



## AGENDA

### TAHLEQUAH CITY COUNCIL - REGULAR MEETING

**Date/Time of Meeting** Monday, February 5, 2024 at 5:30 PM

**Place of Meeting** The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464 (voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting

Meeting ID: [832 6130 7761](#)

Passcode: [4560651](#)

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#### 1. MEETING CONVENED

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- a) Meeting Called to Order
- b) Roll Call
- c) Invocation by Councilor Josh Allen.
- d) Flag Salute
- e) **Public Notice:** A Public Notice of meeting was provided on December 6, 2022 at 4:45p.m. to the OK Secretary of State and an additional notice was provided on January 26, 2024 at 10:45 a.m. at 111 S. Cherokee Ave. Tahlequah, OK 74464.

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#### 2. PUBLIC INSTRUCTIONS

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The public, non-voting elected officials, and City staff may remotely attend this meeting with ZOOM by using the Meeting ID and Passcode above. If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to [cityclerk@tahlequah.gov](mailto:cityclerk@tahlequah.gov).

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**3. PUBLIC COMMENTS**

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Comments will be accepted from the public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public should not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

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**4. CONSENT AGENDA**

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These items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) Approve the minutes from the January 2, 2024 City Council meetings.
- b) Acknowledge receipt of the December financial statement.
- c) Acknowledge receipt of the January purchasing card statement.
- d) Acknowledge receipt of the December investment schedule.
- e) Acknowledge receipt of January check register summary.
- f) Acknowledge receipt of January open purchase order report.
- g) Acknowledge receipt of Financial Summary through January 2024.
- h) Acknowledge receipt of the Tahlequah Area Chamber of Commerce December 2023 report.
- i) Acknowledge receipt of the Tahlequah Hospital Authority's December 2023 and January 2024 Admin Reports.
- j) Acknowledge receipt of the Tahlequah Regional Development Authority December 2023 report.
- k) Acknowledge the receipt of Tour Tahlequah's December 2023 report.
- l) To approve the 1st amendment to a contract between the City of Tahlequah and the Tahlequah Area Chamber of Commerce regarding payments in monthly installments rather than quarterly.

- m) Approve the creation of a new 15-year lease to Blish Properties, Inc. for Tahlequah Municipal Airport Hangar C1, as recommended by the Municipal Airport Board on July 8, 2021.
- n) Acknowledge receipt of the surplus auction dated January 9, 2024 resulting in a deposit of \$20,150.00.
- o)
  - To hire Paige Harjo as Director of Planning and Development in the Managerial Department, in a budgeted position at \$65,000 annually, effective March 18, 2024.
  - To hire Blair Foss as a Dispatcher in the Police Department, in a budgeted position at \$15.00 per hour, effective January 17, 2024.
  - To Hire Hannah Cavin as a PT Administrative Assistant in the Managerial Department, an unbudgeted position, at \$13.00 per hour, effective February 6, 2024.
  - To accept the resignation from Bo Smith, Patrolmen in the Police Department, effective January 17, 2024.
- p) To appoint Dana Eversole to the Board of Adjustment, filling the unexpired term of Suzanne Myers.

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## 5. ANNOUNCEMENTS AND PRESENTATIONS

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- a) Recognition for **Years of Service** Employees:
  - William Reed Felts, 15 Years, Police Department
  - Casey Baker, 30 Years, Fire Department
- b) Presentation of Tahlequah Fire Dept. Annual report 2023
- c) Recognition of Warming Center organizers and volunteers

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## 6. REGULAR SESSION

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- a) Discussion and possible action to approve, approve with modifications, or deny the Tahlequah Municipal Courts use of the **Fresh Start Program**. Municipal Judge Rachel Dallis/Municipal Court Clerk Mandy King

- b) Discussion and possible action to approve, approve with modification, or deny granting an easement to Northeast Oklahoma Public Facilities Authority over City owned property for the transportation of natural gas. City Administrator Taylor Tannehill
- c) Discussion and possible action to approve, approve with modification, or deny **Ordinance 1373-2024**, an Ordinance closing an easement located at 3319 Mountain View Drive, Tahlequah, OK. Compliance Coordinator Ray Hammons/City Inspector Richard Coffron
- d) Reading of and possible action to approve, approve with modification, or deny **Ordinance 1374-2024**, an Ordinance of the City of Tahlequah, Oklahoma, amending the Tahlequah City Code, Part 7, Finance and Taxation; Chapter 9, Purchasing; by amending Section 7-903, Competitive Purchasing Procedure; providing for codification, severability, repeater, and declaring an Emergency. City Administrator Taylor Tannehill/City Attorney John Tyler Hammons

Declare or deny **Ordinance 1374-2024** an Emergency; it being immediately necessary for the preservation of public peace, health, safety, welfare, and morals and should take effect immediately after its publication as provided by law.

- e) Discussion and possible action approve, approve with modifications, or deny a **Memorandum of Understanding** between the City of Tahlequah and the **Tahlequah Regional Development Authority** to support commitments made by TRDA in the amount of \$176,000 within their economic development agreement with Optomic, LLC and amend budget accordingly. City Administrator Taylor Tannehill
- f) Discussion and possible action to approve, approve with modification, or deny the Mayor to enter into a Memorandum of Understanding with the Cherokee County 911 Trust to obligate the American Rescue Plan Fund in the amount of \$155,000 contingent upon said Trust securing a reimbursable grant through the Oklahoma 9-1-1 Management Authority to purchase a Computer Automated Dispatch system and amend budget accordingly. Said funds shall be reimbursed to the City from said Trust upon receipt of funds. Police Chief Nate King
- g) Discussion and possible action approve, approve with modification, or deny the purchase of new light poles and fixtures for the downtown area and Norris Park from **Voss Lighting** for the amount of \$485,994.00. City Administrator Taylor Tannehill

- h) Discussion and possible action to approve, approve with modification, or deny the Mayor to utilize the 2013 Bond Fund in lieu of the American Rescue Plan Fund in the amount of \$500,000 in accordance with an MOU made between the City of Tahlequah and the Tahlequah Public Works Authority dated December 16, 2022, and amend budget accordingly. City Administrator Taylor Tannehill
- i) Discussion and possible action to approve, approve with modification, or deny amending **Resolution No. 03-06-2023**. A resolution to adopt the American Rescue Fund Appropriations. City Administrator Taylor Tannehill

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## 7. EXECUTIVE SESSION

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Motion to exit Regular Session and enter into Executive Session

- a) Pursuant to §25-307(C)(11), discussion relating to economic development and the creation of a proposal to entice a business to remain or locate within the jurisdiction of the City of Tahlequah.
- b) Pursuant to §25-307(B)(2), discussion related to negotiations with Fraternal Order of Police Lodge No. 201, and if necessary, take appropriate action in open session.
- c) Pursuant to §25-307(B)(2), discussion related to negotiations with International Association of FireFighters Local 4099, and if necessary, take appropriate action in open session.

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## 8. RETURN FROM EXECUTIVE SESSION

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- a) Discussion and possible action relating to economic development and the creation of a proposal to entice a business to remain or to locate within the jurisdiction of the City of Tahlequah.
- b) Discussion and possible action related to negotiations with Fraternal Order of Police Lodge No. 201.
- c) Discussion and possible action related to negotiations with International Association of FireFighters Local 4099.
- d) Adjourn



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4a  
Meeting Date 2/5/2024  
Initiator Whitney Shaw  
Office / Department Administration

**Item Title**

Approve the minutes from the January 2, 2024 City Council meetings.

**Background**

Normal reoccurring monthly consent item.

**Exhibits**

1. 01-02-2024 Minutes-City Council

**Funding Source**

N/A

**Request**

Approve minutes from the January 2, 2024, City Council meeting.

UNAPPROVED

MINUTES  
TAHLEQUAH CITY COUNCIL  
REGULAR MEETING – JANUARY 2, 2024 - 5:30 PM

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1. MEETING CONVENED

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Meeting called to order by Mayor Suzanne Myers at 5:30 pm.  
City Clerk, Whitney Shaw, called the roll as follows:

**Present:** Councilor Ward I Danny Perry  
Councilor Ward II Keith Baker  
Councilor Ward III Stephen Highers  
Councilor Ward IV Josh Allen

**Others present:** Mayor Suzanne Myers, City Attorney JT Hammons, City Administrator Taylor Tannehill, City Treasurer Marty Hainzinger, City Clerk Whitney Shaw, and IT Support Mario De La Hoya

**Invocation:** Chief of Police Nate King  
**Flag salute:** Led by Mayor Suzanne Myers

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2. PUBLIC INSTRUCTIONS

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Access Code: 876 5580 2260 Password: 4560651

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3. PUBLIC COMMENTS

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No public comments

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4. CONSENT AGENDA

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Councilor Allen made a motion and Councilor Baker seconded to approve the consent agenda as follows:

- a) Approve the minutes from the December 4, 2023 City Council meeting.
- b) **Removed by Councilman Keith Baker.**
- c) Acknowledge receipt of the November 2023 Investment Schedule.
- d) **Removed by Councilman Keith Baker.**
- e) Acknowledge receipt of the December 2023 Check Register.
- f) Acknowledge receipt of the December 2023 Open PO Report.
- g) Acknowledge receipt of the December 2023 Purchasing Card Statement.
- h) Acknowledge receipt of the Tahlequah Regional Development Authority Fiscal Year 2022-2023 audit

- i) Accept donation from **Cherokee Nation** and amend the budget accordingly, placing the funds in the **Restricted Donation Account** to be used for **Downtown Lighting Match**.
- j) Acknowledge receipt of the **Tahlequah Regional Development Authority** monthly report.
- k) Acknowledge receipt of the **Eastern Oklahoma Library Systems Board** monthly report.
- l) Accept donations from **Cherokee Nation, MCM Solutions, Inc., and Petco Love** in the total amount of \$13,500.00 and amend budget accordingly, placing the funds in the **Restricted Donation Account** to be used for the **Animal Shelter/Animal Control Vaccinations Clinic**.
- m) **Removed by Councilman Josh Allen.**
- n) Authorize the Mayor to sign an **Affirmation for Right to Use** a street, drainage and utility easement for Lake Region to provide fiber services on property located on Corn Street described as the South 20.0 feet of a tract of land lying in and being a part of the NE4 NE4 NE4 of Section 29, Township 17 North, Range 22 East, more particularly described as follows, to-wit: Commencing 165.0 feet South and 110.0 feet West of the Northeast Corner of Said NE4 NE4 NE4 for the Point of Beginning; thence West 490.0 feet; thence East 490.0 thence North 165.0 feet to the Point of Beginning.
- o) Authorize **Change Order** for Pavilion Fence Project in the amount of \$3,800 to add 16 ft. gate at the small pavilion.
- p) **Accept donation** of table in the Council Chambers.
- q) Accept resignation from **Alan Chapman** effective December 29, 2023.
- r) **Removed by Councilman Josh Allen.**
- s) To appoint **Amber Payton** as **Deputy City Clerk** effective January 3, 2024.
- t) Accept the resignation of **Zachary Wheaton** as **Volunteer Firefighter**. Accept acknowledgement letter from the **UKB** recognizing the City of Tahlequah as **AHJ** for inspections and code enforcement on UKB properties.
- u) Accept acknowledgement letter from the **UKB** recognizing the City of Tahlequah as **AHJ** for inspections and code enforcement on UKB properties.

**Vote: Ayes: Allen, Baker, Highers, Perry**

**Nays: None**

**Motion carried**

## 5. ANNOUNCEMENTS, PRESENTATIONS, AND REPORTS

Announcement of 30 yrs. of Service by Fire Chief Casey Baker moved to February 2024 agenda.

## REGULAR SESSION

### 6. Discussion and possible action on items removed from the **consent** agenda as follows:

- b) Acknowledge receipt of the **October 2023 Investment Schedule**.

Councilor Highers made a motion and Councilor Baker seconded to approve **item b** from the consent agenda.

**Vote: Ayes: Highers, Baker, Perry, Allen**

**Nays: None**

**Motion carried**

d) Acknowledge receipt of the **November 2023 Financial Statement**.

Councilor Highers made a motion and Councilor Baker seconded to approve **item d** from the consent agenda.

**Vote: Ayes: Highers, Baker, Perry, Allen                      Nays: None                      Motion carried**

m) Enter into a lease agreement for **Brookside** with Debra Coyote.

**No Action Taken**

r) Hire **Heather Hoehn** as **Part Time Administrative Assistant** at a rate of \$12.00 per hour. Start date January 8, 2024.

**No Action Taken**

7. 1<sup>st</sup> reading of **Ordinance 1373-2024**

8. Councilor Highers made a motion and Councilor Baker seconded to approve **Solid Waste** purchase of a small roll-off chassis, **Freightliner M2 106 Plus** (chassis only), in the amount of \$104,388.00 from **GL account 115658701/State Contract SW035T**.

**Vote: Ayes: Highers, Baker, Perry, Allen                      Nays: None                      Motion carried**

9. Council Allen made a motion and Councilor Perry seconded to approve Preliminary/Final Plat of **Heritage Heights Addition**.

**Vote: Ayes: Allen, Perry, Highers, Baker                      Nays: None                      Motion carried**

10. Council Allen made a motion and Councilor Highers seconded to approve **Resolution No. 01-02-2024**, a changing the zoning from Single Family Residential High Density (RS-3) to Multifamily Residential High Density (RM-3) on a property located at 904 & 906 Callie Drive, Tahlequah, Oklahoma.

**Vote: Ayes: Allen, Highers, Perry (Baker abstains) Nays: None                      Motion carried**

11. Councilor Allen made a motion and Councilor Highers seconded to authorize the Mayor to enter into an agreement with **Hudson Prince Engineering & Inspection, PLLC** for construction inspection services for the South Muskogee Improvement Project in an amount not to exceed \$359,287.80.

**Vote: Ayes: Allen, Highers, Baker, Perry                      Nays: None                      Motion carried**

12. Councilor Highers made a motion and Councilor Allen seconded to approve the purchase of **new light poles and fixtures** for the downtown area and Norris Park from

**Voss Lighting** in the amount of \$485,994.00 under **Oklahoma State Contract OMES SW 0817 L**.

**Vote: Ayes: Highers, Allen, Baker, Perry                      Nays: None                      Motion carried**

13. Councilor Allen made a motion and Councilor Perry seconded to direct the City Administrator to implement recommendations from the traffic study by the TPS Active Living and Transportation Committee. Recommendations presented by Sonya Davidson.

**Vote: Ayes: Allen, Perry, Baker, Highers                      Nays: None                      Motion carried**

14. Discussion only of ARPA funds. No motions made or votes taken.

15. Discussion of Community Input meeting. **All** Council members and Mayor agreed to schedule the meeting for January 22, 2024 at 5:30p.m.

16. Councilor Allen made a motion and Councilor Perry seconded to exit Regular Session and enter into **Executive Session** at 6:32 p.m.

**Vote: Ayes: Highers, Allen, Perry, Baker                      Nays: None                      Motion carried**

Council exited Executive Session at 7:43 p.m.

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17. Councilor Allen made a motion and Councilor Perry seconded to employee Michele Collins as Finance Director for the amount of \$75,000. plus all other benefits City of Tahlequah are entitled to receive.

**Vote: Ayes: Allen, Perry, Highers                      Nays: Baker                      Motion carried**

18. **NO ACTION TAKEN.**

19. Meeting **adjourned** at 7:44 p.m.



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4b  
Meeting Date 2/5/2024  
Initiator Rebecca White, Finance Support  
Office / Department Finance

**Item Title**

Acknowledge receipt of the December financial statement.

**Background**

Monthly reoccurring business item

**Exhibits**

1. 12.23 Financial

**Funding Source**

**Request**

CITY OF TAHLEQUAH  
 COMBINED CASH INVESTMENT  
 DECEMBER 31, 2023

COMBINED CASH ACCOUNTS

100-100100	CHANGE FUND - CASHIER	200.00
100-100200	CHANGE FUND - GOLF COURSE	200.00
100-100400	CHANGE FUND - AIRPORT	20.00
100-100600	CHANGE FUND - LAW ENF	20.00
100-110400	CASH IN BANK - M/COURT BND ESC	30,010.86
100-110500	CASH IN BANK - M/COURT CLEET	16,030.46
100-110700	CASH IN BANK-BANCFIRST GOA	173,061.63
100-110711	SWEEP - GENERAL OPERATING ACCT	8,973,735.77
100-110960	STREETS & SIDEWALKS -ARMSTRONG	4,463,718.56
100-110970	RESERVE OPERATING-ARMSTRONG	2,824,119.23
		<hr/>
	TOTAL COMBINED CASH	16,481,116.51
100-100000	CASH ALLOCATED TO OTHER FUNDS	( 16,481,116.51)
		<hr/>
	TOTAL UNALLOCATED CASH	<u>.00</u>

CASH ALLOCATION RECONCILIATION

110	ALLOCATION TO GENERAL FUND	( 1,551,364.05)
111	ALLOCATION TO STREET & ALLEY FUND	282,826.62
112	ALLOCATION TO HOTEL/MOTEL FUND	81,495.44
113	ALLOCATION TO CEMETERY CARE FUND	134,285.02
115	ALLOCATION TO SOLID WASTE SERVICES DEPART	3,883,345.59
116	ALLOCATION TO STORMWATER MANAGMENT FUND	416,873.25
117	ALLOCATION TO MUNICIPAL AIRPORT	218,515.93
203	ALLOCATION TO BROOKSIDE RESTORATION	19,610.14
208	ALLOCATION TO EMERGENCY RESERVE FUND	1,664,279.46
210	ALLOCATION TO CAPITAL IMPROVEMENT FUND	878,296.88
215	ALLOCATION TO TAHLEQUAH POLICE CANINE FUND	5,400.64
223	ALLOCATION TO STREETS & SIDEWALKS FUND	4,463,718.56
347	ALLOCATION TO COPS IN SCHOOLS RETENTION FUND	243,530.15
416	ALLOCATION TO INDIGENT TRANSPORTATION	16,413.71
422	ALLOCATION TO AMERICAN RESCUE FUND	2,057,586.47
425	ALLOCATION TO RESTRICTED DONATIONS	2,490,981.44
428	ALLOCATION TO BPV 2021	652.46
429	ALLOCATION TO CDBG 22 CEDAR STREET	( 191,690.40)
430	ALLOCATION TO DEPT OF COMMERCE - EDA GRANT	430,000.00
431	ALLOCATION TO AIRPORT COVID GRANTS	8,984.90
432	ALLOCATION TO HAZARD MITIGATION GRANT	81,476.30
433	ALLOCATION TO TAP GRANT - TRAILS JOB # 8036	471,278.00
434	ALLOCATION TO TAP GRANT - SW/JOB #79678	374,620.00
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	TOTAL ALLOCATIONS TO OTHER FUNDS	16,481,116.51
	ALLOCATION FROM COMBINED CASH FUND - 100-100000	( 16,481,116.51)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	<u>.00</u>

CITY OF TAHLEQUAH  
BALANCE SHEET  
DECEMBER 31, 2023

GENERAL FUND

ASSETS

110-100000	CASH - COMBINED FUND	(	1,551,364.05)	
110-120000	INVESTMENTS		3,253,500.00	
110-130303	DUE FROM STREETS & SIDEWALKS		9,983.76	
110-132000	ACCOUNTS RECEIVABLE		200,696.82	
110-132050	ACCOUNTS RECEIVABLE-ABATEMENT		26,823.50	
110-132140	ACCOUNTS RECEIVABLE - BUSINESS		27,271.58	
110-132440	UNAPPLIED COURT	(	340.00)	
	TOTAL ASSETS			1,966,571.61

CITY OF TAHLEQUAH  
BALANCE SHEET  
DECEMBER 31, 2023

GENERAL FUND

LIABILITIES AND EQUITY

LIABILITIES

110-200100	FICA & MEDICARE PAYABLE		665.31	
110-200130	HEALTH INSURANCE PAYABLE		3,643.37	
110-200135	DENTAL INSURANCE PAYABLE	(	39.49)	
110-200200	FIT W/H PAYABLE		16.85	
110-200300	SIT W/H PAYABLE		104.00	
110-200500	OPERS PAYABLE	(	462.54)	
110-200700	POLICE PENSION PAYABLE		289.24	
110-200901	AIR MED WH		.50	
110-200902	VISION WH		1,261.38	
110-200903	VOLUNTARY LIFE		396.98	
110-200904	SHORT-TERM DISABILITY	(	3,486.91)	
110-200910	UNEMPLOYMENT INSURANCE PAYABLE	(	105.28)	
110-200950	UNION DUES PAYABLE		1,425.00	
110-202000	ACCOUNTS PAYABLE		3,426.34	
110-210000	SALES TAX PAYABLE - GOLF		543.77	
110-230300	DUE TO MUNICIPAL CRT CLEET ACC		2,433.31	
110-230400	DUE TO DPS FINANCE DIV REV FND		50.00	
110-230600	DUE TO OK UBCC REV FUND		148.00	
110-240000	M/COURT BONDS IN ESCROW		30,230.86	
110-250000	CLEET ESCROW		16,060.46	
110-261000	DUE TO OTHERS		144.00	
110-265000	PURCHASING CARDS		91.20	
110-270000	DEFERRED REVENUE - ABATEMENT		26,823.50	
	TOTAL LIABILITIES			83,659.85

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
110-300100	GENERAL FUND BALANCE		2,572,961.36	
	REVENUE OVER EXPENDITURES - YTD	(	690,049.60)	
	BALANCE - CURRENT DATE		1,882,911.76	
	TOTAL FUND EQUITY			1,882,911.76
	TOTAL LIABILITIES AND EQUITY			1,966,571.61

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>					
110-41-1000 ALCOHOL TAX	19,855.79	127,205.83	265,000.00	137,794.17	48.0
110-41-2000 SALES TAX	671,475.26	4,180,481.01	7,750,000.00	3,569,518.99	53.9
110-41-2050 CIGARETTE TAX	6,763.16	43,413.29	60,000.00	16,586.71	72.4
110-41-4000 TELEPHONE FRANCHISE	41.86	597.55	1,500.00	902.45	39.8
110-41-5000 CABLE TV FRANCHISE	.00	.00	25,000.00	25,000.00	.0
110-41-6000 GAS AUTHORITY FRANCHISE	.00	100,000.00	80,000.00	( 20,000.00)	125.0
110-41-7000 USE TAX	71,122.96	407,419.78	700,000.00	292,580.22	58.2
110-41-8000 GROSS RECEIPTS TAX	2,945.96	22,017.14	40,000.00	17,982.86	55.0
<b>TOTAL TAX REVENUE</b>	<b>772,204.99</b>	<b>4,881,134.60</b>	<b>8,921,500.00</b>	<b>4,040,365.40</b>	<b>54.7</b>
<u>LICENSES &amp; PERMITS</u>					
110-42-1000 BUILDING PERMITS	2,561.50	43,535.70	45,000.00	1,464.30	96.8
110-42-2000 INSPECTION FEES	1,452.00	12,523.00	17,500.00	4,977.00	71.6
110-42-2100 RE-INSPECTION FEES	8.00	20.00	.00	( 20.00)	.0
110-42-2200 STREET CONSTRUCTION FEES	.00	1,400.00	6,000.00	4,600.00	23.3
110-42-2250 CURB CUT FEES	.00	60.00	500.00	440.00	12.0
110-42-3000 ANIMAL SHELTER	8.00	1,358.00	2,500.00	1,142.00	54.3
110-42-4000 OCCUPATION LICENSES	150.00	1,335.00	25,000.00	23,665.00	5.3
110-42-4100 GARAGE SALE LICENSES	10.00	940.00	2,000.00	1,060.00	47.0
110-42-4200 ITENERANT VENDOR LICENSES	255.00	1,865.00	2,500.00	635.00	74.6
110-42-4300 ALCOHOL BEVERAGE LICENSES	900.00	25,200.00	25,000.00	( 200.00)	100.8
110-42-4350 MEDICAL MARIJUANA LICENSE	.00	5,550.00	12,000.00	6,450.00	46.3
110-42-4400 CONTRACTORS LICENSES	1,050.00	15,950.00	40,000.00	24,050.00	39.9
110-42-5000 ZONING FEES	1,430.00	3,390.00	4,000.00	610.00	84.8
110-42-6000 SIGN PERMITS	70.00	520.00	2,500.00	1,980.00	20.8
110-42-7000 BURNING PERMIT	200.00	800.00	2,000.00	1,200.00	40.0
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>8,094.50</b>	<b>114,446.70</b>	<b>186,500.00</b>	<b>72,053.30</b>	<b>61.4</b>

CITY OF TAHLEQUAH  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
110-43-1100	.00	1,965.00	5,000.00	3,035.00	39.3
110-43-1200	.00	478.10	1,000.00	521.90	47.8
110-43-1300	.00	( 50.00)	1,500.00	1,550.00	( 3.3)
110-43-3000	525.00	8,100.00	25,000.00	16,900.00	32.4
110-43-4000	2,025.00	10,612.50	30,000.00	19,387.50	35.4
110-43-5500	4,769.60	22,001.75	30,000.00	7,998.25	73.3
110-43-5600	.00	966.60	6,000.00	5,033.40	16.1
110-43-6000	1,430.99	32,890.64	40,000.00	7,109.36	82.2
110-43-6001	.00	3,309.73	4,500.00	1,190.27	73.6
110-43-7000	373.05	8,822.51	10,000.00	1,177.49	88.2
110-43-7001	1,507.72	32,933.88	40,000.00	7,066.12	82.3
110-43-7002	9.04	131.15	300.00	168.85	43.7
110-43-8000	.00	25,981.56	45,000.00	19,018.44	57.7
110-43-8001	.00	11,663.08	15,000.00	3,336.92	77.8
110-43-8100	.00	628.97	3,000.00	2,371.03	21.0
110-43-8200	.00	3,600.00	4,000.00	400.00	90.0
<b>TOTAL CHARGES FOR SERVICES</b>	<b>10,640.40</b>	<b>164,035.47</b>	<b>260,300.00</b>	<b>96,264.53</b>	<b>63.0</b>
<u>FINES AND FORFEITURES</u>					
110-44-1000	12,584.26	97,654.72	250,000.00	152,345.28	39.1
110-44-2000	( 2,660.00)	( 1,034.47)	.00	1,034.47	.0
110-44-3000	2,776.78	19,593.19	40,000.00	20,406.81	49.0
110-44-4000	68.24	366.55	10,000.00	9,633.45	3.7
110-44-5000	4,281.75	4,748.68	1,000.00	( 3,748.68)	474.9
110-44-7000	348.75	8,230.50	25,000.00	16,769.50	32.9
<b>TOTAL FINES AND FORFEITURES</b>	<b>17,399.78</b>	<b>129,559.17</b>	<b>326,000.00</b>	<b>196,440.83</b>	<b>39.7</b>
<u>INTERGOVERNMENTAL REVENUE</u>					
110-45-1000	148,982.66	825,348.90	1,400,000.00	574,651.10	59.0
110-45-4100	3,276.00	4,013.28	22,000.00	17,986.72	18.2
110-45-4300	.00	8,000.00	16,000.00	8,000.00	50.0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>152,258.66</b>	<b>837,362.18</b>	<b>1,438,000.00</b>	<b>600,637.82</b>	<b>58.2</b>

CITY OF TAHLEQUAH  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET		UNEARNED	PCNT
<u>MISCELLANEOUS INCOME</u>						
110-46-1100	92.67	22,456.66	5,000.00	(	17,456.66)	449.1
110-46-1900	810.28	6,187.81	15,000.00		8,812.19	41.3
110-46-2000	23,844.16	166,358.20	150,000.00	(	16,358.20)	110.9
110-46-2300	.00	51,304.61	.00	(	51,304.61)	.0
110-46-3000	1,342.85	9,525.25	25,000.00		15,474.75	38.1
110-46-3500	2,585.00	14,134.00	25,000.00		10,866.00	56.5
110-46-3600	450.00	3,300.00	3,500.00		200.00	94.3
110-46-4000	.00	.00	22,000.00		22,000.00	.0
110-46-4500	.00	22,500.00	45,000.00		22,500.00	50.0
110-46-4600	.00	.00	30,000.00		30,000.00	.0
110-46-5000	.00	.00	25,000.00		25,000.00	.0
110-46-5001	.00	.00	2,000.00		2,000.00	.0
110-46-5400	.00	651.00	.00	(	651.00)	.0
110-46-6000	3,089.99	4,882.22	30,000.00		25,117.78	16.3
110-46-6200	.00	2,102.20	.00	(	2,102.20)	.0
110-46-6210	199,920.00	199,920.00	.00	(	199,920.00)	.0
110-46-7000	.00	917.59	.00	(	917.59)	.0
110-46-8000	.00	30,000.00	40,000.00		10,000.00	75.0
110-46-9000	2,929.30	5,194.20	10,000.00		4,805.80	51.9
110-46-9100	4,129.65	18,809.86	.00	(	18,809.86)	.0
	<u>239,193.90</u>	<u>558,243.60</u>	<u>427,500.00</u>	(	<u>130,743.60</u> )	<u>130.6</u>
<u>CASH LONG</u>						
110-47-1000	5.00	61.00	.00	(	61.00)	.0
	<u>5.00</u>	<u>61.00</u>	<u>.00</u>	(	<u>61.00</u> )	<u>.0</u>
<u>CASH SHORT</u>						
110-48-1000	.00	( 18.00)	.00		18.00	.0
	<u>.00</u>	<u>( 18.00)</u>	<u>.00</u>		<u>18.00</u>	<u>.0</u>
	<u>1,199,797.23</u>	<u>6,684,824.72</u>	<u>11,559,800.00</u>		<u>4,874,975.28</u>	<u>57.8</u>

CITY OF TAHLEQUAH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>MANAGERIAL</u>						
110-51-5100 SALARIES	35,843.60	259,921.23	.00	609,902.00	349,980.77	42.6
110-51-5101 EXTRA-DUTY PAY	.00	256,630.50	.00	250,000.00	( 6,630.50)	102.7
110-51-5150 LONGEVITY PAY	.00	1,200.00	.00	1,200.00	.00	100.0
110-51-5151 EDUCATIONAL INCENT PAY	.00	3,600.00	.00	3,900.00	300.00	92.3
110-51-5310 RETIREMENT - OPERS	5,396.34	40,389.14	.00	94,843.00	54,453.86	42.6
110-51-5340 FICA & MEDICARE EXPENSE	2,774.86	22,106.18	.00	45,801.00	23,694.82	48.3
110-51-5350 WORKERS COMPENSATION	.00	1,504.38	501.46	4,757.00	2,751.16	42.2
110-51-5360 UNEMPLOYMENT INSURANCE	71.05	751.60	.00	5,939.00	5,187.40	12.7
110-51-5370 EMPLOYEE MEDICAL INSURANCE	.00	33,358.12	.00	60,415.00	27,056.88	55.2
110-51-5375 EMPLOYEE DENTAL INSURANCE	( 10.74)	964.19	.00	1,748.00	783.81	55.2
110-51-5380 EMPLOYEE LIFE	( 24.78)	2,992.45	.00	2,858.00	( 134.45)	104.7
110-51-5400 MEMBERSHIP, TRAINING, TRAVEL	302.80	31,395.41	49.75	50,000.00	18,554.84	62.9
110-51-5700 UNIFORMS	.00	2,153.00	.00	5,000.00	2,847.00	43.1
110-51-6100 OFFICE SUPPLIES	914.33	7,979.04	1,220.00	23,000.00	13,800.96	40.0
110-51-6300 MAINTENANCE SUPPLIES & REPAIRS	31.84	3,311.98	11,196.43	15,000.00	491.59	96.7
110-51-6320 COMMUNICATIONS	580.76	3,340.35	51.54	9,000.00	5,608.11	37.7
110-51-6400 FUELS	.00	39.30	50.00	1,000.00	910.70	8.9
110-51-7100 TAX ASSESS & CR CARD FEES	2,242.64	18,932.97	.00	27,500.00	8,567.03	68.9
110-51-7150 INVESTMENT SWEEP FEES	1,799.19	10,956.10	.00	10,000.00	( 956.10)	109.6
110-51-7200 PROFESSIONAL SERVICES	15,979.86	117,833.45	160,986.20	350,000.00	71,180.35	79.7
110-51-7203 CLASSIFIEDS	.00	959.09	.00	1,500.00	540.91	63.9
110-51-7225 MEETINGS & EVENTS	948.00	2,083.97	.00	.00	( 2,083.97)	.0
110-51-7250 NUISANCE ABATEMENT	.00	.00	.00	1,000.00	1,000.00	.0
110-51-7300 UTILITIES	1,166.72	16,846.59	8,156.04	65,000.00	39,997.37	38.5
110-51-7400 MAINTENANCE CONTRACTS	5,475.10	61,155.35	67,154.34	150,000.00	21,690.31	85.5
110-51-7500 LIAB PROP & FLEET INSURANCE	134.48	135,756.28	55,437.90	200,000.00	8,805.82	95.6
110-51-7801 TRANSPORTATION	50,000.00	50,000.00	.00	50,000.00	.00	100.0
110-51-7900 LITIGATIONS/SETTLEMENTS	.00	.00	.00	200,000.00	200,000.00	.0
110-51-8000 CUSTOMER REFUNDS	.00	890.00	.00	.00	( 890.00)	.0
110-51-8700 OPERATING RESERVE	.00	12,932.81	.00	56,493.53	43,560.72	22.9
110-51-9120 TRANSFERS TO GRANT ACCOUNTS	.00	181,439.28	.00	181,439.28	.00	100.0
110-51-9125 TRANSFERS TO COPS-IN-SCHOOLS	.00	200,000.00	.00	200,000.00	.00	100.0
110-51-9140 TRANSFERS TO CAPITAL IMP FUND	.00	500,000.00	.00	500,000.00	.00	100.0
110-51-9147 TRANSFER TO AIRPORT FUND	.00	150,000.00	.00	150,000.00	.00	100.0
110-51-9148 TRANSFERS TO EMERGENCY RESER	.00	100,000.00	.00	100,000.00	.00	100.0
110-51-9150 TRANSFER TO TAP GRANT	.00	471,278.00	.00	471,278.00	.00	100.0
<b>TOTAL MANAGERIAL</b>	<b>123,626.05</b>	<b>2,702,700.76</b>	<b>304,803.66</b>	<b>3,898,573.81</b>	<b>891,069.39</b>	<b>77.1</b>

