



# AGENDA

## TAHLEQUAH CITY COUNCIL - REGULAR MEETING

**Date/Time of Meeting** Monday, April 1, 2024 at 5:30 PM

**Place of Meeting** The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464 (voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting  
Meeting ID: 858 8392 0349  
Passcode: 4560651

---

### 1. MEETING CONVENED

---

- a) Meeting Called to Order
- b) Roll Call
- c) Invocation by Ed Haworth
- d) Flag Salute
- e) **Public Notice:** A Public Notice of meeting was provided on December 6, 2023 at 4:45p.m. to the OK Secretary of State and an additional notice was provided on **March 21, 2024 at 12:55 p.m.** at 111 S. Cherokee Ave. Tahlequah, OK 74464.

---

### 2. PUBLIC INSTRUCTIONS

---

If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to [cityclerk@tahlequah.gov](mailto:cityclerk@tahlequah.gov).

---

### 3. PUBLIC COMMENTS

---

Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes.

---

Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

---

#### **4. CONSENT AGENDA**

---

These items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) Approve the **minutes from the March 4, 2024**, City Council meeting.
- b) Acknowledge receipt of the **February 2024 Financial Statement**.
- c) Acknowledge receipt of the **February 2024 Investment Schedule**.
- d) Acknowledge receipt of the **March 2024 Check Register**.
- e) Acknowledge receipt of the **March 2024 Purchasing Card statement**.
- f) Acknowledge receipt of **March 2024 Open PO report**.
- g) Acknowledge receipt of the **Tahlequah Regional Development Authority (TRDA) March 2024 report**.
- h) Acknowledge receipt of the **Tahlequah Area Chamber of Commerce (TACC) February 2024 report**.
- i) Acknowledge receipt of the **Tahlequah Area Chamber of Commerce 2022-2023 Annual Audit**, ending June 30, 2023.
- j) Acknowledge receipt of **Tour Tahlequah February 2024 report** from the Tahlequah Area Chamber of Commerce.
- k) Acknowledge receipt of the **Eastern Oklahoma Library System's (EOLS) March 2024 report**.
- l) Enter into a lease agreement for **Brookside** with Kendall Hale, beginning April 1, 2024 and ending March 31, 2025.
- m) Approve the budgeted purchase of **two (2) 1500 Chevy Silverado trucks** and one (1) **2500HD Chevy Silverado truck** by the **Solid Waste department** using **GL Code 115-65-8701** in the amount of \$178, 232.00.
- n) Approve a **lease agreement** with the Board of County Commissioners of Cherokee County, Oklahoma for the **Emergency Operations Center (EOC)** for the remainder of fiscal year 2023-2024, commencing on April 1, 2024, and ending on June 30, 2024.
- o) Approve **Hangar 13 transfer** from Mark Gish to Hunter Wallace as recommended by the Tahlequah City Airport Board.
- p) Appoint Storm Water Manager as the City **Flood Plain Administrator**.

- q)
- To hire **Justin Hunter Webb, Ashlin Sutton, and Levi Daniels** as PT Laborers/Concession in the Parks and Recreation Department, in budgeted positions, at \$10.07 per hour, effective March 18, 2024.
  - To hire **Philip Don Cubit** as a Driver in the Solid Waste Department, in a budgeted position, at \$37,500, effective March 13, 2024.
  - To hire **Levi Gibson** as Collector in the Solid Waste Department, in a budgeted position, at \$30,500, effective March 18, 2024.
  - To accept the resignation of **Jonkade Pitner**, Driver in the Solid Waste Department, effective March 1, 2024.
  - To accept the resignation of **Amaya Saxton**, Collector in the Solid Waste Department, effective March 10, 2024.
  - To accept the resignation of **Grant Webb**, PT Laborer in the Parks and Recreation Department, effective March 25, 2024.

---

## 5. ANNOUNCEMENTS AND PRESENTATIONS

---

- a) Special Proclamation for **National Donate a Life** month.
- b) **TPWA** Statement to the Public

---

## 6. REGULAR SESSION

---

- a) Discussion and possible action on items removed from the **Consent Agenda**.
- b) Discussion and possible action to authorize the Mayor to sign the grant **Notice of Award** from **EDA** to the **Tahlequah Accessibility and Parking Improvement Project**, award no. ED24AUS0G0189 and sign other necessary documents related to said grant. *Compliance Coordinator Ray Hammons*
- c) **SECOND READING** and possible action to approve, approve with modification, or deny **Ordinance No. 1376-2024**, an ordinance of the City of Tahlequah, Oklahoma amending the Tahlequah City Code, Part 18, Stormwater Management; Chapter 18-1, Stormwater Management Program; Section 18-807, Fees, Providing for Codification, Severability, Repealer, and Declaring an Emergency. *Compliance Coordinator Ray Hammons*  
 Declare or Deny **Ordinance No. 1376-2024** as an Emergency.
- d) **FIRST READING** and possible action to approve, approve with modifications, or deny **Ordinance No. 1377-2024**, an ordinance of the City of Tahlequah, Oklahoma amending the Tahlequah City Code, Part 17, Utilities; Part 17-5, Solid Waste Department Establishment, and Collection and Disposal of Solid Waste By Adding Section 17-511, Intensive Residential Developments; Providing for

Codification, Severability, Repealer, and Declaring An Emergency. Solid Waste Superintendent Chris Armstrong

Declare or Deny **Ordinance No. 1377-2024** as an Emergency.

- e) **FIRST READING** and possible action to approve, approve with modification, or deny **Ordinance No. 1378-2024**, an ordinance of the City of Tahlequah, Oklahoma, amend the Tahlequah City Code, Part 14, Streets and Public Works; Chapter 14-2, Use and Obstruction of Streets and Sidewalks; by amending Section 14-217, Excavations in Streets, Permits; Providing for Codification, Severability, Repealer, and Declaring and Emergency. Compliance Coordinator Ray Hammons

Declare or deny **Ordinance No. 1378-2024** as an Emergency

- f) Discussion and possible action to approve, approve with modification, or deny accepting the bid amount of \$84,500.00 from **Calvin & Sons Roofing** for the **Senior Citizens Center Roof** Improvements. Compliance Coordinator Ray Hammons/City Attorney JT Hammons
- g) Discussion and possible action to approve or deny granting the Mayor authority to request, from ODOT, the **closure of the intersection at Mimosa and HWY 51 bypass**. Compliance Coordinator Ray Hammons

---

## 7. EXECUTIVE SESSION

---

Motion to exit Regular Session and enter into Executive Session

- a)
- Discussion pertaining to the **2024-2025 contract with FOP Lodge 201**, as provided in 25 O.S. SS307(B)(2).
- b)
- Discussion pertaining to the **2024-2025 contract with IAFF Local 4099**, as provided in 25 O.S. SS307(B)(2).
- c)
- Discussion pertaining to confidential communications related to **Glover and Associates, Inc. and H & G Paving, case no. CJ-2024-64** as provided in 25 O.S. SS307(B)(4).

---

## 8. RETURN FROM EXECUTIVE SESSION

---

- a) Discussion and possible action pertaining to the **2024-2025 contract with FOP Lodge 201**.

- b) Discussion and possible action pertaining to the **2024-2025 contract with IAFF Local 4099.**
- c) Discussion and possible action pertaining to confidential communications related to ***Glover and Associates, Inc. and H & G Paving.***
- d) **Adjourn.**



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4a  
Meeting Date 4/1/2024  
Initiator Whitney Shaw, City Clerk  
Office / Department Administration

**Item Title**

Approve the **minutes from the March 4, 2024**, City Council meeting.

**Background**

**Exhibits**

1. 04.01.2024 March Minutes-Unapproved

**Funding Source**

**Request**

MINUTES  
TAHLEQUAH CITY COUNCIL  
REGULAR MEETING – MARCH 4, 2024 - 5:30 PM  
111 Cherokee Ave. Tahlequah, OK 74464

---

1. MEETING CONVENED

---

Meeting called to order by Mayor Suzanne Myers at 5:30 pm.  
Deputy City Clerk, Amber Payton, called the roll as follows:

**Present:** Councilor Ward I Danny Perry  
Councilor Ward II Keith Baker  
Councilor Ward III Stephen Highers  
Councilor Ward IV Josh Allen

**Others present:** Mayor Suzanne Myers, City Attorney JT Hammons, City Administrator Taylor Tannehill, City Treasurer Marty Hainzinger, Deputy City Clerk Amber Payton, and IT Support Mario De La Hoya. **Absent:** City Clerk Whitney Shaw

**Invocation:** Josh Allen, Councilman Ward 4  
**Flag salute:** Led by Mayor Suzanne Myers

---

2. PUBLIC INSTRUCTIONS

---

**Access Code:** 827 0837 7167 **Password:** 4560651

---

3. PUBLIC COMMENTS

---

Ed Haworth, Allison Briggs, Cody Bowlin, Jack Carlisle, CC Thomas, Clay Wilson, Jim Regean, Chad Robinson, Craig Wing, Robert Culpepper

---

4. CONSENT AGENDA

---

Councilor Highers made a motion and Councilor Allen seconded to approve the consent agenda as follows:

- a) Approve the minutes from the February 5, 2024, City Council meeting.
- b) Acknowledge receipt of the January 2024 financial statement.
- c) Acknowledge receipt of the January 2024 investment schedule.
- d) Acknowledge receipt of the February 2024 check register.
- e) Acknowledge receipt of the February 2024 purchasing card statement.
- f) Acknowledge receipt of the February 2024 Open PO report.
- g) Acknowledge receipt of the Tahlequah Regional Development Authority's February 2024 report.
- h) Acknowledge receipt of the Tahlequah Area Chamber of Commerce February 2024 report.
- i) Approve Municipal Airport hangar 34 land lease transfer from Harold Quantie to Harold and Karen Kimrey Revocable Trust.

- j) Approve Municipal Airport hangar C-1 land lease transfer from Blish Properties, LLC to Cherokee Nation. Contingent on ownership transfer of hangar.
- k) Acknowledge write-off of delinquent Solid Waste A/R accounts totaling \$2,492.65.
- l) Approve amendment to Resolution 01-03-2023(A), increasing the scale rate at the Solid Waste facility from \$62 to \$80 per ton.
- m) Approve the promotion of Josh Girdner from Patrolman to Lieutenant with a salary of \$65,776.16.
- n)
  - To hire Aaron Dorrough as Patrolman 1 in the Police Department, in a budgeted position, at \$45,726.06, effective March 18, 2024.
  - To hire Brett Robbins as Patrolman 1 in the Police Department, in a budgeted position, at \$45,726.06, effective April 1, 2024.
  - To transfer Jace Luna, Dispatcher in the Police Department to Patrolman 1, a budgeted position, at 45,726.06, effective June 1, 2024.
  - To approve an increase of pay of \$3,120.00 annually for Amber Payton to perform duties as Deputy City Clerk, effective February 18, 2024.
  - To accept the resignation of Christopher McClure, Fireman in the Fire Department, effective February 22, 2024.
  - To accept the resignations of Kara Foreman, Destin McKee, Noe Sosa, and Alayna McAlpine, Lifeguards in the Parks and Recreation Department, effective February 28, 2024.
  - To accept the resignation of Tate Whittmore, PT Laborer in the Parks and Recreation Department, effective February 28, 2024.

**Vote:** *Ayes: Highers, Allen, Perry, Baker*                      *Nays: None*                      *Motion carried*

**5. ANNOUNCEMENTS, PRESENTATIONS, AND REPORTS**

Nikki Goss, 5yrs, Police Dept and Carl Dallis, 25yrs, Street Dept

**6. REGULAR SESSION**

- a. No Items were removed from the consent agenda.
- b. Councilor Allen made a motion and Councilor Highers seconded to approve the start of a process to establish a **Metropolitan Planning/Zoning Commission**.

**Vote:** *Ayes: Allen, Highers, Baker, Perry*                      *Nays: None*                      *Motion carried*

- c. No action taken.
- d. Councilor Allen made a motion and Councilor Highers seconded to approve entering into a **Memorandum of Understanding** between the **Tahlequah Regional Development Authority** and the City of Tahlequah for project management and grant administration for the Oklahoma Department of Commerce Prep Grants and amend the budget accordingly.

**Vote:** *Ayes: Allen, Highers, Baker, Perry*                      *Nays: None*                      *Motion carried*

- e. Councilor Allen made a motion and Councilor Baker seconded to **approve with the modification** of “approval of cameras only” and “wage study of City Administrators

choosing, not to exceed \$40,000” for the use and expenditure of the American Rescue Fund and amend the budget accordingly.

**Vote: Ayes: Allen, Baker, Perry, Highers Nays: None Motion carried**

f. Councilor Allen made a motion and Council Baker seconded to approve **Ordinance No. 1375-2024**.

**Vote: Ayes: Allen, Baker, Perry, Highers Nays: None Motion carried**

g. Councilor Allen made a motion and Councilor Highers seconded to approve declaring **Ordinance 1375-2024** an emergency.

**Vote: Ayes: Allen, Highers, Baker, Perry Nays: None Motion carried**

h. **First Reading Only-Ordinance No. 1376-2024**.

i. No action taken.

j. Councilor Allen made a motion and Councilor Baker seconded to approve **Resolution No. 03-04-2024(A)**.

**Vote: Ayes: Allen, Baker, Perry, Highers Nays: None Motion carried**

k. Councilor Allen made a motion and Councilor Baker seconded to approve **Resolution No. 03-04-2024(B)**.

**Vote: Ayes: Allen, Baker, Perry, Highers Nays: None Motion carried**

l. No motion made or required. Discussion only.

---

## **7. EXECUTIVE SESSION**

---

a) Councilor Allen made a motion and Councilor Highers seconded to exit meeting and enter into Executive session at **7:09 p.m.**

**Vote: Ayes: Allen, Highers, Baker, Perry Nays: None Motion carried**

---

## **8. RETURNED FROM EXECUTIVE SESSION @ 7:31 p.m.**

---

a) Councilor Allen made a motion and Councilor Perry seconded to Authorize the City Administrator to purchase the property discussed in Executive Session for the amount discussed in Executive Session.

**Vote: Ayes: Allen, Perry, Baker, Highers Nays: None Motion carried**

b) Meeting adjourned at **7:32 p.m.**



03-04-2024 Minutes-City Council



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4b  
Meeting Date 4/1/2024  
Initiator Rebecca White, Finance Support  
Office / Department Finance

**Item Title**

Acknowledge receipt of the **February 2024 Financial Statement.**

**Background**

Regular monthly agenda item.

**Exhibits**

1. 04.01.2024 Digi Financials

**Funding Source**

**Request**

DUE TO SIZE, CONSENT  
ITEM “4b” IS AVAILABLE IN  
DIGITAL FORMAT ON THE  
CITY WEBSITE UNDER

“Government”

“Departments”

“Finance”

“Monthly Financial Statements”



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4c  
Meeting Date 4/1/2024  
Initiator Rebecca White, Finance Support  
Office / Department Finance

**Item Title**

Acknowledge receipt of the **February 2024 Investment Schedule.**

**Background**

Regular monthly agenda item.

**Exhibits**

1. 04.01.2024 Investfunds Feb2024

**Funding Source**

**Request**

## City of Tahlequah Working Fund Investments as of February 29, 2024

| BANK                              | AMOUNT                | PERCENTAGE |               |
|-----------------------------------|-----------------------|------------|---------------|
| <b>Bank Accounts</b>              |                       |            |               |
| Reserve Operating<br>Armstrong    | \$2,843,917.05        | 4.25%      |               |
| Streets & Sidewalks<br>Armstrong  | \$4,220,391.71        | 4.25%      |               |
| General Fund Sweep<br>Bank First  | \$9,085,355.08        | 4.91%      |               |
| BANK                              | MATURITY VALUE        | PERCENTAGE | MATURITY DATE |
| <b>Edward Jones</b>               |                       |            |               |
| American Express Natl<br>Bk       | \$248,000.00          | 1.60%      | 3/4/2024      |
| Atlantic Un Bk<br>Richmond VA     | \$128,000.00          | 5.15%      | 5/17/2024     |
| Bmo Harris Bk Natl<br>Assn        | \$244,000.00          | 4.45%      | 5/24/2028     |
| BMW Bk North Amer<br>Salt Lake    | \$245,000.00          | 3.45%      | 9/9/2025      |
| Capital One Bk USA<br>Natl Assn   | 214,000.00            | 3.30%      | 8/12/2024     |
| Capital One Nat'l Assn<br>McLean  | \$31,000.00           | 3.40%      | 9/9/2024      |
| Cibc Bk USA Chicago IL            | \$244,000.00          | 4.25%      | 2/24/2026     |
| Citizens Bk & Tr Co of<br>Ardmore | \$244,000.00          | 4.60%      | 9/21//2029    |
| Discover Bk<br>Greenwood Del      | \$244,000.00          | 4.80%      | 8/24/2026     |
| Goldman Sachs Bank<br>USA CD      | \$200,000.00          | 2.60%      | 3/22/2024     |
| Great Southn Bk Reeds<br>Spring   | \$249,000.00          | 4.65%      | 2/28/2025     |
| Morgan Stanley Bk N A<br>Salt     | \$245,000.00          | 3.60%      | 9/15/2026     |
| Reliabank Dakota<br>Estelline SD  | \$200,000.00          | 5.20%      | 1/10/2025     |
| State Bk India Chicago<br>Ill     | \$245,000.00          | 3.65%      | 9/20/2027     |
| Synchrony Bk Retail<br>Ctf Dep    | \$243,000.00          | 5.25%      | 9/22/2025     |
| UBs BK USA Salt Lake<br>City UT   | \$150,000.00          | 2.85%      | 5/13/2024     |
| Univest Natl Bk Tr<br>Souderton   | \$249,000.00          | 4.50%      | 5/17/2027     |
| Wells Fargo Bk N A<br>Sioux Falls | \$238,000.00          | 5.05%      | 11/15/2027    |
| <b>Cash</b>                       |                       |            |               |
| <b>TOTAL</b>                      | <b>\$3,861,000.00</b> |            |               |



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4d  
Meeting Date 4/1/2024  
Initiator Rebecca White, Finance Support  
Office / Department Finance

**Item Title**

Acknowledge receipt of the **March 2024 Check Register**.

**Background**

Regular monthly agenda item.

**Exhibits**

1. 04.01.2024 Check Registry-March 2024

**Funding Source**

**Request**

Report Criteria:

Report type: Summary  
 Check.Type = {<>} "Adjustment"

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee                                    | Check GL Account | Amount     |
|-----------|------------------|--------------|---------------|--|------------------|------------|
| 03/24     | 03/01/2024       | 58770        | 215           | A T & T                                  | 110202000        | 124.75     |
| 03/24     | 03/01/2024       | 58771        | 740           | ALERT - American Law                     | 110202000        | 1,040.00   |
| 03/24     | 03/01/2024       | 58772        | 158503        | Associated Supply Co Inc                 | 110202000        | 2,938.87   |
| 03/24     | 03/01/2024       | 58773        | 1350          | ATC Freightliner Group                   | 110202000        | 135,401.00 |
| 03/24     | 03/01/2024       | 58774        | 2020          | Bill John Baker II                       | 110202000        | 12,045.00  |
| 03/24     | 03/01/2024       | 58775        | 2415          | Bull Tuff Mud Company Ready Mix          | 110202000        | 1,833.00   |
| 03/24     | 03/01/2024       | 58776        | 3380          | Cintas Corp #2                           | 110202000        | 66.13      |
| 03/24     | 03/01/2024       | 58777        | 158573        | Crowe & Dunlevy                          | 110202000        | 6,589.00   |
| 03/24     | 03/01/2024       | 58778        | 158539        | Dana Lee                                 | 110202000        | 191.20     |
| 03/24     | 03/01/2024       | 58779        | 5505          | Ergon Asphalt & Emulsions, Inc           | 110202000        | 2,149.38   |
| 03/24     | 03/01/2024       | 58780        | 158489        | Freese and Nichols, Inc.                 | 110202000        | 33,856.56  |
| 03/24     | 03/01/2024       | 58781        | 6080          | Fuelman of Oklahoma or                   | 110202000        | 6,743.00   |
| 03/24     | 03/01/2024       | 58782        | 158079        | Glidewell Distributing Co, Inc.          | 110202000        | 687.11     |
| 03/24     | 03/01/2024       | 58783        | 6825          | GT Distributors - Austin                 | 110202000        | 503.44     |
| 03/24     | 03/01/2024       | 58784        | 7650          | Hutchens Construction Co. (Emery Sapp&So | 110202000        | 3,163.75   |
| 03/24     | 03/01/2024       | 58785        | 158590        | Jimmy Fort                               | 110202000        | 869.12     |
| 03/24     | 03/01/2024       | 58786        | 9770          | Love Bottling Company                    | 110202000        | 819.60     |
| 03/24     | 03/01/2024       | 58787        | 9790          | Lowe's Home Centers Inc.                 | 110202000        | 324.44     |
| 03/24     | 03/01/2024       | 58788        | 10210         | Maxwell Supply                           | 110202000        | 1,394.29   |
| 03/24     | 03/01/2024       | 58789        | 10830         | Muskogee Communications, Inc             | 110202000        | 1,330.00   |
| 03/24     | 03/01/2024       | 58790        | 11920         | Ok Municipal Assurance Group             | 110202000        | 117,903.75 |
| 03/24     | 03/01/2024       | 58791        | 11930         | Ok Municipal League                      | 110202000        | 130.00     |
| 03/24     | 03/01/2024       | 58792        | 12275         | Ok Uniform Building Code Com             | 110202000        | 100.00     |
| 03/24     | 03/01/2024       | 58793        | 12380         | Osman Equipment                          | 110202000        | 1,394.37   |
| 03/24     | 03/01/2024       | 58794        | 157972        | P&K Equipment                            | 110202000        | 49,815.20  |
| 03/24     | 03/01/2024       | 58795        | 158530        | Rhonda Norris RVT                        | 110202000        | 350.00     |
| 03/24     | 03/01/2024       | 58796        | 13880         | Richard Smith                            | 110202000        | 1,750.00   |
| 03/24     | 03/01/2024       | 58797        | 14230         | Sadler Paper Supply                      | 110202000        | 258.81     |
| 03/24     | 03/01/2024       | 58798        | 158446        | Simplot Turf & Horticulture              | 110202000        | 4,845.53   |
| 03/24     | 03/01/2024       | 58799        | 14870         | Sirchie Fingerprint                      | 110202000        | 597.58     |
| 03/24     | 03/01/2024       | 58800        | 15085         | Southern Tire Mart, LLC                  | 110202000        | 13,574.08  |
| 03/24     | 03/01/2024       | 58801        | 158192        | Springwater Lawn Care LLC                | 110202000        | 7,203.00   |
| 03/24     | 03/01/2024       | 58802        | 16055         | Tescorp                                  | 110202000        | 826.00     |
| 03/24     | 03/01/2024       | 58803        | 16510         | Total Pest Control                       | 110202000        | 165.00     |
| 03/24     | 03/01/2024       | 58804        | 15920         | TPWA Utilities                           | 110202000        | 16,212.84  |
| 03/24     | 03/01/2024       | 58805        | 158467        | TYR Tactical LLC                         | 110202000        | 4,247.60   |
| 03/24     | 03/01/2024       | 58806        | 16985         | UniFirst Holdings Inc                    | 110202000        | 188.00     |
| 03/24     | 03/01/2024       | 58807        | 158577        | WEX Bank                                 | 110202000        | 16,205.04  |
| 03/24     | 03/01/2024       | 58808        | 17750         | Wight Office Machines                    | 110202000        | 55.00      |
| 03/24     | 03/01/2024       | 58809        | 17803         | William Marvin Johnson LLC               | 110202000        | 300.00     |
| 03/24     | 03/08/2024       | 58810        | 550           | Advanced Workzone Services               | 110202000        | 12,412.56  |
| 03/24     | 03/08/2024       | 58811        | 1230          | Arkholo Sand & Gravel                    | 110202000        | 1,822.50   |
| 03/24     | 03/08/2024       | 58812        | 158045        | Ascentis Corporation (Prior- Novatime)   | 110202000        | 759.52     |
| 03/24     | 03/08/2024       | 58813        | 2415          | Bull Tuff Mud Company Ready Mix          | 110202000        | 3,872.50   |
| 03/24     | 03/08/2024       | 58814        | 2607          | Carey's Upholstery DBA LaVonna Mae Carey | 110202000        | 450.00     |
| 03/24     | 03/08/2024       | 58815        | 158083        | City of Tahlequah-Street & Sidewalk Fund | 110202000        | 160,826.44 |
| 03/24     | 03/08/2024       | 58816        | 157988        | Consolidated Communications              | 110202000        | 1,167.95   |
| 03/24     | 03/08/2024       | 58817        | 158489        | Freese and Nichols, Inc.                 | 110202000        | 86,299.90  |
| 03/24     | 03/08/2024       | 58818        | 6080          | Fuelman of Oklahoma or                   | 110202000        | 4,109.92   |
| 03/24     | 03/08/2024       | 58819        | 6840          | Guy Engineering Services, Inc.           | 110202000        | 3,679.35   |
| 03/24     | 03/08/2024       | 58820        | 7530          | Holloway, Updike & Bellen, Inc           | 110202000        | 4,825.00   |
| 03/24     | 03/08/2024       | 58821        | 9050          | Kelly Engineering & Assoc, Inc           | 110202000        | 13,540.00  |
| 03/24     | 03/08/2024       | 58822        | 9400          | Lake Region Electric                     | 110202000        | 1,910.52   |

