **use public right-of-way for parallel parking** for property located at **202 E 5th Street**, Tahlequah, OK 74464. *Planning & Development Director Taylor Tannehill*
- 10. Discussion and possible action to approve, approve with modification, or deny **purchase of budgeted item**: a **24 yard rear load dumpster** from Scranton Mfg. Co. in the amount of \$222, 503.00 to replace current packer. *Solid Waste Superintendent Chris Armstrong*

11. Discussion and possible action to approve, approve with modification, or deny the **transition** of the City of Tahlequah **cell phone service** from **AT&T** to **T-Mobile**. Chief of Police Nate King

12. PROPOSED EXECUTIVE SESSION-Motion to exit Regular Session and enter into Executive Session.

- ❖ Pursuant to 25 OS 307(B)(4), consider convening in executive session to receive confidential communication from the City Attorney to discuss the pending claim against H&G Paving Contractors, Inc. as the City Attorney advises disclosure of the same will seriously impair the ability of the City Council to process the claim in the public interest, and take appropriate action in open session.
- ❖ Discussion pertaining to the 2023-2024 Contract with IAFF Local 4099, as provided in 25 O.S. 307(B)(2).
- ❖ Discussion related to the employment of a Finance Director, as provided by 25 O.S. 307(B)(1).

13. Reconvene into Regular Session.

14. Discussion and possible action regarding the 2023-2024 Contract with IAFF Local 4099.

15. Discussion and possible action regarding the employment of a Finance Director.

16. Discussion and possible action regarding pending claim against H&G Paving Contractors.

17. Discussion and possible action on a mid-month meeting.

18. Adjournment.

Whitney A. Shaw 3/30/23 @ 2:51 pm.