CITY OF TAHLEQUAH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>CITY CLERK</u>						
110-52-5100 SALARIES	3,769.24	24,500.06	.00	49,000.00	24,499.94	50.0
110-52-5310 RETIREMENT - OPERS	621.92	4,042.48	.00	8,330.00	4,287.52	48.5
110-52-5340 FICA & MEDICARE EXPENSE	288.36	1,874.34	.00	3,748.00	1,873.66	50.0
110-52-5360 UNEMPLOYMENT INSURANCE	.00	12.00	.00	490.00	478.00	2.5
110-52-5380 EMPLOYEE LIFE	.00	127.92	.00	258.00	130.08	49.6
110-52-5400 MEMBERSHIP, TRAINING, TRAVEL	33.00	335.00	.00	3,000.00	2,665.00	11.2
110-52-6310 COMPUTING&TECHNOLOGY SUPPLIE	.00	12,442.00	5,000.00	17,000.00	( 442.00)	102.6
110-52-7200 PROFESSIONAL SERVICES	175.06	865.10	1,008.45	9,000.00	7,126.45	20.8
110-52-7203 CLASSIFIEDS	38.65	1,802.30	.00	2,000.00	197.70	90.1
<b>TOTAL CITY CLERK</b>	<b>4,926.23</b>	<b>46,001.20</b>	<b>6,008.45</b>	<b>92,826.00</b>	<b>40,816.35</b>	<b>56.0</b>
<u>CITY TREASURER</u>						
110-53-5100 SALARIES	1,000.00	6,500.00	.00	13,000.00	6,500.00	50.0
110-53-5340 FICA & MEDICARE EXPENSE	76.50	497.25	.00	994.00	496.75	50.0
110-53-5350 WORKERS COMPENSATION	.00	14.64	4.88	.00	( 19.52)	.0
110-53-5360 UNEMPLOYMENT INSURANCE	10.00	65.00	.00	130.00	65.00	50.0
<b>TOTAL CITY TREASURER</b>	<b>1,086.50</b>	<b>7,076.89</b>	<b>4.88</b>	<b>14,124.00</b>	<b>7,042.23</b>	<b>50.1</b>
<u>MUNICIPAL JUDGE</u>						
110-55-5100 SALARIES	9,017.98	31,497.83	.00	75,417.00	43,919.17	41.8
110-55-5150 LONGEVITY PAY	.00	.00	.00	600.00	600.00	.0
110-55-5310 RETIREMENT - OPERS	1,487.98	5,197.15	.00	12,542.00	7,344.85	41.4
110-55-5340 FICA & MEDICARE EXPENSE	718.64	2,579.00	.00	5,815.00	3,236.00	44.4
110-55-5350 WORKERS COMPENSATION	.00	84.63	28.21	136.00	23.16	83.0
110-55-5360 UNEMPLOYMENT INSURANCE	7.41	86.05	.00	754.00	667.95	11.4
110-55-5370 EMPLOYEE MEDICAL INSURANCE	.00	4,095.92	.00	16,470.00	12,374.08	24.9
110-55-5375 EMPLOYEE DENTAL INSURANCE	10.74	173.03	.00	504.00	330.97	34.3
110-55-5380 EMPLOYEE LIFE	24.78	161.16	.00	416.00	254.84	38.7
110-55-5400 MEMBERSHIP, TRAINING, TRAVEL	.00	.00	.00	3,000.00	3,000.00	.0
110-55-5700 UNIFORMS	.00	574.75	.00	5,000.00	4,425.25	11.5
110-55-7200 PROFESSIONAL SERVICES	19.07	24,388.90	34,939.94	71,700.00	12,371.16	82.8
<b>TOTAL MUNICIPAL JUDGE</b>	<b>11,286.60</b>	<b>68,838.42</b>	<b>34,968.15</b>	<b>192,354.00</b>	<b>88,547.43</b>	<b>54.0</b>

CITY OF TAHLEQUAH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>CEMETERY</u>						
110-57-5100 SALARIES	10,388.11	75,157.62	.00	134,944.00	59,786.38	55.7
110-57-5150 LONGEVITY PAY	.00	4,083.33	.00	4,500.00	416.67	90.7
110-57-5151 EDUCATIONAL INCENT PAY	.00	1,200.00	.00	1,200.00	.00	100.0
110-57-5310 RETIREMENT - OPERS	1,516.62	10,438.11	.00	22,554.00	12,115.89	46.3
110-57-5340 FICA & MEDICARE EXPENSE	761.53	5,980.45	.00	9,883.00	3,902.55	60.5
110-57-5350 WORKERS COMPENSATION	.00	4,138.41	1,379.47	5,104.00	( 413.88)	108.1
110-57-5360 UNEMPLOYMENT INSURANCE	38.13	373.41	.00	1,235.00	861.59	30.2
110-57-5370 EMPLOYEE MEDICAL INSURANCE	.00	9,210.79	.00	13,121.00	3,910.21	70.2
110-57-5375 EMPLOYEE DENTAL INSURANCE	.00	347.58	.00	516.00	168.42	67.4
110-57-5380 EMPLOYEE LIFE	.00	333.20	.00	675.00	341.80	49.4
110-57-5700 UNIFORMS	190.90	190.90	.00	300.00	109.10	63.6
110-57-6300 MAINTENANCE SUPPLIES & REPAIRS	159.43	4,863.77	3,845.10	13,000.00	4,291.13	67.0
110-57-6320 COMMUNICATIONS	51.89	256.81	.00	600.00	343.19	42.8
110-57-6400 FUELS	58.33	2,144.74	1,989.62	6,250.00	2,115.64	66.2
110-57-7200 PROFESSIONAL SERVICES	19.06	8,864.36	26,364.36	37,000.00	1,771.28	95.2
110-57-7300 UTILITIES	129.30	804.95	203.38	2,500.00	1,491.67	40.3
<b>TOTAL CEMETERY</b>	<b>13,313.30</b>	<b>128,388.43</b>	<b>33,781.93</b>	<b>253,382.00</b>	<b>91,211.64</b>	<b>64.0</b>
<u>EMERGENCY MANAGEMENT</u>						
110-60-5100 SALARIES	6,519.04	42,373.76	.00	74,747.00	32,373.24	56.7
110-60-5150 LONGEVITY PAY	.00	900.00	.00	900.00	.00	100.0
110-60-5151 EDUCATIONAL INCENT PAY	.00	600.00	.00	600.00	.00	100.0
110-60-5310 RETIREMENT - OPERS	948.72	6,414.18	.00	11,262.00	4,847.82	57.0
110-60-5340 FICA & MEDICARE EXPENSE	495.88	3,337.95	.00	5,068.00	1,730.05	65.9
110-60-5350 WORKERS COMPENSATION	.00	1,998.99	666.33	3,497.00	831.68	76.2
110-60-5360 UNEMPLOYMENT INSURANCE	7.70	50.04	.00	647.00	596.96	7.7
110-60-5370 EMPLOYEE MEDICAL INSURANCE	.00	3,270.14	.00	6,560.00	3,289.86	49.9
110-60-5375 EMPLOYEE DENTAL INSURANCE	.00	131.03	.00	259.00	127.97	50.6
110-60-5380 EMPLOYEE LIFE	.00	185.52	.00	326.00	140.48	56.9
110-60-5400 MEMBERSHIP, TRAINING, TRAVEL	.00	6.90	43.10	2,000.00	1,950.00	2.5
110-60-5700 UNIFORMS	.00	.00	.00	1,000.00	1,000.00	.0
110-60-6300 MAINTENANCE SUPPLIES & REPAIRS	( 3.98)	3,081.93	1,690.14	4,000.00	( 772.07)	119.3
110-60-6320 COMMUNICATIONS	292.89	1,702.81	1,446.00	3,000.00	( 148.81)	105.0
110-60-6400 FUELS	19.88	607.15	400.00	2,000.00	992.85	50.4
110-60-7400 MAINTENANCE CONTRACTS	.00	3,050.00	2,550.00	5,600.00	.00	100.0
110-60-8303 RADIOS & COMPUTERS	.00	.00	.00	4,275.00	4,275.00	.0
<b>TOTAL EMERGENCY MANAGEMENT</b>	<b>8,280.13</b>	<b>67,710.40</b>	<b>6,795.57</b>	<b>125,741.00</b>	<b>51,235.03</b>	<b>59.3</b>

CITY OF TAHLEQUAH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>						
110-61-5100 SALARIES	86,833.70	582,687.83	.00	1,225,297.00	642,609.17	47.6
110-61-5110 CALL BACK PAY/OVERTIME	4,854.71	34,980.00	.00	40,000.00	5,020.00	87.5
110-61-5120 ATF FIRE	.00	966.60	.00	.00	( 966.60)	.0
110-61-5150 LONGEVITY PAY	500.00	12,850.00	.00	27,700.00	14,850.00	46.4
110-61-5151 EDUCATIONAL INCENT PAY	.00	28,920.00	.00	22,620.00	( 6,300.00)	127.9
110-61-5152 CDL LICENSE PAY	.00	.00	.00	1,200.00	1,200.00	.0
110-61-5301 SICK LEAVE BUY BACK	.00	( 264.00)	.00	27,700.00	27,964.00	( 1.0)
110-61-5320 RETIREMENT - FIRE PENSION	12,226.70	83,329.24	.00	171,745.00	88,415.76	48.5
110-61-5340 FICA & MEDICARE EXPENSE	1,403.34	9,310.34	.00	18,496.00	9,185.66	50.3
110-61-5350 WORKERS COMPENSATION	.00	34,711.80	11,570.60	49,034.00	2,751.60	94.4
110-61-5360 UNEMPLOYMENT INSURANCE	31.33	688.74	.00	12,253.00	11,564.26	5.6
110-61-5370 EMPLOYEE MEDICAL INSURANCE	.00	77,223.97	.00	140,235.00	63,011.03	55.1
110-61-5375 EMPLOYEE DENTAL INSURANCE	.00	2,387.91	.00	4,477.00	2,089.09	53.3
110-61-5380 EMPLOYEE LIFE	.00	2,979.08	.00	6,299.00	3,319.92	47.3
110-61-5400 MEMBERSHIP, TRAINING, TRAVEL	59.60	3,741.07	59.95	15,000.00	11,198.98	25.3
110-61-5600 CLOTHING ALLOWANCE	.00	8,960.00	.00	16,680.00	7,720.00	53.7
110-61-5700 UNIFORMS	.00	14,185.23	1,062.24	17,750.00	2,502.53	85.9
110-61-6100 HAZMAT TRAILER SUPP & MAINT	.00	7,644.80	1,150.00	10,000.00	1,205.20	88.0
110-61-6300 MAINTENANCE SUPPLIES & REPAIRS	1,475.53	16,166.97	10,549.67	45,000.00	18,283.36	59.4
110-61-6320 COMMUNICATIONS	.00	4,289.03	555.61	7,000.00	2,155.36	69.2
110-61-6400 FUELS, LUB, & CHEM	837.55	8,017.72	5,869.85	29,570.00	15,682.43	47.0
110-61-7200 PROFESSIONAL SERVICES	.00	.00	.00	20,000.00	20,000.00	.0
110-61-7300 UTILITIES	619.06	12,320.88	4,904.75	35,000.00	17,774.37	49.2
110-61-7400 MAINTENANCE CONTRACTS	.00	6,621.08	3,500.00	16,915.00	6,793.92	59.8
110-61-8210 RESERVE FOR FIRE EQUIP	.00	2,608.81	.00	2,800.00	191.19	93.2
110-61-8301 HANDHELD RADIOS & PAGERS	.00	700.00	1,000.00	9,500.00	7,800.00	17.9
110-61-8308 BUNKER GEAR	19,725.00	19,725.00	.00	26,000.00	6,275.00	75.9
110-61-8334 TRUCK REPAIR & MAINTENANCE	.00	1,000.00	.00	1,800.00	800.00	55.6
110-61-8335 FIRE-FIGHTER FIT TESTING	.00	4,731.50	.00	6,000.00	1,268.50	78.9
110-61-8341 SCBA EQUIPMENT	.00	.00	.00	8,950.00	8,950.00	.0
110-61-8343 FIRE HOSE	.00	.00	.00	4,000.00	4,000.00	.0
<b>TOTAL FIRE DEPARTMENT</b>	<b>128,566.52</b>	<b>981,483.60</b>	<b>40,222.67</b>	<b>2,019,021.00</b>	<b>997,314.73</b>	<b>50.6</b>

CITY OF TAHLEQUAH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>LAW ENFORCEMENT</u>						
110-62-5100 SALARIES	155,626.11	1,110,177.77	.00	2,203,093.00	1,092,915.23	50.4
110-62-5101 HIRING BONUS	.00	9,750.00	.00	.00	( 9,750.00)	.0
110-62-5102 FTO PAY	.00	25.00	.00	15,200.00	15,175.00	.2
110-62-5105 HOLIDAY 1/2	.00	3,094.81	.00	.00	( 3,094.81)	.0
110-62-5110 CALL BACK PAY	3,596.33	11,609.54	.00	40,000.00	28,390.46	29.0
110-62-5150 LONGEVITY PAY	4,900.00	23,825.00	.00	32,950.00	9,125.00	72.3
110-62-5151 EDUCATIONAL INCENT PAY	600.00	5,160.00	.00	15,960.00	10,800.00	32.3
110-62-5200 CLEET PAY	1,200.00	3,900.00	.00	.00	( 3,900.00)	.0
110-62-5310 RETIREMENT - OPERS	3,102.19	21,485.63	.00	43,519.00	22,033.37	49.4
110-62-5311 RETIREMENT SETTLEMENT	.00	.00	.00	17,900.00	17,900.00	.0
110-62-5330 RETIREMENT - POLICE PENSION	18,300.31	123,771.27	.00	249,729.00	125,957.73	49.6
110-62-5340 FICA & MEDICARE EXPENSE	12,169.20	86,104.22	.00	172,278.00	86,173.78	50.0
110-62-5350 WORKERS COMPENSATION	.00	65,618.10	21,872.70	89,663.00	2,172.20	97.6
110-62-5360 UNEMPLOYMENT INSURANCE	93.31	1,723.21	.00	22,031.00	20,307.79	7.8
110-62-5370 EMPLOYEE MEDICAL INSURANCE	.00	110,000.51	.00	250,592.00	140,591.49	43.9
110-62-5375 EMPLOYEE DENTAL INSURANCE	.00	4,123.57	.00	8,936.00	4,812.43	46.2
110-62-5380 EMPLOYEE LIFE	.00	5,940.96	.00	11,259.00	5,318.04	52.8
110-62-5400 MEMBERSHIP, TRAINING, TRAVEL	85.65	4,227.98	1,721.33	18,000.00	12,050.69	33.1
110-62-5700 UNIFORMS	460.99	58,704.27	6,352.00	75,000.00	9,943.73	86.7
110-62-6200 DARE PROGRAM OPERATING SUPP	.00	43.00	.00	3,000.00	2,957.00	1.4
110-62-6210 JAIL OPERATIONS	1,564.20	8,227.26	2,000.00	32,248.00	22,020.74	31.7
110-62-6300 MAINTENANCE SUPPLIES & REPAIRS	3,117.34	21,738.53	11,795.19	38,000.00	4,466.28	88.3
110-62-6320 COMMUNICATIONS	1,084.52	4,704.27	.00	15,000.00	10,295.73	31.4
110-62-6400 FUELS	4,372.18	44,034.93	16,210.06	120,000.00	59,755.01	50.2
110-62-6500 AMMUNITION	.00	.00	7,629.16	6,402.00	( 1,227.16)	119.2
110-62-7300 UTILITIES	2,181.17	14,736.84	5,281.18	40,000.00	19,981.98	50.1
110-62-7400 MAINTENANCE CONTRACTS	1,704.66	57,331.64	16,167.80	110,543.00	37,043.56	66.5
110-62-8210 BULLET PROOF VESTS	.00	.00	61,708.92	60,000.00	( 1,708.92)	102.9
110-62-8302 HAND HELD RADIOS	.00	.00	.00	750.00	750.00	.0
110-62-8303 RADAR UNITS	.00	.00	.00	18,950.00	18,950.00	.0
110-62-8307 GUNS	.00	7,573.78	37,623.60	52,500.00	7,302.62	86.1
110-62-8311 BODY CAMERAS	2,654.62	2,654.62	.00	10,500.00	7,845.38	25.3
110-62-8602 COMPUTER FOR OFFICERS	.00	.00	.00	5,000.00	5,000.00	.0
<b>TOTAL LAW ENFORCEMENT</b>	<b>216,812.78</b>	<b>1,810,286.71</b>	<b>188,361.94</b>	<b>3,779,003.00</b>	<b>1,780,354.35</b>	<b>52.9</b>

CITY OF TAHLEQUAH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>STREET</u>						
110-66-5100 SALARIES	43,053.82	274,057.99	.00	565,950.00	291,892.01	48.4
110-66-5150 LONGEVITY PAY	.00	3,700.00	.00	9,500.00	5,800.00	39.0
110-66-5152 CDL LICENSE PAY	300.00	2,100.00	.00	2,700.00	600.00	77.8
110-66-5310 RETIREMENT - OPERS	6,175.24	39,424.88	.00	95,786.00	56,361.12	41.2
110-66-5340 FICA & MEDICARE EXPENSE	3,235.65	20,941.11	.00	44,022.00	23,080.89	47.6
110-66-5350 WORKERS COMPENSATION	.00	34,108.71	11,369.57	48,097.00	2,618.72	94.6
110-66-5360 UNEMPLOYMENT INSURANCE	42.75	1,369.34	.00	5,660.00	4,290.66	24.2
110-66-5370 EMPLOYEE MEDICAL INSURANCE	.00	42,511.82	.00	91,844.00	49,332.18	46.3
110-66-5375 EMPLOYEE DENTAL INSURANCE	.00	1,306.72	.00	2,566.00	1,259.28	50.9
110-66-5380 EMPLOYEE LIFE	.00	1,518.24	.00	3,057.00	1,538.76	49.7
110-66-5400 MEMBERSHIP, TRAINING, TRAVEL	9.30	36.20	66.80	2,500.00	2,397.00	4.1
110-66-5700 UNIFORMS	.00	.00	.00	5,500.00	5,500.00	.0
110-66-6300 MAINTENANCE SUPPLIES & REPAIRS	14,135.29	64,807.11	19,220.59	135,000.00	50,972.30	62.2
110-66-6320 COMMUNICATIONS	104.09	510.01	.00	3,000.00	2,489.99	17.0
110-66-6400 FUELS	2,605.94	35,262.83	17,362.30	142,875.00	90,249.87	36.8
110-66-6410 LUBRICANTS & CHEMICALS	400.55	6,588.33	.00	15,000.00	8,411.67	43.9
110-66-7200 PROFESSIONAL SERVICES	88.92	88.92	.00	39,678.00	39,589.08	.2
110-66-7300 UTILITIES	329.65	5,779.73	2,162.70	23,100.00	15,157.57	34.4
<b>TOTAL STREET</b>	<b>70,481.20</b>	<b>534,111.94</b>	<b>50,181.96</b>	<b>1,235,835.00</b>	<b>651,541.10</b>	<b>47.3</b>
<u>LIBRARY</u>						
110-68-6300 MAINTENANCE SUPPLIES	65.00	838.37	915.00	4,000.00	2,246.63	43.8
110-68-7300 UTILITIES	29.37	7,376.96	924.91	21,000.00	12,698.13	39.5
110-68-7400 MAINTENANCE CONTRACTS	.00	2,638.98	3,958.47	6,500.00	( 97.45)	101.5
110-68-8406 LIBRARY BUILDING IMPROVEMENTS	.00	.00	.00	10,000.00	10,000.00	.0
<b>TOTAL LIBRARY</b>	<b>94.37</b>	<b>10,854.31</b>	<b>5,798.38</b>	<b>41,500.00</b>	<b>24,847.31</b>	<b>40.1</b>

CITY OF TAHLEQUAH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>MAINTENANCE</u>						
110-70-5100 SALARIES	10,238.19	65,240.32	.00	133,096.00	67,855.68	49.0
110-70-5150 LONGEVITY PAY	.00	.00	.00	4,600.00	4,600.00	.0
110-70-5310 RETIREMENT - OPERS	1,257.76	7,928.22	.00	23,408.00	15,479.78	33.9
110-70-5340 FICA & MEDICARE EXPENSE	578.50	3,645.64	.00	10,534.00	6,888.36	34.6
110-70-5350 WORKERS COMPENSATION	.00	2,330.70	776.90	3,450.00	342.40	90.1
110-70-5360 UNEMPLOYMENT INSURANCE	.00	22.63	.00	1,331.00	1,308.37	1.7
110-70-5370 EMPLOYEE MEDICAL INSURANCE	.00	6,540.28	.00	19,681.00	13,140.72	33.2
110-70-5375 EMPLOYEE DENTAL INSURANCE	.00	131.03	.00	516.00	384.97	25.4
110-70-5380 EMPLOYEE LIFE	.00	337.16	.00	712.00	374.84	47.4
110-70-5400 MEMBERSHIP, TRAINING, TRAVEL	.00	.00	50.00	250.00	200.00	20.0
110-70-5700 UNIFORMS	.00	771.76	178.24	2,250.00	1,300.00	42.2
110-70-6100 SUPPLIES	989.00	9,507.37	632.45	20,900.00	10,760.18	48.5
110-70-6300 MAINTENANCE SUPPLIES & REPAIRS	1,985.00	5,956.55	10,000.00	15,000.00	( 956.55)	106.4
110-70-6320 COMMUNICATIONS	51.89	256.81	.00	500.00	243.19	51.4
110-70-6400 FUELS	66.70	965.03	433.30	3,000.00	1,601.67	46.6
110-70-7300 UTILITIES	191.26	2,844.29	300.29	12,000.00	8,855.42	26.2
<b>TOTAL MAINTENANCE</b>	<b>15,358.30</b>	<b>106,477.79</b>	<b>12,371.18</b>	<b>251,228.00</b>	<b>132,379.03</b>	<b>47.3</b>
<u>RECREATION DEPARTMENT</u>						
110-71-5100 SALARIES	45,189.58	340,543.36	.00	720,410.00	379,866.64	47.3
110-71-5150 LONGEVITY PAY	.00	1,750.00	.00	4,100.00	2,350.00	42.7
110-71-5310 RETIREMENT - OPERS	6,472.02	41,320.16	.00	73,640.00	32,319.84	56.1
110-71-5340 FICA & MEDICARE EXPENSE	3,912.95	29,472.97	.00	55,425.00	25,952.03	53.2
110-71-5350 WORKERS COMPENSATION	.00	11,188.80	3,729.60	12,261.00	( 2,657.40)	121.7
110-71-5360 UNEMPLOYMENT INSURANCE	133.14	2,384.68	.00	7,204.00	4,819.32	33.1
110-71-5370 EMPLOYEE MEDICAL INSURANCE	.00	25,614.43	.00	52,482.00	26,867.57	48.8
110-71-5375 EMPLOYEE DENTAL INSURANCE	.00	715.75	.00	1,535.00	819.25	46.6
110-71-5380 EMPLOYEE LIFE	.00	1,285.36	.00	6,184.00	4,898.64	20.8
110-71-5400 MEMBERSHIP TRAINING & TRAVEL	.00	214.50	100.00	4,500.00	4,185.50	7.0
110-71-5700 UNIFORMS	.00	2,244.98	.00	3,000.00	755.02	74.8
110-71-6150 FESTIVAL OF LIGHTS SUPPLIES	142.33	2,443.30	.00	5,000.00	2,556.70	48.9
110-71-6200 OPERATING SUPPLIES	1,483.77	16,929.53	.00	25,000.00	8,070.47	67.7
110-71-6300 MAINTENANCE SUPPLIES	4,688.53	33,068.80	18,266.35	120,000.00	68,664.85	42.8
110-71-6320 COMMUNICATIONS	300.47	1,460.04	.00	5,000.00	3,539.96	29.2
110-71-6400 FUELS	658.62	12,349.03	5,650.19	37,500.00	19,500.78	48.0
110-71-6410 LUBRICANTS & CHEMICALS	877.64	8,508.04	.00	25,000.00	16,491.96	34.0
110-71-7200 PROFESSIONAL SERVICES	3,390.40	40,567.20	37,967.80	106,000.00	27,465.00	74.1
110-71-7300 UTILITIES	885.55	70,593.01	12,443.27	132,000.00	48,963.72	62.9
<b>TOTAL RECREATION DEPARTMENT</b>	<b>68,135.00</b>	<b>642,653.94</b>	<b>78,157.21</b>	<b>1,396,241.00</b>	<b>675,429.85</b>	<b>51.6</b>

CITY OF TAHLEQUAH  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>INFORMATION TECHNOLOGY</u>						
110-72-5100 SALARIES	10,432.94	54,440.53	.00	135,797.00	81,356.47	40.1
110-72-5150 LONGEVITY PAY	.00	.00	.00	1,050.00	1,050.00	.0
110-72-5151 ECUDATIONAL INCENT PAY	.00	.00	.00	600.00	600.00	.0
110-72-5310 RETIREMENT - OPERS	1,721.43	8,982.71	.00	23,366.00	14,383.29	38.4
110-72-5340 FICA & MEDICARE EXPENSE	795.19	4,145.63	.00	10,515.00	6,369.37	39.4
110-72-5350 WORKERS COMPENSATION	.00	122.61	40.87	115.00	( 48.48)	142.2
110-72-5360 UNEMPLOYMENT INSURANCE	27.61	223.00	.00	1,358.00	1,135.00	16.4
110-72-5370 EMPLOYEE MEDICAL INSURANCE	.00	3,270.14	.00	6,560.00	3,289.86	49.9
110-72-5375 EMPLOYEE DENTAL INSURANCE	.00	.00	.00	258.00	258.00	.0
110-72-5380 EMPLOYEE LIFE	.00	276.20	.00	722.00	445.80	38.3
110-72-5400 MEMBERSHIP, TRAINING, TRAVEL	.00	.00	.00	4,500.00	4,500.00	.0
110-72-6100 OFFICE SUPPLIES	.00	.00	.00	1,700.00	1,700.00	.0
110-72-6300 MAINTENANCE SUPPLIES & REPAIRS	858.60	858.60	2,000.00	3,000.00	141.40	95.3
110-72-6310 COMPUTING & TECHNOLOGY SUPP	717.50	3,137.52	.00	10,000.00	6,862.48	31.4
110-72-6320 COMMUNICATIONS	156.16	567.12	.00	1,200.00	632.88	47.3
110-72-6400 FUELS	25.35	155.86	174.65	750.00	419.49	44.1
110-72-7200 PROFESSIONAL SERVICES	.00	.00	.00	6,000.00	6,000.00	.0
110-72-7300 UTILITIES	111.68	2,606.65	909.56	6,250.00	2,733.79	56.3
110-72-7400 MAINTENANCE CONTRACTS	.00	3,332.04	.00	16,000.00	12,667.96	20.8
<b>TOTAL INFORMATION TECHNOLOGY</b>	<b>14,846.46</b>	<b>82,118.61</b>	<b>3,125.08</b>	<b>229,741.00</b>	<b>144,497.31</b>	<b>37.1</b>
<u>CODE ENFORCEMENT</u>						
110-73-5100 SALARIES	13,521.08	108,118.22	.00	208,056.00	99,937.78	52.0
110-73-5150 LONGEVITY PAY	.00	2,375.00	.00	2,375.00	.00	100.0
110-73-5151 EDUCATIONAL INCENT PAY	.00	1,200.00	.00	1,200.00	.00	100.0
110-73-5152 CDL LICENSE PAY	.00	.00	.00	300.00	300.00	.0
110-73-5310 RETIREMENT - OPERS	2,230.97	18,429.41	.00	29,837.00	11,407.59	61.8
110-73-5340 FICA & MEDICARE EXPENSE	938.29	7,752.29	.00	16,213.00	8,460.71	47.8
110-73-5350 WORKERS COMPENSATION	.00	3,530.49	1,176.83	2,504.00	( 2,203.32)	188.0
110-73-5360 UNEMPLOYMENT INSURANCE	.00	258.22	.00	2,081.00	1,822.78	12.4
110-73-5370 EMPLOYEE MEDICAL INSURANCE	( 613.36)	20,654.38	.00	50,138.00	29,483.62	41.2
110-73-5375 EMPLOYEE DENTAL INSURANCE	( 16.65)	608.51	.00	1,405.00	796.49	43.3
110-73-5380 EMPLOYEE LIFE	( 193.59)	382.26	.00	1,122.00	739.74	34.1
110-73-5400 MEMBERSHIP, TRAINING, TRAVEL	25.00	3,189.08	50.00	10,000.00	6,760.92	32.4
110-73-5700 UNIFORMS	1,126.46	1,126.46	.00	3,500.00	2,373.54	32.2
110-73-6300 MAINTENANCE SUPPLIES & REPAIRS	37.28	5,745.64	10,000.00	22,500.00	6,754.36	70.0
110-73-6310 COMPUTING & TECHNOLOGY SUPP	.00	.00	.00	5,000.00	5,000.00	.0
110-73-6320 COMMUNICATIONS	208.18	1,180.64	99.00	3,750.00	2,470.36	34.1
110-73-6400 FUELS	229.55	2,691.51	1,474.54	12,000.00	7,833.95	34.7
110-73-7200 PROFESSIONAL SERVICES	.00	.00	334.53	8,588.00	8,253.47	3.9
110-73-7250 NUISANCE ABATEMENT	.00	2,245.00	.00	10,000.00	7,755.00	22.5
110-73-7600 PROGRAM FEES	.00	4,500.00	.00	4,500.00	.00	100.0
110-73-8000 MED/SURG - ANIMAL SHELTER	228.00	2,184.21	70.00	3,000.00	745.79	75.1
<b>TOTAL CODE ENFORCEMENT</b>	<b>17,721.21</b>	<b>186,171.32</b>	<b>13,204.90</b>	<b>398,069.00</b>	<b>198,692.78</b>	<b>50.1</b>

CITY OF TAHLEQUAH  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	694,534.65	7,374,874.32	777,785.96	13,927,638.81	5,774,978.53	58.5

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

STREET & ALLEY FUND

ASSETS

111-100000	CASH - COMBINED FUND	282,826.62	
	TOTAL ASSETS		282,826.62

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
111-300100	FUND BALANCE	300,164.26	
	REVENUE OVER EXPENDITURES - YTD	( 17,337.64)	
	BALANCE - CURRENT DATE	282,826.62	
	TOTAL FUND EQUITY		282,826.62
	TOTAL LIABILITIES AND EQUITY		282,826.62

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

STREET & ALLEY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>					
111-41-2100 TAX - GASOLINE	2,462.03	12,713.08	25,000.00	12,286.92	50.9
111-41-2200 TAX - MOTOR VEHICLE	10,495.26	57,749.93	130,000.00	72,250.07	44.4
<b>TOTAL TAX REVENUE</b>	<b>12,957.29</b>	<b>70,463.01</b>	<b>155,000.00</b>	<b>84,536.99</b>	<b>45.5</b>
<u>MISCELLANEOUS INCOME</u>					
111-46-2000 INTEREST INCOME	1,275.53	7,032.02	.00	( 7,032.02)	.0
<b>TOTAL MISCELLANEOUS INCOME</b>	<b>1,275.53</b>	<b>7,032.02</b>	<b>.00</b>	<b>( 7,032.02)</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>14,232.82</b>	<b>77,495.03</b>	<b>155,000.00</b>	<b>77,504.97</b>	<b>50.0</b>

CITY OF TAHLEQUAH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

STREET & ALLEY FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
111-50-6201 ASPHALT	.00	28,306.08	.00	100,000.00	71,693.92	28.3
111-50-6202 ROAD OIL	.00	.00	.00	3,000.00	3,000.00	.0
111-50-6205 SALT	.00	.00	.00	6,000.00	6,000.00	.0
111-50-6206 SAND	.00	1,445.53	.00	5,000.00	3,554.47	28.9
111-50-6208 PATCH	3,117.50	12,460.00	.00	36,000.00	23,540.00	34.6
111-50-6209 GRAVEL	.00	4,308.80	.00	15,000.00	10,691.20	28.7
111-50-6210 OTHER EXPENSES	938.70	27,354.46	3,610.06	45,000.00	14,035.48	68.8
111-50-6260 CONCRETE	3,896.80	20,957.80	2,109.45	40,000.00	16,932.75	57.7
<b>TOTAL EXPENDITURES</b>	<b>7,953.00</b>	<b>94,832.67</b>	<b>5,719.51</b>	<b>250,000.00</b>	<b>149,447.82</b>	<b>40.2</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>7,953.00</b>	<b>94,832.67</b>	<b>5,719.51</b>	<b>250,000.00</b>	<b>149,447.82</b>	<b>40.2</b>

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

HOTEL/MOTEL FUND

ASSETS

112-100000	CASH - COMBINED FUND		81,495.44	
	TOTAL ASSETS			81,495.44

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
112-300100	FUND BALANCE		123,688.00	
	REVENUE OVER EXPENDITURES - YTD	(	42,192.56)	
	BALANCE - CURRENT DATE		81,495.44	
	TOTAL FUND EQUITY			81,495.44
	TOTAL LIABILITIES AND EQUITY			81,495.44

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

HOTEL/MOTEL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>					
112-41-6000 TAX - HOTEL/MOTEL	17,165.61	120,326.20	249,201.00	128,874.80	48.3
112-41-6001 SUBSTANTIAL HOTEL	6,705.19	59,193.34	107,676.00	48,482.66	55.0
<b>TOTAL TAX REVENUE</b>	<b>23,870.80</b>	<b>179,519.54</b>	<b>356,877.00</b>	<b>177,357.46</b>	<b>50.3</b>
<u>MISCELLANEOUS INCOME</u>					
112-46-2000 INTEREST INCOME	367.54	1,993.68	.00	( 1,993.68)	.0
<b>TOTAL MISCELLANEOUS INCOME</b>	<b>367.54</b>	<b>1,993.68</b>	<b>.00</b>	<b>( 1,993.68)</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>24,238.34</b>	<b>181,513.22</b>	<b>356,877.00</b>	<b>175,363.78</b>	<b>50.9</b>

CITY OF TAHLEQUAH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

HOTEL/MOTEL FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
112-50-5400	ADMINISTRATION	.00	39,604.50	39,604.50	79,209.00	.00 100.0
112-50-5420	MEMBERSHIP, TRAINING & TRAVEL	.00	1,850.00	1,850.00	3,700.00	.00 100.0
112-50-6110	PROMOTIONAL ITEMS	.00	3,875.00	3,875.00	7,750.00	.00 100.0
112-50-6130	OFFICE SUPPLIES	.00	750.00	750.00	1,500.00	.00 100.0
112-50-7100	ADVERTISING & SPONSORSHIP	.00	97,680.50	97,680.50	195,361.00	.00 100.0
112-50-7180	PROFESSIONAL SERVICES	.00	1,250.00	1,250.00	2,500.00	.00 100.0
112-50-7190	BUILDING RENT/OVERHEAD	.00	6,005.00	6,005.00	12,010.00	.00 100.0
112-50-8100	EQUIPMENT	.00	30,169.00	30,169.00	60,338.00	.00 100.0
112-50-9000	REBATE	9,263.61	42,521.78	.00	107,676.00	65,154.22 39.5
	TOTAL EXPENDITURES	9,263.61	223,705.78	181,184.00	470,044.00	65,154.22 86.1
	TOTAL FUND EXPENDITURES	9,263.61	223,705.78	181,184.00	470,044.00	65,154.22 86.1

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

CEMETERY CARE FUND

ASSETS

113-100000	CASH - COMBINED FUND		134,285.02
	TOTAL ASSETS		<u>134,285.02</u>

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
113-300100	FUND BALANCE	124,483.73	
	REVENUE OVER EXPENDITURES - YTD	<u>9,801.29</u>	
	BALANCE - CURRENT DATE		<u>134,285.02</u>
	TOTAL FUND EQUITY		<u>134,285.02</u>
	TOTAL LIABILITIES AND EQUITY		<u>134,285.02</u>

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

CEMETERY CARE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>						
113-43-4000	25% LOT SALES, OPEN & CLOSED	850.00	6,587.50	13,750.00	7,162.50	47.9
	TOTAL CHARGES FOR SERVICES	850.00	6,587.50	13,750.00	7,162.50	47.9
<u>MISCELLANEOUS INCOME</u>						
113-46-2000	INTEREST INCOME	605.62	3,213.79	.00	( 3,213.79)	.0
	TOTAL MISCELLANEOUS INCOME	605.62	3,213.79	.00	( 3,213.79)	.0
	TOTAL FUND REVENUE	1,455.62	9,801.29	13,750.00	3,948.71	71.3

CITY OF TAHLEQUAH  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

CEMETERY CARE FUND

		PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>							
113-50-8410	BUILDING CONSTRUCTION & IMP	.00	.00	.00	70,000.00	70,000.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	.00	70,000.00	70,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	.00	70,000.00	70,000.00	.0