M = Manual Check, V = Void Check

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee                                    | Check GL Account | Amount     |
|-----------|------------------|--------------|---------------|--|------------------|------------|
| 03/24     | 03/08/2024       | 58823        | 157846        | Lake Region Electric-Telecom             | 110202000        | 286.82     |
| 03/24     | 03/08/2024       | 58824        | 158383        | Macquarie Equipment Capital Inc.         | 110202000        | 374.00     |
| 03/24     | 03/08/2024       | 58825        | 10580         | Mike Palmer                              | 110202000        | 1,695.20   |
| 03/24     | 03/08/2024       | 58826        | 157829        | NOPFA Gas/Utilities                      | 110202000        | 10,210.53  |
| 03/24     | 03/08/2024       | 58827        | 11920         | Ok Municipal Assurance Group             | 110202000        | 866.00     |
| 03/24     | 03/08/2024       | 58828        | 157851        | One Source Water, LLC                    | 110202000        | 252.64     |
| 03/24     | 03/08/2024       | 58829        | 12390         | OTA                                      | 110202000        | 14.55      |
| 03/24     | 03/08/2024       | 58830        | 158160        | Rachel Dallis                            | 110202000        | 3,225.00   |
| 03/24     | 03/08/2024       | 58831        | 158530        | Rhonda Norris RVT                        | 110202000        | 350.00     |
| 03/24     | 03/08/2024       | 58832        | 158110        | Ritchie, Rock, McBride & Atwood Law Firm | 110202000        | 936.66     |
| 03/24     | 03/08/2024       | 58833        | 14230         | Sadler Paper Supply                      | 110202000        | 254.74     |
| 03/24     | 03/08/2024       | 58834        | 15870         | Tahlequah Main Street Assoc.             | 110202000        | 3,000.00   |
| 03/24     | 03/08/2024       | 58835        | 15908         | Tahlequah Public Facilities Auth         | 110202000        | 241,239.65 |
| 03/24     | 03/08/2024       | 58836        | 16510         | Total Pest Control                       | 110202000        | 65.00      |
| 03/24     | 03/08/2024       | 58837        | 17510         | Waste Management                         | 110202000        | 23,647.29  |
| 03/24     | 03/15/2024       | 58845        | 158331        | Admiral Express, LLC                     | 110202000        | 419.90     |
| 03/24     | 03/15/2024       | 58846        | 1330          | Assoc Veterinary Clinic                  | 110202000        | 35.00      |
| 03/24     | 03/15/2024       | 58847        | 225           | AT&T (Landline Bills)                    | 110202000        | 413.44     |
| 03/24     | 03/15/2024       | 58848        | 2795          | Chamber of Commerce                      | 110202000        | 625.00     |
| 03/24     | 03/15/2024       | 58849        | 3050          | Cherokee County Detention                | 110202000        | 1,782.00   |
| 03/24     | 03/15/2024       | 58850        | 158537        | Chronicle Ltd.                           | 110202000        | 11,408.00  |
| 03/24     | 03/15/2024       | 58851        | 3380          | Cintas Corp #2                           | 110202000        | 258.00     |
| 03/24     | 03/15/2024       | 58852        | 5270          | ECA-AST, LLC                             | 110202000        | 175.00     |
| 03/24     | 03/15/2024       | 58853        | 158178        | Enterprise Fleet Management, Inc.        | 110202000        | 28,588.40  |
| 03/24     | 03/15/2024       | 58854        | 6080          | Fuelman of Oklahoma or                   | 110202000        | 3,480.43   |
| 03/24     | 03/15/2024       | 58855        | 6160          | Galls, Inc                               | 110202000        | 552.75     |
| 03/24     | 03/19/2024       | 58856        | 158594        | Green Country Funeral Home               | 110202000        | .00 V      |
| 03/24     | 03/15/2024       | 58857        | 6825          | GT Distributors - Austin                 | 110202000        | 3,122.00   |
| 03/24     | 03/15/2024       | 58858        | 10810         | Municipal Court CLEET Acct               | 110202000        | 6,233.85   |
| 03/24     | 03/15/2024       | 58859        | 11300         | Northeast OK Public Facilities           | 110202000        | 899.65     |
| 03/24     | 03/15/2024       | 58860        | 11720         | OK Department of Commerce                | 110202000        | 8,346.59   |
| 03/24     | 03/15/2024       | 58861        | 12000         | Ok Production Ctr, Inc                   | 110202000        | 3,966.67   |
| 03/24     | 03/15/2024       | 58862        | 13490         | Rambin Petroleum, Inc                    | 110202000        | 3,859.80   |
| 03/24     | 03/15/2024       | 58863        | 14230         | Sadler Paper Supply                      | 110202000        | 320.20     |
| 03/24     | 03/15/2024       | 58864        | 14360         | Sand Tech Screening LLC                  | 110202000        | 1,065.00   |
| 03/24     | 03/15/2024       | 58865        | 158592        | Two Oaks Investments, LLC                | 110202000        | 658.73     |
| 03/24     | 03/15/2024       | 58866        | 158022        | VIP Voice Services LLC                   | 110202000        | 2,972.00   |
| 03/24     | 03/19/2024       | 58867        | 12250         | Service Oklahoma                         | 110202000        | 91.50      |
| 03/24     | 03/21/2024       | 58876        | 389           | Accurate Environmental LLC               | 110202000        | 275.00     |
| 03/24     | 03/21/2024       | 58877        | 1230          | Arkholo Sand & Gravel                    | 110202000        | 1,103.25   |
| 03/24     | 03/21/2024       | 58878        | 157971        | AT&T Mobility II LLC                     | 110202000        | 1,744.61   |
| 03/24     | 03/21/2024       | 58879        | 2415          | Bull Tuff Mud Company Ready Mix          | 110202000        | 2,820.00   |
| 03/24     | 03/21/2024       | 58880        | 2665          | Casco Industries, Inc                    | 110202000        | 5,493.00   |
| 03/24     | 03/21/2024       | 58881        | 3010          | Cherokee County Board of Comm.           | 110202000        | 1,083.07   |
| 03/24     | 03/21/2024       | 58882        | 158564        | Craig Philpott Concrete Construction     | 110202000        | 7,100.00   |
| 03/24     | 03/21/2024       | 58883        | 4530          | Davis Oil Co, Inc                        | 110202000        | 6,354.85   |
| 03/24     | 03/21/2024       | 58884        | 158483        | Elephant Rock Garden Supply, LLC         | 110202000        | 640.00     |
| 03/24     | 03/21/2024       | 58885        | 5650          | Farmers Cooperative                      | 110202000        | 1,030.00   |
| 03/24     | 03/21/2024       | 58886        | 158489        | Freese and Nichols, Inc.                 | 110202000        | 15,274.29  |
| 03/24     | 03/21/2024       | 58887        | 6080          | Fuelman of Oklahoma or                   | 110202000        | 5,229.23   |
| 03/24     | 03/21/2024       | 58888        | 158594        | Green Country Funeral Home               | 110202000        | 350.00     |
| 03/24     | 03/21/2024       | 58889        | 157846        | Lake Region Electric-Telecom             | 110202000        | 137.88     |
| 03/24     | 03/21/2024       | 58890        | 9437          | Larry's Tires                            | 110202000        | 70.00      |
| 03/24     | 03/21/2024       | 58891        | 9691          | Lochner                                  | 110202000        | 37,220.31  |
| 03/24     | 03/21/2024       | 58892        | 10350         | MESO - OMUSA                             | 110202000        | 1,156.00   |
| 03/24     | 03/21/2024       | 58893        | 10580         | Mike Palmer                              | 110202000        | 1,695.20   |
| 03/24     | 03/21/2024       | 58894        | 10990         | NAFECO                                   | 110202000        | 670.05     |

M = Manual Check, V = Void Check

| GL Period     | Check Issue Date | Check Number | Vendor Number | Payee                 | Check GL Account | Amount              |
|---------------|------------------|--------------|---------------|-----------------------|------------------|---------------------|
| 03/24         | 03/21/2024       | 58895        | 14230         | Sadler Paper Supply   | 110202000        | 550.91              |
| 03/24         | 03/21/2024       | 58896        | 158179        | THA Hospitality, LLC  | 110202000        | 5,098.93            |
| 03/24         | 03/21/2024       | 58897        | 158472        | Tim M Synar           | 110202000        | 170.00              |
| 03/24         | 03/21/2024       | 58898        | 16985         | UniFirst Holdings Inc | 110202000        | 188.00              |
| 03/24         | 03/21/2024       | 58899        | 17510         | Waste Management      | 110202000        | 27,810.77           |
| 03/24         | 03/08/2024       | 4000000      | 3820          | Conrad Fire Equipment | 110202000        | 2,200,000.00        |
| 03/24         | 03/08/2024       | 4000001      | 158588        | RF Engine             | 110202000        | 21,995.00           |
| Grand Totals: |                  |              |               |                       |                  | <u>3,454,819.94</u> |

Summary by General Ledger Account Number

| GL Account  | Debit      | Credit        | Proof         |
|-------------|------------|---------------|---------------|
| 110202000   | 4,550.00   | 3,459,369.94- | 3,454,819.94- |
| 110-202000  | .00        | .00           | .00           |
| 110-230300  | 6,233.85   | .00           | 6,233.85      |
| 110-230600  | 100.00     | .00           | 100.00        |
| 110-51-5350 | 501.46     | .00           | 501.46        |
| 110-51-5400 | 130.30     | .00           | 130.30        |
| 110-51-6100 | 419.90     | .00           | 419.90        |
| 110-51-6300 | 134.90     | .00           | 134.90        |
| 110-51-6320 | 580.85     | .00           | 580.85        |
| 110-51-7200 | 24,060.75  | .00           | 24,060.75     |
| 110-51-7300 | 6,369.55   | .00           | 6,369.55      |
| 110-51-7400 | 4,576.59   | .00           | 4,576.59      |
| 110-51-7500 | 42,213.40  | .00           | 42,213.40     |
| 110-51-8000 | 1,508.73   | 500.00-       | 1,008.73      |
| 110-51-9146 | 160,826.44 | .00           | 160,826.44    |
| 110-52-7200 | 18.29      | .00           | 18.29         |
| 110-53-5350 | 4.88       | .00           | 4.88          |
| 110-55-5350 | 28.21      | .00           | 28.21         |
| 110-55-7200 | 15,288.30  | .00           | 15,288.30     |
| 110-57-5350 | 1,379.47   | .00           | 1,379.47      |
| 110-57-6300 | 40.94      | .00           | 40.94         |
| 110-57-6320 | 51.90      | .00           | 51.90         |
| 110-57-6400 | 215.86     | .00           | 215.86        |
| 110-57-7200 | 1,768.29   | .00           | 1,768.29      |
| 110-57-7300 | 351.52     | .00           | 351.52        |
| 110-60-5350 | 666.33     | .00           | 666.33        |
| 110-60-6320 | 292.90     | .00           | 292.90        |
| 110-60-6400 | 102.48     | .00           | 102.48        |
| 110-61-5350 | 11,570.60  | .00           | 11,570.60     |
| 110-61-5400 | 871.32     | .00           | 871.32        |
| 110-61-5700 | 900.76     | .00           | 900.76        |
| 110-61-6300 | 936.83     | .00           | 936.83        |
| 110-61-6400 | 1,874.57   | .00           | 1,874.57      |
| 110-61-7300 | 3,793.93   | .00           | 3,793.93      |
| 110-61-8308 | 322.04     | .00           | 322.04        |
| 110-62-5350 | 21,872.70  | .00           | 21,872.70     |
| 110-62-5700 | 4,247.60   | .00           | 4,247.60      |
| 110-62-6210 | 2,379.58   | .00           | 2,379.58      |
| 110-62-6300 | 66.13      | .00           | 66.13         |
| 110-62-6400 | 8,975.26   | .00           | 8,975.26      |
| 110-62-6500 | 503.44     | .00           | 503.44        |

M = Manual Check, V = Void Check

| GL Account  | Debit     | Credit    | Proof     |
|-------------|-----------|-----------|-----------|
| 110-62-7300 | 2,967.57  | .00       | 2,967.57  |
| 110-62-7400 | 1,323.00  | .00       | 1,323.00  |
| 110-62-8307 | 3,122.00  | .00       | 3,122.00  |
| 110-66-5350 | 11,369.57 | .00       | 11,369.57 |
| 110-66-5400 | 2.45      | .00       | 2.45      |
| 110-66-6300 | 28,375.31 | 4,050.00- | 24,325.31 |
| 110-66-6320 | 104.11    | .00       | 104.11    |
| 110-66-6400 | 5,375.88  | .00       | 5,375.88  |
| 110-66-6410 | 7,384.85  | .00       | 7,384.85  |
| 110-66-7300 | 2,306.36  | .00       | 2,306.36  |
| 110-68-6300 | 65.00     | .00       | 65.00     |
| 110-68-7300 | 2,421.96  | .00       | 2,421.96  |
| 110-70-5350 | 776.90    | .00       | 776.90    |
| 110-70-5700 | 171.00    | .00       | 171.00    |
| 110-70-6100 | 1,384.66  | .00       | 1,384.66  |
| 110-70-6320 | 51.90     | .00       | 51.90     |
| 110-70-6400 | 102.21    | .00       | 102.21    |
| 110-70-7300 | 1,398.77  | .00       | 1,398.77  |
| 110-71-5350 | 3,729.60  | .00       | 3,729.60  |
| 110-71-6200 | 2,571.71  | .00       | 2,571.71  |
| 110-71-6300 | 3,012.20  | .00       | 3,012.20  |
| 110-71-6320 | 156.32    | .00       | 156.32    |
| 110-71-6400 | 2,294.09  | .00       | 2,294.09  |
| 110-71-6410 | 3,672.35  | .00       | 3,672.35  |
| 110-71-7200 | 3,390.40  | .00       | 3,390.40  |
| 110-71-7300 | 6,653.32  | .00       | 6,653.32  |
| 110-72-5350 | 40.87     | .00       | 40.87     |
| 110-72-6400 | 55.79     | .00       | 55.79     |
| 110-72-7300 | 533.03    | .00       | 533.03    |
| 110-73-5350 | 1,176.83  | .00       | 1,176.83  |
| 110-73-6320 | 208.22    | .00       | 208.22    |
| 110-73-6400 | 478.68    | .00       | 478.68    |
| 110-73-8000 | 35.00     | .00       | 35.00     |
| 111-50-6201 | 9,338.31  | .00       | 9,338.31  |
| 111-50-6208 | 3,163.75  | .00       | 3,163.75  |
| 111-50-6210 | 2,219.24  | .00       | 2,219.24  |
| 111-50-6260 | 4,864.50  | .00       | 4,864.50  |
| 112-50-9000 | 5,098.93  | .00       | 5,098.93  |
| 115-56-5350 | 13,167.57 | .00       | 13,167.57 |
| 115-65-6000 | 13,574.08 | .00       | 13,574.08 |
| 115-65-6300 | 3,069.84  | .00       | 3,069.84  |
| 115-65-6320 | 133.60    | .00       | 133.60    |
| 115-65-6400 | 17,092.46 | .00       | 17,092.46 |
| 115-65-6410 | 3,859.80  | .00       | 3,859.80  |
| 115-65-7300 | 4,073.92  | .00       | 4,073.92  |
| 115-65-7400 | 53,329.73 | .00       | 53,329.73 |
| 115-65-7500 | 6,181.10  | .00       | 6,181.10  |
| 115-65-8307 | 2,233.16  | .00       | 2,233.16  |
| 116-50-5350 | 234.74    | .00       | 234.74    |
| 116-50-5400 | 200.80    | .00       | 200.80    |
| 116-50-6320 | 60.89     | .00       | 60.89     |
| 116-50-6400 | 99.99     | .00       | 99.99     |
| 116-50-7200 | 275.00    | .00       | 275.00    |
| 117-64-5350 | 228.43    | .00       | 228.43    |
| 117-64-6200 | 175.00    | .00       | 175.00    |
| 117-64-6320 | 51.90     | .00       | 51.90     |
| 117-64-7300 | 1,157.85  | .00       | 1,157.85  |

M = Manual Check, V = Void Check

| GL Account           | Debit               | Credit               | Proof        |
|----------------------|---------------------|----------------------|--------------|
| 117-64-7400          | 300.00              | .00                  | 300.00       |
| 210-50-8305          | 9,446.18            | .00                  | 9,446.18     |
| 210-50-8309          | 10,494.45           | .00                  | 10,494.45    |
| 210-50-8318          | 11,408.00           | .00                  | 11,408.00    |
| 210-50-8343          | 1,293.35            | .00                  | 1,293.35     |
| 210-50-8459          | 8,657.41            | .00                  | 8,657.41     |
| 210-50-8502          | 185,216.20          | .00                  | 185,216.20   |
| 210-50-8503          | 11,129.85           | .00                  | 11,129.85    |
| 221-50-7110          | 241,239.65          | .00                  | 241,239.65   |
| 223-50-7109          | 1,223.01            | .00                  | 1,223.01     |
| 223-50-7110          | 4,825.00            | .00                  | 4,825.00     |
| 223-50-7120          | 6,000.00            | .00                  | 6,000.00     |
| 223-50-7124          | 2,456.34            | .00                  | 2,456.34     |
| 223-50-7126          | 12,540.00           | .00                  | 12,540.00    |
| 223-50-8001          | 6,715.00            | .00                  | 6,715.00     |
| 347-56-5350          | 3,627.09            | .00                  | 3,627.09     |
| 425-50-1002          | 2,500.00            | .00                  | 2,500.00     |
| 425-50-1003          | 870.00              | .00                  | 870.00       |
| 425-50-3000          | 2,200,000.00        | .00                  | 2,200,000.00 |
| 427-50-1400          | 37,220.31           | .00                  | 37,220.31    |
| 432-50-1000          | 135,430.75          | .00                  | 135,430.75   |
| <b>Grand Totals:</b> | <b>3,463,919.94</b> | <b>3,463,919.94-</b> | <b>.00</b>   |

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4e  
Meeting Date 4/1/2024  
Initiator Rebecca White, Finance Support  
Office / Department Finance

**Item Title**

Acknowledge receipt of the **March 2024 Purchasing Card statement.**

**Background**

Regular monthly agenda item.

**Exhibits**

1. 04.01.20214 PCard Statement March 2024

**Funding Source**

**Request**



CORPORATE PAYMENT SYSTEMS  
P.O. BOX 6343  
FARGO ND 58125-6343



**ACCOUNT NUMBER** [REDACTED]  
**STATEMENT DATE** 03-25-2024  
**AMOUNT DUE** \$37,335.56  
**NEW BALANCE** \$37,335.56

PAYMENT DUE ON RECEIPT

000166605 02 SP 106481995506240 S  
CITY OF TAHLEQUAH  
ATTN MARTY HAINZINGER  
111 S CHEROKEE AVE  
TAHLEQUAH OK 74464-3801

**AMOUNT ENCLOSED**  
\$

Please make check payable to  
CORPORATE PAYMENT SYSTEMS

CORPORATE PAYMENT SYSTEMS  
P.O. BOX 790428  
ST. LOUIS, MO 63179-0428

4715110304186724 003733556 003733556

Please tear payment coupon at perforation.

| CORPORATE ACCOUNT SUMMARY |                  |                               |                 |                     |                      |           |             |               |  |
|---------------------------|------------------|-------------------------------|-----------------|---------------------|----------------------|-----------|-------------|---------------|--|
| CITY OF TAHLEQUAH         | Previous Balance | Purchases And Other + Charges | Cash Advances + | Cash Advance Fees + | Late Payment Charges | - Credits | - Payments  | = New Balance |  |
| [REDACTED]                | \$35,568.41      | \$37,750.83                   | \$0.00          | \$0.00              | \$0.00               | \$415.27  | \$35,568.41 | \$37,335.56   |  |
| Company Total             |                  |                               |                 |                     |                      |           |             |               |  |

| CORPORATE ACCOUNT ACTIVITY |           |                         |                         |  |                          |
|----------------------------|-----------|-------------------------|-------------------------|--|--------------------------|
| CITY OF TAHLEQUAH          |           |                         |                         |  | TOTAL CORPORATE ACTIVITY |
|                            |           |                         |                         |  | \$35,568.41 CR           |
| Post Date                  | Tran Date | Reference Number        | Transaction Description |  | Amount                   |
| 02-29                      | 02-29     | 74715114060406000000808 | PAYMENT-THANK YOU Q     |  | 35,568.41 PY             |

| NEW ACTIVITY |           |                         |                                   |          |                |
|--------------|-----------|-------------------------|-----------------------------------|----------|----------------|
| RICKY HICKS  |           | CREDITS                 | PURCHASES                         | CASH ADV | TOTAL ACTIVITY |
| [REDACTED]   |           | \$0.00                  | \$313.43                          | \$0.00   | \$313.43       |
| Post Date    | Tran Date | Reference Number        | Transaction Description           |          | Amount         |
| 03-06        | 03-05     | 24692164065101254157238 | LOWES #01818* TAHLEQUAH OK        |          | 43.98          |
| 03-11        | 03-08     | 24226384068360282822223 | WAL-MART #0010 TAHLEQUAH OK       |          | 13.98          |
| 03-11        | 03-08     | 24656044070030082290286 | A&C FIRE EXTINGUISHER CO YUKON OK |          | 95.65          |
| 03-21        | 03-20     | 24692164080103293844157 | LOWES #01818* TAHLEQUAH OK        |          | 159.82         |

| CUSTOMER SERVICE CALL  | ACCOUNT NUMBER    |                        | ACCOUNT SUMMARY           |                  |
|--|-------------------|------------------------|---------------------------|------------------|
|  | 800-344-5696      | [REDACTED]             |                           | PREVIOUS BALANCE |
| SEND BILLING INQUIRIES TO:<br>CORPORATE PAYMENT SYSTEMS<br>P.O. Box 6335<br>Fargo, ND 58125-6335 | STATEMENT DATE    | DISPUTED AMOUNT        | PURCHASES & OTHER CHARGES | 37,750.83        |
|  | 03/25/24          | .00                    | CASH ADVANCES             | .00              |
|  | <b>AMOUNT DUE</b> |                        | CASH ADVANCE FEES         | .00              |
|  |                   |                        | LATE PAYMENT CHARGES      | .00              |
|  | <b>37,335.56</b>  |                        | CREDITS                   | 415.27           |
|  |                   |                        | PAYMENTS                  | 35,568.41        |
|  |                   | <b>ACCOUNT BALANCE</b> | <b>37,335.56</b>          |                  |



|                                      |
|--------------------------------------|
| Company Name: CITY OF TAHLEQUAH      |
| Corporate Account Number: [REDACTED] |
| Statement Date: 03-25-2024           |

| NEW ACTIVITY          |           |                         |   |                 |                       |
|-----------------------|-----------|-------------------------|---|-----------------|-----------------------|
| <b>DANA LEE</b>       |           | <b>CREDITS</b>          | <b>PURCHASES</b>                        | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]            |           | \$0.00                  | \$15.55                                 | \$0.00          | \$15.55               |
| Post Date             | Tran Date | Reference Number        | Transaction Description                 | Amount          |                       |
| 03-19                 | 03-18     | 24744004078900011266757 | TAHLEQUAH DAILY PRESS 918-4568833 OK    | 15.55           |                       |
| <b>DEXTER K SCOTT</b> |           | <b>CREDITS</b>          | <b>PURCHASES</b>                        | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]            |           | \$36.65                 | \$2,379.44                              | \$0.00          | \$2,342.79            |
| Post Date             | Tran Date | Reference Number        | Transaction Description                 | Amount          |                       |
| 02-28                 | 02-27     | 74431054059838001988637 | O'REILLY 187 TAHLEQUAH OK               | 36.65           | CR                    |
| 02-28                 | 02-27     | 24431054059838001601169 | O'REILLY 187 TAHLEQUAH OK               | 296.26          |                       |
| 02-28                 | 02-27     | 24431054059838001991255 | O'REILLY 187 TAHLEQUAH OK               | 33.47           |                       |
| 02-29                 | 02-28     | 24431054060838001156955 | O'REILLY 187 TAHLEQUAH OK               | 56.10           |                       |
| 03-04                 | 03-01     | 24431054062838004150201 | O'REILLY 187 TAHLEQUAH OK               | 42.20           |                       |
| 03-05                 | 03-04     | 24801974064839000010026 | H & H AUTO TAHLEQUAH OK                 | 7.50            |                       |
| 03-05                 | 03-04     | 24801974064839000010034 | H & H AUTO TAHLEQUAH OK                 | 311.20          |                       |
| 03-05                 | 03-04     | 24801974064839000010042 | H & H AUTO TAHLEQUAH OK                 | 35.00           |                       |
| 03-05                 | 03-04     | 24801974064839000010059 | H & H AUTO TAHLEQUAH OK                 | 175.00          |                       |
| 03-07                 | 03-06     | 24416064066900011400013 | SOONER ELECTRONICS TAHLEQUAH OK         | 300.00          |                       |
| 03-07                 | 03-06     | 24801974066839000010016 | H & H AUTO TAHLEQUAH OK                 | 7.50            |                       |
| 03-07                 | 03-06     | 24801974066839000010024 | H & H AUTO TAHLEQUAH OK                 | 7.50            |                       |
| 03-08                 | 03-07     | 24137464067300780959217 | SOUTHERN TIRE MART #349 601-424-3200 AR | 545.16          |                       |
| 03-08                 | 03-07     | 24431054068838001089133 | O'REILLY 187 TAHLEQUAH OK               | 62.07           |                       |
| 03-08                 | 03-07     | 24431054068838001495066 | O'REILLY 187 TAHLEQUAH OK               | 141.00          |                       |
| 03-15                 | 03-14     | 24801974075839000010023 | H & H AUTO TAHLEQUAH OK                 | 35.00           |                       |
| 03-15                 | 03-14     | 24801974075839000010031 | H & H AUTO TAHLEQUAH OK                 | 94.50           |                       |
| 03-20                 | 03-19     | 24431054080838002681809 | O'REILLY 187 TAHLEQUAH OK               | 229.98          |                       |
| <b>MARK WHITTMORE</b> |           | <b>CREDITS</b>          | <b>PURCHASES</b>                        | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]            |           | \$0.00                  | \$27.74                                 | \$0.00          | \$27.74               |
| Post Date             | Tran Date | Reference Number        | Transaction Description                 | Amount          |                       |
| 02-27                 | 02-26     | 24431054058838002162469 | O'REILLY 187 TAHLEQUAH OK               | 10.79           |                       |
| 02-27                 | 02-26     | 24431054058838002172245 | O'REILLY 187 TAHLEQUAH OK               | 8.99            |                       |
| 03-21                 | 03-20     | 24692164080103293844165 | LOWES #01818* TAHLEQUAH OK              | 7.96            |                       |
| <b>TIFFANY D SIEN</b> |           | <b>CREDITS</b>          | <b>PURCHASES</b>                        | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]            |           | \$0.00                  | \$4,619.14                              | \$0.00          | \$4,619.14            |
| Post Date             | Tran Date | Reference Number        | Transaction Description                 | Amount          |                       |
| 03-04                 | 03-02     | 24692164062108330851364 | AMZN MKTP US*RN60S0EG0 AMZN.COM/BILL WA | 45.00           |                       |
| 03-05                 | 03-04     | 24445004064300600777546 | FSP*HEARTH AND POOL TAHLEQUAH OK        | 657.80          |                       |
| 03-11                 | 03-08     | 24692164068103576849754 | AMAZON.COM*RN4563812 AMZN.COM/BILL WA   | 153.26          |                       |
| 03-11                 | 03-09     | 24692164069103838518402 | AMZN MKTP US*R61T82AB0 AMZN.COM/BILL WA | 295.52          |                       |
| 03-13                 | 03-12     | 24231684073400041957115 | HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK   | 114.95          |                       |
| 03-14                 | 03-14     | 24492164074000000693408 | QP* NDS HTTPSQUIVERS, UT                | 2,779.75        |                       |
| 03-20                 | 03-19     | 24226384080360341476221 | WAL-MART #0010 TAHLEQUAH OK             | 572.86          |                       |



|                                      |
|--------------------------------------|
| Company Name: CITY OF TAHLEQUAH      |
| Corporate Account Number: [REDACTED] |
| Statement Date: 03-25-2024           |