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

SOLID WASTE SERVICES DEPART

ASSETS

115-100000	CASH - COMBINED FUND		3,883,345.59	
115-100100	PETTY CASH - SANITATION		200.00	
115-120000	INVESTMENTS		362,500.00	
115-170000	FIXED ASSETS		7,188,644.66	
115-190002	ACCUM DEPR-IMPROVEMENTS		( 2,043,158.44)	
				<u>9,391,531.81</u>
	TOTAL ASSETS			<u>9,391,531.81</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
115-300100	FUND BALANCE	9,002,006.98		
	REVENUE OVER EXPENDITURES - YTD	<u>389,524.83</u>		
	BALANCE - CURRENT DATE		<u>9,391,531.81</u>	
	TOTAL FUND EQUITY			<u>9,391,531.81</u>
	TOTAL LIABILITIES AND EQUITY			<u>9,391,531.81</u>

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

SOLID WASTE SERVICES DEPART

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
115-43-1000	45,936.54	309,391.18	625,000.00	315,608.82	49.5
115-43-9000	224,871.50	1,331,303.72	2,300,000.00	968,696.28	57.9
	<u>270,808.04</u>	<u>1,640,694.90</u>	<u>2,925,000.00</u>	<u>1,284,305.10</u>	<u>56.1</u>
<u>MISCELLANEOUS INCOME</u>					
115-46-1100	.00	457.70	.00	( 457.70)	.0
115-46-2000	19,393.74	100,383.79	50,000.00	( 50,383.79)	200.8
115-46-6000	1,537.60	7,485.88	25,000.00	17,514.12	29.9
115-46-8000	.00	12,000.00	50,000.00	38,000.00	24.0
	<u>20,931.34</u>	<u>120,327.37</u>	<u>125,000.00</u>	<u>4,672.63</u>	<u>96.3</u>
	<u>291,739.38</u>	<u>1,761,022.27</u>	<u>3,050,000.00</u>	<u>1,288,977.73</u>	<u>57.7</u>

CITY OF TAHLEQUAH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

SOLID WASTE SERVICES DEPART

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EMPLOYEE BENEFITS</u>						
115-56-5310	12,144.68	81,239.84	.00	178,159.00	96,919.16	45.6
115-56-5340	5,441.45	35,684.89	.00	80,171.00	44,486.11	44.5
115-56-5350	.00	39,502.71	13,167.57	62,741.00	10,070.72	84.0
115-56-5360	146.50	2,202.58	.00	10,297.00	8,094.42	21.4
115-56-5370	.00	60,153.66	.00	139,270.00	79,116.34	43.2
115-56-5375	.00	2,051.79	.00	4,559.00	2,507.21	45.0
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>17,732.63</b>	<b>220,835.47</b>	<b>13,167.57</b>	<b>475,197.00</b>	<b>241,193.96</b>	<b>49.2</b>
<u>EXPENDITURES</u>						
115-65-5100	70,011.09	463,330.53	.00	1,029,732.00	566,401.47	45.0
115-65-5150	2,100.00	8,000.00	.00	16,700.00	8,700.00	47.9
115-65-5151	.00	1,560.00	.00	1,560.00	.00	100.0
115-65-5152	300.00	1,200.00	.00	4,500.00	3,300.00	26.7
115-65-5380	.00	2,467.56	.00	5,664.00	3,196.44	43.6
115-65-5400	1,629.40	3,118.46	1,000.00	20,000.00	15,881.54	20.6
115-65-5700	.00	8,062.31	.00	9,000.00	937.69	89.6
115-65-6000	.00	12,456.70	.00	62,000.00	49,543.30	20.1
115-65-6300	19,281.44	82,718.03	34,146.57	185,000.00	68,135.40	63.2
115-65-6310	.00	.00	957.50	15,000.00	14,042.50	6.4
115-65-6320	136.30	665.79	.00	5,000.00	4,334.21	13.3
115-65-6400	17,703.70	92,517.69	66,101.02	245,171.00	86,552.29	64.7
115-65-6410	1,814.00	10,335.95	15,425.81	50,000.00	24,238.24	51.5
115-65-7150	.00	.00	.00	29,000.00	29,000.00	.0
115-65-7200	.00	.00	.00	4,000.00	4,000.00	.0
115-65-7300	229.14	9,427.73	2,714.42	30,000.00	17,857.85	40.5
115-65-7400	53,194.51	302,368.56	43,907.56	810,000.00	463,723.88	42.8
115-65-7500	.00	17,766.70	6,920.10	30,000.00	5,313.20	82.3
115-65-8307	2,233.16	13,398.96	13,398.96	26,797.92	.00	100.0
115-65-8330	.00	79,757.00	.00	79,757.00	.00	100.0
115-65-8417	.00	13,525.00	.00	24,000.00	10,475.00	56.4
115-65-8700	.00	.00	.00	194,445.08	194,445.08	.0
115-65-8701	.00	27,985.00	501,302.00	920,278.00	390,991.00	57.5
<b>TOTAL EXPENDITURES</b>	<b>168,632.74</b>	<b>1,150,661.97</b>	<b>685,873.94</b>	<b>3,797,605.00</b>	<b>1,961,069.09</b>	<b>48.4</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>186,365.37</b>	<b>1,371,497.44</b>	<b>699,041.51</b>	<b>4,272,802.00</b>	<b>2,202,263.05</b>	<b>48.5</b>

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

STORMWATER MANAGMENT FUND

ASSETS

116-100000	CASH - COMBINED FUND		416,873.25	
	TOTAL ASSETS			416,873.25

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
116-300100	FUND BALANCE		504,628.76	
	REVENUE OVER EXPENDITURES - YTD	(	87,755.51)	
	BALANCE - CURRENT DATE		416,873.25	
	TOTAL FUND EQUITY			416,873.25
	TOTAL LIABILITIES AND EQUITY			416,873.25

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

STORMWATER MANAGMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
116-43-6000	404.00	2,679.00	3,000.00	321.00	89.3
116-43-9000	17,713.08	106,706.22	210,000.00	103,293.78	50.8
	<u>18,117.08</u>	<u>109,385.22</u>	<u>213,000.00</u>	<u>103,614.78</u>	<u>51.4</u>
<u>MISC REVENUE</u>					
116-46-2000	.00	9,431.62	.00	( 9,431.62)	.0
	<u>.00</u>	<u>9,431.62</u>	<u>.00</u>	<u>( 9,431.62)</u>	<u>.0</u>
	<u>18,117.08</u>	<u>118,816.84</u>	<u>213,000.00</u>	<u>94,183.16</u>	<u>55.8</u>

CITY OF TAHLEQUAH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

STORMWATER MANAGMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
116-50-5100 SALARIES	8,622.61	32,077.40	.00	61,813.00	29,735.60	51.9
116-50-5150 LONGEVITY PAY	.00	625.00	.00	625.00	.00	100.0
116-50-5151 EDUCATION INCENTIVE PAY	.00	.00	.00	600.00	600.00	.0
116-50-5310 RETIREMENT - OPERS	1,422.73	5,395.85	.00	10,431.00	5,035.15	51.7
116-50-5340 FICA & MEDICARE EXPENSE	620.67	2,416.13	.00	8,469.00	6,052.87	28.5
116-50-5350 WORKERS COMPENSATION	.00	704.22	234.74	.00	( 938.96)	.0
116-50-5360 UNEMPLOYMENT INSURANCE	.00	62.07	.00	526.00	463.93	11.8
116-50-5370 EMPLOYEE MEDICAL INSURANCE	613.36	4,502.84	.00	11,928.00	7,425.16	37.8
116-50-5375 EMPLOYEE DENTAL INSURANCE	16.65	163.79	.00	397.00	233.21	41.3
116-50-5380 EMPLOYEE LIFE	193.59	335.34	.00	325.00	( 10.34)	103.2
116-50-5400 MEMBERSHIP, TRAINING, TRAVEL	.00	693.26	50.00	7,500.00	6,756.74	9.9
116-50-5700 UNIFORMS	.00	.00	.00	500.00	500.00	.0
116-50-6300 MAINTENANCE SUPPLIES & REPAIRS	3,232.00	15,040.05	8,331.25	10,000.00	( 13,371.30)	233.7
116-50-6315 ADVERTISING & PUBLIC INFO	.00	.00	.00	2,500.00	2,500.00	.0
116-50-6320 COMMUNICATIONS	60.88	301.76	.00	750.00	448.24	40.2
116-50-6400 FUELS	111.88	788.25	400.00	1,500.00	311.75	79.2
116-50-7200 PROFESSIONAL SERVICES	275.00	7,765.00	11,723.02	68,523.70	49,035.68	28.4
116-50-7210 PROGRAM FEES & DUES	.00	4,250.00	.00	10,000.00	5,750.00	42.5
116-50-8400 EQUIPMENT RESERVE	.00	.00	.00	10,563.00	10,563.00	.0
116-50-8405 BUILDING, CONST & IMPR	880.10	18,990.10	.00	50,000.00	31,009.90	38.0
116-50-8451 PURCH OF PROPERTY & R-O-W	.00	30,984.99	.00	200,000.00	169,015.01	15.5
116-50-9110 TRANSFERS TO GRANT FUNDS	.00	81,476.30	.00	81,476.30	.00	100.0
<b>TOTAL EXPENDITURES</b>	<b>16,049.47</b>	<b>206,572.35</b>	<b>20,739.01</b>	<b>538,427.00</b>	<b>311,115.64</b>	<b>42.2</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>16,049.47</b>	<b>206,572.35</b>	<b>20,739.01</b>	<b>538,427.00</b>	<b>311,115.64</b>	<b>42.2</b>

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

MUNICIPAL AIRPORT

ASSETS

117-100000	CASH - COMBINED FUND		218,515.93
	TOTAL ASSETS		<u>218,515.93</u>

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
117-300100	FUND BALANCE	77,263.37	
	REVENUE OVER EXPENDITURES - YTD	<u>141,252.56</u>	
	BALANCE - CURRENT DATE		<u>218,515.93</u>
	TOTAL FUND EQUITY		<u>218,515.93</u>
	TOTAL LIABILITIES AND EQUITY		<u>218,515.93</u>

CITY OF TAHLEQUAH  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

MUNICIPAL AIRPORT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
117-43-2000 AIRPORT FEES	2,400.00	3,618.50	3,000.00	( 618.50)	120.6
117-43-2100 SALES OF AV GAS	2,755.99	15,146.24	65,000.00	49,853.76	23.3
117-43-2150 SALES OF JET FUEL	12,425.10	60,019.26	125,000.00	64,980.74	48.0
117-43-2200 MISC AIRPORT SALES	.00	.00	100.00	100.00	.0
<b>TOTAL CHARGES FOR SERVICES</b>	<b>17,581.09</b>	<b>78,784.00</b>	<b>193,100.00</b>	<b>114,316.00</b>	<b>40.8</b>
<u>MISCELLANEOUS REVENUE</u>					
117-46-2000 INTEREST INCOME	985.49	3,176.58	.00	( 3,176.58)	.0
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>985.49</b>	<b>3,176.58</b>	<b>.00</b>	<b>( 3,176.58)</b>	<b>.0</b>
<u>TRANSFERS</u>					
117-49-1100 TRANSFERS FROM GENERAL FUND	.00	150,000.00	150,000.00	.00	100.0
<b>TOTAL TRANSFERS</b>	<b>.00</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>.00</b>	<b>100.0</b>
<b>TOTAL FUND REVENUE</b>	<b>18,566.58</b>	<b>231,960.58</b>	<b>343,100.00</b>	<b>111,139.42</b>	<b>67.6</b>

CITY OF TAHLEQUAH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

MUNICIPAL AIRPORT

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
117-64-5100 SALARIES	4,067.14	26,436.50	.00	52,873.00	26,436.50	50.0
117-64-5151 EDUCATIONAL INCENT PAY	360.00	360.00	.00	.00	( 360.00)	.0
117-64-5310 RETIREMENT - OPERS	730.48	4,421.42	.00	8,988.00	4,566.58	49.2
117-64-5340 FICA & MEDICARE EXPENSE	338.68	2,049.95	.00	4,045.00	1,995.05	50.7
117-64-5350 WORKERS COMPENSATION	.00	685.29	228.43	.00	( 913.72)	.0
117-64-5360 UNEMPLOYMENT INSURANCE	.00	.33	.00	529.00	528.67	.1
117-64-5380 EMPLOYEE LIFE	.00	137.52	.00	275.00	137.48	50.0
117-64-5400 MEMBERSHIP, TRAINING, TRAVEL	.00	550.00	.00	6,500.00	5,950.00	8.5
117-64-6200 OPERATING SUPPLIES	.00	.00	.00	5,000.00	5,000.00	.0
117-64-6300 MAINTENANCE SUPPLIES & REPAIRS	94.09	5,541.97	10,000.00	17,500.00	1,958.03	88.8
117-64-6320 COMMUNICATIONS	51.89	256.81	.00	2,500.00	2,243.19	10.3
117-64-6400 FUELS	.00	.00	120.00	750.00	630.00	16.0
117-64-6420 AV GAS FOR RESALE	.00	.00	24,240.00	65,000.00	40,760.00	37.3
117-64-6520 JET A FOR RESALE	18,813.32	44,986.02	27,520.00	125,000.00	52,493.98	58.0
117-64-7200 PROFESSIONAL SERVICES	.00	660.00	.00	2,500.00	1,840.00	26.4
117-64-7300 UTILITIES	232.40	2,957.04	657.52	16,500.00	12,885.44	21.9
117-64-7400 MAINTENANCE CONTRACTS	.00	1,800.00	2,900.00	10,000.00	5,300.00	47.0
117-64-7500 CREDIT CARD PROCESSING FEES	.00	( 134.83)	.00	.00	134.83	.0
<b>TOTAL EXPENDITURES</b>	<b>24,688.00</b>	<b>90,708.02</b>	<b>65,665.95</b>	<b>317,960.00</b>	<b>161,586.03</b>	<b>49.2</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>24,688.00</b>	<b>90,708.02</b>	<b>65,665.95</b>	<b>317,960.00</b>	<b>161,586.03</b>	<b>49.2</b>

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

BROOKSIDE RESTORATION

ASSETS

203-100000	CASH - COMBINED FUND		19,610.14	
	TOTAL ASSETS			19,610.14

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
203-300100	FUND BALANCE		15,495.14	
	REVENUE OVER EXPENDITURES - YTD		4,115.00	
			19,610.14	
	BALANCE - CURRENT DATE		19,610.14	
	TOTAL FUND EQUITY			19,610.14
	TOTAL LIABILITIES AND EQUITY			19,610.14

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

BROOKSIDE RESTORATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS INCOME</u>					
203-46-3000 RENTAL INCOME	365.00	4,115.00	8,000.00	3,885.00	51.4
TOTAL MISCELLANEOUS INCOME	365.00	4,115.00	8,000.00	3,885.00	51.4
TOTAL FUND REVENUE	365.00	4,115.00	8,000.00	3,885.00	51.4

CITY OF TAHLEQUAH  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

BROOKSIDE RESTORATION

		PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>							
203-50-8450	BUILDING, CONST, & IMP	.00	.00	.00	8,000.00	8,000.00	.0
	TOTAL EXPENDITURES	.00	.00	.00	8,000.00	8,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	.00	8,000.00	8,000.00	.0

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

EMERGENCY RESERVE FUND

ASSETS

208-100000	CASH-COMBINED FUND		1,664,279.46	
	TOTAL ASSETS			1,664,279.46

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
208-300100	FUND BALANCE	1,523,776.60		
	REVENUE OVER EXPENDITURES - YTD	140,502.86		
			1,664,279.46	
	BALANCE - CURRENT DATE		1,664,279.46	
	TOTAL FUND EQUITY			1,664,279.46
	TOTAL LIABILITIES AND EQUITY			1,664,279.46

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

EMERGENCY RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 46</u>					
208-46-1000 TRANSFERS FROM GENERAL FUND	.00	100,000.00	.00	( 100,000.00)	.0
208-46-1500 INTEREST INCOME	7,505.81	40,502.86	.00	( 40,502.86)	.0
TOTAL SOURCE 46	7,505.81	140,502.86	.00	( 140,502.86)	.0
TOTAL FUND REVENUE	7,505.81	140,502.86	.00	( 140,502.86)	.0

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

CAPITAL IMPROVEMENT FUND

ASSETS

210-100000	CASH - COMBINED FUND	878,296.88	
210-120000	INVESTMENTS	245,000.00	
	TOTAL ASSETS		1,123,296.88

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
210-300100	FUND BALANCE	1,219,102.50	
	REVENUE OVER EXPENDITURES - YTD	( 95,805.62)	
	BALANCE - CURRENT DATE	1,123,296.88	
	TOTAL FUND EQUITY		1,123,296.88
	TOTAL LIABILITIES AND EQUITY		1,123,296.88

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS INCOME</u>					
210-41-1000 INTEREST INCOME	3,961.07	33,134.04	15,000.00	( 18,134.04)	220.9
TOTAL MISCELLANEOUS INCOME	3,961.07	33,134.04	15,000.00	( 18,134.04)	220.9
<u>TRANSFERS FROM OTHERS</u>					
210-46-1000 TRANSFERS FROM GENERAL FUND	.00	500,000.00	500,000.00	.00	100.0
TOTAL TRANSFERS FROM OTHERS	.00	500,000.00	500,000.00	.00	100.0
 TOTAL FUND REVENUE	 3,961.07	 533,134.04	 515,000.00	 ( 18,134.04)	 103.5

CITY OF TAHLEQUAH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
210-50-8305 RESERVE-FIRE	12,141.18	36,840.85	18,439.08	84,700.00	29,420.07	65.3
210-50-8309 LEF EQUIPMENT	22,404.97	101,887.12	98,025.63	227,940.00	28,027.25	87.7
210-50-8318 RESERVE-CEMETERY	.00	11,408.00	11,592.00	25,000.00	2,000.00	92.0
210-50-8343 EMERGENCY MGMT EQUIPMENT	2,983.65	9,450.40	9,544.15	55,000.00	36,005.45	34.5
210-50-8381 RESERVE-AIRPORT	.00	.00	.00	27,500.00	27,500.00	.0
210-50-8446 RESERVE MGRL/MAINTENANCE	.00	.00	.00	75,000.00	75,000.00	.0
210-50-8459 RESERVE LIBRARY BUILDING IMP	.00	5,665.00	9,053.45	108,400.00	93,681.55	13.6
210-50-8502 RESERVE FOR STREET DEPT	.00	54,890.21	327,426.20	402,265.00	19,948.59	95.0
210-50-8503 RESERVE FOR REC DEPT	.00	147,635.33	28,482.26	370,680.13	194,562.54	47.5
210-50-8601 INFORMATION TECHNOLOGY	.00	38,894.88	.00	49,000.00	10,105.12	79.4
210-50-8610 PAVILLION FENCING	.00	.00	70,742.00	70,742.00	.00	100.0
210-50-9000 TRANSFER TO MISSION PARK	.00	222,267.87	.00	222,267.87	.00	100.0
TOTAL EXPENDITURES	37,529.80	628,939.66	573,304.77	1,718,495.00	516,250.57	70.0
TOTAL FUND EXPENDITURES	37,529.80	628,939.66	573,304.77	1,718,495.00	516,250.57	70.0

CITY OF TAHLEQUAH  
BALANCE SHEET  
DECEMBER 31, 2023

TAHLEQUAH POLICE CANINE FUND

ASSETS

215-100000	CASH - COMBINED FUND	5,400.64	
	TOTAL ASSETS		5,400.64

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
215-300100	FUND BALANCE	5,400.64	
	BALANCE - CURRENT DATE	5,400.64	
	TOTAL FUND EQUITY		5,400.64
	TOTAL LIABILITIES AND EQUITY		5,400.64

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

REST SALES & USE TAX FUND II

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>					
221-41-2000 SALES TAX .75%	251,802.82	1,567,677.83	.00	( 1,567,677.83)	.0
221-41-7000 USE TAX .75%	26,671.06	152,782.17	.00	( 152,782.17)	.0
<b>TOTAL TAX REVENUE</b>	<b>278,473.88</b>	<b>1,720,460.00</b>	<b>.00</b>	<b>( 1,720,460.00)</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>278,473.88</b>	<b>1,720,460.00</b>	<b>.00</b>	<b>.00</b>	<b>.0</b>

CITY OF TAHLEQUAH  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

REST SALES & USE TAX FUND II

		PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>							
221-50-7110	TRANSFER TO TPFA	278,473.88	1,720,460.00	.00	.00	( 1,720,460.00)	.0
	TOTAL EXPENDITURES	278,473.88	1,720,460.00	.00	.00	( 1,720,460.00)	.0
	TOTAL FUND EXPENDITURES	278,473.88	1,720,460.00	.00	.00	( 1,720,460.00)	.0

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

BOND IMPROVEMENT FUND II

ASSETS

222-121000	FEDERAL TREAS OBLIGATIONS		7,205,224.94	
	TOTAL ASSETS			7,205,224.94

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
222-300100	FUND BALANCE	4,199,624.42		
	REVENUE OVER EXPENDITURES - YTD	3,005,600.52		
			7,205,224.94	
	BALANCE - CURRENT DATE		7,205,224.94	
	TOTAL FUND EQUITY			7,205,224.94
	TOTAL LIABILITIES AND EQUITY			7,205,224.94

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

BOND IMPROVEMENT FUND II

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BOND PROCEEDS</u>					
222-46-2010 DIVIDENDS	.00	( 584.97)	.00	584.97	.0
222-46-3000 BOND REFUNDING	.00	4,101,073.48	.00	( 4,101,073.48)	.0
TOTAL BOND PROCEEDS	.00	4,100,488.51	.00	( 4,100,488.51)	.0
TOTAL FUND REVENUE	.00	4,100,488.51	.00	( 4,100,488.51)	.0

CITY OF TAHLEQUAH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

BOND IMPROVEMENT FUND II

		PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>							
222-50-1000	COST OF ISSUANCE	.00	93,500.00	.00	.00	( 93,500.00)	.0
222-50-1512	S MUSKOGEE 4TH TO BYPASS	5,690.27	180,866.91	.00	.00	( 180,866.91)	.0
222-50-1515	E ALLEN RD GRAND TO N CEDAR	25,544.28	25,544.28	.00	.00	( 25,544.28)	.0
222-50-1519	N CEDAR CRAFTON TO ALLEN RD	8,263.92	794,976.80	.00	.00	( 794,976.80)	.0
	TOTAL EXPENDITURES	39,498.47	1,094,887.99	.00	.00	( 1,094,887.99)	.0
	TOTAL FUND EXPENDITURES	39,498.47	1,094,887.99	.00	.00	( 1,094,887.99)	.0

CITY OF TAHLEQUAH  
BALANCE SHEET  
DECEMBER 31, 2023

STREETS & SIDEWALKS FUND

ASSETS

223-100000	CASH - COMBINED FUND	4,463,718.56	
	TOTAL ASSETS		4,463,718.56

LIABILITIES AND EQUITY

LIABILITIES

223-230000	DUE TO GENERAL FUND	152,168.76	
	TOTAL LIABILITIES		152,168.76

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
223-300100	FUND BALANCE	4,314,735.97	
	REVENUE OVER EXPENDITURES - YTD	( 3,186.17)	
	BALANCE - CURRENT DATE	4,311,549.80	
	TOTAL FUND EQUITY		4,311,549.80
	TOTAL LIABILITIES AND EQUITY		4,463,718.56

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

STREETS & SIDEWALKS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
223-41-1000 INTEREST INCOME	16,726.67	107,135.54	50,000.00	( 57,135.54)	214.3
223-41-2200 SALES TAX (.5%)	167,868.54	1,045,118.55	2,000,000.00	954,881.45	52.3
223-41-7200 USE TAX (.5%)	17,780.70	101,854.76	170,000.00	68,145.24	59.9
TOTAL REVENUE	202,375.91	1,254,108.85	2,220,000.00	965,891.15	56.5
TOTAL FUND REVENUE	202,375.91	1,254,108.85	2,220,000.00	965,891.15	56.5

CITY OF TAHLEQUAH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

STREETS & SIDEWALKS FUND

		PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>							
223-50-6000	TRANSFER TO TAP GRANT	.00	374,620.00	.00	374,620.00	.00	100.0
223-50-7100	STREET IMPROVEMENTS	.00	.00	.00	475,483.17	475,483.17	.0
223-50-7104	TRAFFIC SIGNALS	.00	361,567.60	85,885.23	443,852.83	( 3,600.00)	100.8
223-50-7107	ROSS STREET IMPROVEMENTS	.00	237,610.20	961,875.30	1,200,000.00	514.50	100.0
223-50-7109	N JONES PROPERTY ACQUISITION	.00	.00	5,025.00	25,000.00	19,975.00	20.1
223-50-7110	PARK HILL ENGINEERING	.00	30,150.00	64,575.00	150,000.00	55,275.00	63.2
223-50-7113	N. JONES CONSTRUCTION	.00	.00	5,500.00	.00	( 5,500.00)	.0
223-50-7115	WHITE AVE - ENGINEERING	.00	.00	59,000.00	59,000.00	.00	100.0
223-50-7120	STREET STRIPING	.00	2,655.84	.00	.00	( 2,655.84)	.0
223-50-7123	MUSKOGEE SIGNAL COORDINATION	.00	.00	23,925.00	25,000.00	1,075.00	95.7
223-50-7124	PARKHILL ROAD IMPROVEMENTS	.00	74,955.00	24,185.00	3,000,000.00	2,900,860.00	3.3
223-50-7125	PENDELTON STREET IMPROVEMENT	.00	164,615.73	.00	164,615.73	.00	100.0
223-50-7126	EAST 4TH STREET	540.00	1,696.90	540.00	500,000.00	497,763.10	.5
223-50-7127	4TH STREET MUSKOGEE TO GRAHA	2,250.00	2,250.00	147,750.00	150,000.00	.00	100.0
223-50-8001	STREET DEPT. SIDEWALKS	7,173.75	7,173.75	20,852.25	50,384.27	22,358.27	55.6
TOTAL EXPENDITURES		9,963.75	1,257,295.02	1,399,112.78	6,617,956.00	3,961,548.20	40.1
TOTAL FUND EXPENDITURES		9,963.75	1,257,295.02	1,399,112.78	6,617,956.00	3,961,548.20	40.1

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

COPS IN SCHOOLS RETENTION FUND

ASSETS

347-100000	CASH - COMBINED FUND		243,530.15	
	TOTAL ASSETS			243,530.15

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
347-300100	FUND BALANCE		57,093.49	
	REVENUE OVER EXPENDITURES - YTD		186,436.66	
	BALANCE - CURRENT DATE		243,530.15	
	TOTAL FUND EQUITY			243,530.15
	TOTAL LIABILITIES AND EQUITY			243,530.15

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

COPS IN SCHOOLS RETENTION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS INCOME</u>					
347-46-2000 TRF FROM CITY OF TAHL GEN FUND	.00	200,000.00	200,000.00	.00	100.0
347-46-3000 FUNDING TAHL PUBLIC SCHOOLS	85,674.18	209,293.23	300,000.00	90,706.77	69.8
TOTAL MISCELLANEOUS INCOME	85,674.18	409,293.23	500,000.00	90,706.77	81.9
TOTAL FUND REVENUE	85,674.18	409,293.23	500,000.00	90,706.77	81.9

CITY OF TAHLEQUAH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

COPS IN SCHOOLS RETENTION FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
347-50-1501	SCHOOL RESOURCE OFFICER #1	4,306.52	19,975.03	.00	56,123.00	36,147.97 35.6
347-50-1502	SCHOOL RESOURCE OFFICER #2	4,424.96	26,858.20	.00	56,123.00	29,264.80 47.9
347-50-1503	SCHOOL RESOURCE OFFICER #3	4,424.96	27,158.21	.00	56,123.00	28,964.79 48.4
347-50-1504	SCHOOL RESOURCE OFFICER #4	3,882.54	23,358.25	.00	49,455.00	26,096.75 47.2
347-50-1505	SCHOOL RESOURCE OFFICER #5	4,424.96	26,795.07	.00	56,123.00	29,327.93 47.7
347-50-1506	SCHOOL RESOURCE OFFICER #6	.00	21,955.58	.00	56,123.00	34,167.42 39.1
347-50-1508	SCHOOL RESOURCE OFFICER # 8	4,424.96	4,424.96	.00	.00 (	4,424.96) .0
347-50-5150	LONGEVITY PAY	.00	4,300.00	.00	6,000.00	1,700.00 71.7
347-50-5151	EDUCATION INCENTIVE PAY	.00	600.00	.00	2,400.00	1,800.00 25.0
TOTAL EXPENDITURES		25,888.90	155,425.30	.00	338,470.00	183,044.70 45.9
<u>TOTAL EXPENDITURES</u>						
347-56-5330	RETIREMENT - POLICE PENSION	3,365.54	21,673.51	.00	42,909.00	21,235.49 50.5
347-56-5340	FICA & MEDICARE EXPENSE	2,308.36	15,680.65	.00	25,890.00	10,209.35 60.6
347-56-5350	WORKERS COMPENSATION	.00	10,881.27	3,627.09	16,318.00	1,809.64 88.9
347-56-5360	UNEMPLOYMENT INSURANCE	.00	.00	.00	3,301.00	3,301.00 .0
347-56-5370	EMPLOYEE MEDICAL INSURANCE	.00	18,527.46	.00	39,362.00	20,834.54 47.1
347-56-5375	EMPLOYEE DENTAL INSURANCE	.00	470.86	.00	773.00	302.14 60.9
347-56-5380	EMPLOYEE LIFE INSURANCE	.00	197.52	.00	1,699.00	1,501.48 11.6
TOTAL TOTAL EXPENDITURES		5,673.90	67,431.27	3,627.09	130,252.00	59,193.64 54.6
TOTAL FUND EXPENDITURES		31,562.80	222,856.57	3,627.09	468,722.00	242,238.34 48.3

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

MISSION PARK TRAILS

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
408-300100	FUND BALANCE	( 182,191.76)	
	REVENUE OVER EXPENDITURES - YTD	<u>182,191.76</u>	
	BALANCE - CURRENT DATE		<u>.00</u>
	TOTAL FUND EQUITY		<u>.00</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>.00</u></u>

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

MISSION PARK TRAILS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
408-46-1000 GRANT PROCEEDS	.00	( 40,076.11)	.00	40,076.11	.0
408-46-3000 TRANSFER FROM CIF	.00	222,267.87	.00	( 222,267.87)	.0
<b>TOTAL SOURCE 46</b>	<b>.00</b>	<b>182,191.76</b>	<b>.00</b>	<b>( 182,191.76)</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>182,191.76</b>	<b>.00</b>	<b>( 182,191.76)</b>	<b>.0</b>

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

INDIGENT TRANSPORTATION

ASSETS

416-100000	CASH - COMBINED FUND		16,413.71	
	TOTAL ASSETS			16,413.71

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
416-300100	FUND BALANCE		17,017.55	
	REVENUE OVER EXPENDITURES - YTD	(	603.84)	
	BALANCE - CURRENT DATE		16,413.71	
	TOTAL FUND EQUITY			16,413.71
	TOTAL LIABILITIES AND EQUITY			16,413.71

CITY OF TAHLEQUAH  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

INDIGENT TRANSPORTATION

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
416-50-1500	TRANSPORTATION EXPENDITURES	.00	603.84	.00	.00 ( 603.84)	.0
	TOTAL EXPENDITURES	.00	603.84	.00	.00 ( 603.84)	.0
	TOTAL FUND EXPENDITURES	.00	603.84	.00	.00 ( 603.84)	.0

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

DOG PARK

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
420-300100	FUND BALANCE	228.64	
	REVENUE OVER EXPENDITURES - YTD	( 228.64)	
		<u>          </u>	
	BALANCE - CURRENT DATE		<u>.00</u>
	TOTAL FUND EQUITY		<u>.00</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>.00</u></u>

CITY OF TAHLEQUAH  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

DOG PARK

		PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>							
420-50-1500	CONSTRUCTION	.00	228.64	.00	.00	( 228.64)	.0
	TOTAL EXPENDITURES	.00	228.64	.00	.00	( 228.64)	.0
	TOTAL FUND EXPENDITURES	.00	228.64	.00	.00	( 228.64)	.0

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

CDBG - PROJECT STRONG

ASSETS

421-130000	RECEIVABLE		200,524.21
	TOTAL ASSETS		<u>200,524.21</u>

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
421-300100	FUND BALANCE	203,613.40	
	REVENUE OVER EXPENDITURES - YTD	( 3,089.19)	
	BALANCE - CURRENT DATE		<u>200,524.21</u>
	TOTAL FUND EQUITY		<u>200,524.21</u>
	TOTAL LIABILITIES AND EQUITY		<u>200,524.21</u>

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

CDBG - PROJECT STRONG

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
421-46-1000 GRANT PROCEEDS	.00	( 10,648.40)	.00	10,648.40	.0
421-46-2000 TRANSFER FROM GENERAL FUND	.00	12,932.81	12,932.81	.00	100.0
TOTAL REVENUE	.00	2,284.41	12,932.81	10,648.40	17.7
TOTAL FUND REVENUE	.00	2,284.41	12,932.81	10,648.40	17.7

CITY OF TAHLEQUAH  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

CDBG - PROJECT STRONG

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
421-50-1100 HANDS OF GRACE	7,425.38	7,425.38	.00	.00	( 7,425.38)	.0
421-50-1200 CARES FOOD PANTRY	( 7,425.38)	( 7,425.38)	.00	.00	7,425.38	.0
421-50-1700 ADMINISTRATIVE FEES	.00	5,373.60	.00	.00	( 5,373.60)	.0
TOTAL EXPENDITURES	.00	5,373.60	.00	.00	( 5,373.60)	.0
TOTAL FUND EXPENDITURES	.00	5,373.60	.00	.00	( 5,373.60)	.0

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

AMERICAN RESCUE FUND

ASSETS

422-100000	CASH - COMBINED FUND	2,057,586.47	
	TOTAL ASSETS		2,057,586.47

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
422-300100	FUND BALANCE	2,098,117.37	
	REVENUE OVER EXPENDITURES - YTD	( 40,530.90)	
	BALANCE - CURRENT DATE	2,057,586.47	
	TOTAL FUND EQUITY		2,057,586.47
	TOTAL LIABILITIES AND EQUITY		2,057,586.47

CITY OF TAHLEQUAH  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

AMERICAN RESCUE FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
422-50-1000 EXPENDITURES	.00	.00	.00	156,075.35	156,075.35	.0
422-50-1100 HOUSING SERVICES	.00	.00	.00	250,000.00	250,000.00	.0
422-50-1200 DOWNTOWN LIGHTING	.00	.00	.00	380,000.00	380,000.00	.0
422-50-1300 SPORTS PARKS IMPROVEMENTS	580.90	4,530.90	21,150.00	600,000.00	574,319.10	4.3
422-50-1400 RESERVE FOR GRANT MATCHING	.00	.00	.00	100,278.65	100,278.65	.0
422-50-1401 TAHLEQUAH TRAILS	.00	36,000.00	.00	72,939.00	36,939.00	49.4
422-50-4000 TPWA WATERLINE RELOCATION	.00	.00	.00	500,000.00	500,000.00	.0
422-50-6000 POLICE DEPT RENOVATION	.00	.00	.00	15,899.72	15,899.72	.0
<b>TOTAL EXPENDITURES</b>	<b>580.90</b>	<b>40,530.90</b>	<b>21,150.00</b>	<b>2,075,192.72</b>	<b>2,013,511.82</b>	<b>3.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>580.90</b>	<b>40,530.90</b>	<b>21,150.00</b>	<b>2,075,192.72</b>	<b>2,013,511.82</b>	<b>3.0</b>



CITY OF TAHLEQUAH  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

DESIGN - APRON

		PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>							
424-50-1600	TRANSFER TO GENERAL FUND	.00	15,300.00	.00	.00	( 15,300.00)	.0
	TOTAL EXPENDITURES	.00	15,300.00	.00	.00	( 15,300.00)	.0
	TOTAL FUND EXPENDITURES	.00	15,300.00	.00	.00	( 15,300.00)	.0

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

RESTRICTED DONATIONS

ASSETS

425-100000	CASH - COMBINED FUND		2,490,981.44	
	TOTAL ASSETS			2,490,981.44

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
425-300100	FUND BALANCE		2,422,929.95	
	REVENUE OVER EXPENDITURES - YTD		68,051.49	
			2,490,981.44	
	BALANCE - CURRENT DATE		2,490,981.44	
	TOTAL FUND EQUITY			2,490,981.44
	TOTAL LIABILITIES AND EQUITY			2,490,981.44

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

RESTRICTED DONATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>RESTRICTED DONATIONS</u>					
425-46-1002 ANIMAL SHELTER DONATIONS	10,500.00	25,146.00	21,077.66	( 4,068.34)	119.3
425-46-1004 POLICE - CN DONATION	.00	70,000.00	138,817.89	68,817.89	50.4
425-46-3001 FIRE DEPT CN DONATIONS	.00	.00	53,500.00	53,500.00	.0
425-46-4000 EOC - CN DONATION	.00	50,000.00	50,000.00	.00	100.0
<b>TOTAL RESTRICTED DONATIONS</b>	<b>10,500.00</b>	<b>145,146.00</b>	<b>263,395.55</b>	<b>118,249.55</b>	<b>55.1</b>
<b>TOTAL FUND REVENUE</b>	<b>10,500.00</b>	<b>145,146.00</b>	<b>263,395.55</b>	<b>118,249.55</b>	<b>55.1</b>

CITY OF TAHLEQUAH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

RESTRICTED DONATIONS

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
425-50-1001 WALKING TRAIL DONATIONS	.00	.00	.00	100,000.00	100,000.00	.0
425-50-1002 SIDEWALK DONATIONS	5,660.00	5,660.00	.00	35,000.00	29,340.00	16.2
425-50-1003 ANIMAL SHELTER	2,834.17	17,838.83	3,523.00	21,077.66	( 284.17)	101.4
425-50-2000 POLICE - CN EQUIPMENT	.00	50,145.68	.00	138,817.89	88,672.21	36.1
425-50-3000 FIRE DEPT-CN-FIRE TRUCK	.00	.00	2,200,000.00	2,200,000.00	.00	100.0
425-50-3001 FIRE DEPT EXPENSES	.00	3,450.00	.00	53,500.00	50,050.00	6.5
425-50-4000 EOC - CN EQUIPMENT	.00	.00	.00	50,000.00	50,000.00	.0
<b>TOTAL EXPENDITURES</b>	<b>8,494.17</b>	<b>77,094.51</b>	<b>2,203,523.00</b>	<b>2,598,395.55</b>	<b>317,778.04</b>	<b>87.8</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>8,494.17</b>	<b>77,094.51</b>	<b>2,203,523.00</b>	<b>2,598,395.55</b>	<b>317,778.04</b>	<b>87.8</b>



CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

FAA APRON REHAB

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
427-46-1000 GRANT PROCEEDS - FAA	.00	43,140.42	426,238.00	383,097.58	10.1
427-46-1100 GRANT PROCEEDS - OAC	.00	.00	71,242.00	71,242.00	.0
427-46-2000 TRANSFER FROM GENERAL FUND	.00	181,439.28	.00	( 181,439.28)	.0
TOTAL REVENUE	.00	224,579.70	497,480.00	272,900.30	45.1
TOTAL FUND REVENUE	.00	224,579.70	497,480.00	272,900.30	45.1

CITY OF TAHLEQUAH  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

FAA APRON REHAB

		PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>							
427-50-1400	CONSTRUCTION	.00	245,932.48	251,547.52	497,480.00	.00	100.0
	TOTAL EXPENDITURES	.00	245,932.48	251,547.52	497,480.00	.00	100.0
	TOTAL FUND EXPENDITURES	.00	245,932.48	251,547.52	497,480.00	.00	100.0

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

BPV 2021

ASSETS

428-100000	CASH - COMBINED FUND		652.46	
	TOTAL ASSETS			652.46

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
428-300100	FUND BALANCE		302.46	
	REVENUE OVER EXPENDITURES - YTD		350.00	
	BALANCE - CURRENT DATE		652.46	
	TOTAL FUND EQUITY			652.46
	TOTAL LIABILITIES AND EQUITY			652.46

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

BPV 2021

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
428-46-1000 GRANT PROCEEDS	.00	350.00	2,487.49	2,137.49	14.1
428-46-1100 MATCH FUNDS - COT	.00	.00	2,789.95	2,789.95	.0
TOTAL REVENUE	.00	350.00	5,277.44	4,927.44	6.6
TOTAL FUND REVENUE	.00	350.00	5,277.44	4,927.44	6.6

CITY OF TAHLEQUAH  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

BPV 2021

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
428-50-1400 GRANT EXPENDITURES	.00	.00	.00	5,579.91	5,579.91	.0
TOTAL DEPARTMENT 50	.00	.00	.00	5,579.91	5,579.91	.0
TOTAL FUND EXPENDITURES	.00	.00	.00	5,579.91	5,579.91	.0

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

CDBG 22 CEDAR STREET

ASSETS

429-100000	CASH - COMBINED FUND	(	191,690.40)	
	TOTAL ASSETS			(
				191,690.40)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
429-300100	FUND BALANCE	(	1,957.15)	
	REVENUE OVER EXPENDITURES - YTD	(	189,733.25)	
	BALANCE - CURRENT DATE	(	191,690.40)	
	TOTAL FUND EQUITY			(
				191,690.40)
	TOTAL LIABILITIES AND EQUITY			(
				191,690.40)

CITY OF TAHLEQUAH  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

CDBG 22 CEDAR STREET

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>						
429-46-1000	GRANT PROCEEDS	.00	.00	187,714.00	187,714.00	.0
	TOTAL REVENUE	.00	.00	187,714.00	187,714.00	.0
	TOTAL FUND REVENUE	.00	.00	187,714.00	187,714.00	.0

CITY OF TAHLEQUAH  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

CDBG 22 CEDAR STREET

		PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>							
429-50-1000	GRANT EXPENDITURES	.00	189,733.25	12,848.59	187,714.00	( 14,867.84)	107.9
	TOTAL EXPENDITURES	.00	189,733.25	12,848.59	187,714.00	( 14,867.84)	107.9
	TOTAL FUND EXPENDITURES	.00	189,733.25	12,848.59	187,714.00	( 14,867.84)	107.9

CITY OF TAHLEQUAH  
BALANCE SHEET  
DECEMBER 31, 2023

DEPT OF COMMERCE - EDA GRANT

ASSETS

430-100000	CASH - COMBINED FUND	430,000.00	
	TOTAL ASSETS		430,000.00

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
430-300100	FUND BALANCE	430,000.00	
	BALANCE - CURRENT DATE	430,000.00	
	TOTAL FUND EQUITY		430,000.00
	TOTAL LIABILITIES AND EQUITY		430,000.00

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

DEPT OF COMMERCE - EDA GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
430-46-1000 GRANT PROCEEDS - DOC	.00	.00	1,720,400.00	1,720,400.00	.0
TOTAL SOURCE 46	.00	.00	1,720,400.00	1,720,400.00	.0
TOTAL FUND REVENUE	.00	.00	1,720,400.00	1,720,400.00	.0

CITY OF TAHLEQUAH  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

DEPT OF COMMERCE - EDA GRANT

		PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>							
430-50-1400	GRANT EXPENDITURES	.00	.00	.00	2,150,400.00	2,150,400.00	.0
	TOTAL EXPENDITURES	.00	.00	.00	2,150,400.00	2,150,400.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	.00	2,150,400.00	2,150,400.00	.0

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

AIRPORT COVID GRANTS

ASSETS

431-100000	CASH - COMBINED FUND	8,984.90	
	TOTAL ASSETS		8,984.90

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
431-300100	FUND BALANCE	8,984.90	
	BALANCE - CURRENT DATE	8,984.90	
	TOTAL FUND EQUITY		8,984.90
	TOTAL LIABILITIES AND EQUITY		8,984.90

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

HAZARD MITIGATION GRANT

ASSETS

432-100000	CASH - COMBINED FUND	81,476.30	
	TOTAL ASSETS		81,476.30

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	81,476.30	
	BALANCE - CURRENT DATE	81,476.30	
	TOTAL FUND EQUITY		81,476.30
	TOTAL LIABILITIES AND EQUITY		81,476.30

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

HAZARD MITIGATION GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
432-46-1000 MATCH FUNDS - CITY OF TAHLEQ	.00	81,476.30	81,476.30	.00	100.0
432-46-2000 FEMA GRANT PROCEEDS	.00	.00	733,286.70	733,286.70	.0
TOTAL SOURCE 46	.00	81,476.30	814,763.00	733,286.70	10.0
TOTAL FUND REVENUE	.00	81,476.30	814,763.00	733,286.70	10.0

CITY OF TAHLEQUAH  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

HAZARD MITIGATION GRANT

		PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>							
432-50-1000	PROFESSIONAL SERVICES	.00	.00	814,763.00	814,763.00	.00	100.0
	TOTAL EXPENDITURES	.00	.00	814,763.00	814,763.00	.00	100.0
	TOTAL FUND EXPENDITURES	.00	.00	814,763.00	814,763.00	.00	100.0

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

TAP GRANT - TRAILS JOB # 8036

ASSETS

433-100000	CASH - COMBINED FUND	471,278.00	
	TOTAL ASSETS		471,278.00

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	471,278.00	
	BALANCE - CURRENT DATE	471,278.00	
	TOTAL FUND EQUITY		471,278.00
	TOTAL LIABILITIES AND EQUITY		471,278.00

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

TAP GRANT - TRAILS JOB # 8036

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
433-46-1000 GRANT PROCEEDS- ODOT	.00	.00	1,345,767.00	1,345,767.00	.0
433-46-1100 MATCH FUNDS - COT	.00	471,278.00	471,278.00	.00	100.0
TOTAL REVENUE	.00	471,278.00	1,817,045.00	1,345,767.00	25.9
TOTAL FUND REVENUE	.00	471,278.00	1,817,045.00	1,345,767.00	25.9

CITY OF TAHLEQUAH  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

TAP GRANT - TRAILS JOB # 8036

		PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>							
433-50-1000	GRANT EXPENDITURES	.00	.00	.00	1,817,045.00	1,817,045.00	.0
	TOTAL EXPENDITURES	.00	.00	.00	1,817,045.00	1,817,045.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	.00	1,817,045.00	1,817,045.00	.0

CITY OF TAHLEQUAH  
 BALANCE SHEET  
 DECEMBER 31, 2023

TAP GRANT - SW/JOB #79678

ASSETS

434-100000	CASH - COMBINED FUND	374,620.00	
	TOTAL ASSETS		374,620.00

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	374,620.00	
	BALANCE - CURRENT DATE	374,620.00	
	TOTAL FUND EQUITY		374,620.00
	TOTAL LIABILITIES AND EQUITY		374,620.00

CITY OF TAHLEQUAH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

TAP GRANT - SW/JOB #79678

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
434-46-1000 GRANT PROCEEDS - ODOT	.00	.00	1,123,858.00	1,123,858.00	.0
434-46-1100 MATCH FUNDS - COT	.00	374,620.00	374,620.00	.00	100.0
TOTAL REVENUE	.00	374,620.00	1,498,478.00	1,123,858.00	25.0
TOTAL FUND REVENUE	.00	374,620.00	1,498,478.00	1,123,858.00	25.0

CITY OF TAHLEQUAH  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

TAP GRANT - SW/JOB #79678

		PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>							
434-50-1000	GRANT EXPENDITURES	.00	.00	.00	1,498,478.00	1,498,478.00	.0
	TOTAL EXPENDITURES	.00	.00	.00	1,498,478.00	1,498,478.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	.00	1,498,478.00	1,498,478.00	.0



# Tahlequah City Council AGENDA ITEM REPORT

Item No. 4c  
Meeting Date 2/5/2024  
Initiator Rebecca White, Finance Support  
Office / Department Finance

## Item Title

Acknowledge receipt of the January purchasing card statement.

## Background

Monthly consent item.

## Exhibits

1. January 2024 P-card statement

## Funding Source

## Request



CORPORATE PAYMENT SYSTEMS  
P.O. BOX 6343  
FARGO ND 58125-6343



**ACCOUNT NUMBER** 4715 1103 0418 6724  
**STATEMENT DATE** 01-25-2024  
**AMOUNT DUE** \$32,819.69  
**NEW BALANCE** \$32,819.69

PAYMENT DUE ON RECEIPT



000149890 02 SP 106481947257271 S  
CITY OF TAHLEQUAH  
ATTN MARTY HAINZINGER  
111 S CHEROKEE AVE  
TAHLEQUAH OK 74464-3801

**AMOUNT ENCLOSED**  
\$

Please make check payable to  
CORPORATE PAYMENT SYSTEMS

CORPORATE PAYMENT SYSTEMS  
P.O. BOX 790428  
ST. LOUIS, MO 63179-0428

4715110304186724 003281969 003281969

Please tear payment coupon at perforation.

**CORPORATE ACCOUNT SUMMARY**

CITY OF TAHLEQUAH 4715 1103 0418 6724	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	New = Balance
Company Total	\$34,861.19	\$34,145.24	\$0.00	\$0.00	\$0.00	\$1,325.55	\$34,861.19	\$32,819.69

**CORPORATE ACCOUNT ACTIVITY**

CITY OF TAHLEQUAH 4715-1103-0418-6724				TOTAL CORPORATE ACTIVITY \$34,861.19CR
Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-29	12-29	74715113363336300000644	PAYMENT-THANK YOU Q	34,861.19 PY

**NEW ACTIVITY**

LARRY M UNDERWOOD 4715-1103-0421-1290		CREDITS \$0.00	PURCHASES \$382.00	CASH ADV \$0.00	TOTAL ACTIVITY \$382.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
01-12	01-11	24270744011900013100015	NOVA SCREEN PRINTING LL 918-4532639 OK	382.00	

**CUSTOMER SERVICE CALL**

800-344-5696

**ACCOUNT NUMBER**

4715-1103-0418-6724

**STATEMENT DATE**

01/25/24

**DISPUTED AMOUNT**

.00

**ACCOUNT SUMMARY**

PREVIOUS BALANCE	34,861.19
PURCHASES & OTHER CHARGES	34,145.24
CASH ADVANCES	.00
CASH ADVANCE FEES	.00
LATE PAYMENT CHARGES	.00
CREDITS	1,325.55
PAYMENTS	34,861.19
<b>ACCOUNT BALANCE</b>	<b>32,819.69</b>

**SEND BILLING INQUIRIES TO:**

CORPORATE PAYMENT SYSTEMS  
P.O. Box 6335  
Fargo, ND 58125-6335

**AMOUNT DUE**

**32,819.69**





Company Name: CITY OF TAHLEQUAH
Corporate Account Number: 4715 1103 0418 6724
Statement Date: 01-25-2024

**NEW ACTIVITY**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-05	01-04	24943004004981000290022	SHERWIN WILLIAMS 707450 TAHLEQUAH OK	690.00
01-08	01-05	24692164005106666489197	LOWES #01818* TAHLEQUAH OK	48.46
01-12	01-11	24692164011101215498775	LOWES #01818* TAHLEQUAH OK	251.64
01-15	01-14	24692164014103119088105	AMZN MKTP US*RT6NH7131 AMZN.COM/BILL WA	125.37

<b>ROCKIE S NEUGIN</b> 4715-1156-0559-2785	<b>CREDITS</b> \$0.00	<b>PURCHASES</b> \$1,810.57	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$1,810.57
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Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-02	12-29	24692163363101119336150	LOWES #01818* TAHLEQUAH OK	27.98
01-11	01-09	24733094010091491000042	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	72.21
01-11	01-09	24733094010091491000596	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	49.98
01-12	01-11	24801974011400151000193	TAHLEQUAH LUMBER TAHLEQUAH OK	1,332.46
01-12	01-11	24801974011400151000243	TAHLEQUAH LUMBER TAHLEQUAH OK	7.29
01-12	01-11	24801974011400151000755	TAHLEQUAH LUMBER TAHLEQUAH OK	62.78
01-15	01-12	24801974012400153000323	TAHLEQUAH LUMBER TAHLEQUAH OK	124.85
01-22	01-19	24692164019107411583114	LOWES #01818* TAHLEQUAH OK	36.80
01-24	01-23	24431054024838003713444	O'REILLY 187 TAHLEQUAH OK	40.78
01-24	01-23	24692164023100268305842	LOWES #01818* TAHLEQUAH OK	14.96
01-25	01-24	24692164024101036682370	LOWES #01818* TAHLEQUAH OK	40.48

<b>JUSTIN HACKWORTH</b> 4715-1156-7928-8443	<b>CREDITS</b> \$0.00	<b>PURCHASES</b> \$89.92	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$89.92
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Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-08	01-05	24692164005106477182726	LOWES #01818* TAHLEQUAH OK	44.96
01-22	01-20	24692164020108201071200	LOWES #01818* TAHLEQUAH OK	44.96

<b>JOHN N KING</b> 4715-1156-8129-5659	<b>CREDITS</b> \$0.00	<b>PURCHASES</b> \$2,050.10	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$2,050.10
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Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-26	12-23	24692163357106432776972	AMAZON MKTPL*PA8765GC3 AMZN.COM/BILL WA	67.81
12-26	12-25	24692163359107811783025	AMAZON MKTPL*OF5EP2MV3 AMZN.COM/BILL WA	436.94
12-27	12-26	24692163360108497168934	AMAZON MKTPL*CT2RO2973 AMZN.COM/BILL WA	143.42
12-28	12-27	24692163361109033091019	AMZN MKTP US*CT5C57WU3 AMZN.COM/BILL WA	93.32
01-02	12-29	24692163363101082127487	AMAZON MKTPL*0L1YF3K93 AMZN.COM/BILL WA	90.54
01-02	12-31	24692163365102167559964	AMZN MKTP US*C18M12UI3 AMZN.COM/BILL WA	608.56
01-03	01-02	24692164002104057948544	AMZN MKTP US*TK1XQ0A20 AMZN.COM/BILL WA	92.10
01-15	01-14	24692164014103559497758	AMZN MKTP US*RT5C66QJ2 AMZN.COM/BILL WA	5.49
01-17	01-16	24692164016105055730432	AMZN MKTP US*RT7618WU2 AMZN.COM/BILL WA	111.92
01-19	01-16	24198804018402965626711	PAYPAL *O.D.O.A. 4029357733 CA	400.00

<b>TRAVIS MILLER</b> 4715-1157-2994-5018	<b>CREDITS</b> \$0.00	<b>PURCHASES</b> \$58.92	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$58.92
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Company Name: CITY OF TAHLEQUAH
Corporate Account Number: 4715 1103 0418 6724
Statement Date: 01-25-2024

NEW ACTIVITY					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-28	12-26	24034543361003045985773	CHRISS QUICK LUBE LLC TAHLEQUAH OK	58.92	
<b>ERIC LAMONS</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
4715-1157-3760-8723		\$0.00	\$2,435.36	\$0.00	\$2,435.36
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
01-02	12-29	24193043364000013256794	WELDON PARTS MUSKOGEE MUSKOGEE OK	57.80	
01-04	01-03	24801974003400157000049	TAHLEQUAH LUMBER TAHLEQUAH OK	148.32	
01-04	01-03	24941664003838000010012	DAVIS OIL CO., INC. TAHLEQUAH OK	1,067.70	
01-18	01-17	24431054018838002493285	O'REILLY 187 TAHLEQUAH OK	258.54	
01-22	01-19	24687204019027012815437	RAMBIN PETROLEUM INC 918-446-3557 OK	903.00	
<b>RICHARD S COFFRON</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
4715-1158-2220-5658		\$0.00	\$671.00	\$0.00	\$671.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
01-08	01-06	24692164006106881188169	INT'L CODE COUNCIL INC 888-422-7233 IL	110.00	
01-09	01-08	24801974008200656700015	VIP TECHNOLOGY SOLUTIONS 918-279-7000 OK	312.00	
01-19	01-18	24493984018207114400013	THOMPSON LEARNING 866-685-8564 CA	249.00	
<b>BRIAN F SPEAKE</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
4715-1158-7238-3991		\$0.00	\$1,338.82	\$0.00	\$1,338.82
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
01-19	01-18	24692164018106462133945	LOWES #01818* TAHLEQUAH OK	655.18	
01-22	01-19	24231684020400041863564	HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK	653.65	
01-22	01-19	24231684020400041863572	HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK	29.99	
<b>RICK DYE</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
4715-1161-2601-8581		\$831.25	\$2,018.70	\$0.00	\$1,187.45
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-28	12-27	74431063362636000025499	PTG OF TULSA TULSA OK	831.25 CR	
01-02	12-29	24137463363300782401880	FASTENAL COMPANY 01OKTAH TAHLEQUAH OK	60.02	
01-03	01-02	24055224002207509600044	X-PRESS EQUIPMENT RENTAL TAHLEQUAH OK	147.46	
01-03	01-02	24915074002286098000047	4G SERVICE & SUPPLY INC 918-456-3562 OK	180.00	
01-10	01-09	24055224009207509100022	X-PRESS EQUIPMENT RENTAL TAHLEQUAH OK	75.85	
01-10	01-10	24692164010109911576415	SYSTEM SCALE CORP 317-876-9335 IN	957.50	
01-19	01-18	24431054019838000042554	O'REILLY 187 TAHLEQUAH OK	387.81	
01-24	01-23	24193044024000015260745	WELDON PARTS MUSKOGEE MUSKOGEE OK	210.06	



Company Name: CITY OF TAHLEQUAH
Corporate Account Number: 4715 1103 0418 6724
Statement Date: 01-25-2024

NEW ACTIVITY					
<b>WHITNEY G SHAW</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
4715-1162-1397-0587		\$0.00	\$425.00	\$0.00	\$425.00
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>		<b>Amount</b>
01-10	01-08	24326844009091668000035	CTR FOR FUTURE WORK STILLWATER OK		425.00
<b>MANDY D KING</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
4715-1162-4839-3797		\$0.00	\$52.32	\$0.00	\$52.32
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>		<b>Amount</b>
01-24	01-23	24692164023100206626580	AMZN MKTP US*R810D3SN1 AMZN.COM/BILL WA		52.32
<b>CASEY D BAKER</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
4715-1162-9983-1943		\$29.99	\$331.27	\$0.00	\$301.28
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>		<b>Amount</b>
12-29	12-28	24137463362300737092868	FASTENAL COMPANY 01OKTAH TAHLEQUAH OK		96.70
01-08	01-05	74231684006400041844724	HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK		29.99 CR
01-08	01-05	24231684006400041844695	HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK		29.99
01-08	01-05	24733094006091493000327	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK		64.59
01-23	01-22	24692164022109771856267	AMZN MKTP US*R87VB07H2 AMZN.COM/BILL WA		139.99
<b>VICKY E GREEN</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
4715-1163-1706-6613		\$0.00	\$341.10	\$0.00	\$341.10
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>		<b>Amount</b>
01-03	01-02	24445004003000890449780	COVETRUS NORTH AMERICA 614-761-9095 OH		213.11
01-17	01-16	24098754016300656260438	ADVANCED AUTO REPAIR 918-453-9250 OK		103.00
01-18	01-17	24801974017400151000734	TAHLEQUAH LUMBER TAHLEQUAH OK		24.99
<b>KAREN D MURPHY</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
4715-1163-4948-7464		\$13.25	\$901.57	\$0.00	\$888.32
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>		<b>Amount</b>
12-26	12-22	24492153356719012389612	EASY CANVAS PRINTS 180-032-1726 TX		152.79
12-27	12-26	24137463361600192436604	HOBBY LOBBY ECOMM 405-745-1100 OK		191.38
12-29	12-26	24116413362067058171411	VENMO *JERRY DICK 855-812-4430 NY		206.00
01-05	01-04	74492154004745089952718	EASY CANVAS PRINTS 18003217265 TX		13.25 CR
01-09	01-08	24801974009690994034029	OKLAHOMA MUNICIPAL LEAGU 405-528-7515 OK		150.00
01-12	01-11	24431064011200000000016	NSU COPY ZONE TAHLUQUAH OK		16.40
01-15	01-12	24137464013600183417548	HOBBY LOBBY ECOMM 405-745-1100 OK		60.94
01-18	01-17	24492154017715261297240	MPIX 620-231-8050 KS		113.34
01-22	01-19	24226384019360025465603	WAL-MART #0010 TAHLEQUAH OK		10.72







Company Name: CITY OF TAHLEQUAH
Corporate Account Number: 4715 1103 0418 6724
Statement Date: 01-25-2024

**NEW ACTIVITY**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-02	12-29	24915073363286098900134	4G SERVICE & SUPPLY INC 918-456-3562 OK	120.00

<b>WILLIAM HARRIS</b> 4715-1167-3431-2855	<b>CREDITS</b> \$60.74	<b>PURCHASES</b> \$3,365.06	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$3,304.32
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Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-02	12-29	24193043364000013256810	WELDON PARTS MUSKOGEE MUSKOGEE OK	405.16
01-03	01-02	24193044003000013457090	WELDON PARTS MUSKOGEE MUSKOGEE OK	71.43
01-05	01-04	24275394004900012723856	ASCO TULSA 806-7452000 OK	903.49
01-08	01-05	24275394005900012823911	ASCO TULSA 806-7452000 OK	478.50
01-08	01-05	24801974005400151000043	TAHLEQUAH LUMBER TAHLEQUAH OK	12.99
01-11	01-10	24275394010900013124353	ASCO TULSA 806-7452000 OK	203.00
01-11	01-10	24801974010400159000071	TAHLEQUAH LUMBER TAHLEQUAH OK	12.99
01-11	01-10	24801974010612426184195	HESSELBEIN TIRE OF OKLAH 662-563-7601 OK	901.14
01-12	01-11	24207854011176100203716	YELLOW HOUSE MACHINERY CO SAND SPRINGS OK	79.84
01-15	01-12	74326884013042000033239	ADVANCE AUTO PARTS #8116 TAHLEQUAH OK	52.29 CR
01-15	01-12	24326884013042000033176	ADVANCE AUTO PARTS #8116 TAHLEQUAH OK	123.66
01-15	01-14	24431054015838001092297	O'REILLY 187 TAHLEQUAH OK	24.22
01-16	01-15	24137464016001256381140	TRACTOR SUPPLY #1173 TAHLEQUAH OK	96.13
01-17	01-16	24801974016400159000141	TAHLEQUAH LUMBER TAHLEQUAH OK	27.96
01-18	01-16	74137464017001315656163	TRACTOR SUPPLY #1173 TAHLEQUAH OK	8.45 CR
01-24	01-23	24137464024001369930866	TRACTOR SUPPLY #1173 TAHLEQUAH OK	24.55

<b>CHRIS L ARMSTRONG</b> 4715-1168-8652-1477	<b>CREDITS</b> \$0.00	<b>PURCHASES</b> \$826.47	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$826.47
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Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-12	01-11	24692164011101133034868	LOWES #01818* TAHLEQUAH OK	67.56
01-15	01-11	24733094012091495000152	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	629.91
01-22	01-19	24801974020036000755899	BEST WESTERN PLUS CHICKA CHICKASHA OK 75589 ARRIVAL: 01-18-24	129.00

<b>VICKI JOHNSON</b> 4715-1169-4086-0689	<b>CREDITS</b> \$169.40	<b>PURCHASES</b> \$5,059.40	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$4,890.00
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Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-28	12-28	24801973362091506000165	MORGAN TOWING & RECOVERY 918-990-2822 OK	1,104.79
12-29	12-28	24431053363838001228446	O'REILLY 187 TAHLEQUAH OK	60.93
01-02	12-29	74431053364838004838898	O'REILLY 187 TAHLEQUAH OK	169.40 CR
01-02	12-29	24431053364838001054171	O'REILLY 187 TAHLEQUAH OK	169.40
01-02	12-29	24431053364838004840956	O'REILLY 187 TAHLEQUAH OK	154.70
01-02	12-29	24915073363286098900100	4G SERVICE & SUPPLY INC 918-456-3562 OK	300.00
01-04	01-03	24431054003200000000033	DAVID'S DISC T HASKELL OK	899.58
01-10	01-09	24275394009900013024275	ASCO TULSA 806-7452000 OK	691.90
01-19	01-18	24275394018900013624719	ASCO TULSA 806-7452000 OK	1,228.10
01-19	01-18	24801974018400153000038	TAHLEQUAH LUMBER TAHLEQUAH OK	450.00



Company Name: CITY OF TAHLEQUAH
Corporate Account Number: 4715 1103 0418 6724
Statement Date: 01-25-2024

NEW ACTIVITY					
<b>JOE ENLOW JR</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
4715-1169-6325-3788		\$0.00	\$268.48	\$0.00	\$268.48
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
01-15	01-12	24801974012400153000752	TAHLEQUAH LUMBER TAHLEQUAH OK	28.48	
01-19	01-18	24692164018106527881785	LOWES #01818* TAHLEQUAH OK	238.00	
01-22	01-21	24755424022130226446217	LOVE BOTTLING COMPANY MUSKOGEE OK	2.00	



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4d  
Meeting Date 2/5/2024  
Initiator Rebecca White, Finance Support  
Office / Department Finance

**Item Title**

Acknowledge receipt of the December investment schedule.

**Background**

Monthly consent item.

**Exhibits**

1. 20240130\_163547

**Funding Source**

**Request**

**City of Tahlequah**  
**Working Fund Investments**  
**As of**  
**December 31, 2023**

BANK	AMOUNT	PERCENTAGE
<i>Bank Accounts</i>		
Reserve Operating Armstrong	\$2,824,119.23	4.25%
Streets & Sidewalks Armstrong	\$4,463,718.56	4.25%
General Fund Sweep Bank First	\$8,973,735.77	4.95%

BANK	MATURITY VALUE	PERCENTAGE	MATURITY DATE
<i>Edward Jones</i>			
American Express Natl Bk	\$248,000.00	1.60%	3/4/2024
Atlantic Un Bk Richmond VA	\$128,000.00	5.15%	5/17/2024
Bmo Harris Bk Natl Assn	\$244,000.00	4.45%	5/24/2028
BMW Bk North Amer Salt Lake	\$245,000.00	3.45%	9/9/2025
Capital One Bk USA Natl Assn	214,000.00	3.30%	8/12/2024
Capital One Nat'l Assn McLean	\$31,000.00	3.40%	9/9/2024
Cibc Bk USA Chicago IL	\$244,000.00	4.25%	2/24/2026
Citizens Bk & Tr Co of Ardmore	\$244,000.00	4.60%	9/21//2029
Discover Bk Greenwood Del	\$244,000.00	4.80%	8/24/2026
Goldman Sachs Bank USA CD	\$200,000.00	2.60%	3/22/2024
Great Southn Bk Reeds Spring	\$249,000.00	4.65%	2/28/2025

Morgan Stanley Bk N A Salt	\$245,000.00	3.60%	9/15/2026
Reliabank Dakota Estelline SD	\$200,000.00	5.20%	1/10/2025
State Bk India Chicago Ill	\$245,000.00	3.65%	9/20/2027
Synchrony Bk Retail Ctf Dep	\$243,000.00	5.25%	9/22/2025
UBs BK USA Salt Lake City UT	\$150,000.00	2.85%	5/13/2024
Univest Natl Bk Tr Souderton	\$249,000.00	4.50%	5/17/2027
Wells Fargo Bk N A Sioux Falls	\$238,000.00	5.05%	11/15/2027
Cash			
<b>TOTAL</b>	<b>\$3,861,000.00</b>		



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4e  
Meeting Date 2/5/2024  
Initiator Rebecca White, Finance Support  
Office / Department Finance

**Item Title**

Acknowledge receipt of January check register summary.

**Background**

Monthly consent item.