| NEW ACTIVITY           |           |                         |   |                 |                       |
|------------------------|-----------|-------------------------|---|-----------------|-----------------------|
| <b>ROCKIE S NEUGIN</b> |           | <b>CREDITS</b>          | <b>PURCHASES</b>                        | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]             |           | \$0.00                  | \$319.11                                | \$0.00          | \$319.11              |
| Post Date              | Tran Date | Reference Number        | Transaction Description                 | Amount          |                       |
| 02-27                  | 02-26     | 24231684058400021125617 | HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK   | 41.97           |                       |
| 02-27                  | 02-26     | 24801974057400159000216 | TAHLEQUAH LUMBER TAHLEQUAH OK           | 56.95           |                       |
| 03-04                  | 03-01     | 24733094062091495000649 | ATWOOD 40 TAHLEQUAH TAHLEQUAH OK        | 119.98          |                       |
| 03-04                  | 03-01     | 24801974061400157000279 | TAHLEQUAH LUMBER TAHLEQUAH OK           | 73.64           |                       |
| 03-08                  | 03-07     | 24000974067231000540614 | LOCKE SUPPLY TAHLEQUAH 918-4568839 OK   | 26.57           |                       |
| <b>JOHN N KING</b>     |           | <b>CREDITS</b>          | <b>PURCHASES</b>                        | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]             |           | \$0.00                  | \$1,456.54                              | \$0.00          | \$1,456.54            |
| Post Date              | Tran Date | Reference Number        | Transaction Description                 | Amount          |                       |
| 02-26                  | 02-24     | 24692164055102757342360 | AMZN MKTP US*RW6RS7Q72 AMZN.COM/BILL WA | 134.99          |                       |
| 02-27                  | 02-26     | 24431054058838002809259 | O'REILLY 187 TAHLEQUAH OK               | 45.99           |                       |
| 03-04                  | 03-02     | 24692164062108707097526 | AMZN MKTP US*RN32U81K0 AMZN.COM/BILL WA | 134.98          |                       |
| 03-21                  | 03-20     | 24692164080103183175019 | AMZN MKTP US*R633W32Y1 AMZN.COM/BILL WA | 90.46           |                       |
| 03-22                  | 03-21     | 24692164081104066342345 | AMZN MKTP US*R63Z24W31 AMZN.COM/BILL WA | 17.22           |                       |
| 03-22                  | 03-21     | 24692164081104107400078 | AMZN MKTP US*RA6K90LGO AMZN.COM/BILL WA | 1,032.90        |                       |
| <b>TRAVIS MILLER</b>   |           | <b>CREDITS</b>          | <b>PURCHASES</b>                        | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]             |           | \$0.00                  | \$66.69                                 | \$0.00          | \$66.69               |
| Post Date              | Tran Date | Reference Number        | Transaction Description                 | Amount          |                       |
| 03-05                  | 03-04     | 24431054065838002387745 | O'REILLY 187 TAHLEQUAH OK               | 66.69           |                       |
| <b>ERIC LAMONS</b>     |           | <b>CREDITS</b>          | <b>PURCHASES</b>                        | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]             |           | \$244.26                | \$3,564.25                              | \$0.00          | \$3,319.99            |
| Post Date              | Tran Date | Reference Number        | Transaction Description                 | Amount          |                       |
| 02-28                  | 02-27     | 24750764058900012400011 | DANNY'S MUFFLER & TIRE IN TAHLEQUAH OK  | 20.00           |                       |
| 03-12                  | 03-11     | 24193044072000019369170 | WELDON PARTS MUSKOGEE MUSKOGEE OK       | 329.56          |                       |
| 03-12                  | 03-11     | 24431064072636000024504 | PTG OF TULSA 918-445-5300 OK            | 1,194.48        |                       |
| 03-13                  | 03-12     | 24431054073838001416818 | O'REILLY 187 TAHLEQUAH OK               | 331.23          |                       |
| 03-14                  | 03-13     | 74431054074838002336068 | O'REILLY 187 TAHLEQUAH OK               | 244.26 CR       |                       |
| 03-14                  | 03-13     | 24193044074000019569637 | WELDON PARTS MUSKOGEE MUSKOGEE OK       | 638.98          |                       |
| 03-19                  | 03-18     | 24431064079636000024085 | PTG OF TULSA 918-445-5300 OK            | 1,050.00        |                       |
| <b>AARON D GARRETT</b> |           | <b>CREDITS</b>          | <b>PURCHASES</b>                        | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]             |           | \$0.00                  | \$699.57                                | \$0.00          | \$699.57              |
| Post Date              | Tran Date | Reference Number        | Transaction Description                 | Amount          |                       |
| 03-04                  | 03-01     | 24692164061107923923110 | LOWES #01818* TAHLEQUAH OK              | 93.96           |                       |



|                                      |
|--------------------------------------|
| Company Name: CITY OF TAHLEQUAH      |
| Corporate Account Number: [REDACTED] |
| Statement Date: 03-25-2024           |

| NEW ACTIVITY             |           |                         |   |                 |                       |
|--------------------------|-----------|-------------------------|---|-----------------|-----------------------|
| Post Date                | Tran Date | Reference Number        | Transaction Description                   | Amount          |                       |
| 03-21                    | 03-20     | 24013394080002387131148 | ALABAMA FIRE COLLEGE AND 205-3913775 AL   | 570.00          |                       |
| 03-22                    | 03-20     | 24269794081500661041546 | ALABAMA FIRE COLLEGE - EC 205-391-3742 AL | 35.61           |                       |
| <b>RICHARD S COFFRON</b> |           | <b>CREDITS</b>          | <b>PURCHASES</b>                          | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]               |           | \$0.00                  | \$317.15                                  | \$0.00          | \$317.15              |
| Post Date                | Tran Date | Reference Number        | Transaction Description                   | Amount          |                       |
| 03-04                    | 03-01     | 24431054062838001412414 | O'REILLY 187 TAHLEQUAH OK                 | 14.99           |                       |
| 03-04                    | 03-01     | 24801974061839000010029 | H & H AUTO TAHLEQUAH OK                   | 158.54          |                       |
| 03-08                    | 03-07     | 24692164067102810404377 | AMZN MKTP US*R64393LE0 AMZN.COM/BILL WA   | 113.62          |                       |
| 03-20                    | 03-19     | 24692164079102147807850 | INT'L CODE COUNCIL INC 888-422-7233 IL    | 30.00           |                       |
| <b>BRIAN F SPEAKE</b>    |           | <b>CREDITS</b>          | <b>PURCHASES</b>                          | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]               |           | \$0.00                  | \$377.21                                  | \$0.00          | \$377.21              |
| Post Date                | Tran Date | Reference Number        | Transaction Description                   | Amount          |                       |
| 03-08                    | 03-07     | 24801974067400157000646 | TAHLEQUAH LUMBER TAHLEQUAH OK             | 50.97           |                       |
| 03-15                    | 03-14     | 24692164074108355108910 | LOWES #01818* TAHLEQUAH OK                | 14.98           |                       |
| 03-15                    | 03-14     | 24692164074108355108928 | LOWES #01818* TAHLEQUAH OK                | 284.62          |                       |
| 03-21                    | 03-20     | 24692164080103293844215 | LOWES #01818* TAHLEQUAH OK                | 26.64           |                       |
| <b>RICK DYE</b>          |           | <b>CREDITS</b>          | <b>PURCHASES</b>                          | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]               |           | \$0.00                  | \$2,827.67                                | \$0.00          | \$2,827.67            |
| Post Date                | Tran Date | Reference Number        | Transaction Description                   | Amount          |                       |
| 02-27                    | 02-26     | 24055224057207509400100 | X-PRESS EQUIPMENT RENTAL TAHLEQUAH OK     | 112.08          |                       |
| 02-28                    | 02-27     | 24055224058207509500197 | X-PRESS EQUIPMENT RENTAL TAHLEQUAH OK     | 472.14          |                       |
| 02-29                    | 02-28     | 24431054060838003057037 | O'REILLY 187 TAHLEQUAH OK                 | 138.95          |                       |
| 02-29                    | 02-28     | 24801974059400153000103 | TAHLEQUAH LUMBER TAHLEQUAH OK             | 71.91           |                       |
| 03-01                    | 02-29     | 24137464060300811087522 | FASTENAL COMPANY 01OKTAH TAHLEQUAH OK     | 93.65           |                       |
| 03-04                    | 03-01     | 24801974061400157000170 | TAHLEQUAH LUMBER TAHLEQUAH OK             | 42.06           |                       |
| 03-05                    | 03-04     | 24431054065838000885815 | O'REILLY 187 TAHLEQUAH OK                 | 10.76           |                       |
| 03-07                    | 03-06     | 24431054067838002558921 | O'REILLY 187 TAHLEQUAH OK                 | 295.16          |                       |
| 03-13                    | 03-12     | 24431054073838001733055 | O'REILLY 187 TAHLEQUAH OK                 | 28.97           |                       |
| 03-13                    | 03-12     | 24801974072400155000427 | TAHLEQUAH LUMBER TAHLEQUAH OK             | 73.92           |                       |
| 03-15                    | 03-14     | 24193044075000019669816 | WELDON PARTS MUSKOGEE MUSKOGEE OK         | 220.18          |                       |
| 03-15                    | 03-14     | 24431054075838001794709 | O'REILLY 187 TAHLEQUAH OK                 | 8.98            |                       |
| 03-19                    | 03-18     | 24941664078838000010038 | DAVIS OIL CO. INC. TAHLEQUAH OK           | 977.69          |                       |
| 03-21                    | 03-20     | 24055224080207509100040 | X-PRESS EQUIPMENT RENTAL TAHLEQUAH OK     | 210.92          |                       |
| 03-25                    | 03-22     | 24915074082286098800019 | 4G SERVICE & SUPPLY INC TAHLEQUAH OK      | 70.30           |                       |
| <b>WHITNEY G SHAW</b>    |           | <b>CREDITS</b>          | <b>PURCHASES</b>                          | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]               |           | \$0.00                  | \$497.80                                  | \$0.00          | \$497.80              |



|  |
|--|
| Company Name: CITY OF TAHLEQUAH        |
| Corporate Account Number: 4 [REDACTED] |
| Statement Date: 03-25-2024             |

| NEW ACTIVITY          |           |                         |  |                 |                       |
|-----------------------|-----------|-------------------------|--|-----------------|-----------------------|
| Post Date             | Tran Date | Reference Number        | Transaction Description  | Amount          |                       |
| 03-11                 | 03-07     | 24755424068170683753684 | HOMES TO SUITES BY HILTON 405-3722550 OK<br>00015999 ARRIVAL: 03-03-24 | 497.80          |                       |
| <b>MANDY D KING</b>   |           | <b>CREDITS</b>          | <b>PURCHASES</b>   | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]            |           | \$0.00                  | \$410.00   | \$0.00          | \$410.00              |
| Post Date             | Tran Date | Reference Number        | Transaction Description  | Amount          |                       |
| 03-12                 | 03-11     | 24270744071900017400038 | TAHLEQUAH PRINTING 918-4585511 OK                                      | 410.00          |                       |
| <b>CASEY D BAKER</b>  |           | <b>CREDITS</b>          | <b>PURCHASES</b>   | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]            |           | \$0.00                  | \$2,713.48   | \$0.00          | \$2,713.48            |
| Post Date             | Tran Date | Reference Number        | Transaction Description  | Amount          |                       |
| 02-26                 | 02-23     | 24692164054101934137967 | IN *OKLAHOMA STATE FIREFI 405-4241452 OK                               | 2,480.00        |                       |
| 03-07                 | 03-06     | 24000974066224901052657 | LOCKE SUPPLY TAHLEQUAH 918-4568839 OK                                  | 2.52            |                       |
| 03-07                 | 03-06     | 24692164066101954400325 | AMZN MKTP US*RN9MO0YW0 AMZN.COM/BILL WA                                | 189.00          |                       |
| 03-15                 | 03-14     | 24431054075838001867513 | O'REILLY 187 TAHLEQUAH OK  | 19.98           |                       |
| 03-21                 | 03-20     | 24692164080103004358117 | AMZN MKTP US*RH9728RZ0 AMZN.COM/BILL WA                                | 21.98           |                       |
| <b>VICKY E GREEN</b>  |           | <b>CREDITS</b>          | <b>PURCHASES</b>   | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]            |           | \$0.00                  | \$878.91   | \$0.00          | \$878.91              |
| Post Date             | Tran Date | Reference Number        | Transaction Description  | Amount          |                       |
| 02-28                 | 02-27     | 24445004059000903950702 | COVETRUS NORTH AMERICA 614-761-9095 OH                                 | 111.25          |                       |
| 02-29                 | 02-27     | 24034544059003194426954 | CHRISS QUICK LUBE LLC TAHLEQUAH OK                                     | 62.92           |                       |
| 03-20                 | 03-19     | 24492154079715968389113 | REVIVAL ANIMAL HEALTH LLC 712-737-5555 IA                              | 704.74          |                       |
| <b>KAREN D MURPHY</b> |           | <b>CREDITS</b>          | <b>PURCHASES</b>   | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]            |           | \$0.00                  | \$1,545.38   | \$0.00          | \$1,545.38            |
| Post Date             | Tran Date | Reference Number        | Transaction Description  | Amount          |                       |
| 02-29                 | 02-28     | 24137464060600235041645 | HOBBY LOBBY ECOMM 405-745-1100 OK                                      | 176.88          |                       |
| 03-08                 | 03-07     | 24492154067715874220703 | VISTAPRINT 866-207-4955 MA   | 92.10           |                       |
| 03-14                 | 03-13     | 24744004073900010760656 | TAHLEQUAH DAILY PRESS 918-4568833 OK                                   | 1,260.00        |                       |
| 03-15                 | 03-14     | 24431064074200000000010 | NSU COPY ZONE TAHLUQUAH OK   | 16.40           |                       |
| <b>MARK MANSHIP</b>   |           | <b>CREDITS</b>          | <b>PURCHASES</b>   | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]            |           | \$0.70                  | \$3,487.06   | \$0.00          | \$3,486.36            |



|                                      |
|--------------------------------------|
| Company Name: CITY OF TAHLEQUAH      |
| Corporate Account Number: [REDACTED] |
| Statement Date: 03-25-2024           |

| NEW ACTIVITY            |           |                         |  |                 |                       |
|-------------------------|-----------|-------------------------|--|-----------------|-----------------------|
| Post Date               | Tran Date | Reference Number        | Transaction Description                  | Amount          |                       |
| 02-26                   | 02-23     | 24000974054156001156422 | LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK | 6.84            |                       |
| 02-26                   | 02-23     | 24000974054156002080944 | LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK | 70.50           |                       |
| 02-27                   | 02-15     | 74715114058713084210847 | REV.COM 888-369-0701 TX                  | 0.70 CR         |                       |
| 02-27                   | 02-26     | 24055224057207509400225 | X-PRESS EQUIPMENT RENTAL TAHLEQUAH OK    | 22.32           |                       |
| 02-27                   | 02-26     | 24226384057360226333595 | WAL-MART #0010 TAHLEQUAH OK              | 12.72           |                       |
| 02-28                   | 02-27     | 24801974058400151000460 | TAHLEQUAH LUMBER TAHLEQUAH OK            | 44.98           |                       |
| 02-29                   | 02-28     | 24431064059200015600183 | BUY DOOR HARDWARE NOW 877-474-9145 MO    | 75.45           |                       |
| 02-29                   | 02-28     | 24692164059105917451381 | SUPPLYHOUSE.COM 888-757-4774 NY          | 171.97          |                       |
| 03-01                   | 02-29     | 24011344060000063017756 | AMAZON RET* 113-825821 WWW.AMAZON.CO WA  | 218.00          |                       |
| 03-01                   | 02-29     | 24692164060106805349601 | AMAZON.COM*RN3EF84P0 AMZN.COM/BILL WA    | 257.02          |                       |
| 03-04                   | 03-01     | 24755424062150621726873 | GRAINGER 877-2022594 IL                  | 60.28           |                       |
| 03-05                   | 03-04     | 24000974064213104366743 | LOCKE SUPPLY TAHLEQUAH 918-4568839 OK    | 17.28           |                       |
| 03-06                   | 03-05     | 24137464065300807308796 | FASTENAL COMPANY 01OKTAH TAHLEQUAH OK    | 51.02           |                       |
| 03-06                   | 03-05     | 24431054066838001111053 | O'REILLY 187 TAHLEQUAH OK                | 12.81           |                       |
| 03-06                   | 03-05     | 24755424066150666266971 | GRAINGER 877-2022594 IL                  | 45.53           |                       |
| 03-07                   | 03-06     | 24000974066224902452039 | LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK | 79.73           |                       |
| 03-11                   | 03-08     | 24692164068103579820562 | LOWES #01818* TAHLEQUAH OK               | 66.92           |                       |
| 03-13                   | 03-12     | 24137464073600288007324 | FASTENAL COMPANY 01OKTAH TAHLEQUAH OK    | 162.28          |                       |
| 03-13                   | 03-12     | 24692164072106794875166 | LOWES #01818* TAHLEQUAH OK               | 86.10           |                       |
| 03-14                   | 03-13     | 24692164073107670011925 | LOWES #01818* TAHLEQUAH OK               | 45.96           |                       |
| 03-15                   | 03-14     | 24000974074272003673102 | LOCKE SUPPLY TAHLEQUAH 918-4568839 OK    | 108.68          |                       |
| 03-18                   | 03-15     | 24000974075278201690201 | LOCKE SUPPLY TAHLEQUAH 918-4568839 OK    | 59.18           |                       |
| 03-18                   | 03-14     | 24639234075900016300050 | MOTOR CAPACITORS, INC. 888-2272248 IL    | 32.42           |                       |
| 03-18                   | 03-16     | 24692164076109805376816 | AMAZON.COM*R67GH5ZK1 AMZN.COM/BILL WA    | 216.00          |                       |
| 03-18                   | 03-15     | 24733094076091493000090 | ATWOOD 40 TAHLEQUAH TAHLEQUAH OK         | 33.98           |                       |
| 03-20                   | 03-19     | 24000974079300500507096 | LOCKE SUPPLY TAHLEQUAH 918-4568839 OK    | 12.83           |                       |
| 03-20                   | 03-19     | 24000974079300500507104 | LOCKE SUPPLY TAHLEQUAH 918-4568839 OK    | 24.18           |                       |
| 03-21                   | 03-20     | 24000974080306403772403 | LOCKE SUPPLY TAHLEQUAH 918-4568839 OK    | 21.96           |                       |
| 03-21                   | 03-20     | 24755424081730814326065 | GRAINGER 877-2022594 IL                  | 708.70          |                       |
| 03-22                   | 03-21     | 24000974081312701337153 | LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK | 339.48          |                       |
| 03-22                   | 03-21     | 24000974081312701337161 | LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK | 33.88           |                       |
| 03-22                   | 03-21     | 24000974081312701337179 | LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK | 26.61           |                       |
| 03-22                   | 03-21     | 24137464081300789153004 | FASTENAL COMPANY 01OKTAH TAHLEQUAH OK    | 4.05            |                       |
| 03-22                   | 03-21     | 24692164081103925661457 | SQ *COKE REFRIGERATION LL TAHLEQUAH OK   | 119.11          |                       |
| 03-22                   | 03-21     | 24692164081104060929543 | SQ *COKE REFRIGERATION LL TAHLEQUAH OK   | 182.87          |                       |
| 03-25                   | 03-24     | 24692164084106342080604 | AMZN MKTP US*RH91010N1 AMZN.COM/BILL WA  | 55.42           |                       |
| <b>KENNETH D BARNES</b> |           | <b>CREDITS</b>          | <b>PURCHASES</b>                         | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]              |           | \$0.00                  | \$394.54                                 | \$0.00          | \$394.54              |
| Post Date               | Tran Date | Reference Number        | Transaction Description                  | Amount          |                       |
| 03-01                   | 02-29     | 24137464060300811087944 | FASTENAL COMPANY 01OKTAH TAHLEQUAH OK    | 24.19           |                       |
| 03-05                   | 03-04     | 24231684065400041941481 | HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK    | 8.99            |                       |
| 03-05                   | 03-04     | 24431054065838000022336 | O'REILLY 187 TAHLEQUAH OK                | 37.18           |                       |
| 03-05                   | 03-04     | 24431054065838000045972 | O'REILLY 187 TAHLEQUAH OK                | 57.29           |                       |
| 03-05                   | 03-04     | 24431054065838000210170 | O'REILLY 187 TAHLEQUAH OK                | 95.63           |                       |
| 03-06                   | 03-05     | 24435654065762249432812 | GALLS 859-266-7227 KY                    | 39.72           |                       |
| 03-11                   | 03-07     | 24692164068103176729448 | LOWES #01818* TAHLEQUAH OK               | 131.54          |                       |
| <b>RANDY POWELL</b>     |           | <b>CREDITS</b>          | <b>PURCHASES</b>                         | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]              |           | \$0.00                  | \$756.07                                 | \$0.00          | \$756.07              |
| Post Date               | Tran Date | Reference Number        | Transaction Description                  | Amount          |                       |
| 03-01                   | 02-29     | 24692164060106806260500 | AMZN MKTP US*RW8TA4171 AMZN.COM/BILL WA  | 94.98           |                       |



|                                      |
|--------------------------------------|
| Company Name: CITY OF TAHLEQUAH      |
| Corporate Account Number: [REDACTED] |
| Statement Date: 03-25-2024           |

| NEW ACTIVITY            |           |                         |  |                 |                       |
|-------------------------|-----------|-------------------------|--|-----------------|-----------------------|
| Post Date               | Tran Date | Reference Number        | Transaction Description                  | Amount          |                       |
| 03-01                   | 03-01     | 24692164061107147007237 | AMZN MKTP US*RN7QA2ZV0 AMZN.COM/BILL WA  | 90.15           |                       |
| 03-08                   | 03-07     | 24692164067102686440042 | AMZN MKTP US*R64H644I0 AMZN.COM/BILL WA  | 47.92           |                       |
| 03-13                   | 03-12     | 24801974072200656000037 | VIP TECHNOLOGY SOLUTIONS 918-279-7000 OK | 27.00           |                       |
| 03-18                   | 03-15     | 24801974075200656300012 | VIP TECHNOLOGY SOLUTIONS 918-279-7000 OK | 27.00           |                       |
| 03-21                   | 03-21     | 24692164081103620274234 | AMZN MKTP US*R699V6UF1 AMZN.COM/BILL WA  | 25.49           |                       |
| 03-22                   | 03-21     | 24692164081104003076063 | AMZN MKTP US*RH5S29BV2 AMZN.COM/BILL WA  | 134.90          |                       |
| 03-25                   | 03-22     | 24692164082104976810380 | AMZN MKTP US*RH91X2LQ1 AMZN.COM/BILL WA  | 308.63          |                       |
| <b>ELLIOT REIF</b>      |           | <b>CREDITS</b>          | <b>PURCHASES</b>                         | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]              |           | \$0.00                  | \$405.19                                 | \$0.00          | \$405.19              |
| Post Date               | Tran Date | Reference Number        | Transaction Description                  | Amount          |                       |
| 02-27                   | 02-26     | 24692164057104199748350 | AMZN MKTP US*RZ4J30B10 AMZN.COM/BILL WA  | 200.40          |                       |
| 03-08                   | 03-07     | 24692164067102596035189 | AMZN MKTP US*RN5MR1G32 AMZN.COM/BILL WA  | 38.88           |                       |
| 03-08                   | 03-08     | 24692164068103029588322 | AMZN MKTP US*RN5S30CX1 AMZN.COM/BILL WA  | 12.14           |                       |
| 03-12                   | 03-11     | 24431064071083342183600 | AMZN MKTP US*RN26V5MT1 SEATTLE WA        | 117.08          |                       |
| 03-25                   | 03-24     | 24692164084106677219629 | AMZN MKTP US*RA5ND4F32 AMZN.COM/BILL WA  | 36.69           |                       |
| <b>SEAN VALDEZ</b>      |           | <b>CREDITS</b>          | <b>PURCHASES</b>                         | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]              |           | \$22.61                 | \$327.45                                 | \$0.00          | \$304.84              |
| Post Date               | Tran Date | Reference Number        | Transaction Description                  | Amount          |                       |
| 03-01                   | 02-29     | 24431054061838002215460 | O'REILLY 187 TAHLEQUAH OK                | 66.84           |                       |
| 03-01                   | 02-29     | 24692164060106915848401 | LOWES #01818* TAHLEQUAH OK               | 260.61          |                       |
| 03-20                   | 03-19     | 74692164079102479378186 | LOWES #01818* TAHLEQUAH OK               | 22.61 CR        |                       |
| <b>LARRY P BLACKMAN</b> |           | <b>CREDITS</b>          | <b>PURCHASES</b>                         | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]              |           | \$0.00                  | \$1,378.96                               | \$0.00          | \$1,378.96            |
| Post Date               | Tran Date | Reference Number        | Transaction Description                  | Amount          |                       |
| 03-04                   | 03-01     | 24733094062091495000060 | ATWOOD 40 TAHLEQUAH TAHLEQUAH OK         | 159.96          |                       |
| 03-08                   | 03-07     | 24692164067102766631841 | SQ *RED BARN AG & HOME IN WESTVILLE OK   | 1,014.00        |                       |
| 03-15                   | 03-14     | 24431054074200000000045 | DAVID'S DISC T HASKELL OK                | 45.00           |                       |
| 03-25                   | 03-22     | 24692164082104821209507 | SQ *GKC CONSTRUCTION SERV MUSKOGEE OK    | 160.00          |                       |
| <b>JOHN W SUTTON</b>    |           | <b>CREDITS</b>          | <b>PURCHASES</b>                         | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]              |           | \$1.33                  | \$1,318.66                               | \$0.00          | \$1,317.33            |
| Post Date               | Tran Date | Reference Number        | Transaction Description                  | Amount          |                       |
| 02-27                   | 02-26     | 24000974057172703737648 | LOCKE SUPPLY TAHLEQUAH 918-4568839 OK    | 8.25            |                       |
| 02-29                   | 02-28     | 24000974059184401028152 | LOCKE SUPPLY TAHLEQUAH 918-4568839 OK    | 17.30           |                       |
| 02-29                   | 02-28     | 24431054060838001040860 | O'REILLY 187 TAHLEQUAH OK                | 29.08           |                       |
| 03-01                   | 02-28     | 24733094060091491000082 | ATWOOD 40 TAHLEQUAH TAHLEQUAH OK         | 1,030.95        |                       |
| 03-04                   | 03-01     | 24733094062091495000326 | ATWOOD 40 TAHLEQUAH TAHLEQUAH OK         | 11.99           |                       |



|                                      |
|--------------------------------------|
| Company Name: CITY OF TAHLEQUAH      |
| Corporate Account Number: [REDACTED] |
| Statement Date: 03-25-2024           |