**Exhibits**

1. Jan 24 Check Register Summary

**Funding Source**

**Request**

Report Criteria:  
 Report type: Summary  
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/24	01/24/2024	58252	158079	Glidewell Distributing Co, Inc.	110202000	958.30- V
01/24	01/04/2024	58530	215	A T & T	110202000	124.75
01/24	01/04/2024	58531	389	Accurate Environmental LLC	110202000	550.00
01/24	01/04/2024	58532	158572	Active911 Inc	110202000	3,250.00
01/24	01/04/2024	58533	1330	Assoc Veterinary Clinic	110202000	70.00
01/24	01/04/2024	58534	246	AT&T Mobility II LLC (FIRE)	110202000	555.61
01/24	01/04/2024	58535	1350	ATC Freightliner Group	110202000	21,749.75
01/24	01/04/2024	58536	2415	Bull Tuff Mud Company Ready Mix	110202000	8,011.50
01/24	01/04/2024	58537	2690	Caselle, Inc	110202000	33,470.00
01/24	01/04/2024	58538	2794	Chamber of Commerce	110202000	81,127.90
01/24	01/04/2024	58539	2795	Chamber of Commerce	110202000	1,875.00
01/24	01/04/2024	58540	3380	Cintas Corp #2	110202000	173.98
01/24	01/04/2024	58541	157988	Consolidated Communications	110202000	1,167.95
01/24	01/04/2024	58542	3930	County Records, Inc	110202000	49.50
01/24	01/04/2024	58543	158564	Craig Philpott Concrete Construction	110202000	7,270.00
01/24	01/04/2024	58544	158436	EPIC Office Solutions	110202000	246.95
01/24	01/04/2024	58545	6080	Fuelman of Oklahoma or	110202000	10,150.31
01/24	01/04/2024	58546	158215	General Code, LLC	110202000	2,785.50
01/24	01/04/2024	58547	6840	Guy Engineering Services, Inc.	110202000	2,288.21
01/24	01/04/2024	58548	158459	Hammonds, Hamby, and Price PLLC	110202000	4,291.67
01/24	01/04/2024	58549	158567	HELLAS CONSTRUCTION, INC.	110202000	21,150.00
01/24	01/04/2024	58550	158362	Holt Truck Centers	110202000	2,741.07
01/24	01/04/2024	58551	7810	Inland Truck Supply	110202000	2,586.35
01/24	01/04/2024	58552	9400	Lake Region Electric	110202000	1,450.54
01/24	01/04/2024	58553	157846	Lake Region Electric-Telecom	110202000	286.82
01/24	01/04/2024	58554	9770	Love Bottling Company	110202000	746.40
01/24	01/04/2024	58555	9790	Lowe's Home Centers Inc.	110202000	324.44
01/24	01/04/2024	58556	158383	Macquarie Equipment Capital Inc.	110202000	374.00
01/24	01/04/2024	58557	10580	Mike Palmer	110202000	1,695.20
01/24	01/04/2024	58558	158512	Nicholas Bogart	110202000	3,200.00
01/24	01/04/2024	58559	157829	NOPFA Gas/Utilities	110202000	.00 V
01/24	01/04/2024	58560	11920	Ok Municipal Assurance Group	110202000	120.00
01/24	01/04/2024	58561	158370	Oklahoma Precast Products	110202000	8,593.37
01/24	01/04/2024	58562	157851	One Source Water, LLC	110202000	195.72
01/24	01/04/2024	58563	12390	OTA	110202000	37.00
01/24	01/04/2024	58564	158491	PowerDMS, Inc.	110202000	6,815.80
01/24	01/04/2024	58565	158160	Rachel Dallis	110202000	6,075.00
01/24	01/04/2024	58566	13880	Richard Smith	110202000	2,450.00
01/24	01/04/2024	58567	158110	Ritchie, Rock, McBride & Atwood Law Firm	110202000	430.75
01/24	01/04/2024	58568	14230	Sadler Paper Supply	110202000	632.45
01/24	01/04/2024	58569	14580	Security Alarms Co	110202000	150.00
01/24	01/04/2024	58570	15210	Springwater Fence LLC	110202000	68,117.40
01/24	01/04/2024	58571	15595	System Scale Corp.	110202000	957.50
01/24	01/04/2024	58572	16370	TK Elevator	110202000	3,108.36
01/24	01/04/2024	58573	16510	Total Pest Control	110202000	165.00
01/24	01/04/2024	58574	15920	TPWA Utilities	110202000	18,256.55
01/24	01/04/2024	58575	17510	Waste Management	110202000	20,175.93
01/24	01/04/2024	58576	17620	Weldon Truck Parts	110202000	3,057.60
01/24	01/04/2024	58577	17750	Wight Office Machines	110202000	57.77
01/24	01/04/2024	58578	17803	William Marvin Johnson LLC	110202000	300.00
01/24	01/08/2024	58579	157829	NOPFA Gas/Utilities	110202000	3,371.70
01/24	01/11/2024	58587	158045	Ascentis Corporation (Prior- Novatime)	110202000	759.52
01/24	01/11/2024	58588	225	AT&T (Landline Bills)	110202000	413.28

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/24	01/11/2024	58589	2415	Bull Tuff Mud Company Ready Mix	110202000	1,083.20
01/24	01/11/2024	58590	2490	CDL Electric Co., Inc.	110202000	2,177.80
01/24	01/11/2024	58591	3050	Cherokee County Detention	110202000	838.75
01/24	01/11/2024	58592	158083	City of Tahlequah-Street & Sidewalk Fund	110202000	188,660.19
01/24	01/11/2024	58593	158437	Compliance Resource Group INC (CRG)	110202000	600.00
01/24	01/11/2024	58594	3880	Cook Construction	110202000	595,364.05
01/24	01/11/2024	58595	4520	David's Discount Tires, Inc	110202000	1,190.60
01/24	01/11/2024	58596	158578	Double Springs Church of God	110202000	245.00
01/24	01/11/2024	58597	6825	GT Distributors - Austin	110202000	3,098.40
01/24	01/11/2024	58598	7530	Holloway, Updike & Bellen, Inc	110202000	20,250.00
01/24	01/11/2024	58599	9437	Larry's Tires	110202000	232.00
01/24	01/11/2024	58600	9469	Law Enforcement Targets	110202000	403.48
01/24	01/11/2024	58601	11300	Northeast OK Public Facilities	110202000	776.26
01/24	01/11/2024	58602	12000	OK Production Ctr, Inc	110202000	3,966.67
01/24	01/11/2024	58603	12275	OK Uniform Building Code Com	110202000	84.00
01/24	01/11/2024	58604	158530	Rhonda Norris RVT	110202000	700.00
01/24	01/11/2024	58605	14870	Sirchie Fingerprint	110202000	258.64
01/24	01/11/2024	58606	15908	Tahlequah Public Facilities Auth	110202000	282,990.28
01/24	01/11/2024	58607	158179	THA Hospitality, LLC	110202000	6,984.57
01/24	01/11/2024	58608	158472	Tim M Synar	110202000	1,826.00
01/24	01/11/2024	58609	17284	VIP Technology Solutions Group, LLC	110202000	60.25
01/24	01/11/2024	58610	17750	Wight Office Machines	110202000	345.72
01/24	01/18/2024	58611	158499	31 Dynaminc Group	110202000	2,200.00
01/24	01/18/2024	58612	2415	Bull Tuff Mud Company Ready Mix	110202000	1,378.35
01/24	01/18/2024	58613	158573	Crowe & Dunlevy	110202000	15,663.12
01/24	01/18/2024	58614	158013	Finish Line Fuels (dba)	110202000	14,662.72
01/24	01/18/2024	58615	6080	Fuelman of Oklahoma or	110202000	5,671.04
01/24	01/18/2024	58616	6740	Greg's Port-A-Potties	110202000	75.00
01/24	01/18/2024	58617	9050	Kelly Engineering & Assoc, Inc	110202000	700.00
01/24	01/18/2024	58618	157846	Lake Region Electric-Telecom	110202000	137.88
01/24	01/18/2024	58619	9437	Larry's Tires	110202000	200.00
01/24	01/18/2024	58620	10580	Mike Palmer	110202000	1,695.20
01/24	01/18/2024	58621	10810	Municipal Court CLEET Acct	110202000	2,346.50
01/24	01/18/2024	58622	12310	Old Dominion Brush Company Inc.	110202000	1,165.49
01/24	01/18/2024	58623	157851	One Source Water, LLC	110202000	120.83
01/24	01/18/2024	58624	14230	Sadler Paper Supply	110202000	1,144.25
01/24	01/18/2024	58625	16039	T & K Construction	110202000	6,200.00
01/24	01/18/2024	58626	15870	Tahlequah Main Street Assoc.	110202000	32,500.00
01/24	01/18/2024	58627	16510	Total Pest Control	110202000	165.00
01/24	01/18/2024	58628	16985	UniFirst Holdings Inc	110202000	1,000.10
01/24	01/26/2024	58636	158331	Admiral Express, LLC	110202000	379.90
01/24	01/26/2024	58637	158056	ALLRIGGS LLC	110202000	250.00
01/24	01/26/2024	58638	885	Amazon Capital Services, Inc.	110202000	165.77
01/24	01/26/2024	58639	157971	AT&T Mobility II LLC	110202000	1,752.64
01/24	01/26/2024	58640	240	AT&T Mobility II LLC (POLICE)	110202000	1,064.37
01/24	01/26/2024	58641	4640	Dell Marketing L.P.	110202000	4,677.05
01/24	01/26/2024	58642	158436	EPIC Office Solutions	110202000	385.99
01/24	01/26/2024	58643	158477	ESO Solutions, Inc.	110202000	590.00
01/24	01/26/2024	58644	158079	Glidewell Distributing Co, Inc.	110202000	958.30
01/24	01/26/2024	58645	11220	Newman Sign Co	110202000	3,048.76
01/24	01/26/2024	58646	11570	OK Board of Tests	110202000	48.00
01/24	01/26/2024	58647	157851	One Source Water, LLC	110202000	83.89
01/24	01/26/2024	58648	12380	Osman Equipment	110202000	4,459.22
01/24	01/26/2024	58649	16039	T & K Construction	110202000	3,800.00
01/24	01/26/2024	58650	16510	Total Pest Control	110202000	65.00
01/24	01/26/2024	58651	15920	TPWA Utilities	110202000	13,271.60
01/24	01/26/2024	58652	16985	UniFirst Holdings Inc	110202000	427.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/24	01/26/2024	58653	158035	Valbridge Property Advisors (dba)	110202000	2,300.00
01/24	01/26/2024	58654	17420	Walker Companies	110202000	89.00
01/24	01/26/2024	58655	17510	Waste Management	110202000	28,084.01
01/24	01/31/2024	1000004	1650	BancFirst	110202000	32,819.69
Grand Totals:						<u>1,654,927.53</u>



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4f  
Meeting Date 2/5/2024  
Initiator Rebecca White, Finance Support  
Office / Department Finance

**Item Title**

Acknowledge receipt of January open purchase order report.

**Background**

Monthly Consent Item.

**Exhibits**

1. January 24 Open PO Report

**Funding Source**

**Request**

PO Number	Vendor Name	Vendor Number	Req No	PO Date	PO Amount	Invoice Amount	Adjustments	Open Amount	Received
<b>22- Compliance</b>									
85337	BancFirst	1650	499694	10/26/2023	10,000.00	.00	.00	10,000.00	No
Total 22- Compliance:					10,000.00	.00	.00	10,000.00	
<b>AIRPORT</b>									
84837	BancFirst	1650	499214	07/01/2023	10,000.00	.00	.00	10,000.00	No
84894	William Marvin Johnson LLC	17803	499270	07/06/2023	3,600.00	2,100.00	.00	1,500.00	No
85362	DBT TRansportation Services LL	4550	499718	11/02/2023	1,100.00	.00	.00	1,100.00	No
85408	ASAP Energy Inc.	158486	499766	11/21/2023	27,520.00	.00	.00	27,520.00	No
85408	ASAP Energy Inc.	158486	499766	11/21/2023	24,240.00	.00	.00	24,240.00	No
Total AIRPORT:					66,460.00	2,100.00	.00	64,360.00	
<b>CAPITAL IMPROVEMENT FUND</b>									
84996	Chronicle Ltd.	158537	499373	07/19/2023	23,000.00	11,408.00	.00	11,592.00	No
85040	ATC Freightliner Group	1350	499416	07/31/2023	135,401.00	.00	.00	135,401.00	No
85137	ATC Freightliner Group	1350	499507	08/24/2023	139,497.00	.00	.00	139,497.00	No
85405	P&K Equipment	157972	499761	11/20/2023	49,815.20	.00	.00	49,815.20	No
85448	P&K Equipment	157972	499800	12/05/2023	2,713.00	.00	.00	2,713.00	No
Total CAPITAL IMPROVEMENT FUND:					350,426.20	11,408.00	.00	339,018.20	
<b>CEMETERY</b>									
84934	Richard Smith	13880	499312	07/10/2023	35,000.00	15,750.00	.00	19,250.00	No
85130	Greg's Port-A-Potties	6740		08/23/2023	825.00	450.00	.00	375.00	No
85152	One Source Water, LLC	157851	499523	08/28/2023	500.00	151.82	.00	348.18	No
85580	BancFirst	1650	499925	01/26/2024	2,500.00	.00	.00	2,500.00	No
Total CEMETERY:					38,825.00	16,351.82	.00	22,473.18	
<b>CITY CLERK</b>									
85278	Cherokee County Clerk	3020	499639	10/02/2023	1,000.00	136.00	.00	864.00	No
85410	BancFirst	1650	499768	11/21/2023	5,000.00	.00	.00	5,000.00	No
85511	General Code, LLC	158215	499860	01/02/2024	5,000.00	2,785.50	.00	2,214.50	No
Total CITY CLERK:					11,000.00	2,921.50	.00	8,078.50	
<b>Due to Others</b>									
84891	Cherokee County Clerk	3020	499267	07/05/2023	900.00	234.00	.00	666.00	No
Total Due to Others:					900.00	234.00	.00	666.00	
<b>EMERGENCY MANAGEMENT</b>									
85253	CDL Electric Co., Inc.	2490	499615	09/28/2023	5,600.00	3,050.00	.00	2,550.00	No
85348	SHI Corp	14780	499702	10/30/2023	790.14	.00	.00	790.14	No
85388	CDL Electric Co., Inc.	2490	499745	11/08/2023	284.05	.00	.00	284.05	No
85496	BancFirst	1650	499847	12/27/2023	900.00	.00	.00	900.00	No
Total EMERGENCY MANAGEMENT:					7,574.19	3,050.00	.00	4,524.19	
<b>FIRE</b>									
84861	Galls, Inc	6160	499237	07/05/2023	453.81	392.11	.00	61.70	No
84863	Galls, Inc	6160	499239	07/05/2023	519.79	440.00	.00	79.79	No
84908	Galls, Inc	6160	499284	07/06/2023	565.00	.00	.00	565.00	No
85034	NAFECO	10990	499409	07/31/2023	355.75	.00	.00	355.75	No

PO Number	Vendor Name	Vendor Number	Req No	PO Date	PO Amount	Invoice Amount	Adjustments	Open Amount	Received
85036	Casco Industries, Inc	2665	499411	07/31/2023	1,150.00	.00	.00	1,150.00	No
85108	One Source Water, LLC	157851	499481	08/15/2023	1,000.00	626.08	.00	373.92	No
85123	Conrad Fire Equipment	3820		08/22/2023	2,200,000.	.00	.00	2,200,000.00	No
85208	Stryker Sales LLC	158547	499572	09/12/2023	2,700.00	.00	.00	2,700.00	No
85390	Muskogee Communications, Inc	10830	499747	11/13/2023	500.00	.00	.00	500.00	No
85391	Muskogee Communications, Inc	10830	499748	11/13/2023	500.00	.00	.00	500.00	No
85416	BancFirst	1650	499772	11/27/2023	10,000.00	.00	.00	10,000.00	No
85545	NAFECO	10990	499891	01/12/2024	360.00	.00	.00	360.00	No
85546	Tescorp	16055	499892	01/12/2024	826.00	.00	.00	826.00	No
85572	Muskogee Communications, Inc	10830	499917	01/24/2024	1,400.00	.00	.00	1,400.00	No
Total FIRE:					2,220,330.	1,458.19	.00	2,218,872.16	
<b>HOTEL MOTEL FUND</b>									
85013	Chamber of Commerce	2794	499390	07/24/2023	79,209.00	59,406.75	.00	19,802.25	No
85013	Chamber of Commerce	2794	499390	07/24/2023	3,700.00	2,775.00	.00	925.00	No
85013	Chamber of Commerce	2794	499390	07/24/2023	7,750.00	5,812.50	.00	1,937.50	No
85013	Chamber of Commerce	2794	499390	07/24/2023	1,500.00	1,125.00	.00	375.00	No
85013	Chamber of Commerce	2794	499390	07/24/2023	195,361.00	146,520.75	.00	48,840.25	No
85013	Chamber of Commerce	2794	499390	07/24/2023	2,500.00	1,875.00	.00	625.00	No
85013	Chamber of Commerce	2794	499390	07/24/2023	12,010.00	9,007.50	.00	3,002.50	No
85013	Chamber of Commerce	2794	499390	07/24/2023	60,338.00	35,789.40	.00	24,548.60	No
Total HOTEL MOTEL FUND:					362,368.00	262,311.90	.00	100,056.10	
<b>IT</b>									
85583	BancFirst	1650	499926	01/30/2024	2,000.00	.00	.00	2,000.00	No
Total IT:					2,000.00	.00	.00	2,000.00	
<b>LAW ENFORCEMENT</b>									
84842	Total Pest Control	16510	499218	07/05/2023	500.00	75.00	.00	425.00	No
84847	TYR Tactical LLC	158467	499223	07/05/2023	1,400.00	.00	.00	1,400.00	No
84848	TYR Tactical LLC	158467	499224	07/05/2023	4,200.00	.00	.00	4,200.00	No
84903	A & C Fire Extinguisher, Inc	170	499279	07/06/2023	1,000.00	.00	.00	1,000.00	No
84904	CivicPlus, Inc.	3465	499280	07/06/2023	4,700.00	.00	.00	4,700.00	No
84905	ALERT - American Law	740	499281	07/06/2023	1,000.00	.00	.00	1,000.00	No
84906	OTA	12390	499282	07/06/2023	1,000.00	.00	.00	1,000.00	No
84919	National Association of School	11065	499295	07/06/2023	40.00	.00	.00	40.00	No
85094	Cintas Corp #2	3380	499468	08/10/2023	1,032.00	516.00	.00	516.00	No
85095	Cintas Corp #2	3380	499469	08/10/2023	1,000.00	711.59	.00	288.41	No
85113	GT Distributors - Austin	6825	499487	08/21/2023	1,349.68	.00	.00	1,349.68	No
85189	GT Distributors - Austin	6825	499553	09/07/2023	37,623.60	.00	.00	37,623.60	No
85215	Galls, Inc	6160	499578	09/14/2023	200.00	.00	.00	200.00	No
85235	Galls, Inc	6160	499597	09/22/2023	552.00	.00	.00	552.00	No
85330	Street Cop Training	158562	499687	10/24/2023	1,125.00	.00	.00	1,125.00	No
85430	GT Distributors - Austin	6825	499779	11/29/2023	4,980.48	1,799.40	.00	3,181.08	No
85434	Rape Aggression Defense System	13565	499788	11/30/2023	75.00	.00	.00	75.00	No
85438	Southern Tire Mart, LLC	15085	499792	12/01/2023	545.16	.00	.00	545.16	No
85443	Walker Companies	17420	499795	12/04/2023	420.00	89.00	.00	331.00	No
85479	TYR Tactical LLC	158467	499830	12/19/2023	61,708.92	.00	.00	61,708.92	No
85481	Northwest Fire Protection, Inc.	158372	499832	12/19/2023	255.00	.00	.00	255.00	No
85520	Cherokee County Detention	3050	499868	01/04/2024	1,500.00	.00	.00	1,500.00	No
85530	OK Board of Tests	11570	499877	01/08/2024	250.00	48.00	.00	202.00	No
85579	BancFirst	1650	499924	01/26/2024	5,000.00	.00	.00	5,000.00	No
85582	Applied Concepts, Inc.	1186	499921	01/30/2024	14,800.00	.00	.00	14,800.00	No

PO Number	Vendor Name	Vendor Number	Req No	PO Date	PO Amount	Invoice Amount	Adjustments	Open Amount	Received
Total LAW ENFORCEMENT:					146,256.84	3,238.99	.00	143,017.85	
<b>LIBRARY</b>									
84943	TK Elevator	16370	499319	07/11/2023	5,277.96	2,718.15	.00	2,559.81	No
84956	BancFirst	1650		07/12/2023	200.00	.00	.00	200.00	No
84961	TK Elevator	16370	499337	07/12/2023	650.00	.00	.00	650.00	No
85565	Total Pest Control	16510	499910	01/22/2024	390.00	.00	.00	390.00	No
Total LIBRARY:					6,517.96	2,718.15	.00	3,799.81	
<b>MAINTENANCE</b>									
85172	Ok Dept of Labor	11740	499539	09/05/2023	300.00	.00	.00	300.00	No
85336	BancFirst	1650	499693	10/26/2023	10,000.00	.00	.00	10,000.00	No
85556	UniFirst Holdings Inc	16985	499903	01/17/2024	1,282.50	342.00	.00	940.50	No
85585	Liberty Flags Incorporated	9620	499930	01/30/2024	352.00	.00	.00	352.00	No
Total MAINTENANCE:					11,934.50	342.00	.00	11,592.50	
<b>MANAGERIAL</b>									
84839	Pitney Bowes	12910	499216	07/01/2023	685.20	342.60	.00	342.60	No
84846	One Source Water, LLC	157851	499222	07/05/2023	500.00	427.39	.00	72.61	No
84849	Chaffin Surveying, LLC	2793	499225	07/05/2023	1,000.00	.00	.00	1,000.00	No
84872	Ascentis Corporation (Prior- Novat	158045	499248	07/05/2023	7,906.08	5,983.56	.00	1,922.52	No
84875	County Records, Inc	3930	499251	07/05/2023	198.00	148.50	.00	49.50	No
84887	Ok Municipal Assurance Group	11920	499263	07/05/2023	60,883.50	33,246.00	.00	27,637.50	No
84889	Crawford & Associates, P.C.	158006	499265	07/05/2023	55,000.00	.00	.00	55,000.00	No
84927	Ok Production Ctr, Inc	12000	499305	07/10/2023	27,600.00	13,800.00	.00	13,800.00	No
84928	ESRI	31031	499306	07/10/2023	400.00	.00	.00	400.00	No
84931	Consolidated Communications	157988	499309	07/10/2023	13,956.00	8,183.20	.00	5,772.80	No
84942	TK Elevator	16370	499318	07/11/2023	6,451.68	3,322.62	.00	3,129.06	No
84944	Ok Production Ctr, Inc	12000	499320	07/11/2023	20,000.04	10,000.02	.00	10,000.02	No
84952	MESO - OMUSA	10350	499328	07/11/2023	4,500.00	1,671.00	.00	2,829.00	No
84953	Northeastern Health System	11314	499329	07/11/2023	500.00	.00	.00	500.00	No
84954	Integrus	7850	499330	07/11/2023	1,800.00	.00	.00	1,800.00	No
84998	BenefitScape	158195	499375	07/19/2023	2,245.00	1,122.50	.00	1,122.50	No
84999	Compliance Resource Group INC	158437	499376	07/19/2023	1,800.00	1,275.00	.00	525.00	No
85017	Ok Municipal Assurance Group	11920	499392	07/25/2023	98,747.20	71,066.80	.00	27,680.40	No
85017	Ok Municipal Assurance Group	11920	499392	07/25/2023	24,686.80	17,766.70	.00	6,920.10	No
85032	A T & T	215	499408	07/28/2023	1,377.12	728.52	.00	648.60	No
85041	Rachel Dallis	158160	499417	07/31/2023	25,000.00	17,975.00	.00	7,025.00	No
85048	Chamber of Commerce	2795	499423	08/03/2023	7,500.00	4,375.00	.00	3,125.00	No
85050	Cook Construction	3880	499425	08/03/2023	187,714.00	176,822.55	.00	10,891.45	No
85085	Your Health, LLC	158277	499459	08/08/2023	1,300.00	500.00	.00	800.00	No
85179	Hammonds, Hamby, and Price PL	158459	499544	09/06/2023	46,208.33	21,458.35	.00	24,749.98	No
85237	Ok Dept of Transportation	11770	499599	09/22/2023	23,925.00	.00	.00	23,925.00	No
85264	31 Dynaminc Group	158499	499626	09/28/2023	7,828.56	5,871.42	.00	1,957.14	No
85282	Springwater Fence LLC	15210	499643	10/03/2023	74,542.00	68,117.40	.00	6,424.60	No
85317	Arledge & Associates	1235	499675	10/18/2023	44,225.00	3,623.00	.00	40,602.00	No
85366	Ritchie, Rock, McBride & Atwood	158110	499723	11/02/2023	10,000.00	5,764.70	.00	4,235.30	No
85369	H & G Paving Contractors, Inc.	157934	499726	11/02/2023	188,660.64	.00	.00	188,660.64	No
85370	Lochner	9691	499727	11/02/2023	62,886.88	.00	.00	62,886.88	No
85384	Freese and Nichols, Inc.	158489	499741	11/08/2023	814,763.00	.00	.00	814,763.00	No
85464	Total Pest Control	16510	499816	12/11/2023	700.00	130.00	.00	570.00	No
85472	On Call Services and Rentals, LL	158324	499823	12/14/2023	1,080.00	540.00	.00	540.00	No
85494	Pitney Bowes	12910	499845	12/27/2023	1,220.00	.00	.00	1,220.00	No

PO Number	Vendor Name	Vendor Number	Req No	PO Date	PO Amount	Invoice Amount	Adjustments	Open Amount	Received
85498	BancFirst	1650	499849	12/27/2023	10,000.00	.00	.00	10,000.00	No
85501	Tim M Synar	158472	499852	12/27/2023	215.00	.00	.00	215.00	No
85504	Assoc Veterinary Clinic	1330	499856	12/28/2023	35.00	.00	.00	35.00	No
85532	JD Carey, CPA	158376	499879	01/09/2024	350.00	.00	.00	350.00	No
85534	Kelly Engineering & Assoc, Inc	9050	499881	01/10/2024	1,000.00	.00	.00	1,000.00	No
85542	P&K Equipment	157972	499888	01/11/2024	1,613.00	.00	.00	1,613.00	No
85547	Tahlequah Main Street Assoc.	15870	499893	01/12/2024	40,000.00	29,500.00	.00	10,500.00	No
85552	Crowe & Dunlevy	158573	499899	01/17/2024	10,000.00	1,601.50	.00	8,398.50	No
85562	Kelly Engineering & Assoc, Inc	9050	499908	01/19/2024	14,240.00	.00	.00	14,240.00	No
85567	Lake Region Electric-Telecom	157846	499912	01/22/2024	500.00	.00	.00	500.00	No
85577	Amazon Capital Services, Inc.	885	499922	01/26/2024	2,000.00	.00	.00	2,000.00	No
85587	Elliot Reif	158481	499932	01/30/2024	19.07	.00	.00	19.07	No
85588	Rebecca White	158582	499933	01/30/2024	21.35	.00	.00	21.35	No
85589	Rhonda Norris RVT	158530	499934	01/30/2024	700.00	.00	.00	700.00	No
Total MANAGERIAL:					1,908,483.	505,363.33	.00	1,403,120.12	
<b>Multi-Departmental</b>									
85038	Wight Office Machines	17750	499413	07/31/2023	500.00	182.77	.00	317.23	No
85038	Wight Office Machines	17750	499413	07/31/2023	500.00	155.00	.00	345.00	No
85052	Macquarie Equipment Capital Inc.	158383	499427	08/03/2023	3,801.72	2,282.80	.00	1,518.92	No
85052	Macquarie Equipment Capital Inc.	158383	499427	08/03/2023	228.72	136.52	.00	92.20	No
85052	Macquarie Equipment Capital Inc.	158383	499427	08/03/2023	228.72	136.52	.00	92.20	No
85052	Macquarie Equipment Capital Inc.	158383	499427	08/03/2023	228.84	136.58	.00	92.26	No
85070	OTA	12390		09/01/2023	100.00	52.45	.00	47.55	No
85070	OTA	12390		09/01/2023	50.00	6.90	.00	43.10	No
85070	OTA	12390		09/01/2023	100.00	42.25	.00	57.75	No
85070	OTA	12390		09/01/2023	100.00	36.85	.00	63.15	No
85070	OTA	12390		09/01/2023	100.00	42.70	.00	57.30	No
85070	OTA	12390		09/01/2023	50.00	.00	.00	50.00	No
85070	OTA	12390		09/01/2023	100.00	.00	.00	100.00	No
85070	OTA	12390		09/01/2023	50.00	8.40	.00	41.60	No
85070	OTA	12390		09/01/2023	50.00	.00	.00	50.00	No
85109	VIP Voice Services LLC	158022		08/16/2023	10,188.00	5,695.33	.00	4,492.67	No
85109	VIP Voice Services LLC	158022		08/16/2023	360.00	210.00	.00	150.00	No
85109	VIP Voice Services LLC	158022		08/16/2023	5,736.00	3,346.00	.00	2,390.00	No
85109	VIP Voice Services LLC	158022		08/16/2023	8,640.00	5,040.00	.00	3,600.00	No
85109	VIP Voice Services LLC	158022		08/16/2023	2,892.00	1,687.00	.00	1,205.00	No
85109	VIP Voice Services LLC	158022		08/16/2023	1,596.00	931.00	.00	665.00	No
85109	VIP Voice Services LLC	158022		08/16/2023	2,028.00	1,183.00	.00	845.00	No
85109	VIP Voice Services LLC	158022		08/16/2023	732.00	427.00	.00	305.00	No
85109	VIP Voice Services LLC	158022		08/16/2023	2,328.00	1,358.00	.00	970.00	No
85109	VIP Voice Services LLC	158022		08/16/2023	1,164.00	679.00	.00	485.00	No
85146	Ok Municipal Assurance Group	11920	499516	08/25/2023	1,002.92	501.46	.00	501.46	No
85146	Ok Municipal Assurance Group	11920	499516	08/25/2023	469.48	234.74	.00	234.74	No
85146	Ok Municipal Assurance Group	11920	499516	08/25/2023	9.76	4.88	.00	4.88	No
85146	Ok Municipal Assurance Group	11920	499516	08/25/2023	56.42	28.21	.00	28.21	No
85146	Ok Municipal Assurance Group	11920	499516	08/25/2023	2,758.94	1,379.47	.00	1,379.47	No
85146	Ok Municipal Assurance Group	11920	499516	08/25/2023	81.74	40.87	.00	40.87	No
85146	Ok Municipal Assurance Group	11920	499516	08/25/2023	1,332.66	666.33	.00	666.33	No
85146	Ok Municipal Assurance Group	11920	499516	08/25/2023	23,141.20	11,570.60	.00	11,570.60	No
85146	Ok Municipal Assurance Group	11920	499516	08/25/2023	43,745.40	21,872.70	.00	21,872.70	No
85146	Ok Municipal Assurance Group	11920	499516	08/25/2023	7,254.18	3,627.09	.00	3,627.09	No
85146	Ok Municipal Assurance Group	11920	499516	08/25/2023	456.86	228.43	.00	228.43	No
85146	Ok Municipal Assurance Group	11920	499516	08/25/2023	26,335.14	13,167.57	.00	13,167.57	No
85146	Ok Municipal Assurance Group	11920	499516	08/25/2023	22,739.14	11,369.57	.00	11,369.57	No

PO Number	Vendor Name	Vendor Number	Req No	PO Date	PO Amount	Invoice Amount	Adjustments	Open Amount	Received
85146	Ok Municipal Assurance Group	11920	499516	08/25/2023	1,553.80	776.90	.00	776.90	No
85146	Ok Municipal Assurance Group	11920	499516	08/25/2023	7,459.20	3,729.60	.00	3,729.60	No
85146	Ok Municipal Assurance Group	11920	499516	08/25/2023	2,353.66	1,176.83	.00	1,176.83	No
85163	Finish Line Fuels (dba)	158013	499533	08/31/2023	300.00	.00	.00	300.00	No
85163	Finish Line Fuels (dba)	158013	499533	08/31/2023	300.00	39.30	.00	260.70	No
85182	Northeast OK Public Facilities	11300	499547	09/06/2023	24,200.00	3,842.53	.00	20,357.47	No
85182	Northeast OK Public Facilities	11300	499547	09/06/2023	360.00	129.92	.00	230.08	No
85182	Northeast OK Public Facilities	11300	499547	09/06/2023	220.00	30.38	.00	189.62	No
85205	AT&T Mobility II LLC (CITY HALL)	157971		09/12/2023	626.92	575.38	.00	51.54	No
85314	SHI Corp	14780	499672	10/17/2023	334.53	.00	.00	334.53	No
85314	SHI Corp	14780	499672	10/17/2023	223.02	.00	.00	223.02	No
85368	Finish Line Fuels (dba)	158013	499725	11/02/2023	45,000.00	14,662.72	.00	30,337.28	No
85368	Finish Line Fuels (dba)	158013	499725	11/02/2023	300.00	.00	.00	300.00	No
85368	Finish Line Fuels (dba)	158013	499725	11/02/2023	300.00	.00	.00	300.00	No
85404	Fuelman of Oklahoma or	6080	499763	11/17/2023	50.00	.00	.00	50.00	No
85404	Fuelman of Oklahoma or	6080	499763	11/17/2023	6,000.00	1,104.03	.00	4,895.97	No
85404	Fuelman of Oklahoma or	6080	499763	11/17/2023	18,000.00	9,263.08	.00	8,736.92	No
85404	Fuelman of Oklahoma or	6080	499763	11/17/2023	120.00	.00	.00	120.00	No
85404	Fuelman of Oklahoma or	6080	499763	11/17/2023	18,000.00	5,613.13	.00	12,386.87	No
85404	Fuelman of Oklahoma or	6080	499763	11/17/2023	6,000.00	1,960.01	.00	4,039.99	No
85404	Fuelman of Oklahoma or	6080	499763	11/17/2023	500.00	147.48	.00	352.52	No
85404	Fuelman of Oklahoma or	6080	499763	11/17/2023	1,200.00	190.46	.00	1,009.54	No
85404	Fuelman of Oklahoma or	6080	499763	11/17/2023	400.00	83.25	.00	316.75	No
85404	Fuelman of Oklahoma or	6080	499763	11/17/2023	400.00	86.18	.00	313.82	No
85404	Fuelman of Oklahoma or	6080	499763	11/17/2023	200.00	45.72	.00	154.28	No
85404	Fuelman of Oklahoma or	6080	499763	11/17/2023	800.00	476.61	.00	323.39	No
85406	Enterprise Fleet Management, Inc	158178	499764	11/20/2023	18,362.26	2,623.18	.00	15,739.08	No
85406	Enterprise Fleet Management, Inc	158178	499764	11/20/2023	108,253.32	10,227.69	.00	98,025.63	No
85406	Enterprise Fleet Management, Inc	158178	499764	11/20/2023	15,632.12	2,233.16	.00	13,398.96	No
85406	Enterprise Fleet Management, Inc	158178	499764	11/20/2023	9,053.45	1,293.35	.00	7,760.10	No
85406	Enterprise Fleet Management, Inc	158178	499764	11/20/2023	18,362.26	.00	.00	18,362.26	No
85406	Enterprise Fleet Management, Inc	158178	499764	11/20/2023	9,053.45	.00	.00	9,053.45	No
85517	EPIC Office Solutions	158436	499866	01/03/2024	1,500.00	356.88	.00	1,143.12	No
85517	EPIC Office Solutions	158436	499866	01/03/2024	150.00	3.83	.00	146.17	No
85517	EPIC Office Solutions	158436	499866	01/03/2024	150.00	25.28	.00	124.72	No
85519	OTA	12390	499867	01/04/2024	60.00	.00	.00	60.00	No
85519	OTA	12390	499867	01/04/2024	30.00	.00	.00	30.00	No
85519	OTA	12390	499867	01/04/2024	60.00	.00	.00	60.00	No
85519	OTA	12390	499867	01/04/2024	120.00	.00	.00	120.00	No
85519	OTA	12390	499867	01/04/2024	90.00	.00	.00	90.00	No
85519	OTA	12390	499867	01/04/2024	30.00	.00	.00	30.00	No
85519	OTA	12390	499867	01/04/2024	120.00	.00	.00	120.00	No
85519	OTA	12390	499867	01/04/2024	30.00	.00	.00	30.00	No
85519	OTA	12390	499867	01/04/2024	30.00	.00	.00	30.00	No
85519	OTA	12390	499867	01/04/2024	30.00	.00	.00	30.00	No
85560	Lake Region Electric-Telecom	157846		01/18/2024	653.64	.00	.00	653.64	No
85560	Lake Region Electric-Telecom	157846		01/18/2024	653.64	.00	.00	653.64	No
85560	Lake Region Electric-Telecom	157846		01/18/2024	1,240.92	137.88	.00	1,103.04	No
Total Multi-Departmental:					490,102.03	149,302.75	.00	340,799.28	
<b>MUNICIPAL JUDGE</b>									
84826	BancFirst	1650	499203	07/01/2023	2,000.00	.00	.00	2,000.00	No
84885	Bill John Baker II	2020	499261	07/05/2023	32,000.00	12,295.00	.00	19,705.00	No
85515	Ok Mun Court Clerks Assoc.	11900	499864	01/03/2024	110.00	.00	.00	110.00	No

PO Number	Vendor Name	Vendor Number	Req No	PO Date	PO Amount	Invoice Amount	Adjustments	Open Amount	Received
Total MUNICIPAL JUDGE:					34,110.00	12,295.00	.00	21,815.00	
<b>PARKS &amp; RECREATION</b>									
84893	LawnStars Landscaping, LLC	158388	499269	07/06/2023	37,800.00	21,920.00	.00	15,880.00	No
84922	Mike Palmer	10580	499300	07/06/2023	40,685.00	23,732.80	.00	16,952.20	No
85069	Lowe's Home Centers Inc.	9790	499443	08/08/2023	179.00	170.05	.00	8.95	No
85077	4-G Service & Supply Inc.	150	499451	08/08/2023	90.00	23.65	.00	66.35	No
85491	D & B Rodgers Construction & So	4240	499842	12/21/2023	4,200.00	.00	.00	4,200.00	No
85491	D & B Rodgers Construction & So	4240	499842	12/21/2023	10,120.00	.00	.00	10,120.00	No
85514	Nicholas Bogart	158512	499863	01/03/2024	2,400.00	.00	.00	2,400.00	No
85544	Sand Tech Screening LLC	14360	499890	01/12/2024	1,255.50	.00	.00	1,255.50	No
85569	Muskogee Sand Company, Inc	10920	499914	01/23/2024	4,945.00	.00	.00	4,945.00	No
85578	BancFirst	1650	499923	01/26/2024	10,000.00	.00	.00	10,000.00	No
85586	Springwater Lawn Care LLC	158192	499931	01/30/2024	4,953.00	.00	.00	4,953.00	No
Total PARKS & RECREATION:					116,627.50	45,846.50	.00	70,781.00	
<b>SOLID WASTE SERVICES</b>									
84900	TPWA Utilities	15920	499276	07/06/2023	1,000.00	.00	.00	1,000.00	No
85055	Total Pest Control	16510	499431	08/03/2023	1,000.00	600.00	.00	400.00	No
85082	ATC Freightliner Group	1350	499456	08/08/2023	220,196.00	.00	.00	220,196.00	No
85101	One Source Water, LLC	157851	499475	08/14/2023	1,000.00	195.82	.00	804.18	No
85127	ATC Freightliner Group	1350	499500	08/23/2023	158,038.00	.00	.00	158,038.00	No
85342	Morgan Towing & Recovery	10727	499699	10/27/2023	2,000.00	.00	.00	2,000.00	No
85382	ATC Freightliner Group	1350	499739	11/08/2023	123,068.00	.00	.00	123,068.00	No
85465	Associated Supply Co Inc	158503	499817	12/12/2023	1,500.00	.00	.00	1,500.00	No
85475	Dickson Equipment Co. Inc.	158237	499826	12/18/2023	3,291.44	.00	.00	3,291.44	No
85516	ATC Freightliner Group	1350	499865	01/03/2024	104,388.00	.00	.00	104,388.00	No
85550	Waste Management	17510	499897	01/17/2024	60,000.00	28,084.01	.00	31,915.99	No
85551	BancFirst	1650	499898	01/17/2024	10,000.00	.00	.00	10,000.00	No
85555	Phoenix Enterprises, Inc	12850	499902	01/17/2024	2,990.00	.00	.00	2,990.00	No
85557	Southern Tire Mart, LLC	15085	499904	01/17/2024	11,134.08	.00	.00	11,134.08	No
85558	UniFirst Holdings Inc	16985	499905	01/17/2024	1,537.50	290.45	.00	1,247.05	No
85561	Morgan Towing & Recovery	10727	499907	01/19/2024	2,500.00	.00	.00	2,500.00	No
85568	Associated Supply Co Inc	158503	499913	01/23/2024	4,401.34	.00	.00	4,401.34	No
85584	N E O Fab	10970	499927	01/30/2024	30,097.00	.00	.00	30,097.00	No
Total SOLID WASTE SERVICES:					738,141.36	29,170.28	.00	708,971.08	
<b>STORMWATER MANAGEMENT FUND</b>									
85090	Kelly Engineering & Assoc, Inc	9050	499464	08/09/2023	9,300.00	.00	.00	9,300.00	No
85312	Accurate Environmental LLC	389	499670	10/16/2023	2,750.00	1,100.00	.00	1,650.00	No
85411	BancFirst	1650	499769	11/21/2023	5,000.00	.00	.00	5,000.00	No
Total STORMWATER MANAGEMENT FUND:					17,050.00	1,100.00	.00	15,950.00	
<b>STREET</b>									
85488	Wight Office Machines	17750	499839	12/21/2023	895.00	.00	.00	895.00	No
85538	Larry's Tires	9437	499885	01/11/2024	300.00	200.00	.00	100.00	No
85574	BancFirst	1650	499919	01/24/2024	10,000.00	.00	.00	10,000.00	No
85575	Rush Truck Center, Tulsa	158574	499920	01/26/2024	1,300.00	.00	.00	1,300.00	No
85581	Adrian Farm Supply LLC	500	499929	01/29/2024	300.00	.00	.00	300.00	No
85590	Rush Truck Center, Tulsa	158574	499935	01/31/2024	2,556.06	.00	.00	2,556.06	No

PO Number	Vendor Name	Vendor Number	Req No	PO Date	PO Amount	Invoice Amount	Adjustments	Open Amount	Received
<b>Total STREET:</b>					15,351.06	200.00	.00	15,151.06	
<b>STREET &amp; ALLEY FUND</b>									
85289	Cherokee County Board of Comm	3010	499649	10/05/2023	1,500.00	938.70	.00	561.30	No
85364	Bull Tuff Mud Company Ready Mi	2415	499721	11/02/2023	2,000.00	.00	.00	2,000.00	No
85523	Hutchens Construction Co. (Emer	7650	499871	01/04/2024	3,250.00	.00	.00	3,250.00	No
85571	Farmers Cooperative	5650	499916	01/23/2024	257.25	.00	.00	257.25	No
<b>Total STREET &amp; ALLEY FUND:</b>					7,007.25	938.70	.00	6,068.55	
<b>STREETS &amp; SIDEWALKS</b>									
84845	Holloway, Updike & Bellen, Inc	7530	499221	07/05/2023	2,700.00	.00	.00	2,700.00	No
84994	Guy Engineering Services, Inc.	6840	499371	07/19/2023	5,025.00	.00	.00	5,025.00	No
84995	Guy Engineering Services, Inc.	6840	499372	07/19/2023	24,185.00	2,288.21	.00	21,896.79	No
85043	Holloway, Updike & Bellen, Inc	7530	499418	08/02/2023	92,025.00	30,150.00	.00	61,875.00	No
85051	Cook Construction	3880	499426	08/03/2023	1,199,485.	832,974.25	.00	366,511.25	No
85093	Kelly Engineering & Assoc, Inc	9050	499467	08/09/2023	59,000.00	.00	.00	59,000.00	No
85174	CORE Construction Services of T	158478		09/05/2023	447,452.83	361,567.60	.00	85,885.23	No
85313	Holloway, Updike & Bellen, Inc	7530	499671	10/17/2023	150,000.00	36,000.00	.00	114,000.00	No
85591	Applied Concepts, Inc.	1186	499936	01/31/2024	29,466.00	.00	.00	29,466.00	No
<b>Total STREETS &amp; SIDEWALKS:</b>					2,009,339.	1,262,980.06	.00	746,359.27	
<b>Grand Totals:</b>					8,570,805.	2,313,331.17	.00	6,257,473.85	



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4g  
Meeting Date 2/5/2024  
Initiator Rebecca White, Finance Support  
Office / Department Finance

**Item Title**

Acknowledge receipt of Financial Summary through January 2024.

**Background**

Monthly consent item.

**Exhibits**

1. Jan Fin Statement Summ.

**Funding Source**

**Request**

## Financial Statement Summary & Overview

### General Fund

	Monthly	Encumbered	Year to Date	Budgeted
Revenue	\$ 1,199,797.23		\$ 6,684,824.72	\$ 11,559,800.00
Expenses	\$ 693,890.03	\$ 777,785.96	\$ 7,374,229.70	\$ 13,927,638.81
Difference	<u>\$ 505,907.20</u>	<u>\$ -</u>	<u>\$ (689,404.98)</u>	<u>\$ (2,367,838.81)</u>

*Budgeted carry-over from previous FY*

### Other Significant Operating Funds

<b>Solid Waste Services</b>				
Revenue	\$ 291,739.38		\$ 1,761,022.27	\$ 3,050,000.00
Expenses	\$ 186,365.37	\$ 699,041.51	\$ 1,371,497.44	\$ 4,272,802.00
Difference	<u>\$ 105,374.01</u>		<u>\$ 389,524.83</u>	<u>\$ (1,222,802.00)</u>

*Budgeted carry-over from previous FY*

### Stormwater Management

Revenue	\$ 18,117.08		\$ 118,816.84	\$ 213,000.00
Expenses	\$ 16,049.47	\$ 20,739.01	\$ 206,572.35	\$ 538,427.00
Difference	<u>\$ 2,067.61</u>		<u>\$ (87,755.51)</u>	<u>\$ (325,427.00)</u>

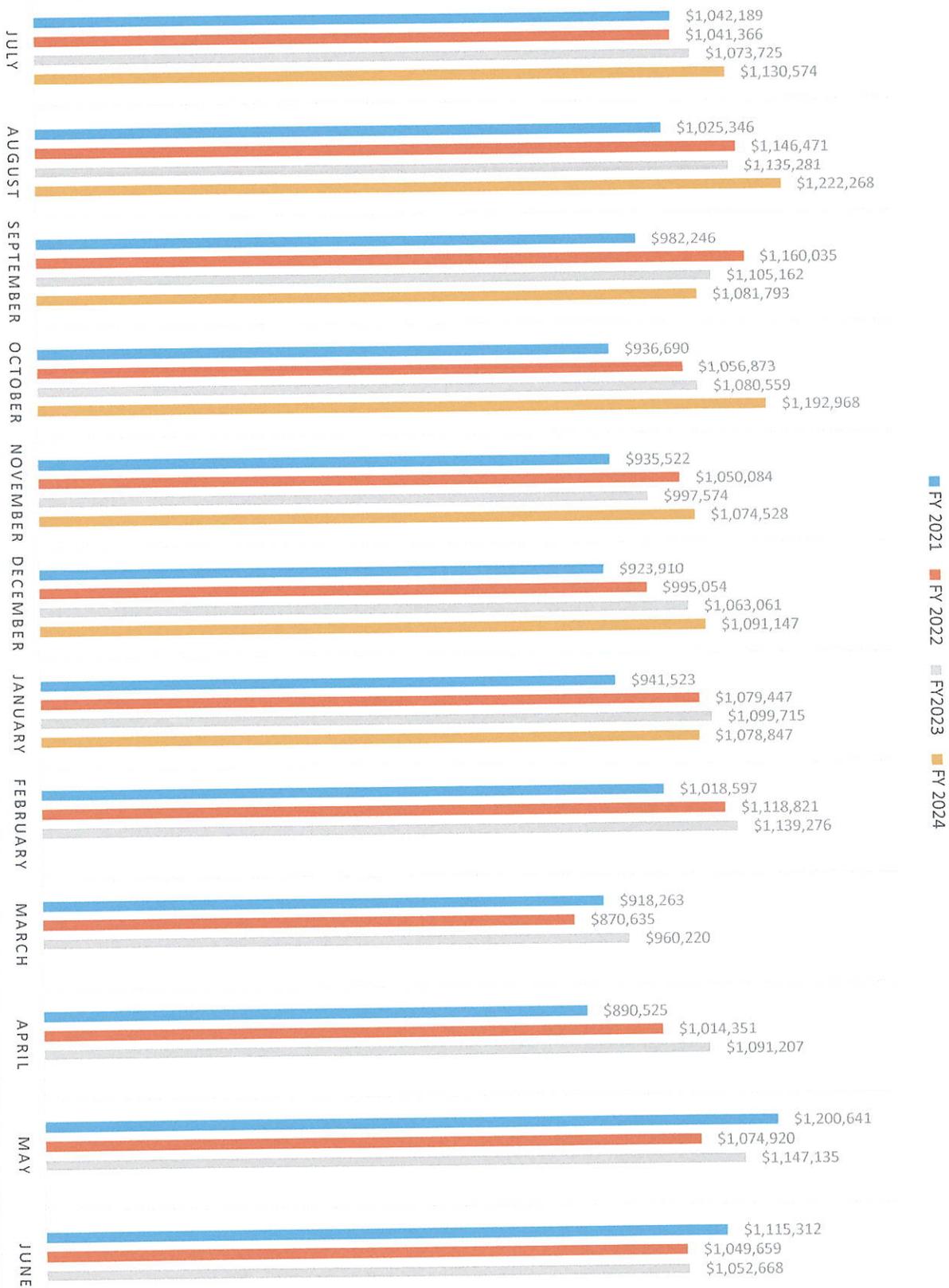
*Budgeted carry-over from previous FY*

### Streets & Sidewalks

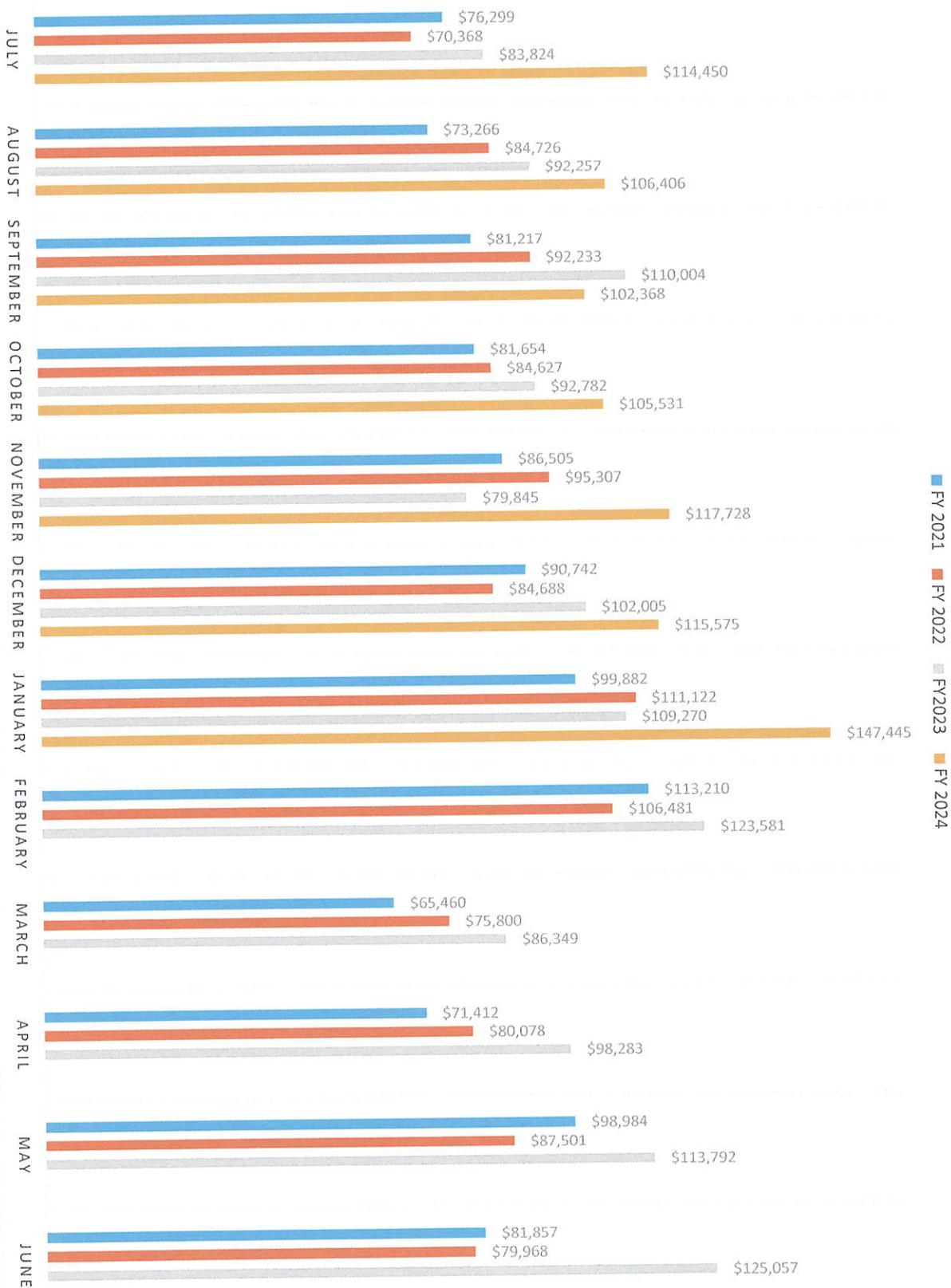
Revenue	\$ 202,375.91		\$ 1,254,108.85	\$ 2,220,000.00
Expenses	\$ 9,963.75	\$ 1,399,112.78	\$ 1,257,295.02	\$ 6,617,956.00
Difference	<u>\$ 192,412.16</u>		<u>\$ (3,186.17)</u>	<u>\$ (4,397,956.00)</u>

*Budgeted carry-over from previous FY*

# SALES TAX HISTORICAL TRENDS



# USE TAX HISTORICAL TRENDS





Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4h  
Meeting Date 2/5/2024  
Initiator \_\_\_\_\_  
Office / Department City of Tahlequah Authorities or Boards

**Item Title**

Acknowledge receipt of the Tahlequah Area Chamber of Commerce December 2023 report.

**Background**

TACC will now submit written reports each month in an effort to open communication to keep everyone updated on what is happening with our City trust.

**Exhibits**

1. 02-05-2024 TACC Report

**Funding Source**

N/A

**Request**

1. Wishing everyone well from Florida! Vacation with the family!
2. Government Affairs Committee started as per strategic plan (see strategic plan docs in packet); first meeting on February 8<sup>th</sup>, committee members are:
  - a. Bilal Chaudhry – Board Representative
  - b. Lesa Rousey-Daniels – Cherokee County Representative
  - c. Taylor Tannehill – City of Tahlequah Representative
  - d. Yvette Ross – Cherokee County Democratic Party Representative
  - e. Diane Timmons – Cherokee County Republican Party Representative
  - f. Stephen Highers – Cherokee Nation Representative
  - g. Josh Hutchins – Emcee and Community Member
  - h. Mike Stopp – Emcee and Community Member
  - i. Nathan Reed and Cami Highers – Staff Members
3. Audit should be completed very soon, sent over what they have requested ASAP so should have back soon.
4. See strategic plan docs and notes on update for progress.

#### TRDA update

1. HAMMRC survey for institutions underway; CNHS and Washington Regional first 2 participants; gather data to continue building recruitment story.
2. Provalus construction underway; moving forward quickly.
3. 3 Grants awarded from the state for the Business and Technology Park, work to begin in the next couple months.
4. Cross Industries continuing the move to the area.
5. Seminar/Workshop moved to February and Startup Stories in March.



# Tahlequah City Council AGENDA ITEM REPORT

Item No. 4i  
Meeting Date 2/5/2024  
Initiator \_\_\_\_\_  
Office / Department City of Tahlequah Authorities or Boards

## Item Title

Acknowledge receipt of the Tahlequah Hospital Authority's December 2023 and January 2024 Admin Reports.

## Background

THA will not submit written reports each month in an effort to open communication and keep everyone updated on what is happening with our City Trust.

## Exhibits

1. 02-05-2024 THA Report

## Funding Source

N/A

## Request



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## MEMORANDUM

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**DATE:** JANUARY 29, 2024

**TO:** MAYOR AND COUNCILORS OF THE CITY OF TAHLEQUAH

**FROM:** NORTHEASTERN HEALTH SYSTEM ADMINISTRATION

**RE:** DECEMBER 2023 AND JANUARY 2024 ADMIN REPORTS

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### **I. AVERAGE COMMERCIAL RATE ESTIMATES**

The Oklahoma Health Care Authority (OHCA) posted the following information regarding hospital services reimbursement utilizing the average commercial rate: Northeastern Health System (non-Critical Access Hospital) Medicaid provider identification number 100700680A shall receive \$11,329,317 in Calendar Year 2024. The first payment of just over \$2.8 million will be made in April 2024. This estimate is based on the continuation of current services and volumes to Medicaid patients by the Authority.

### **II. ARTIFICIAL INTELLIGENCE (AI) ROLL IN HEALTHCARE**

Artificial Intelligence (AI) is aiding rural hospitals by enhancing diagnostics, optimizing resource allocation and facilitating telemedicine for remote consultations. In the future, AI could further improve efficiency enabling better healthcare access and outcomes in underserved areas (highlighted by the most recent CEO Forum).

AI can be an effective and efficient revenue cycle tool for hospitals. It can streamline billing processes, identify billing errors and optimize coding. While AI holds the potential for cost reduction and added value to healthcare services, maybe it's most significant impact will be reshaping our relationship with our patients and staff.

According to the McKenzie and Company, 53% of CEOs are finding use for AI and declaring 2023 a breakthrough year for technology. However, inaccuracies and cyber security are among the primary concern causing hesitation among executives.

Early adapters are experiencing increased demand and satisfaction from customers. Additionally, the talent pool with AI skill sets are readily available and growing when compared to traditional education. Customer and workforce satisfiers make AI an attractive strategic consideration for hospitals looking for answers to these challenges.

### **III. CENTERS FOR MEDICARE AND MEDICAID SERVICES HOSPITAL SURVEY**

Oklahoma State Department of Health (OSDH) serves as the accrediting body for Centers for Medicare and Medicaid Services (CMS) hospital surveys. OSDH surveyors have targeted Southeastern Oklahoma critical access hospitals in recent months to accomplish the annual onsite survey process. For example, an NHS affiliate hospital, Eastern Oklahoma Medical Center (EOMC) was surveyed in October.



CMS develops Conditions of Participation that healthcare organizations must meet in order to participate in Medicare and Medicaid programs. Insurance company payers and government payers require facility certification, or accreditation for reimbursement.

NHS employs survey readiness strategies to ensure ongoing compliance. NHS partners with experts from LifeCare for accreditation best practices, standards review, mock surveys, and common deficiency identifiers. Lessons learned are shared among the LifeCare participants. The insight gained from the information sharing helps guide the NHS Performance Improvement Department deploy its' quality assurance initiatives, policies, and procedures.

#### **IV. OSU FOUNDATION ENDOWMENT REPORT**

On December 8, 2023, NHS received the endowment report and comment from Dr. Natasha Bray. Dr. Bray serves as the Chairman of the Tahlequah Hospital Foundation Professor of Rural Graduate Medical Education. She extended her appreciation for the investment that allows OSU to continue impacting students by providing quality education to the healthcare leaders of tomorrow.

Dr. Bray also emphasized the importance of the endowment to OSU's long-term success. The endowment provide the consistent reliable source of support each year. Last year, NHS joined alumni and friends providing OSU \$30.5 million in spending from endowments.

The OSU Foundation board of trustees and its investment committee have adopted investment strategy to preserve the long-term purchasing power of the endowments prudently managing risk. The historical returns over the past three years are 10.1%.

The spending policy amount is 4.25% of the Gift value, plus an annual inflationary adjustment. In Coordination with Dr. Muneeza Afif, Program Director of the Tahlequah Internal Medicine Residency up to \$20,000.00 is earmarked for her program this year from the fund.

#### **V. CYBER SECURITY AND WARNINGS**

Last week, a group called BlackSuit claimed credit for the attack on Hillcrest Medical Center - Tulsa, OK in a ransom note that appeared on the screen at the hospital. Hillcrest was just one of 1,000 hospitals impacted by the attack.

U.S. Dept. of Health & Human Services is urging hospitals to take immediate action to patch and harden network systems to protect against "Citrix Bleed" ransomware threats. The vulnerability is exploited by gangs like LockBit 3.0 and allows cyber threat actors to bypass password requirements and other authentication measures.

The FBI and cyber security and infrastructure security agency recommended those in the healthcare industry take steps to protect their networks from two groups:

1. Scattered spider group, which uses social media engineering techniques to compromise networks, steal data, and extort ransom.
2. Rhysida, a ransomware entity that targets victims around the world and publishes stolen files online.



## **VI. RADIOLOGY SHORTAGE**

Dr. Tim McCay, Radiation Medical Director for Northeastern Health System and Principal of Diagnostic Imaging Associates (DIA) group addressed NHS Medicine Committee in December to inform them of the Radiology challenges. The growing shortage of Radiologist was one of the biggest topics covered at the 2023 Radiological Society of North America (RSNA) meeting the last week in November. Dr. McCay highlighted the great resignation, the loss of manpower and the exploding increase demand that are compounding the challenges. DIA estimates 30% of the studies that are being ordered do not have good clinical indications and are not likely to help the patient or add value to care.

Solutions from the RSNA included clinical decisions support to reduce the number of imaging exams ordered, lowering barriers to allow more trained physicians from overseas to practice in the U.S. an artificial technology intelligence to augment the Specialty of Radiology.

NHS Leadership met in December with three radiology groups (VRAD, DIA, Northeast Oklahoma Radiology Physicians, PLLC) to consider best options for meeting the onsite, tele radiology, call and interventional demands of NHS and its affiliates. The intent of our research efforts is to have a multi-year solution and recommendations for the February Board meetings.

## **VII. ROGERS STATE UNIVERSITY'S GROWING BACHELOR OF SCIENCE IN NURSING PROGRAM**

NHS Leadership met this month with officials from Rogers State University to learn about an opportunity to be a clinical leadership rotations at NHS and its affiliate hospitals.

For more than 40 years, Rogers State University, Claremore has delivered excellence in regards to its nursing program. Since transition from an exclusively associates degree program to Bachelors Degree, the nursing programs offerings have increased exponentially. So much so, a new Spring start date has been added to the fall cohort.

Nearly 150 students are now entering the program between the spring and fall start dates. NHS and RSU are evaluating the abilities to take up as many as 32 students annually in a variety of NHS settings.

## **VIII. TAHLEQUAH HOSPITAL AUTHORITY 50<sup>TH</sup> ANNIVERSARY AT GALA**

Members of the Tahlequah Hospital Foundation met on December 21, 2023 to begin the campaign for the next Gala. This year's Gala will serve as the Golden Anniversary of the Tahlequah Hospital Authority. This year's event will held on Friday, March 29, 2024 at 6p.m. at the Chota Room, the band is Emerald City, production by TPC Studios in Tulsa, dress attire is boots and heels.

## **IX. PEOPLE**

### **A. MEDICAL STAFF**

#### **1. Recruitment**

- a. Salah Uddin, M.D. – Nephrology – Additional clinic days for patients in Tahlequah and Sallisaw.



- b. Tori Pierce, APRN – Pulmonology – Letter of Intent has been presented to Tori outlining a full-time position with the Pulmonology Practice inside of Tahlequah Medical Group.

## B. HOSPITAL STAFF

### 1. Retention

- a. Can-struction Food Drive - NHS hosted a can-struction competition food drive where participating departments constructed objects with the donated food items. Hundreds of food items were donated to the CARE Food Pantry. Nine departments participated in the contest
- b. Feed My Sheep – NHS employees have helped community volunteers serve on November 9<sup>th</sup> & 30<sup>th</sup> as well as December 7<sup>th</sup> & 14<sup>th</sup>.
- c. Culture Survey - Human Resources sent out its annual Culture Survey on Dec. 4 to NHS employees, which provides feedback about how employees view their work environment. Data is gathered to identify work culture blindspots and improve employee satisfaction. Overall the results for most categories have stayed consistent with the results from previous years. “I see myself working at NHS in 2 years’ time” increased from 72% in ‘22 to 76% in ‘23.
- e. Benefit Renewal – For the third year, NHS employees were able to complete their annual benefit renewal inside of UKG. 796 employees were eligible in Tahlequah and 766 (96.23%) successfully renewed. The process is essentially paperless and requires less and less face to face interaction.

### 2. Recruitment

#### November Recruitment Activities

32 New Hires (3 RN)  
Indeed Contacts: 30  
Email/Text/Phone: 307

### 3. Recognition

- a. December Employee of the Month – Lisa Swarer, Provider Enrollment Specialist, Credentialing
- b. December Rookie of the Month – Kiefer Parnell, Room Service Ambassador, Culinary & Nutrition
- c. January Employee of the Month – Krystal Walker, Transfer Coordinator, Nursing Admin
  - d. January Rookie of the Month – Travis Coghlan, Environmental Services

## X. QUALITY and SAFETY

### A. QUALITY IMPROVEMENT

- 1. Performance Improvement Progress-December
  - a. Notable Improvement
    - 1. PICC/Midline Process – Cath Lab – Number of competent staff increased from two to five.
    - 2. Stroke Patient Throughput – Stroke Care – New onset of stroke, inpatients need to see a neurologist within 30 days of discharge.
  - b. Hard Wired Improvements (Consistent Results for 4 Months or More)



1. Tobacco Cessation - Cardiopulmonary – 95% of inpatients who smoke received a referral by CP staff to the Oklahoma Tobacco Helpline.
2. Ventilator Acquired Pneumonia (VAP) Prevention Strategies – Employment of VAP strategies has resulted in only 2 occurrences for 2023. Core Measure.
3. Sepsis Mortality – Pharmacy – Sepsis Protocol Compliance (SEP-1) has remained at the highest levels for 4 quarters and is currently at 54%. Overall Sepsis Mortality has fallen to 6%.
4. Abdominal CT with and without Contrast – Radiology – The percentage of these abdominal imaging exams has been less than 2% of the total number of abdominal CT's.
5. Nursing Dysphagia Screening – Stroke Care – 85% of inpatients who suffered a stroke are screened for swallowing difficulty.
2. Performance Improvement Progress-January
  - a. Information Technology: **Comprehensive Multifactor Authentication Implementation** – IT has been setting new users that work offsite with the Cerner MFA solution.
3. Press Ganey – Our recent inpatient HCAHPS survey results for the 4<sup>th</sup> Quarter of 2023 represented the best scores ever. The question “Likelihood to recommend the hospital” received an “Always” response from 75.41% of the patient returning surveys. NHS has had a long-standing goal for the question of 75%. This is the first quarter that NHS has exceeded the goal. The 75.41% move NHS to the 70<sup>th</sup> percentile nationally

## **XI. SERVICE**

### **A. PROJECTS**

1. Plant Operations and Construction
  - a. Completed sidewalk refurbishment at the patient drop off point in front of the hospital.
  - b. Replaced the inner door of the MOB from traditional swing to sliding door.
  - c. Remodeling the shower and toilets on 2 east.
  - d. Completion of the bathroom and shower remodel of Med/Surg East.
  - e. Replacement of the back dock hospital entrance doors.
  - f. Boiler # 1 is back online with all new steam tubes.
  - g. Elevator #2 back in service.
  - h. Initiated repairs to HVAC for dialysis unit in the MOB
2. The NHS Way is a collection of principles for customer service and service recovery that all employees will be taught in 2024 and refreshed annually as a competence. All Department Directors have attended training; critiqued the presentation; and provided feedback. New employees will have a session on the NHS Way during new employee orientation.
3. New Employee Orientation has been revamped and expanded to include up to two days of training. The addition of The NHS Way and the completion of annual competence should rapidly improve customer relations and productivity



## **XII. GROWTH**

### **A. MEDIA**

1. Social Media & Internet Presence
  - a. Facebook – From Oct. 29 to Nov. 26, Ads/Posts reached 11,746 people with 4,452 post engagements.
    1. Safe Sitter Course posted on Oct. 31 – reached 1,434
    2. Daisy Award posted on Nov. 7 – reached 3,085
    3. Stroke Support Group Meeting posted on Nov. 13 – reached 624
    4. Oklahoma Healthcare Workforce Training posted on Nov. 13 – reached 1,796
    5. Blood Drive Flyer posted on Nov. 16 – reached 713
  - b. Web Site Traffic – From Oct. 29 to Nov. 26, nhs-ok.org site traffic recorded 5,604 sessions with 1,316 direct engagements. Google was the top search engine utilized with 3,592 engagements.
2. Social Media & Internet Presence 11/28-12/26
  - a. Facebook reached 10,333 people with 3,740 post-engagements clicks
    - i. Blood Drive Flyer- Dec. 15<sup>th</sup>, 576 reached
    - ii. CARF Certificate- Dec. 11<sup>th</sup>, 9,064 reached
    - iii. What is Naloxone video- Nov. 28<sup>th</sup>, 295 reached
    - iv. National Rural Health Day- Nov. 16<sup>th</sup>, 716 reached
  - b. NHS Website Traffic 5,798
    - i. Top traffic site google 3,74
    - ii. Direct address 1,318



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4j  
Meeting Date 2/5/2024  
Initiator \_\_\_\_\_  
Office / Department City of Tahlequah Authorities or Boards

**Item Title**

Acknowledge receipt of the Tahlequah Regional Development Authority December 2023 report.

**Background**

TRDA will now submit written reports each month in an effort to open communication and keep everyone updated on what is happening with our city trust.

**Exhibits**

1. 02-05-2024 TRDA Report

**Funding Source**

N/A

**Request**

## **HAMMRC**

1. Did not receive Recompete Grant, but received good feedback from the EDA office in Austin.
2. Survey completed with Brian Hail at CNHS, multiple connections made and follow ups with them in progress; Meeting with Burch Wright, COO of Washington Regional, on January 15<sup>th</sup>, expect to get similar info and connections there as well.
3. Website going through another overhaul based on recommendations from HAMMRC Board.
4. Medical device prospect from NWA Council, looking at multiple sites including the spec building at the Park.

## **Provalus**

1. Workmans renovation approved and in progress; 2<sup>nd</sup> floor framing complete, one change order to date, work moving quickly.
2. Engineering approved on Foundry to help create a budget; budget based on Workmans reno calculated.

## **Project Shot (Cross Industries)**

1. Cross Industries owner Dave Cross has started moving equipment to the site on Park Hill Rd. Should be ready to start business in town in the next couple months.
2. 2 potential contracts for medical devices; working with Dave Cross and HAMMRC for potential supporting opportunities.

## **Other items**

1. Josh Allen and Josh Hutchins leading charge for recurring revenue opportunities; progress continuing to happen.
2. 3 Grants approved through OK Department of Commerce: Wastewater extension to Moccasin St, Regional Stormwater Detention, and Resurfacing roads and building bridge on Woodward St. State announced Tahlequah as a site winner in their article. City and TPWA are preparing contracts to be project managers of the projects and begin work.
3. Looking like February for next workshop (HR related topic) and March 12 for next Startup Stories with Dillin Springwater.
4. Working on TIF documents to submit to school districts for consideration for the Business and Technology Park; almost final and working with Admin committee before any further steps.
5. Met with a group of local businesses to assess the housing needs of the community and how Tahlequah compares to others in the region for competitiveness. Will be having a follow up meeting in the next few weeks.



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4k  
Meeting Date 2/5/2024  
Initiator \_\_\_\_\_  
Office / Department City of Tahlequah Authorities or Boards

**Item Title**

Acknowledge the receipt of Tour Tahlequah's December 2023 report.

**Background**

Tour Tahlequah will now submit reports each month in an effort to open communication and keep everyone updated on what is happening with City tourism.

**Exhibits**

1. 02-05-2024 Tour Tahlequah Report

**Funding Source**

N/A

**Request**



Tahlequah Tourism  
 Directors Report  
 December 2023

Monthly Highlights

Classic Christmas was a huge hit. Both nights were PACKED.

Ongoing Promotions:

Radio

The Drive-General Area Promotion/Christmas Carriage rides. All advertising paid off.....visitors came from Tulsa/NWA

Digital

Facebook/Instagram ads (Nationwide and four-state demographics) and Google ads

Google Ads

Here are the topline numbers from your October reports:

- The average cost per click for your paid search campaign was \$0.51.
- You received 593 click throughs to your website from your paid search campaign.
- The average cost per click for your banner ads campaign was \$0.07.
- You received 8,346 click throughs to your website and 470,787 free impressions from your banner ads campaign.

Banner Ads				
Campaign Totals	Total Clicks	Total Impressions	CTR	Avg CPC
	8,346	470,787	1.77%	\$0.07
Ad group	Clicks	Impressions	CTR	Avg. CPC
Tahlequah - Cherokee Culture	3,038	213,462	1.42%	\$0.07
Cherokee County - Hiking	3,005	60,436	4.97%	\$0.07
Cherokee County - Fishing	2,087	173,633	1.20%	\$0.08
Tahlequah - Shopping	164	16,130	1.02%	\$0.10
Tahlequah - Downtown Tahlequah	52	7,126	0.73%	\$0.09
<b>Total - Search</b>	<b>8,346</b>	<b>470,787</b>	<b>1.77%</b>	<b>\$0.07</b>

Paid Search				
Campaign Totals	Total Clicks	Total Impressions	CTR	Avg CPC
	593	5,838	10.16%	\$0.51
Ad group	Clicks	Impressions	CTR	Avg. CPC
Tahlequah - Things To Do	380	3,484	10.91%	\$0.52
Cherokee County - Lodging	85	805	10.56%	\$0.53
Tahlequah - Downtown	80	940	8.51%	\$0.45
Cherokee County - Hiking	31	325	9.54%	\$0.50
Tahlequah - Float Trips	11	169	6.51%	\$0.56
Cherokee County - Fishing	6	115	5.22%	\$0.54
<b>Total - Search</b>	<b>593</b>	<b>5,838</b>	<b>10.16%</b>	<b>\$0.51</b>

### Website stats

Sessions ▾ by  
Session default ch... ▾



Views by Page title and screen class



SESSION DEFAULT ...

SESSIONS

PAGE TITLE AND SCREEN ...