| NEW ACTIVITY             |           |                          |   |                 |                       |
|--------------------------|-----------|--------------------------|---|-----------------|-----------------------|
| Post Date                | Tran Date | Reference Number         | Transaction Description                   | Amount          |                       |
| 03-12                    | 03-11     | 24000974071253900972659  | LOCKE SUPPLY TAHLEQUAH 918-4568839 OK     | 11.01           |                       |
| 03-12                    | 03-11     | 24000974071254300082552  | LOCKE SUPPLY TAHLEQUAH 918-4568839 OK     | 128.17          |                       |
| 03-12                    | 03-11     | 24000974071254300088575  | LOCKE SUPPLY TAHLEQUAH 918-4568839 OK     | 39.72           |                       |
| 03-14                    | 03-13     | 74231684074400010703353  | HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK     | 1.33            | CR                    |
| 03-14                    | 03-13     | 24231684074400010703309  | HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK     | 15.32           |                       |
| 03-21                    | 03-20     | 24431054081838000590472  | O'REILLY 187 TAHLEQUAH OK                 | 26.87           |                       |
| <b>WILLIAM HARRIS</b>    |           | <b>CREDITS</b>           | <b>PURCHASES</b>                          | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]               |           | \$74.69                  | \$4,286.81                                | \$0.00          | \$4,212.12            |
| Post Date                | Tran Date | Reference Number         | Transaction Description                   | Amount          |                       |
| 02-26                    | 02-23     | 24755424054270542442002  | P AND K EQUIPMENT MUSKOGEE 918-6823881 OK | 1,096.00        |                       |
| 02-27                    | 02-26     | 24431054058838000890582  | O'REILLY 187 TAHLEQUAH OK                 | 19.00           |                       |
| 02-27                    | 02-26     | 24801974057400159000109  | TAHLEQUAH LUMBER TAHLEQUAH OK             | 23.98           |                       |
| 02-28                    | 02-27     | 74692164058105004877775  | LOWES #01818* TAHLEQUAH OK                | 32.81           | CR                    |
| 02-28                    | 02-27     | 24692164058105004877572  | LOWES #01818* TAHLEQUAH OK                | 29.96           |                       |
| 02-28                    | 02-27     | 24692164058105004877739  | LOWES #01818* TAHLEQUAH OK                | 32.81           |                       |
| 02-28                    | 02-27     | 24692164058105174395199  | IN *HY-FLO EQUIPMENT COMP 620-7040719 KS  | 1,293.93        |                       |
| 02-29                    | 02-28     | 24692164059105894427453  | LOWES #01818* TAHLEQUAH OK                | 7.98            |                       |
| 03-04                    | 03-01     | 24275394061900013580479  | HOLT TRUCK TULSA 210-3048623 OK           | 42.12           |                       |
| 03-05                    | 03-04     | 74431054065838000639639  | O'REILLY 187 TAHLEQUAH OK                 | 41.88           | CR                    |
| 03-05                    | 03-04     | 24326884065042000082584  | ADVANCE AUTO PARTS #8116 TAHLEQUAH OK     | 16.17           |                       |
| 03-05                    | 03-04     | 24431054065838000642000  | O'REILLY 187 TAHLEQUAH OK                 | 41.88           |                       |
| 03-05                    | 03-04     | 244310540658380002780121 | O'REILLY 187 TAHLEQUAH OK                 | 57.55           |                       |
| 03-06                    | 03-05     | 24431054066838000467753  | O'REILLY 187 TAHLEQUAH OK                 | 58.48           |                       |
| 03-08                    | 03-07     | 24137464068001512954745  | TRACTOR SUPPLY #1173 TAHLEQUAH OK         | 15.26           |                       |
| 03-08                    | 03-07     | 24801974067400157000372  | TAHLEQUAH LUMBER TAHLEQUAH OK             | 14.97           |                       |
| 03-11                    | 03-08     | 24034544069001057689930  | CHRISS QUICK LUBE LLC TAHLEQUAH OK        | 68.92           |                       |
| 03-13                    | 03-12     | 24801974072400155000039  | TAHLEQUAH LUMBER TAHLEQUAH OK             | 21.98           |                       |
| 03-13                    | 03-12     | 24801974072400155000070  | TAHLEQUAH LUMBER TAHLEQUAH OK             | 10.00           |                       |
| 03-13                    | 03-12     | 24801974072400155000328  | TAHLEQUAH LUMBER TAHLEQUAH OK             | 14.97           |                       |
| 03-19                    | 03-18     | 24193044079000019970236  | WELDON PARTS MUSKOGEE MUSKOGEE OK         | 311.80          |                       |
| 03-19                    | 03-18     | 24801974078400155000371  | TAHLEQUAH LUMBER TAHLEQUAH OK             | 29.95           |                       |
| 03-20                    | 03-19     | 24801974079400157000055  | TAHLEQUAH LUMBER TAHLEQUAH OK             | 52.97           |                       |
| 03-20                    | 03-19     | 24801974079400157000352  | TAHLEQUAH LUMBER TAHLEQUAH OK             | 21.00           |                       |
| 03-20                    | 03-19     | 24801974079400157000667  | TAHLEQUAH LUMBER TAHLEQUAH OK             | 69.93           |                       |
| 03-21                    | 03-20     | 24257614080900013065075  | MAXWELL SUPPLY COMPANY IN 800-3653388 OK  | 234.26          |                       |
| 03-22                    | 03-21     | 24431054082838000656769  | O'REILLY 187 TAHLEQUAH OK                 | 669.48          |                       |
| 03-25                    | 03-22     | 24801974082400153000252  | TAHLEQUAH LUMBER TAHLEQUAH OK             | 31.46           |                       |
| <b>BRIAN L LAMBERT</b>   |           | <b>CREDITS</b>           | <b>PURCHASES</b>                          | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]               |           | \$0.00                   | \$311.32                                  | \$0.00          | \$311.32              |
| Post Date                | Tran Date | Reference Number         | Transaction Description                   | Amount          |                       |
| 03-19                    | 03-18     | 24011344078000056850122  | WWW.NATA.AERO WWW.NATA.AERO DC            | 297.00          |                       |
| 03-20                    | 03-19     | 24431064080400475317541  | OK DEPARTMENT OF ENVIRO OKLAHOMA CITY OK  | 12.00           |                       |
| 03-20                    | 03-19     | 24733094080400193000397  | OK.GOV RETAIL OKLAHOMA CITY OK            | 2.32            |                       |
| <b>CHRIS L ARMSTRONG</b> |           | <b>CREDITS</b>           | <b>PURCHASES</b>                          | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
| [REDACTED]               |           | \$0.00                   | \$1,636.01                                | \$0.00          | \$1,636.01            |



|                                      |
|--------------------------------------|
| Company Name: CITY OF TAHLEQUAH      |
| Corporate Account Number: [REDACTED] |
| Statement Date: 03-25-2024           |

| NEW ACTIVITY         |           |                         |   |                       |                 |
|----------------------|-----------|-------------------------|---|-----------------------|-----------------|
| Post Date            | Tran Date | Reference Number        | Transaction Description                                       | Amount                |                 |
| 03-11                | 03-08     | 24941664068838000010014 | DAVIS OIL CO., INC. TAHLEQUAH OK                              | 977.69                |                 |
| 03-18                | 03-15     | 24943004076970184078298 | HOLIDAY INN EXP HOTEL GUYMON OK<br>11001638 ARRIVAL: 03-14-24 | 104.99                |                 |
| 03-21                | 03-20     | 24801974080762786450523 | FLEETPRIDE437 MUSKOGEE OK                                     | 553.33                |                 |
| <b>VICKI JOHNSON</b> |           |                         | <b>CREDITS</b>  | <b>PURCHASES</b>      | <b>CASH ADV</b> |
| [REDACTED]           |           |                         | \$0.00  | \$290.62              | \$0.00          |
|                      |           |                         |   | <b>TOTAL ACTIVITY</b> | \$290.62        |
| Post Date            | Tran Date | Reference Number        | Transaction Description                                       | Amount                |                 |
| 03-05                | 03-04     | 24193044065000018767670 | WELDON PARTS MUSKOGEE MUSKOGEE OK                             | 130.23                |                 |
| 03-08                | 03-07     | 24326884068042000027909 | ADVANCE AUTO PARTS #8116 TAHLEQUAH OK                         | 32.54                 |                 |
| 03-11                | 03-08     | 24257614068900011555396 | MAXWELL SUPPLY COMPANY IN 800-3653388 OK                      | 45.44                 |                 |
| 03-14                | 03-13     | 24801974073400157000358 | TAHLEQUAH LUMBER TAHLEQUAH OK                                 | 69.99                 |                 |
| 03-15                | 03-14     | 24915074074286098200020 | 4G SERVICE & SUPPLY INC 918-456-3562 OK                       | 12.42                 |                 |
| <b>JOE ENLOW JR</b>  |           |                         | <b>CREDITS</b>  | <b>PURCHASES</b>      | <b>CASH ADV</b> |
| [REDACTED]           |           |                         | \$35.03   | \$129.08              | \$0.00          |
|                      |           |                         |   | <b>TOTAL ACTIVITY</b> | \$94.05         |
| Post Date            | Tran Date | Reference Number        | Transaction Description                                       | Amount                |                 |
| 02-27                | 02-26     | 24431054058838000190702 | O'REILLY 187 TAHLEQUAH OK                                     | 35.03                 |                 |
| 02-28                | 02-27     | 24034544058003073292130 | CHRISS QUICK LUBE LLC TAHLEQUAH OK                            | 63.92                 |                 |
| 03-07                | 03-06     | 24801974066400155000458 | TAHLEQUAH LUMBER TAHLEQUAH OK                                 | 12.98                 |                 |
| 03-22                | 03-21     | 74431054082838001950364 | O'REILLY 187 TAHLEQUAH OK                                     | 35.03 CR              |                 |
| 03-22                | 03-21     | 24431054082838001952308 | O'REILLY 187 TAHLEQUAH OK                                     | 17.15                 |                 |



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4f  
Meeting Date 4/1/2024  
Initiator Rebecca White, Finance Support  
Office / Department Finance

**Item Title**

Acknowledge receipt of **March 2024 Open PO report.**

**Background**

Regular monthly agenda item.

**Exhibits**

1. 04.01.2024 Open PO-March 24

**Funding Source**

**Request**

| PO Number                       | Vendor Name                       | Vendor Number | Req No | PO Date    | PO Amount  | Invoice Amount | Adjustments | Open Amount | Received |
|---------------------------------|-----------------------------------|---------------|--------|------------|------------|----------------|-------------|-------------|----------|
| <b>22- Compliance</b>           |                                   |               |        |            |            |                |             |             |          |
| 85337                           | BancFirst                         | 1650          | 499694 | 10/26/2023 | 10,000.00  | .00            | .00         | 10,000.00   | No       |
| Total 22- Compliance:           |                                   |               |        |            | 10,000.00  | .00            | .00         | 10,000.00   |          |
| <b>AIRPORT</b>                  |                                   |               |        |            |            |                |             |             |          |
| 84837                           | BancFirst                         | 1650          | 499214 | 07/01/2023 | 10,000.00  | .00            | .00         | 10,000.00   | No       |
| 84894                           | William Marvin Johnson LLC        | 17803         | 499270 | 07/06/2023 | 3,600.00   | 2,700.00       | .00         | 900.00      | No       |
| 85362                           | DBT TRansportation Services LL    | 4550          | 499718 | 11/02/2023 | 1,100.00   | .00            | .00         | 1,100.00    | No       |
| 85654                           | Third Generation Electrical, Inc. | 157919        | 499993 | 02/15/2024 | 5,890.00   | .00            | .00         | 5,890.00    | No       |
| Total AIRPORT:                  |                                   |               |        |            | 20,590.00  | 2,700.00       | .00         | 17,890.00   |          |
| <b>CAPITAL IMPROVEMENT FUND</b> |                                   |               |        |            |            |                |             |             |          |
| 85137                           | ATC Freightliner Group            | 1350          | 499507 | 08/24/2023 | 139,497.00 | .00            | .00         | 139,497.00  | No       |
| Total CAPITAL IMPROVEMENT FUND: |                                   |               |        |            | 139,497.00 | .00            | .00         | 139,497.00  |          |
| <b>CEMETERY</b>                 |                                   |               |        |            |            |                |             |             |          |
| 84934                           | Richard Smith                     | 13880         | 499312 | 07/10/2023 | 35,000.00  | 17,500.00      | .00         | 17,500.00   | No       |
| 85130                           | Greg's Port-A-Potties             | 6740          |        | 08/23/2023 | 825.00     | 600.00         | .00         | 225.00      | No       |
| 85152                           | One Source Water, LLC             | 157851        | 499523 | 08/28/2023 | 500.00     | 192.76         | .00         | 307.24      | No       |
| 85580                           | BancFirst                         | 1650          | 499925 | 01/26/2024 | 2,500.00   | .00            | .00         | 2,500.00    | No       |
| Total CEMETERY:                 |                                   |               |        |            | 38,825.00  | 18,292.76      | .00         | 20,532.24   |          |
| <b>CITY CLERK</b>               |                                   |               |        |            |            |                |             |             |          |
| 85410                           | BancFirst                         | 1650          | 499768 | 11/21/2023 | 5,000.00   | .00            | .00         | 5,000.00    | No       |
| Total CITY CLERK:               |                                   |               |        |            | 5,000.00   | .00            | .00         | 5,000.00    |          |
| <b>Compliance</b>               |                                   |               |        |            |            |                |             |             |          |
| 85760                           | Tim M Synar                       | 158472        | 500091 | 03/20/2024 | 35.00      | .00            | .00         | 35.00       | No       |
| Total Compliance:               |                                   |               |        |            | 35.00      | .00            | .00         | 35.00       |          |
| <b>EMERGENCY MANAGEMENT</b>     |                                   |               |        |            |            |                |             |             |          |
| 85253                           | CDL Electric Co., Inc.            | 2490          | 499615 | 09/28/2023 | 5,600.00   | 3,050.00       | .00         | 2,550.00    | No       |
| 85348                           | SHI Corp                          | 14780         | 499702 | 10/30/2023 | 790.14     | .00            | .00         | 790.14      | No       |
| 85388                           | CDL Electric Co., Inc.            | 2490          | 499745 | 11/08/2023 | 284.05     | .00            | .00         | 284.05      | No       |
| 85685                           | BancFirst                         | 1650          | 500022 | 02/26/2024 | 500.00     | .00            | .00         | 500.00      | No       |
| Total EMERGENCY MANAGEMENT:     |                                   |               |        |            | 7,174.19   | 3,050.00       | .00         | 4,124.19    |          |
| <b>FIRE</b>                     |                                   |               |        |            |            |                |             |             |          |
| 85036                           | Casco Industries, Inc             | 2665          | 499411 | 07/31/2023 | 1,150.00   | .00            | .00         | 1,150.00    | No       |
| 85108                           | One Source Water, LLC             | 157851        | 499481 | 08/15/2023 | 1,000.00   | 865.73         | .00         | 134.27      | No       |
| 85208                           | Stryker Sales LLC                 | 158547        | 499572 | 09/12/2023 | 2,700.00   | .00            | .00         | 2,700.00    | No       |
| 85390                           | Muskogee Communications, Inc      | 10830         | 499747 | 11/13/2023 | 500.00     | .00            | .00         | 500.00      | No       |
| 85416                           | BancFirst                         | 1650          | 499772 | 11/27/2023 | 10,000.00  | .00            | .00         | 10,000.00   | No       |
| 85655                           | KNOX COMPANY                      | 158076        | 499994 | 02/15/2024 | 194.00     | .00            | .00         | 194.00      | No       |
| 85699                           | Davenport Fire Equipment Sales    | 4455          | 500035 | 02/29/2024 | 3,280.00   | .00            | .00         | 3,280.00    | No       |
| 85703                           | Pro Lawn & Landscape              | 13085         | 500039 | 03/04/2024 | 1,537.00   | .00            | .00         | 1,537.00    | No       |
| 85718                           | One Source Water, LLC             | 157851        | 500052 | 03/07/2024 | 500.00     | .00            | .00         | 500.00      | No       |

| PO Number               | Vendor Name                      | Vendor Number | Req No | PO Date    | PO Amount  | Invoice Amount | Adjustments | Open Amount | Received |
|-------------------------|----------------------------------|---------------|--------|------------|------------|----------------|-------------|-------------|----------|
| Total FIRE:             |                                  |               |        |            | 20,861.00  | 865.73         | .00         | 19,995.27   |          |
| <b>HOTEL MOTEL FUND</b> |                                  |               |        |            |            |                |             |             |          |
| 85013                   | Chamber of Commerce              | 2794          | 499390 | 07/24/2023 | 79,209.00  | 59,406.75      | .00         | 19,802.25   | No       |
| 85013                   | Chamber of Commerce              | 2794          | 499390 | 07/24/2023 | 3,700.00   | 2,775.00       | .00         | 925.00      | No       |
| 85013                   | Chamber of Commerce              | 2794          | 499390 | 07/24/2023 | 7,750.00   | 5,812.50       | .00         | 1,937.50    | No       |
| 85013                   | Chamber of Commerce              | 2794          | 499390 | 07/24/2023 | 1,500.00   | 1,125.00       | .00         | 375.00      | No       |
| 85013                   | Chamber of Commerce              | 2794          | 499390 | 07/24/2023 | 195,361.00 | 146,520.75     | .00         | 48,840.25   | No       |
| 85013                   | Chamber of Commerce              | 2794          | 499390 | 07/24/2023 | 2,500.00   | 1,875.00       | .00         | 625.00      | No       |
| 85013                   | Chamber of Commerce              | 2794          | 499390 | 07/24/2023 | 12,010.00  | 9,007.50       | .00         | 3,002.50    | No       |
| 85013                   | Chamber of Commerce              | 2794          | 499390 | 07/24/2023 | 60,338.00  | 35,789.40      | .00         | 24,548.60   | No       |
| Total HOTEL MOTEL FUND: |                                  |               |        |            | 362,368.00 | 262,311.90     | .00         | 100,056.10  |          |
| <b>IT</b>               |                                  |               |        |            |            |                |             |             |          |
| 85583                   | BancFirst                        | 1650          | 499926 | 01/30/2024 | 2,000.00   | .00            | .00         | 2,000.00    | No       |
| 85713                   | Digi Security Systems, LLC       | 4824          | 500047 | 03/07/2024 | 4,651.33   | .00            | .00         | 4,651.33    | No       |
| 85714                   | Digi Security Systems, LLC       | 4824          | 500048 | 03/07/2024 | 14,750.98  | .00            | .00         | 14,750.98   | No       |
| Total IT:               |                                  |               |        |            | 21,402.31  | .00            | .00         | 21,402.31   |          |
| <b>LAW ENFORCEMENT</b>  |                                  |               |        |            |            |                |             |             |          |
| 84842                   | Total Pest Control               | 16510         | 499218 | 07/05/2023 | 500.00     | 75.00          | .00         | 425.00      | No       |
| 84847                   | TYR Tactical LLC                 | 158467        | 499223 | 07/05/2023 | 1,400.00   | .00            | .00         | 1,400.00    | No       |
| 84903                   | A & C Fire Extinguisher, Inc     | 170           | 499279 | 07/06/2023 | 1,000.00   | .00            | .00         | 1,000.00    | No       |
| 84904                   | CivicPlus, Inc.                  | 3465          | 499280 | 07/06/2023 | 4,700.00   | .00            | .00         | 4,700.00    | No       |
| 84906                   | OTA                              | 12390         | 499282 | 07/06/2023 | 1,000.00   | .00            | .00         | 1,000.00    | No       |
| 84919                   | National Association of School   | 11065         | 499295 | 07/06/2023 | 40.00      | .00            | .00         | 40.00       | No       |
| 85094                   | Cintas Corp #2                   | 3380          | 499468 | 08/10/2023 | 1,032.00   | 774.00         | .00         | 258.00      | No       |
| 85095                   | Cintas Corp #2                   | 3380          | 499469 | 08/10/2023 | 1,000.00   | 777.72         | .00         | 222.28      | No       |
| 85113                   | GT Distributors - Austin         | 6825          | 499487 | 08/21/2023 | 1,349.68   | .00            | .00         | 1,349.68    | No       |
| 85215                   | Galls, Inc                       | 6160          | 499578 | 09/14/2023 | 200.00     | .00            | .00         | 200.00      | No       |
| 85235                   | Galls, Inc                       | 6160          | 499597 | 09/22/2023 | 552.00     | .00            | .00         | 552.00      | No       |
| 85330                   | Street Cop Training              | 158562        | 499687 | 10/24/2023 | 1,125.00   | .00            | .00         | 1,125.00    | No       |
| 85430                   | GT Distributors - Austin         | 6825          | 499779 | 11/29/2023 | 4,980.48   | 2,302.84       | .00         | 2,677.64    | No       |
| 85443                   | Walker Companies                 | 17420         | 499795 | 12/04/2023 | 420.00     | 89.00          | .00         | 331.00      | No       |
| 85479                   | TYR Tactical LLC                 | 158467        | 499830 | 12/19/2023 | 61,708.92  | .00            | .00         | 61,708.92   | No       |
| 85481                   | Northwest Fire Protection, Inc.  | 158372        | 499832 | 12/19/2023 | 255.00     | .00            | .00         | 255.00      | No       |
| 85530                   | OK Board of Tests                | 11570         | 499877 | 01/08/2024 | 250.00     | 48.00          | .00         | 202.00      | No       |
| 85582                   | Applied Concepts, Inc.           | 1186          | 499921 | 01/30/2024 | 14,800.00  | .00            | .00         | 14,800.00   | No       |
| 85613                   | H & H Quality Tires and Auto LLC | 6857          | 499955 | 02/06/2024 | 2,035.34   | .00            | .00         | 2,035.34    | No       |
| 85630                   | Sirchie Fingerprint              | 14870         | 499971 | 02/12/2024 | 1,300.00   | 1,040.02       | .00         | 259.98      | No       |
| 85645                   | Galls, Inc                       | 6160          | 499984 | 02/13/2024 | 200.00     | .00            | .00         | 200.00      | No       |
| 85645                   | Galls, Inc                       | 6160          | 499984 | 02/13/2024 | 20.00      | .00            | .00         | 20.00       | No       |
| 85668                   | Applied Concepts, Inc.           | 1186          | 500007 | 02/22/2024 | 19,490.00  | .00            | .00         | 19,490.00   | No       |
| 85678                   | GT Distributors - Austin         | 6825          | 500016 | 02/23/2024 | 1,972.84   | .00            | .00         | 1,972.84    | No       |
| 85684                   | BancFirst                        | 1650          | 500021 | 02/26/2024 | 5,000.00   | .00            | .00         | 5,000.00    | No       |
| 85723                   | Galls, Inc                       | 6160          | 500057 | 03/08/2024 | 880.00     | .00            | .00         | 880.00      | No       |
| 85724                   | Cherokee County Detention        | 3050          | 500058 | 03/08/2024 | 1,500.00   | .00            | .00         | 1,500.00    | No       |
| 85725                   | AT&T Mobility II LLC (POLICE)    | 240           | 500059 | 03/08/2024 | 1,064.63   | .00            | .00         | 1,064.63    | No       |
| 85743                   | Ok DARE Officers Association     | 11700         | 500076 | 03/14/2024 | 321.00     | .00            | .00         | 321.00      | No       |
| 85744                   | Indian Capital Technology Center | 7780          | 500077 | 03/14/2024 | 225.00     | .00            | .00         | 225.00      | No       |
| 85750                   | Law Enforcement Psychological    | 9471          | 500083 | 03/18/2024 | 750.00     | .00            | .00         | 750.00      | No       |
| 85756                   | Bill's Body Shop                 | 2010          | 500088 | 03/19/2024 | 8,834.70   | .00            | .00         | 8,834.70    | No       |

Purchase Order Report  
 Summary Report - Open Purchase Orders  
 Report Dates: All - 03/24

| PO Number              | Vendor Name                        | Vendor Number | Req No | PO Date    | PO Amount  | Invoice Amount | Adjustments | Open Amount | Received |
|------------------------|------------------------------------|---------------|--------|------------|------------|----------------|-------------|-------------|----------|
| Total LAW ENFORCEMENT: |                                    |               |        |            | 139,906.59 | 5,106.58       | .00         | 134,800.01  |          |
| <b>LIBRARY</b>         |                                    |               |        |            |            |                |             |             |          |
| 84943                  | TK Elevator                        | 16370         | 499319 | 07/11/2023 | 5,277.96   | 2,718.15       | .00         | 2,559.81    | No       |
| 84956                  | BancFirst                          | 1650          |        | 07/12/2023 | 200.00     | .00            | .00         | 200.00      | No       |
| 84961                  | TK Elevator                        | 16370         | 499337 | 07/12/2023 | 650.00     | .00            | .00         | 650.00      | No       |
| 85565                  | Total Pest Control                 | 16510         | 499910 | 01/22/2024 | 390.00     | 130.00         | .00         | 260.00      | No       |
| Total LIBRARY:         |                                    |               |        |            | 6,517.96   | 2,848.15       | .00         | 3,669.81    |          |
| <b>MAINTENANCE</b>     |                                    |               |        |            |            |                |             |             |          |
| 85172                  | Ok Dept of Labor                   | 11740         | 499539 | 09/05/2023 | 300.00     | .00            | .00         | 300.00      | No       |
| 85336                  | BancFirst                          | 1650          | 499693 | 10/26/2023 | 10,000.00  | .00            | .00         | 10,000.00   | No       |
| 85556                  | UniFirst Holdings Inc              | 16985         | 499903 | 01/17/2024 | 1,282.50   | 649.25         | .00         | 633.25      | No       |
| Total MAINTENANCE:     |                                    |               |        |            | 11,582.50  | 649.25         | .00         | 10,933.25   |          |
| <b>MANAGERIAL</b>      |                                    |               |        |            |            |                |             |             |          |
| 84839                  | Pitney Bowes                       | 12910         | 499216 | 07/01/2023 | 685.20     | 513.90         | .00         | 171.30      | No       |
| 84849                  | Chaffin Surveying, LLC             | 2793          | 499225 | 07/05/2023 | 1,000.00   | .00            | .00         | 1,000.00    | No       |
| 84872                  | Ascentis Corporation (Prior- Novat | 158045        | 499248 | 07/05/2023 | 7,906.08   | 7,502.60       | .00         | 403.48      | No       |
| 84875                  | County Records, Inc                | 3930          | 499251 | 07/05/2023 | 198.00     | 148.50         | .00         | 49.50       | No       |
| 84887                  | Ok Municipal Assurance Group       | 11920         | 499263 | 07/05/2023 | 60,883.50  | 49,869.00      | .00         | 11,014.50   | No       |
| 84889                  | Crawford & Associates, P.C.        | 158006        | 499265 | 07/05/2023 | 55,000.00  | .00            | .00         | 55,000.00   | No       |
| 84927                  | Ok Production Ctr, Inc             | 12000         | 499305 | 07/10/2023 | 27,600.00  | 18,400.00      | .00         | 9,200.00    | No       |
| 84928                  | ESRI                               | 31031         | 499306 | 07/10/2023 | 400.00     | .00            | .00         | 400.00      | No       |
| 84931                  | Consolidated Communications        | 157988        | 499309 | 07/10/2023 | 13,956.00  | 10,519.10      | .00         | 3,436.90    | No       |
| 84942                  | TK Elevator                        | 16370         | 499318 | 07/11/2023 | 6,451.68   | 3,322.62       | .00         | 3,129.06    | No       |
| 84944                  | Ok Production Ctr, Inc             | 12000         | 499320 | 07/11/2023 | 20,000.04  | 13,333.36      | .00         | 6,666.68    | No       |
| 84953                  | Northeastern Health System         | 11314         | 499329 | 07/11/2023 | 500.00     | .00            | .00         | 500.00      | No       |
| 84954                  | Integriss                          | 7850          | 499330 | 07/11/2023 | 1,800.00   | .00            | .00         | 1,800.00    | No       |
| 84999                  | Compliance Resource Group INC      | 158437        | 499376 | 07/19/2023 | 1,800.00   | 1,275.00       | .00         | 525.00      | No       |
| 85017                  | Ok Municipal Assurance Group       | 11920         | 499392 | 07/25/2023 | 98,747.20  | 96,657.20      | .00         | 2,090.00    | No       |
| 85017                  | Ok Municipal Assurance Group       | 11920         | 499392 | 07/25/2023 | 24,686.80  | 23,947.80      | .00         | 739.00      | No       |
| 85032                  | A T & T                            | 215           | 499408 | 07/28/2023 | 1,377.12   | 978.02         | .00         | 399.10      | No       |
| 85041                  | Rachel Dallis                      | 158160        | 499417 | 07/31/2023 | 25,000.00  | 24,525.00      | .00         | 475.00      | No       |
| 85048                  | Chamber of Commerce                | 2795          | 499423 | 08/03/2023 | 7,500.00   | 5,625.00       | .00         | 1,875.00    | No       |
| 85050                  | Cook Construction                  | 3880          | 499425 | 08/03/2023 | 187,714.00 | 176,822.55     | .00         | 10,891.45   | No       |
| 85085                  | Your Health, LLC                   | 158277        | 499459 | 08/08/2023 | 1,300.00   | 500.00         | .00         | 800.00      | No       |
| 85179                  | Hammonds, Hamby, and Price PL      | 158459        | 499544 | 09/06/2023 | 46,208.33  | 30,041.69      | .00         | 16,166.64   | No       |
| 85237                  | Ok Dept of Transportation          | 11770         | 499599 | 09/22/2023 | 23,925.00  | .00            | .00         | 23,925.00   | No       |
| 85264                  | 31 Dynaminc Group                  | 158499        | 499626 | 09/28/2023 | 7,828.56   | 5,871.42       | .00         | 1,957.14    | No       |
| 85317                  | Arledge & Associates               | 1235          | 499675 | 10/18/2023 | 44,225.00  | 32,603.00      | .00         | 11,622.00   | No       |
| 85366                  | Ritchie, Rock, McBride & Atwood    | 158110        | 499723 | 11/02/2023 | 10,000.00  | 8,468.92       | .00         | 1,531.08    | No       |
| 85369                  | H & G Paving Contractors, Inc.     | 157934        | 499726 | 11/02/2023 | 188,660.64 | .00            | .00         | 188,660.64  | No       |
| 85370                  | Lochner                            | 9691          | 499727 | 11/02/2023 | 62,886.88  | .00            | .00         | 62,886.88   | No       |
| 85384                  | Freese and Nichols, Inc.           | 158489        | 499741 | 11/08/2023 | 814,763.00 | 135,430.75     | .00         | 679,332.25  | No       |
| 85464                  | Total Pest Control                 | 16510         | 499816 | 12/11/2023 | 700.00     | 195.00         | .00         | 505.00      | No       |
| 85472                  | On Call Services and Rentals, LL   | 158324        | 499823 | 12/14/2023 | 1,080.00   | 540.00         | .00         | 540.00      | No       |
| 85504                  | Assoc Veterinary Clinic            | 1330          | 499856 | 12/28/2023 | 35.00      | .00            | .00         | 35.00       | No       |
| 85547                  | Tahlequah Main Street Assoc.       | 15870         | 499893 | 01/12/2024 | 40,000.00  | 35,500.00      | .00         | 4,500.00    | No       |
| 85552                  | Crowe & Dunlevy                    | 158573        | 499899 | 01/17/2024 | 10,000.00  | 8,049.50       | .00         | 1,950.50    | No       |
| 85562                  | Kelly Engineering & Assoc, Inc     | 9050          | 499908 | 01/19/2024 | 14,240.00  | 12,540.00      | .00         | 1,700.00    | No       |
| 85567                  | Lake Region Electric-Telecom       | 157846        | 499912 | 01/22/2024 | 500.00     | .00            | .00         | 500.00      | No       |
| 85602                  | Rachel Dallis                      | 158160        | 499946 | 02/05/2024 | 13,200.00  | .00            | .00         | 13,200.00   | No       |