VIEWS

Paid Search	1.8K	↓ 0.8%
Organic Search	593	↓ 20.7%
Direct	553	↑ 8.9%
Referral	205	↓ 48.9%
Organic Social	27	↓ 18.2%
Unassigned	6	↓ 72.7%
Organic Video	2	↓ 75.0%

Cherokee Museums - TOUR ...	1.9K
TOUR TAHLEQUAH - Tour Ta...	1.8K
Tahlequah - Explore - TOUR ...	865
Downtown - TOUR TAHLEQU...	334
Fishing - TOUR TAHLEQUAH	320
Tahlequah Tourism Blog - TO...	172
Tahlequah - Stay - TOUR TA...	148



## INSTAGRAM

MONTH	2023 REACH	2022 REACH	NEW LIKES	TOTAL LIKES
OCTOBER	6,252	1,941	51	3,667
NOVEMBER	4,135	3,660	30	3,700
DECEMBER	2,147	6,033	18	3,718

On Instagram our reach is down over last year! This month we heavily promoted the Classic Christmas Market which had great success. We had a great turn out and are looking forward to the second one.

## FACEBOOK

MONTH	2023 REACH	2022 REACH	NEW LIKES	TOTAL LIKES
OCTOBER	19,133	18,396	26	12,315
NOVEMBER	57,848	27,783	98	12,450
DECEMBER	36,667	15,713	37	12,485

On Facebook our reach is double last year. We heavily marketed the Classic Christmas Market which was popular on Facebook and in person.



# Hotel/Motel Tax Financial Scorecard

**Income Reporting Month: December 2023** (City Financials)

Collection month: October 2023

Total estimated Hotel/Motel revenue: \$429,150

\$3,008,150

	Month			Year to Date		
	Dec-23	Dec-22	Variance	Dec-23	Dec-22	Variance
Tour Tahlequah	\$17,166	\$13,986	\$3,180	\$120,326	\$128,909	(\$8,583)
<b>Growth</b>	<b>23%</b>			<b>-7%</b>		
Substantial tax	\$6,705	\$5,869	\$836	\$59,193	\$65,179	(\$5,986)



**Expenses: Reporting Month: December 2023** (Chamber Financials)

	Month over month comparison			Year over Year comparison		
	Dec-23	Dec-22	Variance	Dec-23	Dec-22	Variance
Annual Budget	\$362,368	\$231,627	\$130,741	\$362,368	\$231,627	\$130,741
Direct Advertising	\$12,374	\$28,545	(\$16,171)	\$157,477	\$74,829	\$82,648
Direct Advertising %	67%	131%	-64%	78%	44%	34%
Total H/M Expenses	\$18,374	\$21,746	(\$3,372)	\$201,767	\$168,327	\$33,440
% Spent	5%	9%	1%	56%	73%	-17%

**Performance vs Budget** (Chamber financials)

	Dec-23	Full year 23-24	% of Budget
<b>Income</b>	<b>\$236,150</b>	<b>\$362,368</b>	<b>65%</b>
<b>Expenses</b>			
Administration Payroll	\$34,679	\$79,209	44%
Membership & Travel	\$436	\$3,700	12%
Promotional items	\$1,150	\$7,750	15%
Advertising/Sponsorship	\$95,304	\$195,361	49%
Office Supplies	\$0		
Professional Services	\$1,989	\$2,500	80%
Administration Fees	\$6,005	\$12,010	50%
Equipment MTC + Christmas	\$62,203	\$61,838	101%
<b>Total Expenses</b>	<b>\$201,767</b>	<b>\$362,368</b>	<b>56%</b>

does not include Substantial tax



# Tahlequah City Council AGENDA ITEM REPORT

Item No. 41  
Meeting Date 2/5/2024  
Initiator Taylor Tannehill, City Administrator  
Office / Department Administration

## Item Title

To approve the 1st amendment to a contract between the City of Tahlequah and the Tahlequah Area Chamber of Commerce regarding payments in monthly installments rather than quarterly.

## Background

The current contract requires quarterly payments of funds that were budgeted. The proposed amendment changes this requirement to monthly payments and clarifies that payments will be made according to actual money received from the Oklahoma Tax Commission.

## Exhibits

1. Tourism Agency Contract Amendment (1)

## Funding Source

Hotel/Motel Tax

## Request

To approve the 1st amendment to the contract.

**1<sup>ST</sup> AMENDMENT TO**  
**TOURISM AGENCY CONTRACT**

THIS 1<sup>ST</sup> AMENDMENT (the "Amendment") is entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, between City of Tahlequah, Oklahoma, an Oklahoma municipal corporation (the "City") and the Tahlequah Area Chamber of Commerce, an Oklahoma corporation (the "Agent") (collectively the "Parties").

**Section 1. Recitals**

Effective July 1, 2023, the Parties entered into a Tourism Agency Contract (the "Agreement") whereby the City engaged the Agent to act as the City's tourism development agency. All provisions of said Agreement which are not by this instrument amended are hereby reaffirmed in full.

**Section 2. Amendment**

Pursuant to Section 6-09 of the Agreement, the Parties do hereby agree the terms of Subparagraph 3 of Paragraph A of Section 4-01 of the Agreement shall be modified as follows:

After approval of the year's Operating Budget by the City, the City shall pay Agent ~~one-quarter (1/4)~~ one-twelfth (1/12) of the budgeted Tax revenue from the Operating Budget at the beginning of each quarter month of the fiscal year (July 1, October 1, January 1, and April 1) in equal monthly installments to be paid to the Agent as soon as an invoice is received by the City. Provided, the City's monthly payment liability under this Agreement shall be contingent upon the City receiving Tax Revenue sufficient to satisfy the same. Should, for any reason whatsoever, the City not receive Tax Revenue sufficient to satisfy its payment obligation, the amount due the Chamber for such month shall decrease to equal the amount of Tax Revenue actually received by the City associated with such month. The Parties recognize the limitation on the City's liability under this provision may result in the Chamber receiving fewer funds than the Parties originally intended. The City will not hold the Chamber liable for any decrease in services associated with such reduced funding. The Parties agree to collate on a monthly basis to monitor Tax Revenues actually received by the City and agree to use best efforts to adjust the Operating Budget as circumstances warrant.

**Section 3. Conflict**

All provisions of the Agreement, or any part thereof, inconsistent or conflicting with any part of this Amendment are hereby repealed to the extent of such inconsistency or conflict.

IN WITNESS WEHREOF, each party hereto has caused this Amendment to be executed on behalf of such Party by an authorized representative.

**CITY OF TAHLEQUAH, OKLAHOMA**

**TAHLEQUAH AREA CHAMBER OF  
COMMERCE**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Chair of the Board**

\_\_\_\_\_  
**City Clerk**

\_\_\_\_\_  
**Board Secretary**

\_\_\_\_\_  
**City Attorney**



# Tahlequah City Council AGENDA ITEM REPORT

Item No. 4m  
Meeting Date 2/5/2024  
Initiator Brian Lambert, Director  
Office / Department Municipal Airport

## Item Title

Approve the creation of a new 15-year lease to Blish Properties, Inc. for Tahlequah Municipal Airport Hangar C1, as recommended by the Municipal Airport Board on July 8, 2021.

## Background

On July 19, 2021, City Councilors voted to follow the Municipal Airport Board recommendation for a lease transfer on Hangar C1. The new 15-year lease was not included in the Agenda item but was approved by the Airport Board at that time. This action item corrects the omission of the new 15-year lease that was approved by the Tahlequah Municipal Airport Board but failed to be presented to the City Council.

## Exhibits

1. 02-05-2024 Municipal Airport C1

## Funding Source

N/A

## Request

Approve new 15-year lease for Hangar C1 to Blish Properties, Inc.

COPY

**MINUTES**  
**TAHLEQUAH CITY AIRPORT BOARD MEETING**  
**Special Meeting**

**Date: July 8, 2021 Time: 5:30 p.m.**

**The meeting was held at 2100 Airport Parkway, Tahlequah, and OK 74464**

**Agenda for meeting was posted July 6, 2021 at 12:00 p.m.**

---

1. Meeting called *to order* by Chairman James Mahaney at 5:30 p.m.

Chairman James Mahaney called the Roll call as follows:

2. **Roll call**

**Present:**

Ward I	Tesina O'Field
Ward III	James Mahaney
Ward IV	Louis White
At Large	Dower Combs

**Absent:**

Ward II	Mark Hodson
---------	-------------

**Others Present:**

Airport Manager Kelly Crittenden  
Greg Blish

**Discussion and possible action to approve the transfer of hangar lease C-1 and C-2 from Turk Investments to Blish Properties LLC.**

The hangar is only C-1, there is no C-2 hangar.

Board Member Tesina O'Field asked Greg Blish if he read the current lease and understood that the rental charges was \$2,400 annually and that it was to be paid to the City of Tahlequah. Greg Blish said he read the lease and understood that.

Board Member Louis White made a motion to approve the transfer of hangar lease Hangar C-1 from Turk Development Inc., and the creation of a new 15-year lease, to Blish Properties, LLC.

Board Member Tesina O'Field seconded the motion.

**Vote** Ayes: O'Field, Mahaney, White, Combs      Nays: None  
Motion Carried



communication or by visual and auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

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#### 5. PUBLIC COMMENT

---

Comments will be accepted from the general public concerning topics that are not included in the meeting’s agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

**If you wish to comment type the word “Comment” along with your name in the chat bar and wait to be called on.**

---

6. Discussion related to **Covid-19 Pandemic**. Mayor Sue Catron
7. Discussion and possible action to approve the **resignation of Yolette Ross** from the **Streets and Sidewalks Committee** and **appoint Drew Haley** as her replacement. Mayor Sue Catron
8. Discussion and possible action to follow the airport board’s recommendation to approve the transfer of lease of hangar site **C-1 from Turk Development Inc. to Blish Properties LLC**, conditioned upon closing. Airport Manager Kelly Crittenden
9. Discussion and possible action to promote Rickey Hicks, a **Lieutenant in the Tahlequah Fire Department to Captain in the Tahlequah Fire Department** and adjust pay accordingly per the current Collective Bargaining Agreement. Fire Chief Casey Baker
10. Discussion and possible action in to promote Sean Valdez, a **Firefighter/Driver in the Tahlequah Fire Department to Lieutenant in the Tahlequah Fire Department** and adjust pay accordingly per the current Collective Bargaining Agreement. Fire Chief Casey Baker

**Videoconference and/or Teleconference Notice:** This meeting may include communication by members of the public, nonvoting elected officials, and/or City staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication.

Those attending via the Zoom Videoconference may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. **Please do not type out your questions in the chat bar.** Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

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5. **PUBLIC COMMENTS –**

-Dr. John Uzzo spoke regarding information on the Tahlequah Hospital Trust Indenture Agreement of 1984.

-Georgette Richardt provided her concerns on a mask mandate and other information related to Covid-19.

---

6. Discussion only related to **Covid-19 Pandemic.**

7. Councilor Long made a motion and Councilor Ratliff seconded to approve the **resignation of Yolette Ross** from the **Streets and Sidewalks Committee** and **appoint Drew Haley** as her replacement.

*Vote:* Ayes: Long, Baker, Highers, Ratliff Nays: none Motion carried.

8. Councilor Ratliff made a motion and Councilor Highers seconded to follow the airport board’s recommendation to approve the transfer of lease of hangar site **C-1 from Turk Development Inc. to Blish Properties LLC**, conditioned upon closing.

*Vote:* Ayes: Baker, Highers, Ratliff, Long Nays: none **Motion carried.**

9. Councilor Ratliff made a motion and Councilor Long seconded to promote Rickey Hicks, a **Lieutenant in the Tahlequah Fire Department to Captain in the Tahlequah Fire Department** and adjust pay accordingly per the current Collective Bargaining Agreement, effective immediately.

*Vote:* Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried.

10. Councilor Long made a motion and Councilor Highers seconded in to promote Sean Valdez, a **Firefighter/Driver in the Tahlequah Fire Department to Lieutenant in the Tahlequah Fire Department** and adjust pay accordingly per the current Collective Bargaining Agreement, effective immediately.

TRANSFER/ASSIGNMENT OF HANGAR LEASE

AT TAHLEQUAH REGIONAL AIRPORT

(To be attached to Existing Lease Document)

This is to serve as a request to the City of Tahlequah for approval of the transfer or assignment between the parties named below of an existing lease for a Hangar site located at Tahlequah Regional Airport:

- Hangar Lease Site # C-1
  
- From (current lessee)
  - (Name{s}) TURK Development INC.
  - (Street) PO BOX 1716
  - (City/State/Zip) TAHLEQUAH, OK 74464
  - (Signature) Kyle Turk
  
- To (new lessee)
  - (Name{s}) BLISH Properties LLC.
  - (Street) 504 Forrest Ridge Dr.
  - (City/State/Zip) TAHLEQUAH, OK 74464
  - (Signature) Chris L. Blish member

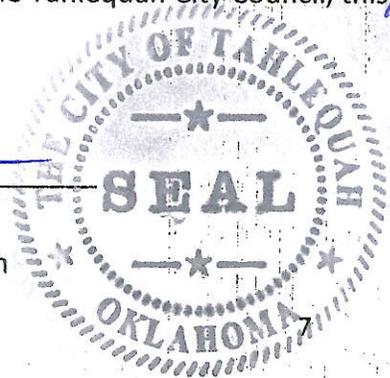
The new lessee by signature above, confirms that it has read and understood the Tahlequah Regional Airport Hangar lease agreement, and agrees to abide fully with all terms and conditions of the lease.

This document, upon execution by the City, will serve as acknowledgement by the City of Tahlequah of the transfer or assignment of the above aircraft hangar site lease on the date below and this record will be made a permanent addendum to said lease.

Approved by action of the Tahlequah City Council, this 19 day of July, 2021

[Signature]

Mayor, City of Tahlequah



ATTEST:

[Signature]

Tahlequah City Clerk



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4n  
Meeting Date 2/5/2024  
Initiator Rebecca White, Finance Support  
Office / Department Finance

**Item Title**

Acknowledge receipt of the surplus auction dated January 9, 2024 resulting in a deposit of \$20,150.00.

**Background**

Consent Item.

**Exhibits**

1. 20240130\_172007

**Funding Source**

**Request**

**Jan 9, 2024 City Auction**

<u>Fund</u>	<u>Sold Item Description</u>	<u>Contract Price</u>	<u>City Portion</u>	<u>Revenue Code</u>
<b>Gen</b>	2014 Chevy Tahoe PD SUV	\$ 5,610.00	\$ 5,100.00	
.	2013 Ford Taurus PD Interceptor	\$ 2,970.00	\$ 2,700.00	
.	2011 Ford Crown Vic PD Interceptor	\$ 2,970.00	\$ 2,700.00	
.	2011 Ford Crown Vic PD Interceptor	\$ 1,705.00	\$ 1,550.00	
.	4 Firestone Firehawk GT Pusuit Tires	\$ 385.00	\$ 350.00	
<u>Fund Total</u>		\$ 13,640.00	\$ 12,400.00	110-46-5000
<b>Airport</b>	1989 Ford F450 Fuel Truck	\$ 4,510.00	\$ 4,100.00	
<u>Fund Total</u>		\$ 4,510.00	\$ 4,100.00	117-43-2200
<b>Sanitation</b>	12yd Roll-off Dumpster	\$ 2,035.00	\$ 1,850.00	
.	13 3yd Dumpsters	\$ 1,375.00	\$ 1,250.00	
.	12yd Roll-off Dumpster	\$ 605.00	\$ 550.00	
<u>Fund Total</u>		\$ 4,015.00	\$ 3,650.00	115-46-5000
<u>Grand Total</u>		\$ 22,165.00	\$ 20,150.00	



Filter (9 items)

Auction Date -

View: **compressed** normal full

Group By: Current Bid (9-0)

Past Auctions

Year: 2024 (9)

Year: 2022 (45)

Year: 2021 (68)

ZIP Radius +

Industry +

Equipment Type -

Select All

Unselect All

**Business and Personal Property**

Other Industrial and Personal Property (3)

**Passenger Vehicles, Boats and RVs**

Passenger Vehicles (4)

**Tools, Tires and Parts**

Tires and Tracks (1)

**Trucks, Medium and Heavy Duty**

Trucks (1)

Category +

Make +

Model +

(9 matches for your query)



**2014 Chevrolet Tahoe Police SUV**  
City of Tahlequah, OK **CLOSED** 01/09/24  
Tahlequah, OK **Contract Price** \$5,610  
**High Bidder** 442379

More +



**1989 Ford F450 Super Duty fuel truck**  
City of Tahlequah, OK **CLOSED** 01/09/24  
Tahlequah, OK **Contract Price** \$4,510  
**High Bidder** 224239

More +



**2013 Ford Taurus Police Interceptor**  
City of Tahlequah, OK **CLOSED** 01/09/24  
Tahlequah, OK **Contract Price** \$2,970  
**High Bidder** 353155

More +



**2011 Ford Crown Victoria Police Interceptor**  
City of Tahlequah, OK **CLOSED** 01/09/24  
Tahlequah, OK **Contract Price** \$2,970  
**High Bidder** 422598

More +



**Roll-off dumpster**  
City of Tahlequah, OK **CLOSED** 01/09/24  
Tahlequah, OK **Contract Price** \$2,035  
**High Bidder** 2286

More +



**2011 Ford Crown Victoria Police Interceptor**  
City of Tahlequah, OK **CLOSED** 01/09/24  
Tahlequah, OK **Contract Price** \$1,705  
**High Bidder** 441469

More +



**(13) dumpsters**  
City of Tahlequah, OK

Year + Tahlequah, OK **CLOSED** 01/09/24  
Contract Price \$1,  
Current Bid + **High Bidder** 8082' More +

Contract Price +  **LK9674** **Roll-off dumpster**  
City of Tahlequah, OK **CLOSED** 01/09/24  
Tahlequah, OK **Contract Price** \$605  
**High Bidder** 430362  
More +

 **LK9678** **(4) Firestone Firehawk GT Pursuit tires**  
City of Tahlequah, OK **CLOSED** 01/09/24  
Tahlequah, OK **Contract Price** \$385  
**High Bidder** 96242  
More +

(9 matches for your query)

City of Tahlequah  
111 S Cherokee  
Tahlequah OK 74464

918-456-0651

Receipt No: 4.026035

Jan 30, 2024

Purple Wave Auction

Previous Balance:	.00
Miscellaneous - 1/9/24 Auction -2014 Chevy Tahoe PD SUV	5,100.00
110-46-5000 SALE OF EQUIPMENT	
Miscellaneous - 1/9/24 Auction -2013 Ford Taurus PD Interceptor	2,700.00
110-46-5000 SALE OF EQUIPMENT	
Miscellaneous - 1/9/24 Auction - 2011 Ford Crown Vic PD Interceptor	2,700.00
110-46-5000 SALE OF EQUIPMENT	
Miscellaneous - 1/9/24 Auction -2011 Ford Crown Vic PD Interceptor	1,550.00
110-46-5000 SALE OF EQUIPMENT	
Miscellaneous - 1/9/24 Auction - 4 Firestone Firehawk GT Pursuit Tires	350.00
110-46-5000 SALE OF EQUIPMENT	
Miscellaneous - 1/9/24 Auction - 1989 Ford F450 Fuel Truck	4,100.00
117-43-2200 MISC AIRPORT SALES	
Miscellaneous - 1/9/24 Auction - 12 yd Roll-off Dumpster	1,850.00
115-46-5000 SALE OF EQUIPMENT	
Miscellaneous - 1/9/24 Auction - 13 3 yd. Dumpsters	1,250.00
115-46-5000 SALE OF EQUIPMENT	
Miscellaneous - 1/9/24 Auction - 12 yd. Roll-off Dumpster	550.00
115-46-5000 SALE OF EQUIPMENT	
<hr/>	
Total:	20,150.00
<hr/>	
Check	Check No: 98291
Total Applied:	20,150.00
<hr/>	
Change Tendered:	.00

01/30/2024 2:52 PM

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING



**Purple Wave, Inc.**  
825 Levee Dr.  
Manhattan, KS 66502  
866-608-9283  
www.purplewave.com

INTRUST BANK, NA  
Wichita, KS 67202  
40-2/1011

98291

01/23/2024

PAY TO THE  
ORDER OF

City of Tahlequah, OK

\$ \*\*20,150.00\*\*

\*\*\*Twenty Thousand One Hundred Fifty Dollars\*\*\*

DOLLARS

City of Tahlequah, OK  
111 S. Cherokee  
Tahlequah, OK 74464  
United States

Void after 180 days

MEMO Jan 9th GOV Consignment

⑈09829⑈ ⑆10⑆100029⑆

4177351 9⑈



# Tahlequah City Council AGENDA ITEM REPORT

Item No. 40  
Meeting Date 2/5/2024  
Initiator \_\_\_\_\_  
Office / Department Human Resources

## Item Title

- To hire Paige Harjo as Director of Planning and Development in the Managerial Department, in a budgeted position at \$65,000 annually, effective March 18, 2024.
- To hire Blair Foss as a Dispatcher in the Police Department, in a budgeted position at \$15.00 per hour, effective January 17, 2024.
- To Hire Hannah Cavin as a PT Administrative Assistant in the Managerial Department, an unbudgeted position, at \$13.00 per hour, effective February 6, 2024.
- To accept the resignation from Bo Smith, Patrolmen in the Police Department, effective January 17, 2024.

## Background

\_\_\_\_\_

## Exhibits

None

## Funding Source

\_\_\_\_\_

## Request

\_\_\_\_\_



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 4p  
Meeting Date 2/5/2024  
Initiator \_\_\_\_\_  
Office / Department Administration

**Item Title**

To appoint Dana Eversole to the Board of Adjustment, filling the unexpired term of Suzanne Myers.

**Background**

Seat has been vacant since Mayor Myers took office.

**Exhibits**

None

**Funding Source**

N/A

**Request**

To approve the appointment



## Tahlequah City Council AGENDA ITEM REPORT

Item No. 6a  
Meeting Date 2/5/2024  
Initiator Mandy King, Court Clerk  
Office / Department Municipal Court

### Item Title

Discussion and possible action to approve, approve with modifications, or deny the Tahlequah Municipal Courts use of the **Fresh Start Program**. *Municipal Judge Rachel Dallis/Municipal Court Clerk Mandy King*

### Background

Defendants with outstanding citations and/or warrants for "Failure to Appear" or "Failure to Pay", to be given a "Fresh Start". To use the program, defendants must pay half (1/2) of the amount of their total outstanding balance between February 15, 2024, and May 15, 2024. If the defendant pays half of their total amount within the time frame, they will receive the other half (1/2) waived. This is the 4th year the Tahlequah Municipal Court has offered the Fresh Start Program to the Community. For the past three years combined, we have seen over 200 participants in the Fresh Start Program, resulting in close to \$70,000 collected in court fees.

### Exhibits

1. 20240129\_174140

### Funding Source

N/A

### Request

Approve the Fresh Start Program

# Fresh Start Program 2024

Defendants with outstanding citations and/or warrants for “Failure to Appear” or “Failure to Pay”, to be given a “Fresh Start”. To use the program, defendants must pay half (1/2) of the amount of their total outstanding balance between February 15, 2024 and May 15, 2024. If defendants pay half of their total amount within the time frame, they will receive the other half (1/2) waived.

This is the 4<sup>th</sup> year the Tahlequah Municipal Court has offered the Fresh Start Program to the community.

For the past three years combined, we saw over 200 participants in the Fresh Start Program, resulting in close to \$70,000 collected in court fees.



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 6b  
Meeting Date 2/5/2024  
Initiator Taylor Tannehill, City Administrator  
Office / Department Administration

**Item Title**

Discussion and possible action to approve, approve with modification, or deny granting an easement to Northeast Oklahoma Public Facilities Authority over City owned property for the transportation of natural gas. *City Administrator Taylor Tannehill*

**Background**

NOPFA is requesting a 20' easement for a natural gas pipeline on city owned property located south of the airport and on the North side of State Highway 51 west of Tahlequah.

**Exhibits**

1. NOPFA\_Easment

**Funding Source**

N/A

**Request**

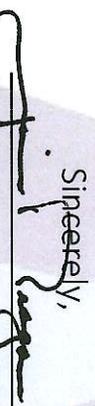
**NORTHEAST OKLAHOMA PUBLIC FACILITIES AUTHORITY**

January 23, 2024

To Whom It May Concern:

RE: Easement – Asphalt Plant Highway 51 East

This letter is to request that the City of Tahlequah execute the enclosed easement for the asphalt plant project that we have been discussing in our monthly board meetings. Please return the document to Northeast Oklahoma Public Facilities Authority at your earliest convenience, so the upcoming natural gas line project can commence. Or you may call 918-456-6268 and we will send someone to retrieve the document upon execution.

Sincerely,  
  
\_\_\_\_\_  
Jim Reagan, General Manager

Administrative Office  
103 North College Avenue  
Tahlequah, OK 74464  
918-456-6268 – Phone

Easement  

THE UNDERSIGNED, **CITY OF TAHLLEQUAH** (hereinafter called "GRANTOR" whether one or more), for good and valuable considerations received from Northeast Oklahoma Public Facilities Authority (hereinafter called "GRANTEES"), hereby grants, bargains, sells and conveys unto the grantee, its successors and assigns, a perpetual easement over and under the following described land situated in Cherokee County, State of Oklahoma, to wit: Ten feet on either side of the natural gas line across the property described as follows:

A parcel of land located in the SW/4 of Section 30, Township 17 North, Range 22 East, Cherokee County, Oklahoma, more particularly described as follows, to-wit: COMMENCING at the NE/Corner of the SW/4; thence S 89°47'42" W, along the North line of the SW/4 for a distance of 373.95 feet to the Point of Beginning. thence S 00°05'01" W, a distance of 738.05 feet to a point on the northerly right of way of the State Highway 51, thence along said right of way S 88°02'51" W, a distance of 750.48 feet; thence N 00°05'01" E, a distance of 761.00 feet; thence N 89°47' 42" E, a distance of 750.01 feet to the Point of Beginning, Cherokee County, Oklahoma.

(together with an additional width of twenty (20) feet on either side of said strip during the period of initial installation and construction only) for the purpose of installing, constructing, reinstalling, reconstructing, replacing, operating, maintaining, repairing, changing, supplementing and removing natural gas pipe line and pipelines and/or appurtenances thereto for the transportation of natural gas; together with the right of ingress to and egress from the aforesaid over and across the land of the GRANTOR abutting the same to and from any public thoroughfare or other easement of the GRANTEE, for said purposes.

TO HAVE AND TO HOLD the foregoing as aforesaid unto the said GRANTEE, their successors and assigns. AS A PART OF THE CONSIDERATION HEREOF, the GRANTOR and GRANTEE respectively covenant:

- (a) GRANTOR shall have the right of use of the surface of said land except as such use shall unreasonably interfere with the use thereof by the GRANTEE for the purposes aforesaid; PROVIDED, the GRANTOR shall not erect or suffer to be erected any building or structure on or abutting on said permanent easement;
- (b) In the event of the discontinuance of the use of said easement for the purposes aforesaid the GRANTEE, on request will re-convey to the fee-title owner;
- (c) GRANTEE shall bury all pipeline on said easement to a depth that will not interfere with ordinary utilization of the surface by the GRANTOR above set forth;

IN WITNESS WHEREOF, the GRANTOR has executed this instrument this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

CITY OF TAHLLEQUAH

BY \_\_\_\_\_

\_\_\_\_\_  
GENERAL MANAGER

STATE OF OKLAHOMA COUNTY OF CHEROKEE: ss

Before me, a Notary Public in and for said County and State, on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ personally appeared \_\_\_\_\_ to me known to be the identical person(s) who executed the within and foregoing instrument, and acknowledged to me the execution thereof as a free and voluntary act and deed a representative for CITY OF TAHLLEQUAH, for the uses and purposes therein set forth.

NOTARY PUBLIC

\_\_\_\_\_  
MY COMMISSION EXPIRES \_\_\_\_\_ 20\_\_\_\_

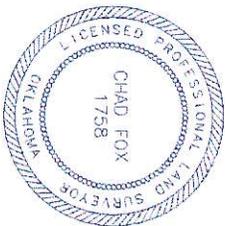
\_\_\_\_\_  
MY COMMISSION NUMBER \_\_\_\_\_

CDF AND ASSOCIATES, LLC  
208 DEWEY AVE.  
POTEAU, OKLAHOMA, 74953  
PHONE: 918-721-1262/FAX: 918-849-6730  
EMAIL: [chad@cdfandassociates.com](mailto:chad@cdfandassociates.com)



PROPERTY DESCRIPTION CITY OF TAHLEQUAH

A parcel of land located in the SW4 of Section 30, Township 17 North, Range 22 East, Cherokee County, Oklahoma, more particularly described as follows, to-wit:  
COMMENCING at the NE/Corner of the SW4;  
thence S 89°47'42" W, along the North line of the SW4 for a distance of 373.95 feet to the Point of Beginning;  
thence S 00°05'01" W, a distance of 738.05 feet to a point on the northerly right of way of the State Highway 51,  
thence along said right of way S 88°02'51" W, a distance of 750.48 feet;  
thence N 00°05'01" E, a distance of 761.00 feet;  
thence N 89°47'42" E, a distance of 750.01 feet to the Point of Beginning, Cherokee County, Oklahoma.



CHAD FOX  
LICENSED PROFESSIONAL LAND SURVEYOR  
STATE OF OK NO. 1758  
CERTIFICATE OF AUTHORIZATION NO. 6186



# Tahlequah City Council AGENDA ITEM REPORT

Item No. 6c  
Meeting Date 2/5/2024  
Initiator Ray Hammons, Coordinator, Richard Coffron  
Office / Department Planning & Development

## Item Title

Discussion and possible action to approve, approve with modification, or deny **Ordinance 1373-2024**, an Ordinance closing an easement located at 3319 Mountain View Drive, Tahlequah, OK. Compliance Coordinator Ray Hammons/City Inspector Richard Coffron

## Background

## Exhibits

1. 02-05-2024 Planning, Ord 1373-2024
2. 02-05-2024 Mt Drive Backup

## Funding Source

N/A

## Request

**ORDINANCE NO. 1373-2024**

**AN ORDINANCE TO CLOSE AN EASEMENT ON BETWEEN LOTS 2 & 3 OF  
THE MOUNTAIN OF SOUTHRIDGE.**

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF  
TAHLEQUAH, OKLAHOMA, IN SESSION ASSEMBLED.**

**SECTION 1.**

That from and after the passage and effective date of this Ordinance the street/easement is closed for the following described real estate in the City of Tahlequah, Cherokee County, Oklahoma, to-wit:

**LEGAL DESCRIPTION**

The Southerly 10.0 feet of Lot 3, Less the East 10.0 feet and Less the West 10.0 feet thereof AND the Northerly 10.0 feet of Lot 2, Less the East 10.0 Feet and Less the West 10.0 Feet thereof in the Mountain of Southridge a subdivision of Cherokee County, Oklahoma.

**PASSED and APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**THE CITY OF TAHLEQUAH, OKLAHOMA  
A MUNICIPAL CORPORATION.**

**BY:** \_\_\_\_\_  
**MAYOR: Suzanne Myers**

**ATTEST:**

\_\_\_\_\_  
**CITY CLERK: Whitney Shaw**

**Approved as to form and legality:**

\_\_\_\_\_  
**CITY ATTORNEY: John Tyler Hammons**



# Street/Easement Closure Application

## Written Notice To Utility Services

The City of Tahlequah requires that area Utility Providers be provided this Written Notice regarding the following described property, 3319 Mountain Drive, Tahlequah, OK 74464, to-wit:

The Southerly 10.0 feet of Lot 3 in the Mountain of Southridge a subdivision of Cherokee County, Oklahoma, Less the the East 10.0 and Less the West 10.0 feet thereof  
AND  
The Northerly 10.0 feet of Lot 2 in the Mountain of Southridge a subdivision of Cherokee County, Oklahoma Less the East 10.0 feet and Less the West 10.0 feet thereof

(See Attached Diagram)

The applicant, Kenneth L. Watts and Amy A. Watts

Has applied to close the above street/easement for the following reasons:

This utility & drainage reserve contains no utilities, does not serve for storm water drainage purposes, and extends through the property belonging to Applicant, which limits the ability to make future improvements.  
(See Attached Diagram)

A public hearing on this application will be held by the City of Tahlequah Planning Commission

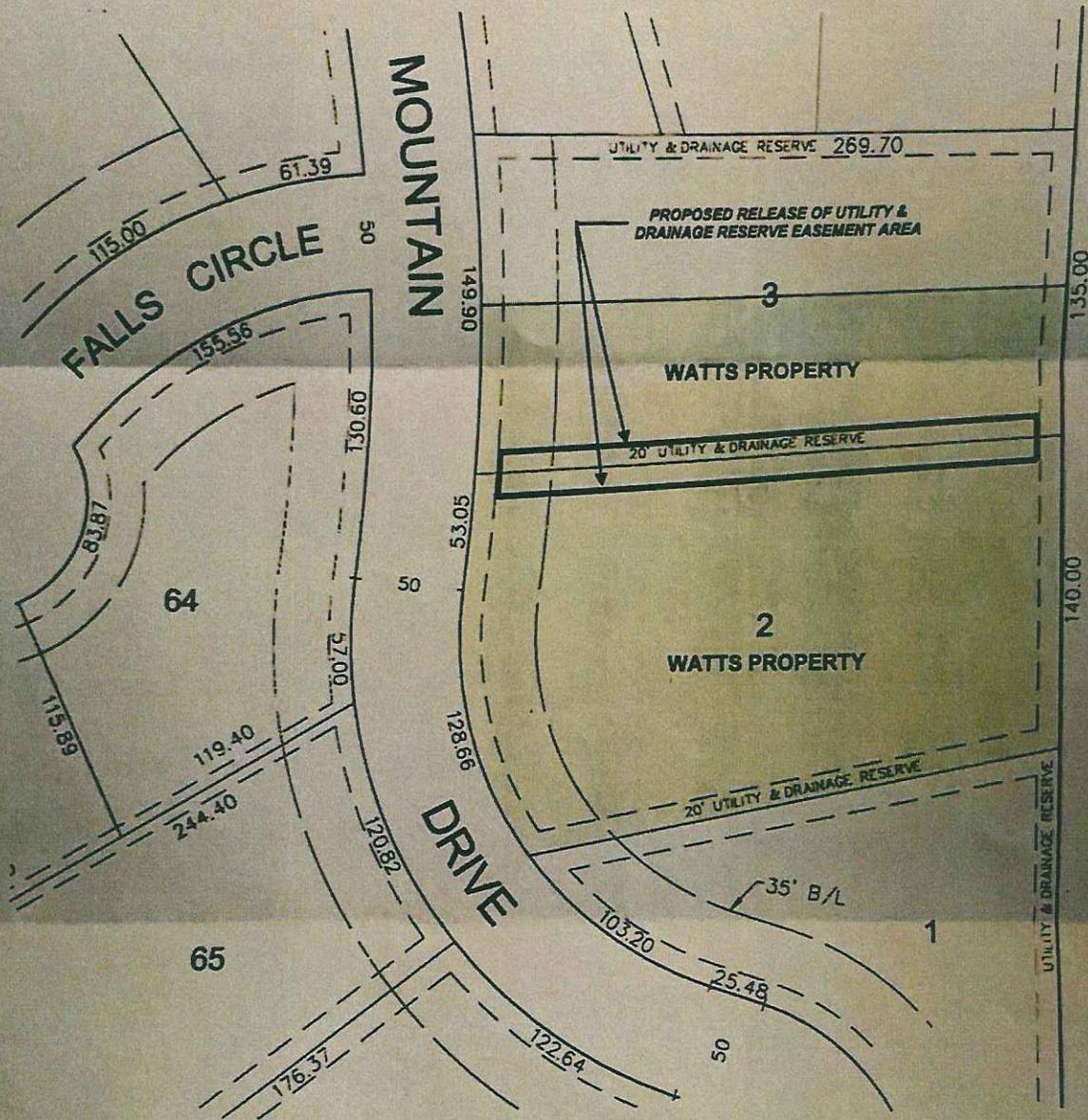
This hearing will be held on Tuesday November 28, 2023 at 3:00 pm in the City of Tahlequah City Hall Council Chambers at 111 S. Cherokee Ave., Tahlequah, OK 74464. You may appear if you so desire either in person or by agent or by attorney and be heard. The hearing is not limited to those receiving a copy of this notice and if you know of an affected property owner, who for any reason failed to receive a copy of this notice, it would be appreciated if you would inform them of this hearing date.