| PO Number                 | Vendor Name                        | Vendor Number | Req No | PO Date    | PO Amount  | Invoice Amount | Adjustments | Open Amount  | Received |
|---------------------------|------------------------------------|---------------|--------|------------|------------|----------------|-------------|--------------|----------|
| 85604                     | Liberty Flags Incorporated         | 9620          | 499948 | 02/05/2024 | 200.00     | .00            | .00         | 200.00       | No       |
| 85616                     | JD Carey, CPA                      | 158376        | 499958 | 02/06/2024 | 50.00      | .00            | .00         | 50.00        | No       |
| 85622                     | Voss Electric Co                   | 158044        | 499963 | 02/08/2024 | 199,920.00 | .00            | .00         | 199,920.00   | No       |
| 85622                     | Voss Electric Co                   | 158044        | 499963 | 02/08/2024 | 286,074.00 | .00            | .00         | 286,074.00   | No       |
| 85623                     | One Source Water, LLC              | 157851        | 499964 | 02/08/2024 | 500.00     | 69.90          | .00         | 430.10       | No       |
| 85624                     | Ascentis Corporation (Prior- Novat | 158045        | 499965 | 02/08/2024 | 1,519.04   | .00            | .00         | 1,519.04     | No       |
| 85642                     | Homebase                           | 158579        | 499981 | 02/13/2024 | 41,531.00  | .00            | .00         | 41,531.00    | No       |
| 85661                     | Rhonda Norris RVT                  | 158530        | 500000 | 02/20/2024 | 350.00     | .00            | .00         | 350.00       | No       |
| 85675                     | Associated Supply Co Inc           | 158503        | 500013 | 02/23/2024 | 7,500.00   | .00            | .00         | 7,500.00     | No       |
| 85697                     | Compliance Resource Group INC      | 158437        | 500033 | 02/29/2024 | 1,800.00   | .00            | .00         | 1,800.00     | No       |
| 85722                     | Tahlequah Main Street Assoc.       | 15870         | 500056 | 03/08/2024 | 9,000.00   | .00            | .00         | 9,000.00     | No       |
| 85728                     | Abercrombie Consulting, LLC        | 158591        | 500061 | 03/11/2024 | 18,500.00  | .00            | .00         | 18,500.00    | No       |
| 85734                     | BancFirst                          | 1650          | 500067 | 03/13/2024 | 5,000.00   | .00            | .00         | 5,000.00     | No       |
| 85735                     | Arkholo Sand & Gravel              | 1230          | 500068 | 03/13/2024 | 20,328.00  | .00            | .00         | 20,328.00    | No       |
| 85763                     | Pitney Bowes                       | 12910         | 500094 | 03/21/2024 | 1,220.00   | .00            | .00         | 1,220.00     | No       |
| 85767                     | Hawkeye Signs and Printing         | 158517        | 500099 | 03/25/2024 | 40.00      | .00            | .00         | 40.00        | No       |
| 85768                     | Local Government Testing Consor    | 158595        | 500100 | 03/25/2024 | 2,677.50   | .00            | .00         | 2,677.50     | No       |
| Total MANAGERIAL:         |                                    |               |        |            | 2,418,967. | 703,249.83     | .00         | 1,715,717.74 |          |
| <b>Multi-Departmental</b> |                                    |               |        |            |            |                |             |              |          |
| 85038                     | Wight Office Machines              | 17750         | 499413 | 07/31/2023 | 500.00     | 313.81         | .00         | 186.19       | No       |
| 85038                     | Wight Office Machines              | 17750         | 499413 | 07/31/2023 | 500.00     | 205.00         | .00         | 295.00       | No       |
| 85052                     | Macquarie Equipment Capital Inc.   | 158383        | 499427 | 08/03/2023 | 3,801.72   | 2,918.73       | .00         | 882.99       | No       |
| 85052                     | Macquarie Equipment Capital Inc.   | 158383        | 499427 | 08/03/2023 | 228.72     | 173.87         | .00         | 54.85        | No       |
| 85052                     | Macquarie Equipment Capital Inc.   | 158383        | 499427 | 08/03/2023 | 228.72     | 173.87         | .00         | 54.85        | No       |
| 85052                     | Macquarie Equipment Capital Inc.   | 158383        | 499427 | 08/03/2023 | 228.84     | 173.95         | .00         | 54.89        | No       |
| 85109                     | VIP Voice Services LLC             | 158022        |        | 08/16/2023 | 10,188.00  | 7,736.80       | .00         | 2,451.20     | No       |
| 85109                     | VIP Voice Services LLC             | 158022        |        | 08/16/2023 | 360.00     | 270.00         | .00         | 90.00        | No       |
| 85109                     | VIP Voice Services LLC             | 158022        |        | 08/16/2023 | 5,736.00   | 4,302.00       | .00         | 1,434.00     | No       |
| 85109                     | VIP Voice Services LLC             | 158022        |        | 08/16/2023 | 8,640.00   | 6,480.00       | .00         | 2,160.00     | No       |
| 85109                     | VIP Voice Services LLC             | 158022        |        | 08/16/2023 | 2,892.00   | 2,169.00       | .00         | 723.00       | No       |
| 85109                     | VIP Voice Services LLC             | 158022        |        | 08/16/2023 | 1,596.00   | 1,197.00       | .00         | 399.00       | No       |
| 85109                     | VIP Voice Services LLC             | 158022        |        | 08/16/2023 | 2,028.00   | 1,521.00       | .00         | 507.00       | No       |
| 85109                     | VIP Voice Services LLC             | 158022        |        | 08/16/2023 | 732.00     | 549.00         | .00         | 183.00       | No       |
| 85109                     | VIP Voice Services LLC             | 158022        |        | 08/16/2023 | 2,328.00   | 1,746.00       | .00         | 582.00       | No       |
| 85109                     | VIP Voice Services LLC             | 158022        |        | 08/16/2023 | 1,164.00   | 873.00         | .00         | 291.00       | No       |
| 85163                     | Finish Line Fuels                  | 158013        | 499533 | 08/31/2023 | 300.00     | .00            | .00         | 300.00       | No       |
| 85163                     | Finish Line Fuels                  | 158013        | 499533 | 08/31/2023 | 300.00     | 39.30          | .00         | 260.70       | No       |
| 85182                     | Northeast OK Public Facilities     | 11300         | 499547 | 09/06/2023 | 24,200.00  | 5,698.31       | .00         | 18,501.69    | No       |
| 85182                     | Northeast OK Public Facilities     | 11300         | 499547 | 09/06/2023 | 360.00     | 151.80         | .00         | 208.20       | No       |
| 85182                     | Northeast OK Public Facilities     | 11300         | 499547 | 09/06/2023 | 220.00     | 30.38          | .00         | 189.62       | No       |
| 85205                     | AT&T Mobility II LLC (CITY HALL)   | 157971        |        | 09/12/2023 | 626.92     | 575.38         | .00         | 51.54        | No       |
| 85314                     | SHI Corp                           | 14780         | 499672 | 10/17/2023 | 334.53     | .00            | .00         | 334.53       | No       |
| 85314                     | SHI Corp                           | 14780         | 499672 | 10/17/2023 | 223.02     | .00            | .00         | 223.02       | No       |
| 85517                     | EPIC Office Solutions              | 158436        | 499866 | 01/03/2024 | 1,500.00   | 755.05         | .00         | 744.95       | No       |
| 85517                     | EPIC Office Solutions              | 158436        | 499866 | 01/03/2024 | 150.00     | 7.89           | .00         | 142.11       | No       |
| 85517                     | EPIC Office Solutions              | 158436        | 499866 | 01/03/2024 | 150.00     | 50.82          | .00         | 99.18        | No       |
| 85519                     | OTA                                | 12390         | 499867 | 01/04/2024 | 60.00      | 10.70          | .00         | 49.30        | No       |
| 85519                     | OTA                                | 12390         | 499867 | 01/04/2024 | 30.00      | .00            | .00         | 30.00        | No       |
| 85519                     | OTA                                | 12390         | 499867 | 01/04/2024 | 60.00      | 22.30          | .00         | 37.70        | No       |
| 85519                     | OTA                                | 12390         | 499867 | 01/04/2024 | 120.00     | 8.50           | .00         | 111.50       | No       |
| 85519                     | OTA                                | 12390         | 499867 | 01/04/2024 | 90.00      | 11.55          | .00         | 78.45        | No       |
| 85519                     | OTA                                | 12390         | 499867 | 01/04/2024 | 30.00      | .00            | .00         | 30.00        | No       |
| 85519                     | OTA                                | 12390         | 499867 | 01/04/2024 | 120.00     | 3.10           | .00         | 116.90       | No       |
| 85519                     | OTA                                | 12390         | 499867 | 01/04/2024 | 30.00      | 11.20          | .00         | 18.80        | No       |

| PO Number                     | Vendor Name                        | Vendor Number | Req No | PO Date    | PO Amount  | Invoice Amount | Adjustments | Open Amount | Received |
|-------------------------------|------------------------------------|---------------|--------|------------|------------|----------------|-------------|-------------|----------|
| 85519                         | OTA                                | 12390         | 499867 | 01/04/2024 | 30.00      | 9.60           | .00         | 20.40       | No       |
| 85519                         | OTA                                | 12390         | 499867 | 01/04/2024 | 30.00      | .00            | .00         | 30.00       | No       |
| 85560                         | Lake Region Electric-Telecom       | 157846        |        | 01/18/2024 | 653.64     | 217.88         | .00         | 435.76      | No       |
| 85560                         | Lake Region Electric-Telecom       | 157846        |        | 01/18/2024 | 653.64     | 217.88         | .00         | 435.76      | No       |
| 85560                         | Lake Region Electric-Telecom       | 157846        |        | 01/18/2024 | 1,240.92   | 551.52         | .00         | 689.40      | No       |
| 85592                         | Cherokee County Clerk              | 3020          | 499937 | 02/01/2024 | 594.00     | .00            | .00         | 594.00      | No       |
| 85592                         | Cherokee County Clerk              | 3020          | 499937 | 02/01/2024 | 800.00     | .00            | .00         | 800.00      | No       |
| 85638                         | Fuelman of Oklahoma or             | 6080          | 499977 | 02/13/2024 | 100.00     | .00            | .00         | 100.00      | No       |
| 85638                         | Fuelman of Oklahoma or             | 6080          | 499977 | 02/13/2024 | 3,000.00   | 1,032.03       | .00         | 1,967.97    | No       |
| 85638                         | Fuelman of Oklahoma or             | 6080          | 499977 | 02/13/2024 | 18,000.00  | 3,796.36       | .00         | 14,203.64   | No       |
| 85638                         | Fuelman of Oklahoma or             | 6080          | 499977 | 02/13/2024 | 120.00     | .00            | .00         | 120.00      | No       |
| 85638                         | Fuelman of Oklahoma or             | 6080          | 499977 | 02/13/2024 | 18,000.00  | 2,054.61       | .00         | 15,945.39   | No       |
| 85638                         | Fuelman of Oklahoma or             | 6080          | 499977 | 02/13/2024 | 4,000.00   | 1,369.46       | .00         | 2,630.54    | No       |
| 85638                         | Fuelman of Oklahoma or             | 6080          | 499977 | 02/13/2024 | 500.00     | 38.88          | .00         | 461.12      | No       |
| 85638                         | Fuelman of Oklahoma or             | 6080          | 499977 | 02/13/2024 | 1,200.00   | 75.60          | .00         | 1,124.40    | No       |
| 85638                         | Fuelman of Oklahoma or             | 6080          | 499977 | 02/13/2024 | 400.00     | 50.32          | .00         | 349.68      | No       |
| 85638                         | Fuelman of Oklahoma or             | 6080          | 499977 | 02/13/2024 | 400.00     | .00            | .00         | 400.00      | No       |
| 85638                         | Fuelman of Oklahoma or             | 6080          | 499977 | 02/13/2024 | 200.00     | 30.13          | .00         | 169.87      | No       |
| 85638                         | Fuelman of Oklahoma or             | 6080          | 499977 | 02/13/2024 | 800.00     | 262.27         | .00         | 537.73      | No       |
| 85747                         | Enterprise Fleet Management, Inc   | 158178        | 500080 | 03/15/2024 | 10,492.72  | .00            | .00         | 10,492.72   | No       |
| 85747                         | Enterprise Fleet Management, Inc   | 158178        | 500080 | 03/15/2024 | 61,859.04  | .00            | .00         | 61,859.04   | No       |
| 85747                         | Enterprise Fleet Management, Inc   | 158178        | 500080 | 03/15/2024 | 8,932.64   | .00            | .00         | 8,932.64    | No       |
| 85747                         | Enterprise Fleet Management, Inc   | 158178        | 500080 | 03/15/2024 | 5,173.40   | .00            | .00         | 5,173.40    | No       |
| 85747                         | Enterprise Fleet Management, Inc   | 158178        | 500080 | 03/15/2024 | 10,492.72  | .00            | .00         | 10,492.72   | No       |
| 85747                         | Enterprise Fleet Management, Inc   | 158178        | 500080 | 03/15/2024 | 5,173.40   | .00            | .00         | 5,173.40    | No       |
| Total Multi-Departmental:     |                                    |               |        |            | 222,902.59 | 47,885.85      | .00         | 175,016.74  |          |
| <b>MUNICIPAL JUDGE</b>        |                                    |               |        |            |            |                |             |             |          |
| 84826                         | BancFirst                          | 1650          | 499203 | 07/01/2023 | 2,000.00   | .00            | .00         | 2,000.00    | No       |
| 84885                         | Bill John Baker II                 | 2020          | 499261 | 07/05/2023 | 32,000.00  | 24,340.00      | .00         | 7,660.00    | No       |
| Total MUNICIPAL JUDGE:        |                                    |               |        |            | 34,000.00  | 24,340.00      | .00         | 9,660.00    |          |
| <b>PARKS &amp; RECREATION</b> |                                    |               |        |            |            |                |             |             |          |
| 84893                         | LawnStars Landscaping, LLC         | 158388        | 499269 | 07/06/2023 | 37,800.00  | 23,690.00      | .00         | 14,110.00   | No       |
| 84922                         | Mike Palmer                        | 10580         | 499300 | 07/06/2023 | 40,685.00  | 28,818.40      | .00         | 11,866.60   | No       |
| 85077                         | 4-G Service & Supply Inc.          | 150           | 499451 | 08/08/2023 | 90.00      | 23.65          | .00         | 66.35       | No       |
| 85491                         | D & B Rodgers Construction & So    | 4240          | 499842 | 12/21/2023 | 4,200.00   | .00            | .00         | 4,200.00    | No       |
| 85491                         | D & B Rodgers Construction & So    | 4240          | 499842 | 12/21/2023 | 10,120.00  | .00            | .00         | 10,120.00   | No       |
| 85514                         | Nicholas Bogart                    | 158512        | 499863 | 01/03/2024 | 2,400.00   | .00            | .00         | 2,400.00    | No       |
| 85544                         | Sand Tech Screening LLC            | 14360         | 499890 | 01/12/2024 | 1,255.50   | .00            | .00         | 1,255.50    | No       |
| 85629                         | Core & Main LP.                    | 158433        | 499970 | 02/12/2024 | 903.40     | .00            | .00         | 903.40      | No       |
| 85683                         | BancFirst                          | 1650          | 500020 | 02/26/2024 | 10,000.00  | .00            | .00         | 10,000.00   | No       |
| 85732                         | Sand Tech Screening LLC            | 14360         | 500065 | 03/12/2024 | 739.30     | .00            | .00         | 739.30      | No       |
| 85738                         | Craig Philpott Concrete Constructi | 158564        | 500071 | 03/14/2024 | 6,325.00   | .00            | .00         | 6,325.00    | No       |
| 85739                         | Bull Tuff Mud Company Ready Mi     | 2415          | 500072 | 03/14/2024 | 5,358.00   | .00            | .00         | 5,358.00    | No       |
| Total PARKS & RECREATION:     |                                    |               |        |            | 119,876.20 | 52,532.05      | .00         | 67,344.15   |          |
| <b>SOLID WASTE SERVICES</b>   |                                    |               |        |            |            |                |             |             |          |
| 85055                         | Total Pest Control                 | 16510         | 499431 | 08/03/2023 | 1,000.00   | 700.00         | .00         | 300.00      | No       |
| 85082                         | ATC Freightliner Group             | 1350          | 499456 | 08/08/2023 | 220,196.00 | .00            | .00         | 220,196.00  | No       |
| 85101                         | One Source Water, LLC              | 157851        | 499475 | 08/14/2023 | 1,000.00   | 249.77         | .00         | 750.23      | No       |
| 85127                         | ATC Freightliner Group             | 1350          | 499500 | 08/23/2023 | 158,038.00 | .00            | .00         | 158,038.00  | No       |
| 85382                         | ATC Freightliner Group             | 1350          | 499739 | 11/08/2023 | 123,068.00 | .00            | .00         | 123,068.00  | No       |

| PO Number                         | Vendor Name                      | Vendor Number | Req No | PO Date    | PO Amount  | Invoice Amount | Adjustments | Open Amount | Received |
|-----------------------------------|----------------------------------|---------------|--------|------------|------------|----------------|-------------|-------------|----------|
| 85516                             | ATC Freightliner Group           | 1350          | 499865 | 01/03/2024 | 104,388.00 | .00            | .00         | 104,388.00  | No       |
| 85558                             | UniFirst Holdings Inc            | 16985         | 499905 | 01/17/2024 | 1,537.50   | 777.60         | .00         | 759.90      | No       |
| 85584                             | N E O Fab                        | 10970         | 499927 | 01/30/2024 | 30,097.00  | .00            | .00         | 30,097.00   | No       |
| 85615                             | BancFirst                        | 1650          | 499957 | 02/06/2024 | 10,000.00  | .00            | .00         | 10,000.00   | No       |
| 85704                             | Associated Supply Co Inc         | 158503        | 500040 | 03/04/2024 | 9,885.64   | .00            | .00         | 9,885.64    | No       |
| 85705                             | Waste Management                 | 17510         | 500041 | 03/04/2024 | 60,000.00  | 27,810.77      | .00         | 32,189.23   | No       |
| 85715                             | Muskogee Communications, Inc     | 10830         | 500049 | 03/07/2024 | 9,657.00   | .00            | .00         | 9,657.00    | No       |
| 85764                             | Morgan Towing & Recovery         | 10727         | 500096 | 03/22/2024 | 2,000.00   | .00            | .00         | 2,000.00    | No       |
| 85771                             | WEX Bank                         | 158577        |        | 03/25/2024 | 14,260.34  | .00            | .00         | 14,260.34   | No       |
| Total SOLID WASTE SERVICES:       |                                  |               |        |            | 745,127.48 | 29,538.14      | .00         | 715,589.34  |          |
| <b>STORMWATER MANAGEMENT FUND</b> |                                  |               |        |            |            |                |             |             |          |
| 85312                             | Accurate Environmental LLC       | 389           | 499670 | 10/16/2023 | 2,750.00   | 1,650.00       | .00         | 1,100.00    | No       |
| 85411                             | BancFirst                        | 1650          | 499769 | 11/21/2023 | 5,000.00   | .00            | .00         | 5,000.00    | No       |
| Total STORMWATER MANAGEMENT FUND: |                                  |               |        |            | 7,750.00   | 1,650.00       | .00         | 6,100.00    |          |
| <b>STREET</b>                     |                                  |               |        |            |            |                |             |             |          |
| 85581                             | Adrian Farm Supply LLC           | 500           | 499929 | 01/29/2024 | 300.00     | .00            | .00         | 300.00      | No       |
| 85673                             | ALLRIGGS LLC                     | 158056        | 500011 | 02/23/2024 | 2,000.00   | .00            | .00         | 2,000.00    | No       |
| 85681                             | BancFirst                        | 1650          | 500018 | 02/26/2024 | 10,000.00  | .00            | .00         | 10,000.00   | No       |
| 85712                             | Old Dominion Brush Company Inc   | 12310         | 500046 | 03/06/2024 | 520.00     | .00            | .00         | 520.00      | No       |
| 85751                             | O'Reilly Auto Parts              | 12360         | 500084 | 03/18/2024 | 732.12     | .00            | .00         | 732.12      | No       |
| 85754                             | Larry's Tires                    | 9437          | 500086 | 03/19/2024 | 300.00     | .00            | .00         | 300.00      | No       |
| 85757                             | Osman Equipment                  | 12380         | 500089 | 03/19/2024 | 2,250.00   | .00            | .00         | 2,250.00    | No       |
| 85765                             | Sand Tech Screening LLC          | 14360         | 500095 | 03/22/2024 | 900.00     | .00            | .00         | 900.00      | No       |
| 85766                             | Rhomar Industries Inc            | 13810         | 500098 | 03/25/2024 | 3,503.14   | .00            | .00         | 3,503.14    | No       |
| 85769                             | BancFirst                        | 1650          | 500101 | 03/25/2024 | 10,000.00  | .00            | .00         | 10,000.00   | No       |
| 85770                             | Rush Truck Center, Tulsa         | 158574        | 500102 | 03/25/2024 | 3,000.00   | .00            | .00         | 3,000.00    | No       |
| Total STREET:                     |                                  |               |        |            | 33,505.26  | .00            | .00         | 33,505.26   |          |
| <b>STREET &amp; ALLEY FUND</b>    |                                  |               |        |            |            |                |             |             |          |
| 85364                             | Bull Tuff Mud Company Ready Mi   | 2415          | 499721 | 11/02/2023 | 2,000.00   | 1,410.00       | .00         | 590.00      | No       |
| 85648                             | Newman Sign Co                   | 11220         | 499987 | 02/14/2024 | 5,923.29   | .00            | .00         | 5,923.29    | No       |
| 85650                             | Cherokee County Board of Comm    | 3010          | 499989 | 02/15/2024 | 1,500.00   | 824.95         | .00         | 675.05      | No       |
| 85652                             | Bull Tuff Mud Company Ready Mi   | 2415          | 499991 | 02/15/2024 | 2,000.00   | 705.00         | .00         | 1,295.00    | No       |
| 85687                             | Kemp Stone Co, Inc               | 9080          | 500024 | 02/26/2024 | 1,250.00   | .00            | .00         | 1,250.00    | No       |
| 85710                             | Kemp Stone Co, Inc               | 9080          | 500044 | 03/06/2024 | 2,500.00   | .00            | .00         | 2,500.00    | No       |
| 85711                             | Hutchens Construction Co. (Emer  | 7650          | 500045 | 03/06/2024 | 3,250.00   | .00            | .00         | 3,250.00    | No       |
| 85741                             | Cook & Associates Engineering In | 3879          | 500074 | 03/14/2024 | 350.00     | .00            | .00         | 350.00      | No       |
| 85742                             | Maxwell Supply                   | 10210         | 500075 | 03/14/2024 | 1,991.84   | .00            | .00         | 1,991.84    | No       |
| Total STREET & ALLEY FUND:        |                                  |               |        |            | 20,765.13  | 2,939.95       | .00         | 17,825.18   |          |
| <b>STREETS &amp; SIDEWALKS</b>    |                                  |               |        |            |            |                |             |             |          |
| 84845                             | Holloway, Updike & Bellen, Inc   | 7530          | 499221 | 07/05/2023 | 2,700.00   | .00            | .00         | 2,700.00    | No       |
| 84994                             | Guy Engineering Services, Inc.   | 6840          | 499371 | 07/19/2023 | 5,025.00   | 1,223.01       | .00         | 3,801.99    | No       |
| 84995                             | Guy Engineering Services, Inc.   | 6840          | 499372 | 07/19/2023 | 24,185.00  | 4,744.55       | .00         | 19,440.45   | No       |
| 85043                             | Holloway, Updike & Bellen, Inc   | 7530          | 499418 | 08/02/2023 | 92,025.00  | 34,975.00      | .00         | 57,050.00   | No       |
| 85051                             | Cook Construction                | 3880          | 499426 | 08/03/2023 | 1,199,485. | 832,974.25     | .00         | 366,511.25  | No       |
| 85174                             | CORE Construction Services of T  | 158478        |        | 09/05/2023 | 447,452.83 | 361,567.60     | .00         | 85,885.23   | No       |
| 85313                             | Holloway, Updike & Bellen, Inc   | 7530          | 499671 | 10/17/2023 | 150,000.00 | 40,500.00      | .00         | 109,500.00  | No       |
| 85591                             | Applied Concepts, Inc.           | 1186          | 499936 | 01/31/2024 | 29,466.00  | .00            | .00         | 29,466.00   | No       |
| 85666                             | Advanced Workzone Services       | 550           | 500005 | 02/21/2024 | 3,250.00   | .00            | .00         | 3,250.00    | No       |

Purchase Order Report  
Summary Report - Open Purchase Orders  
Report Dates: All - 03/24

---

| PO Number                  | Vendor Name | Vendor Number | Req No | PO Date | PO Amount  | Invoice Amount | Adjustments | Open Amount  | Received |
|----------------------------|-------------|---------------|--------|---------|------------|----------------|-------------|--------------|----------|
| Total STREETS & SIDEWALKS: |             |               |        |         | 1,953,589. | 1,275,984.41   | .00         | 677,604.92   |          |
| Grand Totals:              |             |               |        |         | 6,340,243. | 2,433,944.60   | .00         | 3,906,298.51 |          |

---



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4g  
Meeting Date 4/1/2024  
Initiator Nathan Reed, President/CEO  
Office / Department City of Tahlequah Authorities or Boards

**Item Title**

Acknowledge receipt of the **Tahlequah Regional Development Authority (TRDA) March 2024 report.**

**Background**

TRDA will now submit written reports each month in an effort to open communication and keep everyone updated on what is happening with our City trust.

**Exhibits**

1. 04.01.2024 TRDA Report, March 2024

**Funding Source**

**Request**

## **HAMMRC**

1. Survey completed with Brian Hail at CNHS, multiple connections made and follow ups with them in progress; Meeting with Burch Wright and Jack Morris completed, discussions started with suppliers from both recommendations.
2. CN has agreed to work with HAMMRC leadership and communities to make marketing videos for sites and the region for recruitment.

## **Provalus**

1. Renovation at a work stoppage due to design changes; new floorplan ready and engineered, pricing to begin now and change orders brought to Board for discussion and possible approval.
2. Engineering approved on Foundry to help create a budget; budget based on Workmans reno calculated; working with partners for funding the last portion of that renovation for Foundry.
3. RBDG with CN (Stephen and Anna) submitted, should know results in late Summer for approval.

## **Other items**

1. Josh Allen and Josh Hutchins leading charge for recurring revenue opportunities; City and County meetings went well and will continue moving discussions forward with both.
2. 3 Grants approved through OK Department of Commerce: Wastewater extension to Moccasin St, Regional Stormwater Detention, and Resurfacing roads and building bridge on Woodward St. City MOU will be approved in March and work should begin shortly thereafter; once approved by Board, we will use it as a template for the MOU with TPWA to complete the wastewater extension project.
3. Startup Stories with Dillin Springwater and special guests Steve and Christy Springwater on March 12<sup>th</sup> at 5 pm at Kroner and Baer; moved to plan c (OKSBDC) for HR expert for small business support class.
4. Working on TIF documents to submit to school districts for consideration for the Business and Technology Park; almost final and working with Admin committee before any further steps.
5. Monthly Economic Development Meeting with City, TRDA, and Main Street has been started, collaboration opportunities have already begun.
6. Cross Industries moving forward with permits and relocation, hope to announce to community soon.
7. Housing Group will be called back together to discuss housing within the community and needs moving forward.
8. Business retention and expansion visits underway with local employers; great meeting with OKDOC and Ziese products about workforce needs.



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4h  
Meeting Date 4/1/2024  
Initiator Nathan Reed, President/CEO  
Office / Department City of Tahlequah Authorities or Boards

**Item Title**

Acknowledge receipt of the **Tahlequah Area Chamber of Commerce (TACC) February 2024 report.**

**Background**

TACC will now submit written reports each month in an effort to open communication and keep everyone updated on what is happening at Tahlequah Area Chamber of Commerce.

**Exhibits**

1. February Chamber President's Report (2)

**Funding Source**

**Request**

1. Membership Specialist position has been filled; Brent Bannon began on March 25<sup>th</sup> in the position. Ally's last day will be March 27<sup>th</sup>.
2. President outreach campaign underway; meeting with members and prospects to grow and strengthen relationships; have a list currently and will be adding as those are completed; let me know if you have someone for me to add!
3. 2024 TACC Community Cooperative Campaign preparation underway, looking through events to add, do away with, change, sponsorship level changes, etc., will bring to board in April to see plans for upcoming year.
4. Annual Membership Packets being prepared now and will start delivering April 1<sup>st</sup>.
5. Shared Services Agreement with TRDA signed and in place as of March 1<sup>st</sup>.

#### TRDA update

1. HAMMRC survey for institutions underway; CNHS and Washington Regional completed; moving to next tier of visits which include NEO Health and NHS.
2. Provalus work stopped for short period and is beginning again now, 1<sup>st</sup> of June anticipated opening.
3. 3 Grants awarded from the state for the Business and Technology Park; MOU with City in place for project management on Roads and Stormwater projects; working with TPWA on MOU for Wastewater project.
4. Cross Industries continuing the move to the area.
5. Startup Stories with the Springwater Family went well; partnership with CN Innovation Hub growing and offering seminars/workshops together.



# Tahlequah City Council AGENDA ITEM REPORT

Item No. 4i  
Meeting Date 4/1/2024  
Initiator Nathan Reed, President/CEO  
Office / Department City of Tahlequah Authorities or Boards

## Item Title

Acknowledge receipt of the **Tahlequah Area Chamber of Commerce 2022-2023 Annual Audit**, ending June 30, 2023.

## Background

Annual audit of TACC as part of the tourism contract.

## Exhibits

1. 04.01.2024 AIR-TACC Audit

## Funding Source

## Request

DUE TO SIZE, CONSENT ITEM  
“i” IS AVAILABLE IN DIGITAL  
FORMAT ON THE CITY  
WEBSITE UNDER

“Agendas & Minutes”

“Tahlequah Area Chamber of  
Commerce”

“2024”

“T.A.C.C. 2022-2023 Annual audit,  
ending June 30, 2023.”



# Tahlequah City Council AGENDA ITEM REPORT

Item No. 4j  
Meeting Date 4/1/2024  
Initiator Nathan Reed, President/CEO  
Office / Department City of Tahlequah Authorities or Boards

## Item Title

Acknowledge receipt of **Tour Tahlequah February 2024 report** from the Tahlequah Area Chamber of Commerce.

## Background

Tour Tahlequah will now submit written reports each month in an effort to open communication and keep everyone updated on what is happening at Tourism.

## Exhibits

1. 04.01.2024 February Tour Tahlequah Report

## Funding Source

## Request

# **Tourism**

## **Director's Report**

### **February 2024**



**Cherokee County Tourism  
Directors Report  
February 2024**

**Monthly Highlights**

- Bass Masters Kayak (Meet and Greet at Kroners, March 18th)
- Stasher and Trasher movement
- Crawfish marketing
- Softball camp/autograph sessio
- New TV Promotion

**Ongoing Promotions:**

**Radio**

- The Drive-General Area Promotion
- Starting Crawfish campaign

**Digital**

Facebook/Instagram ads (Nationwide and four-state demographics) and Google ads

| Campaign Totals | Total Clicks | Total Impressions | CTR   | Avg CPC |
|-----------------|--------------|-------------------|-------|---------|
|                 | 9,391        | 499,187           | 1.88% | \$0.07  |

| Ad group                       | Clicks       | Impressions    | CTR          | Avg. CPC      |
|--------------------------------|--------------|----------------|--------------|---------------|
| Cherokee County - Hiking       | 5,451        | 123,184        | 4.43%        | \$0.07        |
| Tahlequah - Cherokee Culture   | 3,038        | 250,778        | 1.21%        | \$0.07        |
| Cherokee County - Fishing      | 901          | 125,168        | 0.72%        | \$0.08        |
| Tahlequah - Downtown Tahlequah | 1            | 57             | 1.75%        | \$0.11        |
| <b>Total - Search</b>          | <b>9,391</b> | <b>499,187</b> | <b>1.88%</b> | <b>\$0.07</b> |

**Paid Search**

| Campaign Totals | Total Clicks | Total Impressions | CTR    | Avg CPC |
|-----------------|--------------|-------------------|--------|---------|
|                 | 503          | 4,686             | 10.73% | \$0.60  |

| Ad group                  | Clicks | Impressions | CTR    | Avg. CPC |
|---------------------------|--------|-------------|--------|----------|
| Tahlequah - Things To Do  | 286    | 2,450       | 11.67% | \$0.63   |
| Cherokee County - Hiking  | 85     | 715         | 11.89% | \$0.61   |
| Tahlequah - Downtown      | 78     | 1,008       | 7.74%  | \$0.51   |
| Cherokee County - Lodging | 45     | 411         | 10.95% | \$0.59   |
| Tahlequah - Float Trips   | 6      | 50          | 12.00% | \$0.62   |
| Cherokee County - Fishing | 3      | 52          | 5.77%  | \$0.51   |



## INSTAGRAM

| MONTH    | 2023 REACH | 2022 REACH | NEW LIKES | TOTAL LIKES |
|----------|------------|------------|-----------|-------------|
| DECEMBER | 2,147      | 6,033      | 18        | 3,718       |
| JANUARY  | 39,448     | 6,386      | 107       | 3,805       |
| FEBRUARY | 78,500     | 5,200      | 120       | 3,883       |

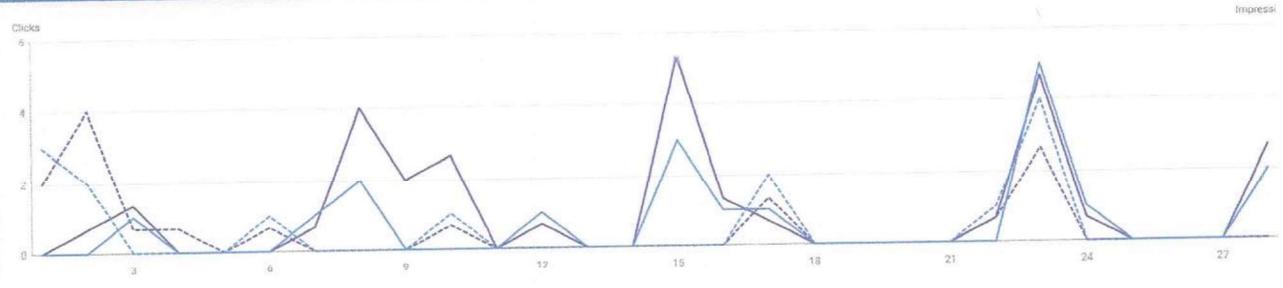
We had a big month on Instagram! We collaborated with Explore Cherokee County on a hiking reel and has continued to take off! This month we focused on lodging, downtown, valentine's day, and museums.

## FACEBOOK

| MONTH    | 2023 REACH | 2022 REACH | NEW LIKES | TOTAL LIKES |
|----------|------------|------------|-----------|-------------|
| DECEMBER | 36,667     | 15,713     | 37        | 12,485      |
| JANUARY  | 11,069     | 19,738     | 30        | 12,508      |
| FEBRUARY | 19,900     | 22,000     | 66        | 12,641      |

We had a better month after last month and are on par with last February. This month we focused on lodging, downtown, Valentine's Day, and museums.

|  |   |   |  |
|--|---|---|--|
| <input checked="" type="checkbox"/> Total clicks | <input checked="" type="checkbox"/> Total impressions | <input checked="" type="checkbox"/> Average CTR | <input checked="" type="checkbox"/> Average position |
| <b>18</b><br>Last 28 days (2024)                 | <b>42</b><br>Last 28 days (2024)                      | <b>42.9%</b><br>Last 28 days (2024)             | <b>1</b><br>Last 28 days (2024)                      |
| <b>14</b><br>Last 28 days (2023)                 | <b>20</b><br>Last 28 days (2023)                      | <b>70%</b><br>Last 28 days (2023)               | <b>1</b><br>Last 28 days (2023)                      |





Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4k  
Meeting Date 4/1/2024  
Initiator Peggy Glenn, City Appointee  
Office / Department City of Tahlequah Authorities or Boards

**Item Title**

Acknowledge receipt of the **Eastern Oklahoma Library System's (EOLS) March 2024 report.**

**Background**

EOLS will now submit written reports each month in an effort to open communication and keep everyone updated on what is happening in our city's library.

**Exhibits**

1. 04.01.2024 EOLS

**Funding Source**

**Request**

Acknowledge the report.

## Eastern Oklahoma Library System Board-Report for March 2024

Submitted by: Peggy Glenn, City appointee

- **EOLS Board Meeting Schedule for 2024**
  - Meetings are held at 1 pm at EOLS Support Services Meeting Room, 14 E. Shawnee, Muskogee, OK 74403
    - Tuesday, January 23, 2024 (canceled due to weather)
    - Tuesday, March 26, 2024
    - Tuesday, May 21, 2024
    - Tuesday, July 23, 2024
    - Tuesday, September 24, 2024
    - Tuesday, November 19, 2024

In September 2023, long-time EOLS executive director Mary Moroney announced her retirement effective December 31, 2023. Ads for a new executive director were placed online and in libraries, requiring an MLS or MLIS and 7+ years of public library administration experience. A board committee reviewed 15 applications, interviewed four candidates, and requested two candidates to do a presentation on the future of EOLS to the personnel committee.

At the EOLS board meeting on Tuesday, March 26, 2024, the EOLS board's personnel committee recommended the hiring of Dr. Kathy Seibold, currently an assistant professor of curriculum and instruction at NSU, as the new EOLS executive director. The EOLS board went into executive session to discuss the recommendation, and after returning to open session, the EOLS board unanimously approved Dr. Seibold as the new EOLS executive director, starting April 1, 2024.

Be sure to go to Facebook or Instagram and like @TahlequahPublicLibrary, check out their webpage at [www.eols.org/tahlequah](http://www.eols.org/tahlequah), or download the Libby and Hoopla apps for digital and audiobooks on demand.

If you have any questions, you can contact me at [peggy.glenn@aol.com](mailto:peggy.glenn@aol.com) or at (918) 822-3330.

Again, thank you for the opportunity to serve our city as an appointee to the regional library board.

Respectfully submitted,





# Tahlequah City Council AGENDA ITEM REPORT

Item No. 41  
Meeting Date 4/1/2024  
Initiator Brian Speake, Superintendent  
Office / Department Parks & Recreation

## Item Title

Enter into a lease agreement for **Brookside** with Kendall Hale, beginning April 1, 2024 and ending March 31, 2025.

## Background

## Exhibits

1. Brookside Lease 2024-2025

## Funding Source

## Request

Approve lease

COPY

LEASE AGREEMENT

This Lease Agreement hereinafter referred to as "Agreement" shall evidence the complete terms and conditions under which the parties whose signatures appear below have agreed. The City of Tahlequah, Oklahoma, a municipal corporation, shall be hereinafter referred to as "Landlord" and Kendall Hale shall be hereinafter referred to as "Tenant". As consideration for this Agreement, Landlord agrees to lease to Tenant and Tenant agrees to lease from Landlord for use solely as a private residence, the upstairs of the Brookside Center located at 124 North Brookside, Ave. Tahlequah, Oklahoma 74464, hereinafter referred to as "Premises".

1. **TERMS:** Tenant agrees to pay Landlord \$500.00 per month on or before the 1st day of each month. This Agreement shall commence on or before April 1, 2024 and continue until March 31, 2025, and will continue month to month thereafter, unless terminated in writing by either party after providing thirty (30) days advanced written notice. If Tenant should move from the Premises prior to the expiration of this term, he shall be liable for all rent due until such time that the Premises is occupied by a different Landlord approved paying tenant and/or expiration of said time period, whichever is shorter. Further, the terms of this Agreement are contingent upon sufficient appropriations being made by the Tahlequah City Council. Notwithstanding any language to the contrary, Landlord may terminate its obligations under this Agreement if sufficient appropriations are not made to pay any amounts due and/or maintain, improve, and/or provide anything referenced herein.

2. **PAYMENTS:** Rent and/or other charges are to be paid at such place or method designated by Landlord as follows: 111 S. Cherokee, Tahlequah, OK 74464. All payments are to be made by check or certified funds. Landlord hereby acknowledges receipt of the first month's rent of \$500.00. All payments are to be made payable to the City of Tahlequah.

3. **LATE CHARGE:** A late fee of \$75.00, shall be added and due for any payment of rent made five (5) business days after the date rent is due.

4. **UTILITIES:** Landlord agrees to pay all expenses related to the utilities located at the Premises.

5. **LIQUID FILLED FURNISHINGS:** No liquid filled furniture, receptacle containing more than ten (10) gallons of liquid is permitted without prior written consent and meeting the requirements of Landlord.

6. **NOISE:** Tenant agrees not to cause or allow any noise or activity on the Premises which might disturb the peace and quiet of any neighbor. Said noise and/or activity shall be considered a breach of this Agreement.

7. **DESTRUCTION OF PREMISES:** If the Premises become totally or partially destroyed during the term of this Agreement so that Tenant's use is seriously impaired, either party may terminate this Agreement immediately upon ten (10) days written notice to the other.

8. **CONDITION OF PREMISES:** Tenant agrees to keep and maintain the Premises in as good condition as the same is turned over to it, normal wear and tear excepted, and to keep the Premises clean and slightly at all times. Furthermore, Tenant acknowledges that Tenant has examined the

LANDLORD Initials: \_\_\_\_\_

TENANT Initials: \_\_\_\_\_

Premises and that said Premises, all furnishings, fixtures, furniture, plumbing, heating, electrical facilities, all items listed on the attached property condition checklist, if any, and/or all other items provided by Landlord are all clean, and in good satisfactory condition except as may be indicated elsewhere in this Agreement. Tenant agrees to keep the Premises and all items in good order and good condition and to immediately pay for costs to repair and/or replace any portion of the above damaged by Tenant, and guests and/or invitees. At the termination of this Agreement, all of above items in this provision shall be returned to Landlord in clean and good condition except for reasonable wear and tear and the Premises shall be free of all personal property and trash not belonging to Landlord. It is agreed that all dirt, holes, tears, burns, and stains of any size or amount in the carpets, drapes, walls, fixtures, and/or any other part of the Premises, do not constitute reasonable wear and tear.

**9. ALTERATIONS:** Tenant shall not paint, wallpaper, alter or redecorate, change or install locks, install antenna or other equipment, screws, fastening devices, large nails, or adhesive materials, place signs, displays, or other exhibits, on or in any portion of the Premises without the written consent of the Landlord.

**10. PROPERTY MAINTENANCE:** Tenant shall be responsible for any and all minor maintenance tasks, minor repairs, and upkeep of the Premises. Tenant shall deposit all garbage and waste in a clean and sanitary manner into the proper receptacles and shall cooperate in keeping the garbage area neat and clean. Tenant shall be responsible for disposing of items of such size and nature as are not normally acceptable by the garbage hauler. Tenant shall be responsible for keeping the kitchen and bathroom drains free of things that may tend to cause clogging of the drains. Tenant shall pay for the cleaning out of any plumbing fixture that may need to be cleared of stoppage and for the expense or damage caused by stopping of waste pipes or overflow from bathtubs, wash basins, or sinks. Furthermore, Tenant agrees to report any maintenance issues related to the Premises, Brookside Center, and/or adjacent parks to Landlord as soon as the same are discovered.

**11. CHANGE OF TERMS:** The terms and conditions of this Agreement are subject to future change by Landlord after the expiration of the agreed initial term, upon thirty (30) days advanced written notice setting forth such change and delivered to Tenant. Any changes are subject to laws in existence at the time of the notice of change of terms.

**12. TERMINATION:** After expiration of the initial term, this Agreement automatically renews on a month to month basis, but may be terminated by either party giving to the other a thirty (30) day advanced written notice of intention to terminate. The Premises shall be considered vacated only after all areas including storage areas are clear of all Tenant's belongings, and keys and other property furnished for Tenant's use are returned to Landlord. Should Tenant hold over beyond the termination date or fail to vacate all possessions on or before the termination date, Tenant shall be liable for additional rent and damages which may include damages due to Landlord's loss of prospective new renters.

**13. DISPOSITION OF PERSONAL PROPERTY:** If Tenant abandons or surrenders possession of the Premises or has been lawfully removed from the Premises through eviction proceedings and

leaves household goods, furnishings, fixtures, or any other personal property in or around the Premises, Landlord may take possession of the property, and if Landlord takes possession of said property, Landlord shall provide written notice to Tenant by certified mail to the last-known address that if the property is not removed within fifteen (15) days, the property will be deemed abandoned. Landlord may dispose of said property in any manner which it deems reasonable and proper without liability to the Tenant or any other interested party.

**14. STORAGE OF TENANTS PROPERTY:** Landlord shall store all personal property of Tenant in either the Premises or in storage of Landlord's discretion. Landlord shall not be responsible to the Tenant for any loss related to said property caused by the Landlord's deliberate or negligent act. Landlord is entitled to the cost of storage for the period during which the property remained in Landlord's safekeeping plus all other costs that accrued under this Agreement.

**15. POSSESSION:** If Landlord is unable to deliver possession of the Premises to Tenant on the agreed date, because of the loss or destruction of the residence or for any other reason, either party may immediately cancel and terminate this Agreement upon written notice to the other party at his/its last known address, whereupon neither party shall have liability to the other, and any sums paid under this Agreement shall be refunded in full. If neither party cancels, this Agreement shall be prorated and begin on the date of actual possession.

**16. INSURANCE AND INDMENITY:** Tenant acknowledges that Landlord's insurance does not cover personal property damage caused by fire, theft, rain, war, acts of God, acts of others, and/or any other causes, nor shall Landlord be held liable for such losses. Tenant is hereby advised to obtain Tenant's own insurance policy to cover any personal losses. Tenant hereby agrees to defend, indemnify and save Landlord and its agents and employees harmless from and against any and all claims, demands, losses, liabilities, causes of action, costs and expenses (including attorney's fees) of whatsoever nature, as a result of injury to or death of any person(s) whomsoever, or for damage to or destruction of any or all property, or any other interest or thing of value, directly or indirectly arising out of any use of the Premises during the term of this Agreement and any renewals or extensions thereof.

**17. RIGHT OF ENTRY AND INSPECTION:** Landlord may enter, inspect, and/or repair the Premises at any time in case of emergency or suspected abandonment. Landlord shall attempt to provide twenty-four (24) hours advance notice to Tenant but may enter for the purpose of showing the Premises during normal business hours to prospective renters, buyers, lenders, for smoke alarm inspections, and/or for normal inspections and repairs. Landlord is permitted to make all alterations, repairs and maintenance that in Landlord's judgment is necessary to perform.

**18. ASSIGNMENT:** Tenant agrees not to transfer, assign or sublet the Premises or any part thereof. Landlord reserves the ability to transfer or assign its interest in this Agreement.

**19. PARTIAL INVALIDITY:** Nothing contained in this Agreement shall be construed as waiving any of Landlord's rights under the law. If any part of this Agreement shall be in conflict with the law, that part shall be void to the extent that it is in conflict, but shall not invalidate this Agreement nor shall it affect the validity or enforceability of any other provision of this Agreement.

LANDLORD Initials: \_\_\_\_\_

Page 3 of 5

TENANT Initials: \_\_\_\_\_

20. **NO WAIVER:** Landlord's acceptance of rent with knowledge of any default by Tenant or waiver by Landlord of any breach of any term of this Agreement shall not constitute a waiver of subsequent breaches. Failure to require compliance or to exercise any right shall not be constituted as a waiver by Landlord of said term, condition, and/or right, and shall not affect the validity or enforceability of any provision of this Agreement.

21. **ATTORNEY FEES AND COSTS:** In the event Landlord shall bring a legal action to enforce any of the terms of this Agreement, or to obtain possession of the Premises by reason of any default of Tenant, or otherwise, Tenant agrees to pay all costs of such action, including Landlord's reasonable attorney's fees.

22. **RELATIONSHIP OF PARTIES:** It is specifically understood and agreed that no agency relationship shall be created by this Agreement, and no agent or employee of either party shall be deemed to be the agent or employee of the other.

23. **REPORT TO CREDIT/TENANT AGENCIES:** You are hereby notified that a nonpayment, late payment or breach of any of the terms of this Agreement may be submitted/reported to a credit and/or tenant reporting agency, and may create a negative credit record on your credit report.

**24. ADDITIONS AND/OR EXCEPTIONS**

Tenant agrees not to engage in any action or inaction which could in anyway interfere with and/or impede the operations of Landlord, specifically including but not limited to, Landlord's operations of the Brookside Center and/or adjacent parks. Further, Tenant agrees he will not allow any smoking at the Premises and that no pets will be allowed at the Premises. Tenant also understands that there may be events at the Brookside Center that go into the late hours of the night and that while events are being setup and/or taking place at the Brookside Center, Tenant has no expectation of certain noise levels and/or disruption of his peace and quiet.

25. **NOTICES:** All notices to Tenant shall be mailed to \_\_\_\_\_ and all notices to Landlord shall be mailed to 111 S. Cherokee, Tahlequah, OK 74464.

26. **KEYS AND ADDENDUMS:** Tenant acknowledges receipt of the following which shall be deemed part of this Agreement:

\_\_\_\_\_ Keys # of keys and purposes \_\_\_\_\_

Other \_\_\_\_\_

27. **ENTIRE AGREEMENT:** This Agreement constitutes the entire Agreement between Landlord and Tenant. No oral agreements have been entered into, and all modifications or notices shall be in writing to be valid.

28. **RECEIPT OF AGREEMENT:** The undersigned Tenant has read and understand this Agreement and hereby acknowledge receipt of a copy of this Agreement.

LANDLORD

---

Suzanne Myers, Mayor

(seal)

Attest:

---

Whitney Shaw, City Clerk

Approved as to form and legality this 1<sup>st</sup> day of April, 2024.

---

John Tyler Hammons, City Attorney

TENANT

---

Kendall Hale

Date \_\_\_\_\_

LANDLORD Initials: \_\_\_\_\_

Page 5 of 5

TENANT Initials: \_\_\_\_\_



# Tahlequah City Council AGENDA ITEM REPORT

Item No. 4m  
Meeting Date 4/1/2024  
Initiator Chris Armstrong, Superintendent  
Office / Department Solid Waste

## Item Title

Approve the budgeted purchase of **two (2) 1500 Chevy Silverado trucks** and one (1) **2500HD Chevy Silverado truck** by the **Solid Waste department** using **GL Code 115-65-8701** in the amount of \$178,232.00.

## Background

Solid Waste budgeted these trucks. The State contract is the higher price by \$23,404.00 but have the trucks available now. A non-State contract at Tommy Nix has a four (4) to six (6) month build time.

## Exhibits

1. 04.01.2024 Solid Waste Truck Backup

## Funding Source

GL 115-65-8701

## Request

Solid Waste requests using the State contract through Bob Howard because they have trucks available now.

# Bob Howard Chevrolet

Date: 3/18/2024 4:19 PM

Salesperson: Reese Johnson

Manager: Reese Johnson

FOR INTERNAL USE ONLY

|                      |                              |                                    |
|----------------------|------------------------------|------------------------------------|
| <b>BUSINESS NAME</b> | <b>CITY OF TAHLEQUAH</b>     | Home Phone :                       |
| <b>CONTACT</b>       |                              |                                    |
| Address :            | <b>TAHLEQUAH, OK 74464</b>   | Work Phone :                       |
|                      | <b>CHEROKEE</b>              |                                    |
| E-Mail :             | <b>ELAMONS@TAHLEQUAH.GOV</b> | Cell Phone : <b>(918) 931-6007</b> |

|                |  |              |            |                        |                          |          |          |
|----------------|--|--------------|------------|------------------------|--------------------------|----------|----------|
| <b>VEHICLE</b> |  |              |            |                        |                          |          |          |
| Stock # :      | <b>RF329310</b>                            | New / Used : | <b>New</b> | VIN :                  | <b>1GC5YLE73RF329310</b> | Mileage: | <b>2</b> |
| Vehicle :      | <b>2024 Chevrolet Silverado 2500HD</b>     |              | Color :    | <b>GAZ/SUMMIT WHIT</b> |                          |          |          |
| Type :         | <b>Work Truck 4x4 Double Cab 8 ft. box</b> |              | CK20953    |                        |                          |          |          |
| Body Size :    | Style :                                    | Weight :     | <b>0</b>   | Unit Class :           |                          |          |          |

|                            |           |
|----------------------------|-----------|
| Market Value Selling Price | 55,375.00 |
| PRO PACK                   | 1,295.00  |
| RESIST ALL                 | 695.00    |
| MARKET ADJUSTMENT          | 1,900.00  |
| Total Purchase             | 59,265.00 |
| AD/DOC FEE                 | 699.00    |
| Cash Deposit               | .00       |
| Balance                    | 59,964.00 |

Customer Approval: \_\_\_\_\_ Management Approval: 

# Bob Howard Chevrolet

Date: 3/18/2024 4:41 PM

Salesperson: Reese Johnson

Manager: Reese Johnson

FOR INTERNAL USE ONLY

|                              |                              |                                    |
|------------------------------|------------------------------|------------------------------------|
| <b>BUSINESS NAME CONTACT</b> | <u>CITY OF TAHLEQUAH</u>     | Home Phone :                       |
| Address :                    | <u>TAHLEQUAH, OK 74464</u>   | Work Phone :                       |
|                              | <u>CHEROKEE</u>              |                                    |
| E-Mail :                     | <u>ELAMONS@TAHLEQUAH.GOV</u> | Cell Phone : <u>(918) 931-6007</u> |

|                |   |              |              |
|----------------|---|--------------|--------------|
| <b>VEHICLE</b> |   |              |              |
| Stock # :      | <u>R1129257</u>                           | New / Used : | <u>New</u>   |
| VIN :          | <u>2GCUDEDED8R1129257</u>                 | Mileage :    | <u>263</u>   |
| Vehicle :      | <u>2024 Chevrolet Silverado 1500</u>      | Color :      | <u>WHITE</u> |
| Type :         | <u>LT w/1LT 4x4 Crew Cab 5.75 ft. box</u> |              |              |
| Body Size :    | Style :                                   | Weight :     | Unit Class : |

|                            |            |
|----------------------------|------------|
| Market Value Selling Price | 58,390.00  |
| Discount                   | - 300.00   |
| Rebate                     | - 2,500.00 |
| Adjusted Price             | 55,590.00  |
| PRO PACK                   | 1,295.00   |
| RESIST ALL                 | 695.00     |
| Total Purchase             | 57,580.00  |
| AD/DOC FEE                 | 699.00     |
| Lien Fee                   | 10.00      |
| Cash Deposit               | .00        |
| Balance                    | 58,289.00  |

Customer Approval: \_\_\_\_\_ Management Approval: 

# Bob Howard Chevrolet

Date: 3/18/2024 4:44 PM

Salesperson: Reese Johnson

Manager: Reese Johnson

FOR INTERNAL USE ONLY

**BUSINESS  
NAME  
CONTACT**

CITY OF TAHLEQUAH

Home Phone :

Address : TAHLEQUAH, OK 74464  
CHEROKEE

Work Phone :

E-Mail : ELAMONS@TAHLEQUAH.GOV

Cell Phone : (918) 931-6007

**VEHICLE**

Stock # : RZ143894

New / Used : New

VIN : 1GCUDEED2RZ143894

Mileage: 2

Vehicle : 2024 Chevrolet Silverado 1500

Color : GAZ/SUMMIT WHIT

Type : RST 4x4 Crew Cab 5.75 ft. box 147.4

CK10543

Body Size :

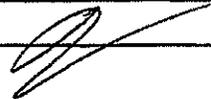
Style :

Weight : 0

Unit Class :

|                            |            |
|----------------------------|------------|
| Market Value Selling Price | 60,780.00  |
| Discount                   | - 1,000.00 |
| Rebate                     | - 2,500.00 |
| Adjusted Price             | 57,280.00  |
| PRO PACK                   | 1,295.00   |
| RESIST ALL                 | 695.00     |
| Total Purchase             | 59,270.00  |
| AD/DOC FEE                 | 699.00     |
| Lien Fee                   | 10.00      |
| Cash Deposit               | .00        |
| Balance                    | 59,979.00  |

Customer Approval: \_\_\_\_\_

Management Approval: 

*May have some miles, still  
New. Will get exact number  
Soon (miles).*

Re:

RP Ryan Pratt  
 <ryan.pratt8844@gmail.com> 😊 ↩️ Reply ↩️ Reply all ➡️ Forward 🔗 📄 ⋮  
 To: Armstrong, Chris Sat 3/16/2024 1:26 PM

Start reply with: Okay, thank you! Ok, thanks. Ok, sounds good.

6-8 weeks would be the fastest. More likely to be 3-6 months tho.

On Fri, Mar 15, 2024 at 6:57 PM Armstrong, Chris <carmstrong@tahlequah.gov> wrote:  
 What is the build time on these

Get [Outlook for iOS](#)

**From:** Ryan Pratt <ryan.pratt8844@gmail.com>  
**Sent:** Friday, March 15, 2024 3:26:13 PM  
**To:** Armstrong, Chris <carmstrong@tahlequah.gov>  
**Subject:**

**Tommy Nix Chrysler Dodge Jeep Ram of M**  
 1711 W SHAWNEE ST  
 MUSKOGEE, OK 744012288

**Configuration Preview**

|                             |                    |             |                         |
|-----------------------------|--------------------|-------------|-------------------------|
| <b>Date Printed:</b>        | 2024-03-15 4:07 PM | <b>VIN:</b> | <b>Quantity:</b>        |
| <b>Estimated Ship Date:</b> |                    | <b>VON:</b> | <b>Status:</b>          |
|                             |                    |             | 1<br>BA - Pending order |

|   |   |
|---|---|
| <b>Sold to:</b>                                       | <b>Ship to:</b>                                       |
| Tommy Nix Chrysler Dodge Jeep Ram of Muskogee (27185) | Tommy Nix Chrysler Dodge Jeep Ram of Muskogee (27185) |
| 1711 W SHAWNEE ST                                     | 1711 W SHAWNEE ST                                     |
| MUSKOGEE, OK 744012288                                | MUSKOGEE, OK 744012288                                |

**Vehicle:** 2024 2500 TRADESMAN CREW CAB 4X4 (169 in WB 8 ft 0 in Box) (DJ7L92)

|                         | Sales Code | Description   | MSRP(USD) |
|-------------------------|------------|---|-----------|
| <b>Model:</b>           | DJ7L92     | 2500 TRADESMAN CREW CAB 4X4 (169 in WB 8 ft 0 in Box) | 52,000    |
| <b>Package:</b>         | 2GA        | Customer Preferred Package 2GA                        | 0         |
|                         | ESB        | 6.4L V8 Heavy Duty HEMI MDS Engine                    | 0         |
|                         | DFX        | 8-Spd Auto 8HP75-LCV Transmission                     | 0         |
| <b>Paint/Seat/Trim:</b> | PW7        | Bright White Clear Coat                               | 0         |
|                         | APA        | Monotone Paint  | 0         |
|                         | *V9        | Cloth 40/20/40 Bench Seat                             | 0         |
|                         | -X9        | Black   | 0         |
| <b>Options:</b>         | GT3        | Mirror Power Heat Fold Telescopic                     | 275       |
|                         | XHC        | Trailer Brake Control                                 | 395       |
|                         | UBD        | Uconnect 5 W 8.4" Display (USA)                       | 815       |
|                         | A8B        | Tradesman Level 2 Equipment Group                     | 0         |
|                         | AMP        | Chrome Appearance Group                               | 1,650     |

Tommy Nix Chrysler Dodge Jeep Ram of M  
 1711 W SHAWNEE ST  
 MUSKOGEE, OK 744012288

Configuration Preview

Date Printed: 2024-03-15 4:05 PM VIN: Quantity: 1  
 Estimated Ship Date: VON: Status: BA - Pending order

Sold to: Ship to:  
 Tommy Nix Chrysler Dodge Jeep Ram of Muskogee (27185) Tommy Nix Chrysler Dodge Jeep Ram of Muskogee (27185)  
 1711 W SHAWNEE ST 1711 W SHAWNEE ST  
 MUSKOGEE, OK 744012288 MUSKOGEE, OK 744012288

Vehicle: **2025 1500 TRADESMAN CREW CAB 4X4 (144.5 in WB 5 ft 7 in Box) (DT6L98)**

|                   | Sales Code | Description   | MSRP(USD) |
|-------------------|------------|---|-----------|
| Model:            | DT6L98     | 1500 TRADESMAN CREW CAB 4X4 (144.5 in WB 5 ft 7 in Box) | 46,875    |
| Package:          | 23A        | Customer Preferred Package 23A                          | 0         |
|                   | ERG        | 3.6L V6 24V VVT eTorque Engine Upg I                    | 0         |
|                   | DFT        | 8-Spd Auto 850RE Trans (Make)                           | 0         |
| Paint/Seat/Trim:  | PW7        | Bright White Clear Coat                                 | 0         |
|                   | APA        | Monotone Paint  | 0         |
|                   | *E1        | Cloth Bench Seat  | 0         |
|                   | -X9        | Black   | 0         |
| Options:          | AMP        | Chrome Appearance Group                                 | 1,100     |
|                   | A61        | Tradesman Level 1 Equipment Group                       | 1,695     |
|                   | 5N6        | Easy Order  | 0         |
|                   | 163        | Zone 63-Dallas  | 0         |
|                   | 4EA        | Sold Vehicle  | 0         |
| Discounts:        | YGE        | 5 Additional Gallons of Gas                             | 0         |
| Destination Fees: |            |   | 1,995     |

Total Price: **51,665**

Final Price OTD: **# 49,968 x 2**

Tommy Nix Chrysler Dodge Jeep Ram of M  
 1711 W SHAWNEE ST  
 MUSKOGEE, OK 744012288

Configuration Preview

Date Printed: 2024-03-15 4:07 PM VIN: Quantity: 1  
 Estimated Ship Date: VON: Status: BA - Pending order

Sold to: Tommy Nix Chrysler Dodge Jeep Ram of Muskogee (27185)  
 1711 W SHAWNEE ST  
 MUSKOGEE, OK 744012288

Ship to: Tommy Nix Chrysler Dodge Jeep Ram of Muskogee (27185)  
 1711 W SHAWNEE ST  
 MUSKOGEE, OK 744012288

Vehicle: 2024 2500 TRADESMAN CREW CAB 4X4 (169 In WB 8 ft 0 In Box) (DJ7L92)

|                     | Sales Code | Description   | MSRP(USD)     |
|---------------------|------------|---|---------------|
| Model:              | DJ7L92     | 2500 TRADESMAN CREW CAB 4X4 (169 in WB 8 ft 0 in Box) | 52,000        |
| Package:            | 2GA        | Customer Preferred Package 2GA                        | 0             |
|                     | ESB        | 6.4L V8 Heavy Duty HEMI MDS Engine                    | 0             |
|                     | DFX        | 8-Spd Auto 8HP75-LCV Transmission                     | 0             |
| Paint/Seat/Trim:    | PW7        | Bright White Clear Coat                               | 0             |
|                     | APA        | Monotone Paint  | 0             |
|                     | *V8        | Cloth 40/20/40 Bench Seat                             | 0             |
|                     | -X9        | Black   | 0             |
| Options:            | GT3        | Mirror Power Heat Fold Telescopic                     | 275           |
|                     | XHC        | Trailer Brake Control                                 | 395           |
|                     | UBD        | Uconnect 5 W 8.4" Display (USA)                       | 815           |
|                     | A8B        | Tradesman Level 2 Equipment Group                     | 0             |
|                     | AMP        | Chrome Appearance Group                               | 1,650         |
|                     | 5N6        | Easy Order  | 0             |
|                     | 163        | Zone 63-Dallas  | 0             |
|                     | 4EA        | Sold Vehicle  | 0             |
| Discounts:          | YG2        | 5.2 Additional Gallons of Gas                         | 0             |
| Destination Fees:   |            |   | 1,995         |
| <b>Total Price:</b> |            |   | <b>57,130</b> |

Final Price OTD: \$54,892



# Tahlequah City Council AGENDA ITEM REPORT

Item No. 4n  
Meeting Date 4/1/2024  
Initiator Mike Underwood, Director  
Office / Department Emergency Management

## Item Title

Approve a **lease agreement** with the Board of County Commissioners of Cherokee County, Oklahoma for the **Emergency Operations Center (EOC)** for the remainder of fiscal year 2023-2024, commencing on April 1, 2024, and ending on June 30, 2024.

## Background

The new 911 center is now housed in what was previously the Emergency Management offices.

## Exhibits

1. CherCo & COT EOC Lease

## Funding Source

## Request

Approve the lease agreement between Cherokee County and the City of Tahlequah.

COPY

LEASE AGREEMENT

THIS LEASE AGREEMENT is made this 18 day of March, 2024, by and between **Board of County Commissioners of Cherokee County, Oklahoma** (the "Lessor") and **City of Tahlequah, Oklahoma** (the "Lessee").

**Section 1. Premises**

In consideration of the rent hereinafter reserved and of the covenants hereinafter contained, Lessor does hereby lease to the Lessee, and Lessee does hereby lease from the Lessor, that certain space located on the Premises. The term "Premises" shall mean the office building located at 914 S. College Ave. Suite 911 Tahlequah, OK 74464

**Section 2. Term**

- A. The term of this Lease (the "Term") shall commence on \_\_\_\_\_ (the "Commencement Date") and shall terminate at 11:59 PM Oklahoma time on June 30, 2024 (the "Termination Date"). Provided, unless terminated by either party upon at least thirty (30) days written notice to the other party, the terms of this Agreement shall continue for an unlimited number of successive one-year periods (the "Continued Term").
- B. If delivery of possession of the Premises shall be delayed beyond the Commencement Date, Lessor shall not be liable to the Lessee for liabilities whatsoever resulting from such delay, and Lessee's obligation to pay Rent, as hereinafter defined, unless such delay is due to Lessee, shall be suspended and abate until possession of the Premises is delivered to Lessee. In the event such a delay, it is understood and agreed that the Commencement Date shall be postponed until delivery of possession and that the Termination Date shall be correspondingly extended.

**Section 3. Rent**

- A. Lessee hereby covenants and agrees to pay to Lessor as rent for the Premises (all of which is collectively referred to as "Rent") in the sum of One Dollar (\$1.00), payable in advance of the first day of each year during the Term. Provided, however, the installment of Basic Rent payable for the first full calendar month of the Term shall be due and payable on the execution of this Lease.
- B. Rent as provided for under this Lease shall be paid prompt and when due, in cash or by check, in lawful money of the United States, without notice or demand and without deduction, diminution, abatement, counterclaim or set-off of any amount or for any reason whatsoever payable to the Lessor.

**Section 4. Use of Premises**

- A. Lessee covenants to use the Premises only for Emergency Operations Center (EOC) and no other purpose, subject to and in accordance with all applicable zoning and other governmental regulations. Lessee, at its own expense, shall comply with and promptly carry out all orders, requirements, and conditions imposed by ordinances, laws, and regulations of all governmental authorities having jurisdiction over the Premises, which are occasioned by or required in the conduct of Lessee's business within the Premises and to obtain all licenses, permits, and the like required to permit Lessee to occupy the Premises.
- B. Lessee accepts the Premises from the Lessor in "as is" condition, except to the extent specifically provided elsewhere in the Lease.

- C. Lessee shall not permit the Premises, or any part thereof, to be used for any disorderly, unlawful, or hazardous purpose, nor as a source of annoyance or embarrassment to the Lessor or other tenants, nor for any purpose than herein before specified.

**Section 5. Repairs and Maintenance**

- A. Subject to the provisions hereinafter contained with regard to damage by fire or other casualty and Section 5(B), Lessor agrees to maintain the Premises in good order and repair during the Term unless damage thereto shall have been caused by the act or neglect of the Lessee, its agents, employees, contractors, or invitees, in which case the same shall be required by and at the expense of Lessee. If Lessee fails to make such repairs promptly, Lessor, at its option, make such repairs and Lessee shall pay Lessor on demand Lessor's actual costs in making such repairs plus a fee of \_\_\_\_\_ percent to cover Lessor's overhead. Lessor shall not be liable to Lessee for any damage or inconvenience and Lessee shall not be entitled to any abatement or reduction of Rent by reason of any repairs, alternations, or additional made by Lessor under this Lease.
- B. Lessee shall maintain the non-structural portions of the interior of the Premises in good repair and condition, damages by causes reasonable beyond Lessee's control and ordinary wear and tear excepted.

**Section 6. Utility Services**

- A. Lessee shall pay all costs occasioned by the usage of utility services of whatsoever kind, capital improvements necessary to obtain access to such utility services at a rate necessary for ordinary office use excepted.
- B. Lessee hereby acknowledges and agrees that Lessor shall not be liable in any way for any damage or convenience caused by the cessation or interruption of heating, air condition, utility services occasioned by fire, accident, strikes, necessary maintenance, alterations or repairs, or other causes beyond Lessor's control and Lessee shall not be entitled to any abatement of Rent by reason thereof.

**Section 7. Alterations**

Lessee shall not paint the Premises or make any alterations, additions, or other improvements in or to the Premises or to install any equipment of any kind that shall require any alterations or additions or affect the use of the Premises water system, heating system, plumbing system, air-conditioning system, electrical system or other mechanical system, or install any telephone antennae on the roof, in the windows or upon the exterior of the Premises without the prior written consent of Lessor. If any such alterations or additions are made by Lessee without Lessor's consent, Lessor may correct or remove them and Lessee shall be liable for any and all costs and expenses incurred by Lessor in the correction or removal of such work.

**Section 8. Assignment and Subletting**

Lessee shall not assign, transfer, mortgage or encumber this Lease or sublet the Premises without obtaining prior written consent of Lessor, nor shall any assignment or transfer of this Lease be effectuated by operation of law or otherwise without the prior written consent of Lessor. Such case, such consent may be withheld in the sole and absolute subjective discretion of Lessor.

**Section 9. Right of Access**

Lessor may, at any time during the Term, during reasonable business hours enter either (i) to view the Premises to show the same to others, including prospective tenants, (ii) to facilitate repairs to the Premises, or (iii) to remove, without being held responsible thereof, placards, signs, lettering,

window or door coverings and the like not expressly consented to by Lessor. Provided, if Lessee shall vacate the Premises during the last month of the Term, Lessor shall have unrestricted right to enter the same after Lessee's moving to commence preparations for the succeeding tenant or for any other purpose whatsoever, without affecting Lessee's obligation to pay rent for the full Term.

#### **Section 10. Surrender of Possession**

Upon the expiration or earlier termination of the Term, Lessee shall surrender the Premises to Lessor in good order and repair, ordinary wear and tear excepted. Any and all improvements, repairs, alterations and all other property attached to, used in connection with or otherwise installed upon the Premises (i) shall, immediately upon the completion of the installation thereof, be and become Lessor's property without payment therefor by Lessor, and (ii) shall be surrendered to Lessor upon the expiration or earlier termination of the Term, except that any machinery, equipment or fixtures installed by Lessee and used in the conduct of the Lessee's trade or business and all other personalty of Lessee shall remain Lessee's property and shall be removed by Lessee upon the expiration or earlier termination of the Term, and Lessee shall promptly thereafter fully restore any of the Premises damaged by such installation or removal thereof.

#### **Section 11. Miscellaneous**

- A. The term "Lessee" shall include legal representatives, successors and permitted assigns. All covenants herein made binding upon Lessee shall be construed to be equally applicable to any binding upon its agents, employees and others claiming the right to be in the Premises or in the Project through or under Lessee.
- B. If more than one individual, firm or corporation shall join as Lessee, singular context shall be construed to be plural wherever necessary and the covenants of Lessee shall be the joint and several obligations of each party signing as Lessee and when the parties signing as Lessee are partners, shall be the obligation of the firm and of the individual members thereof.
- C. Feminine or neuter pronouns shall be substituted for those of the masculine form and the plural shall be substituted for the singular, wherever the context shall require. It is also agreed that no specific words, phrases or clauses herein used shall be taken or construed to control, limit or cut down the scope or meaning of any general words, phrases or clauses used in connection therewith.
- D. No waiver or breach of any covenant, condition or agreement herein contained shall operate as a waiver if the covenant, condition or agreement itself, or of any subsequent breach thereof.
- E. LESSEE AND LESSOR EXPRESSLY AGREE THAT THERE ARE AND SHALL BE NO IMPLIED WARRANTIES OF MERCHANTABILITY, HABITABILITY, FITNESS FOR A PARTICULAR PURPOSE OR ANY OTHER KIND ARISING OUT OF THIS LEASE, AND THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THOSE EXPRESSLY SET FORTH IN THIS LEASE.
- F. It is understood and agreed by and between the parties hereto that this Lease contains the final and entire agreement between said parties, and that they shall not be bound by any terms, statements, conditions or representations, oral or written, express or implied, not herein contained. This Lease may not be modified orally or in any manner other than by written agreement signed by the parties hereto.
- G. Every agreement contained in this Lease is, and shall be construed as a separate and independent agreement. If any term of this Lease or the application thereof to any person or circumstances shall be invalid and unenforceable, the remaining provisions of this

Lease, the applications of such term to persons or circumstances other than those as to which it is invalid or unenforceable, shall not be affected.

- H. Whenever a period of time is herein prescribed for action to be taken by Lessor, Lessor shall not be liable or responsible for, and there shall be excluded from the computation for any such period of time, any delays due to strikes, riots, acts of God, shortages of labor or materials, war, governmental laws, regulations or restrictions, or any other cause of any kind whatsoever which is beyond the reasonable control of Lessor.
- I. The submission of this Lease to Lessee shall not be construed as an offer nor shall Lessee have any rights with respect thereto unless Lessor executes a copy of this Lease and delivers same to Lessee.
- J. This Lease shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors and assigns. This provision shall not be deemed to grant Lessee any right to assign this Lease or sublet the Premises or any part thereof.
- K. All times, whenever stated in this Lease, are declared to be of the essence of this Lease.

**Section 12. Notices**

All notices required or permitted hereunder shall be deemed to have been given if mailed in any United States Post Office by certified or registered mail, postage prepaid, return receipt requested, addressed to Lessor or Lessee respectively, at the following addresses or to such other addresses as the parties hereto may designate to the other in writing from time to time:

LESSOR: Board of County Commissioners  
c/o County Clerk  
213 W Delaware  
Tahlequah, OK 74464

*With courtesy copy to:*

Cherokee County District Attorney  
213 W Delaware  
Tahlequah, OK 74464

LESSEE: City of Tahlequah  
c/o City Administrator  
111 S Cherokee Ave  
Tahlequah, OK 74464

*With courtesy copy to:*

Tahlequah City Attorney  
111 S Cherokee Ave  
Tahlequah, OK 74464

**Section 13. Governing Law**

This Lease shall be construed and governed by the laws of the State of Oklahoma without regard for its conflict of laws principles. Should any provision of this Lease and/or its conditions be illegal or not enforced under the laws of said state, it or they shall be considered severable and the Lease and its conditions shall remain in force and be binding upon the parties hereto as though the said provision had never been included.

**IN WITNESS WHEREOF**, Lessor has hereunto set its hand and seal, or has caused its name to be hereunto subscribed and Lessee has hereunto set its hand and seal, or has caused its corporate name to be hereunto subscribed and its corporate seal to be hereunto affixed and attested by its duly authorized officers, as the case may be, as of the day and year first above written.

(SIGNATURE PAGE FOLLOWS)

APPROVED THE DATE INDICATED AT TAHLEQUAH, OKLAHOMA.

BOARD OF COUNTY COMMISSIONERS  
OF CHEROKEE COUNTY



[Signature]  
Commissioner – District 1

[Signature]  
Commissioner – District 2

[Signature]  
Commissioner – District 3

Cheryl A. Grammel  
County Clerk

CITY OF TAHLEQUAH, OKLAHOMA

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM AND LEGALITY this \_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_.

\_\_\_\_\_  
City Attorney



# Tahlequah City Council AGENDA ITEM REPORT

Item No. 4o  
Meeting Date 4/1/2024  
Initiator Brian Lambert, Director  
Office / Department Municipal Airport

## Item Title

Approve **Hangar 13 transfer** from Mark Gish to Hunter Wallace as recommended by the Tahlequah City Airport Board.

## Background

## Exhibits

1. Monthly Minutes 3-21-24
2. Hangar 13 Transfer-not signed

## Funding Source

## Request



5. Discussion of ramp overlay.
  - City is working with the bond company to come to a resolution.
6. Discussion of new Airport land lease. (tabled)
7. Discussion of hangar 13 lease transfer from Mark Gish to Hunter Wallace.
  - a. Lewis White made a motion to approve the lease transfer, Mark Hodson seconded.

Vote: Ayes: Mahaney, Combs, White and Hodson

Nays: None

Motion passed.

8. Louis White made a motion to adjourn, 2<sup>nd</sup> by James Mahaney adjourn meeting at 6:00p.m.

Vote Ayes: Mahaney Nays: None

White, Combs, Motion Carried

COPY



TRANSFER/ASSIGNMENT OF HANGAR LEASE AT TAHLEQUAH REGIONAL AIRPORT

(To be attached to Existing Lease Document)

This is to serve as a request to the City of Tahlequah for approval of the transfer or assignment between the parties named below of an existing lease for a Hangar site located at Tahlequah Regional Airport:

- > Hangar Lease Site # 13
- > From (current lessee)
  - (Name(s)) Mark Gish
  - (Street) 707 CHAPMAN AVE
  - (City/State/Zip) TAHLEQUAH, OK 74464
  - (Signature) Mark Gish
- > To (new lessee)
  - (Name(s)) Hunter Wallace
  - (Street) 19110 W Dojaro Rd.
  - (City/State/Zip) Park Hill, OK 74451
  - (Signature) [Signature]

The new lessee by signature above, confirms that they have read and understood the Tahlequah Regional Airport Hangar lease agreement, and agrees to abide fully with all terms and conditions of the lease.

This document, upon execution by the City, will serve as acknowledgement by the City of Tahlequah of the transfer or assignment of the above aircraft hangar site lease on the date below and this record will be made a permanent addendum to said lease.

Approved by action of the Tahlequah City Council, this \_\_\_ day of \_\_\_\_\_

By: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4p  
Meeting Date 4/1/2024  
Initiator Ray Hammons, Coordinator  
Office / Department Compliance

**Item Title**

Appoint Storm Water Manager as the City **Flood Plain Administrator**.

**Background**

**Exhibits**

None

**Funding Source**

**Request**

Item No. 4q  
 Meeting Date 4/1/2024  
 Initiator M'Lynn Pape, Director  
 Office / Department Human Resources

**Item Title**

- To hire **Justin Hunter Webb, Ashlin Sutton, and Levi Daniels** as PT Laborers/Concession in the Parks and Recreation Department, in budgeted positions, at \$10.07 per hour, effective March 18, 2024.
- To hire **Philip Don Cubit** as a Driver in the Solid Waste Department, in a budgeted position, at \$37,500, effective March 13, 2024.
- To hire **Levi Gibson** as Collector in the Solid Waste Department, in a budgeted position, at \$30,500, effective March 18, 2024.
- To accept the resignation of **Jonkade Pitner**, Driver in the Solid Waste Department, effective March 1, 2024.
- To accept the resignation of **Amaya Saxton**, Collector in the Solid Waste Department, effective March 10, 2024.
- To accept the resignation of **Grant Webb**, PT Laborer in the Parks and Recreation Department, effective March 25, 2024.

**Background**

**Exhibits**

None

**Funding Source**

**Request**



Darrell Curtis, Wastewater Treatment Plant Superintendent  
1410 E. Powell Road  
Tahlequah, OK 74465

March 21, 2024

Statement to the public:

We are aware of the odor issues permeating the city and we are actively working on correcting this issue. We believe unknown substances were illegally dumped into our manhole(s) at some point. This may seem trivial, but it can seriously disrupt the wastewater treatment process and leave the city smelling foul. The wastewater treatment system relies on bacteria to treat waste and keep any odors at bay. When someone dumps chemicals, grease, oils, etc. in a manhole, this can kill all the good bacteria used for waste treatment. It can take months to remedy a situation like this. The source and site of contamination is currently unknown, but we are actively working with DEQ to pinpoint this information.

The unknown substance completely killed off all the good bacteria in our basins. In my 18 years of experience at the wastewater treatment facility, this has only happened one other time.

We are working with DEQ and surrounding wastewater treatment facilities to restore the good bacteria in our reservoirs. We are constantly bringing in "sludge" (a process of reseeded our basins with the good bacteria from another facility) and even looking into a chemical treatment that may help quicken the process. Our laboratory numbers are currently trending in the right direction, but the process is lengthy. As we get the correct balance back of good bacteria, the odor will begin to dissipate.

We understand the exasperation this has caused our community. We are doing everything in our power and actively working with DEQ to remedy the situation. If you hear of anyone or see anyone dumping anything into a manhole, report it to the local authorities immediately.

We appreciate your patience.

Sincerely,

Darrell Curtis  
Wastewater Treatment Plant Superintendent  
Tahlequah Public Works Authority



# Tahlequah City Council AGENDA ITEM REPORT

Item No. 6b  
Meeting Date 4/1/2024  
Initiator Taylor Tannehill, City Administrator  
Office / Department Administration

## Item Title

Discussion and possible action to authorize the Mayor to sign the grant **Notice of Award** from **EDA** to the **Tahlequah Accessibility and Parking Improvement Project**, award no. ED24AUSOG0189 and sign other necessary documents related to said grant. *Compliance Coordinator Ray Hammons*

## Background

## Exhibits

1. 04.01.2024 NoA from EDA

## Funding Source

## Request

Authorize Mayor to sign Notice of Award.



| RECIPIENT INFORMATION   | FEDERAL AWARD INFORMATION   |
|---|---|
| <p><b>1. Recipient Name(s)</b><br/>City of Tahlequah<br/>111 S. Cherokee<br/>Tahlequah, OK 74464-3843 US</p> <p><b>2. Congressional District of Recipient</b><br/>OK-02</p> <p><b>3. Employer Identification Number (EIN)</b><br/>[REDACTED]</p> <p><b>4. UEI</b><br/>[REDACTED]</p> <p><b>5. Recipient POC</b><br/>Taylor Tannehill<br/>ttannehill@tahlequah.gov</p> <p><b>6. Authorized Official</b><br/>The Honorable Suzanne Myers<br/>Mayor<br/>smyers@tahlequah.gov</p> | <p><b>10. Award Number / FAIN</b><br/>ED24AUS0G0189</p> <p><b>11. Award Type</b><br/>Grant</p> <p><b>12. Period of performance Start Date &amp; End Date</b><br/>60 Months from Date of Approval</p> <p><b>13. Federal Share of Cost</b><br/>\$ 1,300,000.00</p> <p><b>14. Recipient Share of Cost</b><br/>\$ 325,593.00</p> <p><b>15. Total Federal and Recipient Cost</b><br/>\$ 1,625,593.00</p> <hr/> <p>-</p> <p><b>16. Statutory Authority</b><br/>Public Works and Economic Development Act of 1965(42 U.S.C. § 3121 et seq.) as amended including the comprehensive amendments made by the Economic Development Administration Reauthorization Act of 2004 (P.L. 108-373).</p> <p><b>17. NOFO/RFA #</b><br/>EDA -2019 Disaster</p> <p><b>18. Project Title</b><br/>Tahlequah Accessibility and Parking Improvement Project</p> <p><b>19. Assistance Listing Number and Name</b><br/>11.307 - Economic Adjustment Assistance</p> <p><b>20. Award Action Type</b><br/>New Competing</p> <p><b>21. Multiyear Award?</b><br/>No</p> <p><b>22. R&amp;D Award?</b><br/>No</p> <p><b>23. Construction Award?</b><br/>Yes</p> |
| <p><b>FEDERAL AGENCY CONTACT INFORMATION</b></p> <p><b>7. Grant Specialist</b><br/>Yogin Rawal<br/>Civil Engineer/Project Engineer<br/>yrawal@eda.gov</p> <p><b>8. Program Officer</b><br/>Jessica Falk<br/>Area Director<br/>jfalk@eda.gov</p> <p><b>9. Grant Officer</b><br/>Jorge Ayala<br/>Regional Director<br/>jayala@eda.gov</p>   | <p><b>24. Grants Officer – Signature and Date</b><br/>Jorge D. Ayala, Regional Director</p> <p><b>25. Recipient – Signature and Date</b><br/>The Honorable Suzanne Myers, Mayor</p>   |

 Jorge Ayala  
2024.03.26  
12:54:29 -05'00'

BY ACCEPTING THIS AWARD, THE RECIPIENT IS AFFIRMING THAT IT WILL COMPLY WITH ALL THE TERMS AND CONDITIONS OF THE AWARD. THE AWARD MUST BE ACCEPTED BY THE APPLICANT'S AUTHORIZED OFFICIAL.

**RECIPIENT NAME:** City of Tahlequah  
**PROJECT TITLE:** Tahlequah Accessibility and Parking Improvement Project  
**AWARD NUMBER:** ED24AUS0G0189

This Notice of Award includes the following sections and incorporates all regulations, documents and authorities referenced therein.

- I. BUDGET INFORMATION
- II. STANDARD TERMS AND CONDITIONS
- III. SPECIFIC AWARD CONDITIONS
- IV. OTHER

Should there be a discrepancy among these documents, the Specific Award Conditions, including any references, shall control.

**SECTION I – BUDGET INFORMATION**

The following is the Authorized Budget for this award. Reference Section III – Specific Award Conditions for conditions related to the Authorized Budget.

- See Line Item Budget

**SECTION II – STANDARD TERMS AND CONDITIONS**

The following regulations and standard terms and conditions apply to this award:

- 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements, as Adopted Pursuant to 2 CFR § 1327.101 for Federal Awards
- Department of Commerce Financial Assistance Standard Terms and Conditions
- Department of Commerce Pre-Award Notification Requirements for Grants and Cooperative Agreements
- 13 CFR Chapter III Economic Development Administration, Department of Commerce Regulations
- Other:
  - Waste Fraud and Abuse Training
  - Waste Fraud and Abuse Training Certificate of Completion
  - EDA Summary of Construction Standards – July 2018
  - EDA Construction Standard Terms and Conditions – March 2021

**SECTION III – SPECIFIC AWARD CONDITIONS**

The following Specific Award Conditions apply to this award:

- EDA Specific Award Conditions

**SECTION IV – OTHER**

N/A



# Tahlequah City Council AGENDA ITEM REPORT

Item No. 6c  
Meeting Date 4/1/2024  
Initiator Ray Hammons, Coordinator  
Office / Department Compliance

## Item Title

**SECOND READING** and possible action to approve, approve with modification, or deny **Ordinance No. 1376-2024**, an ordinance of the City of Tahlequah, Oklahoma amending the Tahlequah City Code, Part 18, Stormwater Management; Chapter 18-1, Stormwater Management Program; Section 18-807, Fees, Providing for Codification, Severability, Repealer, and Declaring an Emergency. Compliance Coordinator Ray Hammons

## Background

## Exhibits

1. 04.01.2024 Stormwater Ordinance

## Funding Source

## Request

Approve **Ordinance No. 1376-2024**.

**ORDINANCE NO. 1376-2024**

**AN ORDINANCE OF THE CITY OF TAHLEQUAH, OKLAHOMA, AMENDING THE TAHLEQUAH CITY CODE, PART 18, STORMWATER MANAGEMENT; CHAPTER 18-1, STORMWATER MANAGEMENT PROGRAM; SECTION 18-107, FEES; PROVIDING FOR CODIFICATION, SEVERABILITY, REPEALER, AND DECLARING AN EMERGENCY.**

NOW THEREFORE, BE IT ORDAINED BY the City Council of the City of Tahlequah, Oklahoma:

**SECTION 1. AMENDATORY.** Chapter 18-1 of Part 18 of the Tahlequah City Code is hereby added and shall read as follows:

**Section 18-107      Fees.**

- A. It is the purpose of this part to improve the public health, safety and welfare by providing for, acquiring, constructing, operating, equipping and maintaining within the City of Tahlequah, a Stormwater Management program. In order to provide revenue to fund the costs associated with a Stormwater Management program, there is hereby established a Stormwater management fee. All revenues collected from the Stormwater Management fee shall be deposited to the Stormwater management fund. The Stormwater Management program and fees provided are intended for, but are not limited to, the following purposes:
1. Costs of development, administration, and implementation of the Stormwater Management program including operation costs, capital expenses, salaries and consulting fees;
  2. Public education and outreach;
  3. Stormwater pollution prevention activities;
  4. Illicit discharge detection and elimination;
  5. Inspection, monitoring, surveillance, and enforcement activities;
  6. Abatement, remediation, and restoration activities;
  7. Field sampling and testing equipment, supplies, and services;
  8. Laboratory testing equipment, supplies, and services;
  9. Engineering and GIS equipment, supplies and services;
  10. Storm sewer system development, mapping, upgrades, and repairs;
  11. Retrofitting developed areas for pollution control;
  12. The acquisition by gift, purchase, or condemnation of real and personal property, and interests therein, necessary to construct, operate, and maintain the municipal storm sewer system;
  13. Other equipment, supplies, and activities which are reasonably required;
  14. A master drainage plan, watershed management plan, or related drainage studies created to lessen storm water runoff impacts, protect water quality or prevent flooding;
  15. Short or long term financing for flood or hazard mitigation programs related to Stormwater Management payable to or through the general fund, the trust authority or agency funds of the City; and
  16. Matching funds for state or federal grants that relate to Stormwater Management.
- B. The City of Tahlequah, through its City council, is hereby authorized to charge just and reasonable fees as deemed necessary for operation of the City's Stormwater Management program. All fees and charges shall be assessed and collected as other charges are collected against water meters in operation on the several premises within the City of Tahlequah. Said fees and charges shall be subject to adjustment as deemed necessary and approved by action of the City Council and are hereby initially established as follows:
1. Stormwater Management Fees: The following fees shall apply to all properties located within the incorporated limits of the City of Tahlequah:
    - a. \$2 Four Dollars (\$4.00) per month for each residential water customer.
    - b. \$4 Eight Dollars (\$8.00) per month for each nonresidential (commercial) water customer with a water meter that is under two inches in size.

- c. ~~\$10~~ Twenty Dollars (\$20.00) per month for each industrial or commercial property or other nonresidential water customer with a water meter that is two inches or more in size.
  - d. Outside City limits users of City water service that are surrounded by the corporate limits of the City shall pay the inside rates.
2. Exemptions: Exemptions shall include properties owned by or otherwise granted or dedicated to the City of Tahlequah, Tahlequah public works authority and other beneficiary trusts of the City. Exemptions for entities utilizing low impact development techniques will be accepted at the discretion of the Administrator upon application for a waiver. Undeveloped properties with no impervious surface coverage are exempt.

**SECTION 2. CODIFICATION.** The City Clerk is hereby directed to enter the added section into the appropriate place in the Tahlequah City Code of Tahlequah, Oklahoma, as authorized and approved by this Ordinance.

**SECTION 3. SEVERABILITY.** If any provision, paragraph, word, section of article of this Ordinance is invalidated by a court of competent jurisdiction, the remaining provisions, paragraphs, words, sections, and chapters shall not be affected and shall continue in full force and effect.

**SECTION 4. REPEALER.** All other Ordinances and parts of other Ordinances Inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of such inconsistency or conflict.

**SECTION 5. EFFECTIVE DATE.** This Ordinance to become effective on the 1<sup>st</sup> day of July, 2024.

**SECTION 6. EMERGENCY.** An immediate necessity existing for the preservation of the public peace, health, and safety, an emergency is hereby declared to exist by reason of which this Ordinance shall be in full force and effect from and after passage, approval and publication or posting.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF TAHLEQUAH, OKLAHOMA, THIS 1<sup>st</sup> DAY OF APRIL, 2024.**

**THE CITY OF TAHLEQUAH, OKLAHOMA**

\_\_\_\_\_  
**Suzanne Myers, Mayor**

(SEAL)

**ATTEST:**

\_\_\_\_\_  
**City Clerk**

**APPROVED AS TO FORM AND LEGALITY this 1<sup>st</sup> day of April, 2024.**

\_\_\_\_\_  
**John Tyler Hammons, City Attorney**



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 6c  
Meeting Date 4/1/2024  
Initiator Ray Hammons, Coordinator  
Office / Department Administration

**Item Title**

Declare or Deny **Ordinance No. 1376-2024** as an Emergency.

**Background**

**Exhibits**

None

**Funding Source**

**Request**

Declare **Ordinance No. 1376-2024** as an Emergency.



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 6d  
Meeting Date 4/1/2024  
Initiator Chris Armstrong, Superintendent  
Office / Department Solid Waste

**Item Title**

**FIRST READING** and possible action to approve, approve with modifications, or deny **Ordinance No. 1377-2024**, an ordinance of the City of Tahlequah, Oklahoma amending the Tahlequah City Code, Part 17, Utilities; Part 17-5, Solid Waste Department Establishment, and Collection and Disposal of Solid Waste By Adding Section 17-511, Intensive Residential Developments; Providing for Codification, Severability, Repealer, and Declaring An Emergency. *Solid Waste Superintendent Chris Armstrong*

**Background**

**Exhibits**

1. 04.01.2024 Solid Waste Ordinance

**Funding Source**

**Request**

Approve **Ordinance No. 1377-2024**

COPY

ORDINANCE NO. 1377-2024

AN ORDINANCE OF THE CITY OF TAHLEQUAH, OKLAHOMA, AMENDING THE TAHLEQUAH CITY CODE, PART 17, UTILITIES; PART 17-5, SOLID WASTE DEPARTMENT ESTABLISHMENT, AND COLLECTION AND DISPOSAL OF SOLID WASTE, BY ADDING SECTION 17-511, INTENSIVE RESIDENTIAL DEVELOPMENTS; PROVIDING FOR CODIFICATION, SEVERABILITY, REPEALER, AND DECLARING AN EMERGENCY.

NOW THEREFORE, BE IT ORDAINED BY the City Council of the City of Tahlequah, Oklahoma:

**SECTION 1. NEW LAW.** Section 17-511 of the Tahlequah City Code is hereby added to read as follows:

**Chapter 17-5 ~~Solid Waste Department Establishment, and Collection and Disposal of Solid Waste Management System~~**

**Section 17-511. Intensive Residential Developments.**

- A. Individual carts are prohibited for the individual units of an intensive residential development. Each intensive residential development shall be required to obtain and install such number of commercial dumpsters as the Solid Waste Department may determine, from to time, is required to satisfy the solid waste management and disposal requirements of the particular intensive residential development. Each such commercial dumpster shall be enclosed in accordance with the regulations of the Solid Waste Department.
- B. As used in this section, an “**intensive residential development**” is any residential development properly classified as Multi-Family Low Density, Multi-Family Medium Density, Multi-Family High Density, or Mobile Home Park.

**SECTION 2. CODIFICATION.** The City Clerk is hereby directed to enter the added section into the appropriate place in the Tahlequah City Code of Tahlequah, Oklahoma, as authorized and approved by this Ordinance.

**SECTION 3. SEVERABILITY.** If any provision, paragraph, word, section of article of this Ordinance is invalidated by a court of competent jurisdiction, the remaining provisions, paragraphs, words, sections, and chapters shall not be affected and shall continue in full force and effect.

**SECTION 4. REPEALER.** All other Ordinances and parts of other Ordinances Inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of such inconsistency or conflict.

**SECTION 5. EMERGENCY.** It being immediately necessary for the preservation of the peace, health, safety and welfare of the City of Tahlequah, Oklahoma, and the inhabitants therefore, an emergency is hereby declared to exist and by reason whereof this Ordinance shall take effect and be in full force from and after its passage as provided by law.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF TAHLEQUAH, OKLAHOMA, THIS 1<sup>st</sup> DAY OF APRIL, 2024.**

**THE CITY OF TAHLEQUAH, OKLAHOMA**

\_\_\_\_\_  
**Suzzane Myers, Mayor**

**(SEAL)**

**ATTEST:**

\_\_\_\_\_  
**City Clerk**

**Approved as to form and legality this 1st day of April, 2024.**

\_\_\_\_\_  
**John Tyler Hammons, City Attorney**



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 6d  
Meeting Date 4/1/2024  
Initiator Chris Armstrong, Superintendent  
Office / Department Solid Waste

**Item Title**

Declare or Deny **Ordinance No. 1377-2024** as an Emergency.

**Background**

**Exhibits**

None

**Funding Source**

**Request**

Approve **Ordinance No. 1377-2024** as an Emergency.



# Tahlequah City Council AGENDA ITEM REPORT

Item No. 6e  
Meeting Date 4/1/2024  
Initiator Taylor Tannehill, City Administrator  
Office / Department Administration

## Item Title

**FIRST READING** and possible action to approve, approve with modification, or deny **Ordinance No. 1378-2024**, an ordinance of the City of Tahlequah, Oklahoma, amend the Tahlequah City Code, Part 14, Streets and Public Works; Chapter 14-2, Use and Obstruction of Streets and Sidewalks; by amending Section 14-217, Excavations in Streets, Permits; Providing for Codification, Severability, Repealer, and Declaring and Emergency. *Compliance Coordinator Ray Hammons*

## Background

A number of issues have come up with companies tearing up areas within our right-of-way to install various utilities. We don't get notified of when these companies will be on site and what they will be doing when they get there. Recently, one company bored through a sewer line and storm sewer. This ordinance will develop a policy requiring businesses doing work within the City's right-of-way, to get a permit that must be approved by the Street Commissioner and Planning Director before beginning work.

## Exhibits

1. 04.01.2024 Ord#1378-2024, Copy Only

## Funding Source

## Request

Approve Ordinance No. 1378-2024

COPY

ORDINANCE NO. 1378-2024

AN ORDINANCE OF THE CITY OF TAHLEQUAH, OKLAHOMA, AMENDING THE TAHLEQUAH CITY CODE, PART 14, STREETS AND PUBLIC WORKS; CHAPTER 14-2, USE AND OBSTRUCTION OF STREETS AND SIDEWALKS; BY ADMENDING SECTION 14-217, EXCAVATIONS IN STREETS, PERMIT; PROVIDING FOR CODIFICATION, SEVERABILTY, REPEALER, AND DECLARAING AN EMERGENCY.

NOW THEREFORE, BE IT ORDAINED BY the City Council of the City of Tahlequah, Oklahoma:

**SECTION 1. AMENDATORY.** Chapter 2 of Part 14 of the Tahlequah City Code is hereby added and shall read as follows:

**Section 14-217 Excavations in Streets, Permits.**

No person shall excavate, dig in, alter or change or interfere with any street, avenue, alley, sidewalk, pavement, curbing, public right of way, or other public ground or the surface thereof, within the limits of this City, for any purpose whatsoever, unless the provisions of this section through Section 14-224 of this chapter have been complied with. Such person shall first obtain a permit from the City Clerk with the approval of the street commissioner and the superintendent of the municipal utility board for such work to be done. As a condition of excavation, all asphalt and concrete surfaces shall first be saw cut with appropriate machinery prior to excavation.

**SECTION 2. CODIFICATION.** The City Clerk is hereby directed to enter the added section into the appropriate place in the Tahlequah City Code of Tahlequah, Oklahoma, as authorized and approved by this Ordinance.

**SECTION 3. SEVERABILITY.** If any provision, paragraph, word, section of article of this Ordinance is invalidated by a court of competent jurisdiction, the remaining provisions, paragraphs, words, sections, and chapters shall not be affected and shall continue in full force and effect.

**SECTION 4. REPEALER.** All other Ordinances and parts of other Ordinances Inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of such inconsistency or conflict.

**SECTION 5. EMERGENCY.** An immediate necessity existing for the preservation of the public peace, health, and safety, an emergency is hereby declared to exist by reason of which this Ordinance shall be in full force and effect from and after passage, approval and publication or posting.

(SIGNATURE PAGE FOLLOWS)

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF TAHLEQUAH, OKLAHOMA, THIS 1<sup>st</sup> DAY OF APRIL, 2024.**

**THE CITY OF TAHLEQUAH, OKLAHOMA**

\_\_\_\_\_  
**Suzanne Myers, Mayor**

**(SEAL)**

**ATTEST:**

\_\_\_\_\_  
**City Clerk**

**APPROVED AS TO FORM AND LEGALITY this 1<sup>st</sup> day of April, 2024.**

\_\_\_\_\_  
**John Tyler Hammons, City Attorney**



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 6e  
Meeting Date 4/1/2024  
Initiator Taylor Tannehill, City Administrator  
Office / Department Administration

**Item Title**

Declare or deny **Ordinance No. 1378-2024** as an Emergency

**Background**

**Exhibits**

None

**Funding Source**

**Request**

Declare Ordinance No. 1378-2024 an emergency.



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 6f  
Meeting Date 4/1/2024  
Initiator Ray Hammons, Coordinator, JT Hammons, City Attorney  
Office / Department Administration

**Item Title**

Discussion and possible action to approve, approve with modification, or deny accepting the bid amount of \$84,500.00 from **Calvin & Sons Roofing** for the **Senior Citizens Center Roof** Improvements.  
*Compliance Coordinator Ray Hammons/City Attorney JT Hammons*

**Background**

**Exhibits**

1. 04.01.2024 RFP-Sr. Roofing

**Funding Source**

**Request**

# BID OPENING

Bid #2024-1 Senior Citizen's Building Roof

Meeting Date: 03/07/2024  
Start Time: 9:10 AM

Facilitator: Elliot Reif, Purchasing Agent,  
Michele Collins, Finance Director, Mark  
Manship, Maintenance Supervisor

Place/Room:

Council Chambers

| Company Name       | Received | Required Documents  | Base Bid      |
|--------------------|----------|---|---------------|
| Calvin & Son       | ✓        | <ul style="list-style-type: none"> <li>-Bid Form</li> <li>-Affidavit for Filing w/ Competitive Bid</li> <li>-Non-collusion Affidavit</li> <li>-Non-kickback Affidavit</li> <li>-Business Relationship Affidavit</li> <li>-Bid Bond</li> </ul> | \$ 74,500.00  |
| Flying out Roofing | ✓        | <ul style="list-style-type: none"> <li>-Bid Form</li> <li>-Affidavit for Filing w/ Competitive Bid</li> <li>-Non-collusion Affidavit</li> <li>-Non-kickback Affidavit</li> <li>-Business Relationship Affidavit</li> <li>-Bid Bond</li> </ul> | \$ 86,345.00  |
| Get Roofed USA     | ✓        | <ul style="list-style-type: none"> <li>-Bid Form</li> <li>-Affidavit for Filing w/ Competitive Bid</li> <li>-Non-collusion Affidavit</li> <li>-Non-kickback Affidavit</li> <li>-Business Relationship Affidavit</li> <li>-Bid Bond</li> </ul> | \$ 112,499.50 |
| Next Level Roofing | ✓        | <ul style="list-style-type: none"> <li>-Bid Form</li> <li>-Affidavit for Filing w/ Competitive Bid</li> <li>-Non-collusion Affidavit</li> <li>-Non-kickback Affidavit</li> <li>-Business Relationship Affidavit</li> <li>-Bid Bond</li> </ul> | \$ 99,000.00  |

|                                      |          |   |                      |
|--------------------------------------|----------|---|----------------------|
| <p>Commercial Roof<br/>Solutions</p> | <p>✓</p> | <p>-Bid Form<br/>-Affidavit for Filing w/<br/>Competitive Bid<br/>-Non-collusion Affidavit<br/>-Non-kickback Affidavit<br/>-Business Relationship Affidavit<br/>-Bid Bond</p> | <p>\$ 106,068.00</p> |
| <p>Universal Roofing</p>             | <p>✓</p> | <p>-Bid Form<br/>-Affidavit for Filing w/<br/>Competitive Bid<br/>-Non-collusion Affidavit<br/>-Non-kickback Affidavit<br/>-Business Relationship Affidavit<br/>-Bid Bond</p> | <p>\$ 69,086.00</p>  |
|                                      |          | <p>-Bid Form<br/>-Affidavit for Filing w/<br/>Competitive Bid<br/>-Non-collusion Affidavit<br/>-Non-kickback Affidavit<br/>-Business Relationship Affidavit<br/>-Bid Bond</p> | <p>\$</p>            |
|                                      |          | <p>-Bid Form<br/>-Affidavit for Filing w/<br/>Competitive Bid<br/>-Non-collusion Affidavit<br/>-Non-kickback Affidavit<br/>-Business Relationship Affidavit<br/>-Bid Bond</p> | <p>\$</p>            |



# Tahlequah City Council AGENDA ITEM REPORT

Item No. 6g  
Meeting Date 4/1/2024  
Initiator Ray Hammons, Coordinator  
Office / Department Administration

## Item Title

Discussion and possible action to approve or deny granting the Mayor authority to request, from ODOT, the **closure of the intersection at Mimosa and HWY 51 bypass.** *Compliance Coordinator Ray Hammons*

## Background

## Exhibits

None

## Funding Source

## Request

Approve giving the Mayor the authority to request closure.