Applicant  
Kenneth L. Watts

Applicant  
Amy A. Watts

Approved:   
10/24/23  
Date

# Property Diagram



## PROPOSED UTILITY AND DRAINAGE RESERVE VACATION

The Southerly 10.0 feet of Lot 3 in the Mountain of Southridge a subdivision of Cherokee County, Oklahoma, Less the the East 10.0 and Less the West 10.0 feet thereof  
**AND**

The Northerly 10.0 feet of Lot 2 in the Mountain of Southridge a subdivision of Cherokee County, Oklahoma Less the East 10.0 feet and Less the West 10.0 feet thereof



# Tahlequah City Council AGENDA ITEM REPORT

Item No. 6d  
Meeting Date 2/5/2024  
Initiator \_\_\_\_\_  
Office / Department Administration

## Item Title

Reading of and possible action to approve, approve with modification, or deny **Ordinance 1374-2024**, an Ordinance of the City of Tahlequah, Oklahoma, amending the Tahlequah City Code, Part 7, Finance and Taxation; Chapter 9, Purchasing; by amending Section 7-903, Competitive Purchasing Procedure; providing for codification, severability, repeater, and declaring an Emergency. City Administrator Taylor Tannehill/City Attorney John Tyler Hammons

## Background

\_\_\_\_\_

## Exhibits

1. 02-05-2024 Ordinance 1374-2024

## Funding Source

\_\_\_\_\_

## Request

Approve **Ordinance 1374-2024** and declare an Emergency.

ORDINANCE NO. 1374-2024

AN ORDINANCE OF THE CITY OF TAHLEQUAH, OKLAHOMA, AMENDING THE TAHLEQUAH CITY CODE, PART 7, FINANCE AND TAXATION; CHAPTER 9, PURCHASING; BY AMENDING SECTION 7-903, COMPETITIVE PURCHASING PROCEDURE; PROVIDING FOR CODIFICATION, SEVERABILITY, REPEALER, AND DECLARING AN EMERGENCY.

NOW THEREFORE, BE IT ORDAINED BY The City Council of the City of Tahlequah, Oklahoma:

**SECTION 1. AMENDATORY.** Chapter 9 of Part 7 of the Tahlequah City Code is hereby added to read as follows:

**Section 7-903. Competitive Purchasing Procedure**

A. The Purchasing Agent may purchase the following without giving an opportunity for competitive bidding:

1. Supplies, materials, equipment or contractual services whose cost does not exceed Fifty Thousand Dollars (\$50,000.00) in a single transaction without regard for total dollar amount in a single transaction if the City has obtained at least three (3) firm quotes concerning the same, provided, any purchase under the authority of this paragraph exceeding Fifty Thousand Dollars (\$50,000.00) in a single transaction shall be approved by the city council;
2. Supplies, materials, equipment or contractual services which can be furnished only by a single dealer, or which has a uniform price wherever bought;
3. Supplies, materials, equipment or contractual services purchased from another unit of government at a price deemed below that obtainable from private vendors, including war surplus;
4. Supplies, materials, equipment, or contractual services when purchased at a price not exceeding a price set therefor by the state purchasing agency or any other state agency authorized to set prices for things purchased by the state, provided, any purchase through the state purchasing agency under this paragraph in excess of Fifty Thousand Dollars (\$50,000.00) in a single transaction shall be approved by the city council;
5. Supplies, materials, equipment, or contractual services whose purchase is necessary for the immediate preservation of the peace, health, or safety under Section 7-905;
6. Professional service contracts; and
7. Utility services (gas, electricity, telephone services, etc.) purchased from the public utility corporation at a price or rate determined by the state corporation commission or other government agency.
8. Supplies, materials, equipment, or contractual services when purchased at a price not exceeding a price set therefor by the public purchasing cooperative, provided, any purchase through such a public purchasing cooperative under this paragraph in excess of Fifty Thousand Dollars (\$50,000.00) in a single transaction shall be approved by the city council.

PROVIDED, to the extent applicable state law requires competitive bidding be employed in the procurement of any needful item, the same shall control over the provisions of this paragraph.

B. For the procurement of ~~supplies, materials, equipment and/or services valued in excess of Fifty Thousand Dollars (\$50,000.00) in a single transaction~~ needful items in which competitive bidding is required, except as provided in subsection (C) of this section, the following formal bids and awards are hereby adopted and authorized:

1. The Purchasing Agent shall prepare an invitation for bids packet, containing, among other things:
  - a. Written specifications of the supplies, materials, equipment and services to be procured;
  - b. Deadline for receipt of bids;
  - c. Bid opening date;
  - d. Required bidder's qualifications, if any;
  - e. Statement that the city council may accept or reject any or all bids without penalty; and
  - f. Noncollusion affidavits.
2. Invitation for bids shall be publicized as follows:
  - a. A brief descriptive advertisement in a local newspaper and notification by mail to all known qualified vendors and/or contractors. The minimum advertising period shall one (1) time per week for two (2) consecutive weeks with the bid opening not earlier than twenty-one (21) days after the date of first publication.
  - b. All bid announcements will specify latest time for receiving bids, the date, time and place of the opening of bids; the name and address to whom the sealed bids must be submitted and instructions to bidders to clearly mark sealed envelopes "Contents - Sealed Bid For \_\_\_\_\_".
  - c. Bid packets will be maintained by and be available from the office of the Purchasing Agent.
3. Bids submitted by each contractor and/or vendor shall be detailed in the invitation for bids.
4. Bid opening shall be as follows:
  - a. Bids shall be opened on the day and hour and at the place identified in the invitation for bids;
  - b. Bids shall be opened and read aloud by the Purchasing Agent; and
  - c. Bids shall be tabulated and reviewed for conformity to the invitation for bids.
5. The city council shall review the bid tabulations and recommendations from the Purchasing Agent and shall accept or reject any or all bids.

PROVIDED, to the extent applicable state law requires a different bidding and awarding process be employment in the procurement of any needful item, the same shall control over the provisions of this paragraph.

- C. Professional service contracts are exempt from the requirements of competitive bidding or quote solicitation without regard for the value of the same, but any such contract valued in excess of Fifty Thousand Dollars (\$50,000.00) in a single transaction require approval by an affirmative vote of the city council.

**SECTION 2. CODIFICATION.** The City Clerk is hereby directed to enter the added section into the appropriate place in the Tahlequah City Code of Tahlequah, Oklahoma, as authorized and approved by this Ordinance.

**SECTION 3. SEVERABILITY.** If any provision, paragraph, word, section of article of this Ordinance is invalidated by any court of competent jurisdiction, the remaining provisions, Paragraphs, words, sections and chapters shall not be affected and shall continue in full force and effect.

**SECTION 4. REPEALER.** All other Ordinances and parts of other Ordinances Inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of such inconsistency or conflict.

**SECTION 5. EMERGENCY.** It being immediately necessary for the preservation of the public peace, health, safety, welfare, and morals, this Ordinance shall take immediately after its publication as provided by law.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF TAHLEQUAH, OKLAHOMA, THIS 5<sup>th</sup> DAY OF FEBRUARY, 2024.**

\_\_\_\_\_  
Suzanne Myers, Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
City Clerk

Approved as to form and legality this 5<sup>TH</sup> day of February, 2024.

\_\_\_\_\_  
John Tyler Hammons, City Attorney



Tahlequah City Council  
**AGENDA ITEM REPORT**

Item No. 6d  
Meeting Date 2/5/2024  
Initiator \_\_\_\_\_  
Office / Department Administration

**Item Title**

Declare or deny **Ordinance 1374-2024** an Emergency; it being immediately necessary for the preservation of public peace, health, safety, welfare, and morals and should take effect immediately after its publication as provided by law.

**Background**

\_\_\_\_\_

**Exhibits**

None

**Funding Source**

\_\_\_\_\_

**Request**

\_\_\_\_\_



# Tahlequah City Council AGENDA ITEM REPORT

Item No. 6e  
Meeting Date 2/5/2024  
Initiator Taylor Tannehill, City Administrator  
Office / Department Administration

## Item Title

Discussion and possible action approve, approve with modifications, or deny a **Memorandum of Understanding** between the City of Tahlequah and the **Tahlequah Regional Development Authority** to support commitments made by TRDA in the amount of \$176,000 within their economic development agreement with Optomic, LLC and amend budget accordingly. *City Administrator Taylor Tannehill*

## Background

An incentive provided by TRDA in their agreement with Optomic, LLC included annual payments to the company if they created a certain amount of jobs over a 5-year period. The total amount of the commitment was \$176,000

## Exhibits

1. MOU - TQ and TRDA

## Funding Source

American Rescue Plan Fund

## Request

To approve the MOU.

**MEMORANDUM OF UNDERSTANDING**  
**by and between**  
**CITY OF TAHLEQUAH, OKLAHOMA**  
**and**  
**TAHLEQUAH REGIONAL DEVELOPMENT AUTHORITY**

This Memorandum of Understanding (the "MOU") is entered into by and between the City of Tahlequah, Oklahoma, an Oklahoma municipal corporation (the "City") and Tahlequah Regional Development Authority, an Oklahoma municipal public trust (the "TRDA").

**WHEREAS**, the TRDA is a public trust of the City charged with promoting the regional development of the greater Tahlequah economy;

**WHEREAS**, the TRDA entered into a certain Economic Development Agreement with Optomic LLC to provide development incentives in exchange for job creation (the "Agreement");

**WHEREAS**, the TRDA requires One Hundred Seventy-Six Thousand Dollars (\$176,000.00) to support the commitments made in the Agreement; and

**WHEREAS**, the City is willing to provide funds to support the commitments made by TRDA in the Agreement.

**NOW, THEREFORE, PREMISES CONSIDERED, THE PARTIES AGREE AS FOLLOWS:**

The City will transfer to TRDA the sum One Hundred Seventy-Six Thousand Dollars (\$176,000.00) from legally available funds (the "Funds"). TRDA will deposit the Funds in an interest-bearing account at a federal insured depository institution. TRDA will restrict the use of the Funds solely to support TRDA's commitments contained in the Agreement. TRDA will ensure no other use of the Funds will be permitted except upon the express written consent of the City. TRDA shall provide written updates on the status and use of the Funds as may be requested by the City. Should the City, in the exercise of commercially reasonable discretion, determine the Funds are no longer needed for their required purpose, TRDA shall return the Funds, or any balance thereof, together with any interest accrued thereupon, to the City within thirty (30) days of a written request to do so.

EXECUTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

**CITY OF TAHLEQUAH**

**TAHLEQUAH REGIONAL  
DEVELOPMENT AUTHORITY**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
City Attorney

Item No. 6f  
Meeting Date 2/5/2024  
Initiator Nate King, Police Chief  
Office / Department Administration

**Item Title**

Discussion and possible action to approve, approve with modification, or deny the Mayor to enter into a Memorandum of Understanding with the Cherokee County 911 Trust to obligate the American Rescue Plan Fund in the amount of \$155,000 contingent upon said Trust securing a reimbursable grant through the Oklahoma 9-1-1 Management Authority to purchase a Computer Automated Dispatch system and amend budget accordingly. Said funds shall be reimbursed to the City from said Trust upon receipt of funds. *Police Chief Nate King*

**Background**

Dispatch currently operates two separate CAD systems. This grant would upgrade the Trust's CAD system to function more appropriately with the City's CAD system. The funds will only be used if the grant is received by the Trust. The Trust will reimburse the City upon receiving their reimbursement.

**Exhibits**

None

**Funding Source**

American Rescue Plan Fund

**Request**

To authorize the Mayor to enter into an MOU with Cherokee County 911 Trust



# Tahlequah City Council AGENDA ITEM REPORT

Item No. 6g  
Meeting Date 2/5/2024  
Initiator Taylor Tannehill, City Administrator  
Office / Department Administration

## Item Title

Discussion and possible action approve, approve with modification, or deny the purchase of new light poles and fixtures for the downtown area and Norris Park from **Voss Lighting** for the amount of \$485,994.00. *City Administrator Taylor Tannehill*

## Background

This item was previously approved, however, it referenced a state contract. The vendor did not receive the state contract this year so we are placing the item on the agenda again to reference a cooperative contract.

## Exhibits

1. 01-02-2024 Admin, Downtown Lighting
2. City of Tahlequah OMNIA quote.xlsx - Page 1

## Funding Source

American Rescue Plan Fund

## Request

To approve the purchase

**Project:** Holophane LED street light  
**Customer:** City of Tahlequah  
**Contact:** Taylor Tannehill

**Date:** 12/22/2023  
**Expires:** 01/21/2024

Product	Quantity	Price	Subtotal
1. GBLF3 P40 40K MVOLT SYM QSM BK AO	134	\$1,350.00 (ea)	\$180,900.00
2. WDA 16 SL5 17SMXX G12 BK RP24/186A, CRB 30IN 267 A TN		\$3,860.00 (ea)	\$258,620.00
3. GBLF3 P50 40K MVOLT SYM QSM BK AO CRB 30IN 1A 9 TN Q		\$4,560.00 (ea)	\$41,040.00
4. DLL127 1.5 J50 photo control	143	\$38.00 (ea)	\$5,434.00

**Total:**  
\$485,994.00  
\* Does not include taxes

Notes: Oklahoma State Contract OMES SW 0817 L

**Salesrep**

Forrest Mcgee  
forrest.mcgee@vosslighting.com

PRICE INCREASES - This quote is based upon current prices and is valid only until the next factory increase. Customers are urged to confirm the prices on this quote prior to placing an order. NON-STOCK ITEMS - Some items that we offer are not stocked in our warehouse and are ordered from our suppliers as needed. While we make these items available to our customers as one of our many value-added services, such items are 'special order' and normally considered non-returnable. DELIVERY DATES - Voss Lighting will do everything within our control to process and expedite your order. However, we cannot always guarantee a delivery date or be held responsible for production or delivery issues beyond our control. ORDER CANCELLATIONS - Special order items can be cancelled as long as the item has not been shipped and/or was not manufactured specifically for the customer. The customer may also be liable for any additional cancellation fee or restocking charge should one be required by the manufacturer.

# Wadsworth Series Pole

Aluminum, SiteLink SL5 Shaft

Tenon: Ø 4.38"X12", Finish: Holophane Black

(2)GFI Receptacles with Small, In-Use Weatherproof Cover

(2)24" Banner Arms, Half Sphere finial, Tracnuts Included

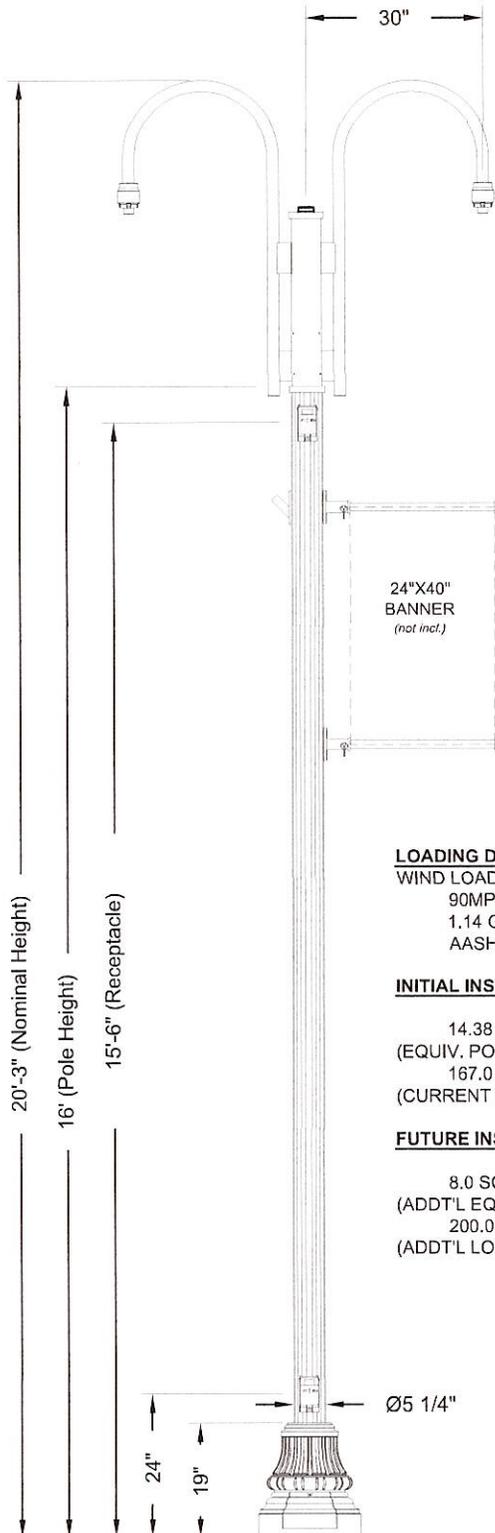
(1)Flag pole Holder, Tracnuts Included, Black finish

Less 3/4" Anchor Bolts

## Cordoba Series Roadway Arm

30" Long 2 Arms@180°, Quick Stem Hub, Black finish

Modified With a 7-Pin Twistlock Receptacle On The Center Spool Cap



### LOADING DATA

WIND LOADING :  
90MPH  
1.14 GUST  
AASHTO 2013

### INITIAL INSTALLATION:

14.38 SQ FT  
(EQUIV. POLE TOP EPA)  
167.0 LBS  
(CURRENT LOADING WT)

### FUTURE INSTALLATION:

8.0 SQ FT  
(ADDT'L EQUIV. POLE TOP EPA)  
200.0 LBS  
(ADDT'L LOADING CAPACITY)

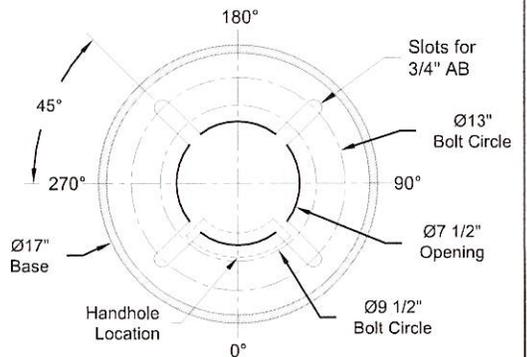
### Accessory Mounting Detail

	Orientation	Height
RECEPTACLES	0°	15'-6", 2'-0"

### CUSTOMER NOTES:

- CUSTOMER SHALL VERIFY RECEPTACLE LOCATION IN TABLE AND PROVIDE PRIOR TO PRODUCTION.
- WINDLOADING PROVIDED BASED ON ASSEMBLY SHOWN. ANY CHANGES TO WT/EPA, MAY NEED TO BE VERIFIED BY HOLOPHANE ENGINEERING.
- ANCHORAGE SHOWS IS PRELIMINARY. FINAL ENGINEERING TO BE COMPLETED UPON RECEIPT OF PO AND SIGNED APPROVAL.

### Preliminary Anchorage Detail



### Catalog #'s:

Pole: WDA 16 SL5 17SMXX G12 BK RP24/186A RFD341169

Receptacle: (2)FGIUS BK

Flagpole Holder: FPH 1F BO SL5 100P BK

Banner Arms: (2)BA 24IN 1A BO SL5 HB 100P BK

Roadway Arm: CRB 30IN 2A TN QSM BK PR7E

### Customer Signature

Date



## City of Tahlequah DT Lighting Project Tahlequah, Oklahoma

ORDER #:2353-23-13193-1	TYPE: EXISTING 9.5" BC	DRAWING #:
REVISION: 1	REVISION DATE: 11/15/2023	<b>TSG015025</b>
DRAWN: AMS/SSK	ORIGIN DATE: 10/18/23	PAGE: 1 of 1

THIS DRAWING, WHEN APPROVED, SHALL BECOME THE COMPLETE SPECIFICATION FOR THE MATERIAL TO BE FURNISHED BY HOLOPHANE ON THE ORDER NOTED ABOVE. A UNIT OF SIMILAR DESIGN MAY BE SUPPLIED, BUT ONLY AFTER APPROVAL BY THE CUSTOMER IN WRITING. ON POLE ORDERS AN ANCHOR BOLT TEMPLATE PRINT WILL BE SUPPLIED WITH EACH ANCHOR BOLT ORDER TO MATCH THE POLE PROVIDED. THIS PRINT IS THE PROPERTY OF HOLOPHANE AND IS LOANED SUBJECT TO RETURN UPON DEMAND AND UPON EXPRESS CONDITION THAT IT WILL NOT BE USED DIRECTLY OR INDIRECTLY IN ANY WAY DETRIMENTAL TO OUR INTERESTS, AND ONLY IN CONNECTION WITH MATERIAL FURNISHED BY HOLOPHANE.



**Job Name:** CITY OF TAHLEQUAH DOWNTOWN  
**Job Location:** TAHLEQUAH, OK  
**Quote No:** 2353-23-13193-0  
**Type:** SITELINK W/ ACCESS

**Catalog Number:** GBLF3 P40 40K MVOLT SYM QSM BK CRB 30IN 2A TN QSM BK WDA 16 SL5 17S G12 BK ABG RP24/186A FGIUS BK FPH 1F BO SL5 100P BK FGIUS BK BA 100P 24IN 1A BO SL5 HB BK BA 100P 24IN 1A BO SL5 HB BK ASSY23769



**Ordering Information**

Luminaire	Arm/Mounting Bracket	Pole	
<b>Catalog Number:</b> GBLF3 P40 40K MVOLT SYM QSM BK <b>Series:</b> (GBLF3) GlasWerks® Luminescent LED Bern® <b>Performance Package:</b> (P40) P40 performance package <b>Color Temperature:</b> (40K) 4000K <b>Voltage:</b> (MVOLT) 120-277V <b>Optics:</b> (SYM) Symmetric <b>Mounting Method:</b> (QSM) Quick stem mount <b>Finish:</b> (BK) Black	<b>Catalog Number:</b> CRB 30IN 2A TN QSM BK <b>Series:</b> (CRB) Cordoba Glaswerks arm <b>Height / Length:</b> (30IN) 30IN <b>Number of Arms:</b> (2A) 2 at 180 degrees <b>Arm Connection:</b> (TN) Tenon mount <b>Luminaire Mounting:</b> (QSM) Quick stem mount <b>Finish:</b> (BK) Black	<b>Catalog Number:</b> WDA 16 SL5 17S G12 BK ABG RP24/186A <b>Series:</b> (WDA) Wadsworth aluminum pole <b>Pole Height:</b> (16) 16FT <b>Shaft Style:</b> (SL5) Shaft, Sitelink 5.25IN fluted, .25 wall (L5J) <b>Base Diameter:</b> (17S) 17IN Base, Square Pattern Bolt Circle <b>Pole Top Mounting:</b> (G12) 4 3/8 x 12 tenon	<b>Finish:</b> (BK) Black <b>Base Mounting:</b> (ABG) Anchor bolt (galvanized steel) <b>Receptacle Provision Location A:</b> (RP24/186A) Duplex receptacle provision
Accessories	Accessories		
<b>Catalog Number:</b> FGIUS BK <b>Weatherproof Receptacle:</b> (FGIUS) Receptacle with small, in-use wet location cover	<b>Catalog Number:</b> FPH 1F BO SL5 100P BK <b>Series:</b> (FPH) Flagpole holder <b>Flag Orientation:</b> (1F) Single flag	<b>Shaft Style:</b> (SL5) Shaft, Sitelink 5.25IN fluted, .25 wall (L5J)	<b>Finish:</b> (BK) Black

# GBLF3

GlasWerks® Luminescent LED Bern®



Catalog Number	
Notes	Type

### General Description

The architectural luminaire consists of a flat LED optical assembly shielded by a decorative formed housing and a top mounted cast aluminum electrical assembly. The optical assembly is seamlessly integrated into the form factor for beautiful daytime appearance and exceptionally uniform lighting at night.

### Optical Assembly

The optical assembly consists of an edgelit waveguide light engine for unmatched visual comfort. Light from the LED module is distributed by proprietary wave guide technology to maximize uniformity and minimize glare. Configurable with CCT options of 2700K, 3000K, and 4000K. CRI is 70 minimum. Available with asymmetric, symmetric, or pathway distributions.

### Mounting Style

Optional mounting styles include Quick Lock Stem, NPT threads, and horizontal arm.

Quick Lock Stem Mounting style is compatible with the following leveling fitters:

- Boston Harbor Decorative Arm Fitter (BHDF)
- GlasWerks Decorative Arm Fitter (GWDF)
- West Liberty Decorative Arm Fitter (WLDF)
- Ball Style Decorative Fitter (BADF)

### Electrical Assembly

The cast aluminum electrical housing has a smooth domed contour. A (3) station terminal block is provided to accept #14 through #2 size wire. The electrical housing is hinged with a tool-less latch to provide easy access to the gear assembly. The unitized electrical assembly, containing the electronic driver and other electrical components, plugs into the quick disconnect receptacle. The pendant mount version has a welded stem (Quick Lock Stem Mounting), which aides in installation speed. The arm mount version is provided with two U-bolts with washers and nuts and two leveling set screws that lock the housing to a 2 inch nominal (2-3/8" O.D.) horizontal arm and allow a ±5° degree adjustment from horizontal to the cover.

### Electrical System

Programmable LED driver with 0-10V dimming. Optional DALI dimming. Driver life is rated to at least 100,000 hours. Luminaire surge protection rating of 20kV/10kA per ANSI/IEEE C62.41.2.

### Finish

The luminaire is finished with corrosion resistance super durable powder coat paint to ensure maximum durability. Finish is rated to 5,000 hours salt spray per ASTM B117.

### Listing

The luminaire is CSA certified to US and Canadian standards. IP55 rated electrical chamber, IP66 rated LED optic chamber. 20kV/10kA extreme surge protection per ANSI/IEEE C136.2. Suitable for operation in ambient temperatures from -40°C to 40°C

DesignLights Consortium® (DLC) Premium qualified product. Not all versions of this product may be DLC Premium qualified. Please check the DLC Qualified Products List at [www.designlights.org/QPL](http://www.designlights.org/QPL) to confirm which versions are qualified.

### Buy American Act

This product is assembled in the USA and meets the Buy America(n) government procurement requirements under FAR, DFARS and DOT regulations. Please refer to [www.acuitybrands.com/resources/buy-american](http://www.acuitybrands.com/resources/buy-american) for additional information.

### Warranty

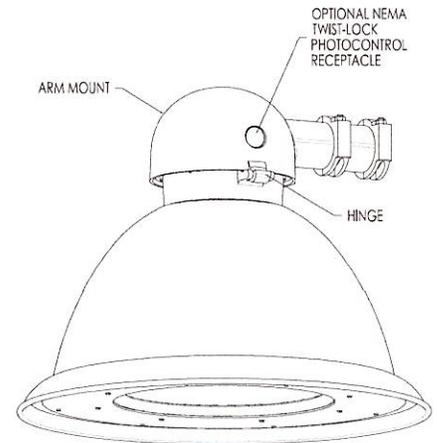
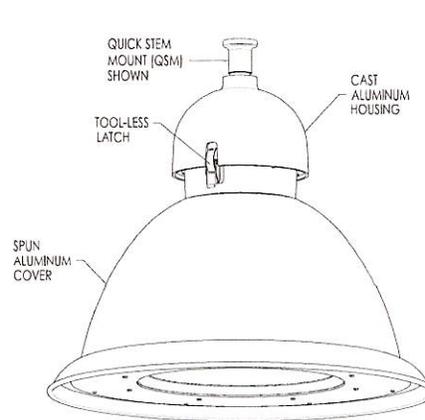
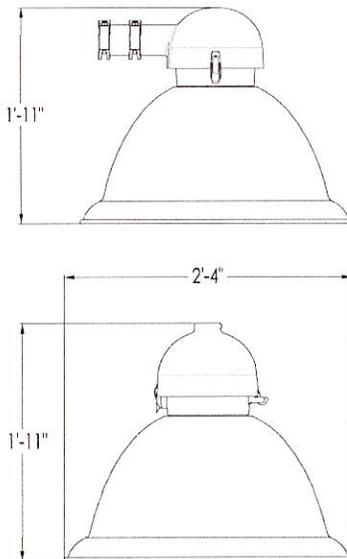
Limited warranty. This is the only warranty provided and no other statements in this specification sheet create any warranty of any kind. All other express and implied warranties are disclaimed. Complete warranty terms located at: [www.acuitybrands.com/support/warranty/terms-and-conditions](http://www.acuitybrands.com/support/warranty/terms-and-conditions)

**Note:** Actual performance may differ as a result of end-user environment and application.

All values are design or typical values, measured under laboratory conditions at 25 °C.

Specifications subject to change without notice.

## DIMENSIONAL DATA



Maximum Weight - 51 lbs  
Maximum Effective Projected Area - 1.2 ft<sup>2</sup>



# QUOTATION

1/31/24

721 N Ann Arbor

OKC, OK 73127

Forrest McGee: (405) 706-6183

**City of Tahlequah**  
**Main Street Lighting**  
**Taylor Tannehill**

Quote Good Until: **2/28/2024**

All product available in less than case quantities.

Type	Total Req.	Part Number	Description	Price Each	Total Price
Main Street Luminaires	134	GBLF3 P40 40K MVOLT ASY QSM BK AO	GlasWerks® Luminescent LED Bem®, P40 performance package, 4000K, 120-277V, Asymmetric, Quick stem mount, Black, Field adjustable lumen output	\$1,350.00	\$180,900.00
Existing 9.5" BC	67	WDA 16 SL5 17SMXX G12 BK RP24/186A, CRB 30IN 2A TN QSM BK PR7E, (2)BA 24IN 1A BO SL5 HB 100P BK, FPH 1F, (2)FGIUS RFD341169	WADSWORTH ALUMINUM POLE, 16' TALL, "SL5" SITELINK SHAFT WITH A 4.38"X12" TENON, (2) PROVISIONS, 17" BASE WITH A MODIFIED SQUARE BOLT PATTERN. HOLOPHANE BLACK CORDOBA SERIES ROADWAY ARM, TENON MOUNT, (2) 30" ARMS @ 180°, QUICK-STEM HUB. HOLOPHANE BLACK. MODIFIED WITH A 7-PIN TWISTLOCK RECEPTACLE ON THE CENTER SPOOL CAP SITELINK BANNER ARM, 24" LONG, 1" DIAMETER PIPE WITH HALF-SPHERE FINIAL, TRACNUTS INCLUDED. HOLOPHANE BLACK SITELINK FLAGPOLE HOLDER FOR A 1" POLE, TRACNUTS INCLUDED. HOLOPHANE BLACK GFI RECEPTACLE WITH SMALL IN-USE WEATHERPROOF COVER. HOLOPHANE BLACK LESS 3/4" ANCHOR BOLTS	\$3,860.00	\$258,620.00
Park Pole Complete	9	GBLF3 P50 40K MVOLT SYM QSM BK AO CRB 30IN 1A TN QSM BK WDA 16 F5J 17S G12 BK DBB SP140/180C SP180A FPH 1F BO F5J 100P BK BA 100P 24IN 1A BO F5J HB BK BA 100P 24IN 1A BO F5J HB BK ASSY26320	GlasWerks® Luminescent LED Bem®, P50 performance package, 4000K, 120-277V, Symmetric, Quick stem mount, Black, Field adjustable lumen output, Cordoba Glaswerks arm, 30IN, Single arm, Tenon mount, Quick stem mount, Black, Wadsworth aluminum pole, 16FT, Shaft, 5IN diameter fluted, .25 wall, 17IN Base, Square  Pattern Bolt Circle, 4 3/8 x 12 tenon, Black, Direct burial base, galvanized steel, Flagpole holder, Single flag, Bolt-on, Shaft, 5IN diameter fluted, .25 wall, 1.00 SCH pipe (1.315" actual), Black, Banner arm, 24IN, Single arm, Bolt-on, Shaft, 5IN diameter fluted, .25 wall, Half sphere, 1.00 SCH pipe (1.315" actual), Black, Banner arm, 24IN, Single arm, Bolt-on, Shaft, 5IN diameter fluted, .25 wall, Half sphere, 1.00 SCH pipe (1.315" actual), Black	\$4,560.00	\$41,040.00
Photocontrol	143	DLL127 1.5 J50	DLL Elite multivolt (120/240/277V) fail on photo control, Ambient light level in which control will turn on Control will turn fixture on at 1.5 fc.	\$38.00	\$5,434.00
					\$0.00
					\$0.00
				<b>TOTAL:</b>	<b>\$485,994.00</b>

Additional Remarks: Omnia/NCPA 02-83. Omnia has taken over the Co-Op and the contract # is 02-83. City of Tahlequah is a member of Omnia.

Authorized Signature: \_\_\_\_\_

Item No. 6h  
Meeting Date 2/5/2024  
Initiator Taylor Tannehill, City Administrator  
Office / Department Administration

**Item Title**

Discussion and possible action to approve, approve with modification, or deny the Mayor to utilize the 2013 Bond Fund in lieu of the American Rescue Plan Fund in the amount of \$500,000 in accordance with an MOU made between the City of Tahlequah and the Tahlequah Public Works Authority dated December 16, 2022, and amend budget accordingly. City Administrator Taylor Tannehill

**Background**

The existing MOU references the use of ARPA funds for assistance with the waterline relocation on S. Muskogee. Using bond funds would free up \$500,000 of the of ARPA that is generally more flexible than the bond funds.

**Exhibits**

1. 20240202\_113242

**Funding Source**

2013 Bond

**Request**

To authorize the Mayor to utilize 2013 Bond rather than ARPA funds.

# MEMORANDUM OF AGREEMENT

AMONG

City of Tahlequah

Tahlequah Public Works Authority

This Memorandum of Agreement ( hereinafter referred to as "MOA") is made and entered into by and among the City of Tahlequah (Tahlequah), a municipal corporation with its address being, 111 S Cherokee, Tahlequah, Ok 74464 and Tahlequah Public Works Authority (TPWA) a beneficial trust of the City of Tahlequah with its address being 710 W. Choctaw Street, Tahlequah, OK 74464. When executed by all Signatory Parties, this MOA shall become effective as of the last signature date.

## I. PURPOSE

The City of Tahlequah as beneficiary to the Tahlequah Public Works Authority, a title 60 public trust, desire to coordinate a mutually beneficial street improvement and waterline relocation project on Muskogee Avenue, for the citizens of the community, in a timely manner.

"Tahlequah" has set aside, earmarked and reserved (\$500,000) Five Hundred Thousand dollars, from the American Recovery Funds to be transferred to the Tahlequah Public Works Authority specifically for the waterline relocation project on Muskogee Avenue.

## II. Roles & Responsibilities

- a. The City of Tahlequah, agrees to provide (\$500,000) Five Hundred Thousand dollars to help offset part of the costs of the waterline relocation and replacement of aging infrastructure on Muskogee Avenue.
- b. TPWA agrees to work with the City of Tahlequah, in planning, engineering and coordination of the project. Providing assistance, oversight and inspection of the waterline relocation and replacement during construction of the street improvements to Muskogee Avenue.

## III. DISPUTE RESOLUTION

If there are disputes between the Signatory Parties concerning this MOA, the signatories agree to involve the heads of their respective entities in the settlement of disputes, and the Signatory Party Heads or their duly authorized representatives agree to confer to resolve the dispute.

## IV. NOTICES

Whenever, under the terms of this MOA, written notice is required to be given, it shall be directed to the Signatory Party at the address specified in Article 1, and to the attention of the person indicated below with their respective title. All notices and submissions, except as otherwise expressly provided herein, shall be sent with an acknowledging return receipt requested. Said notice may be delivered by overnight delivery.

## V. GOVERNING LAW

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This agreement shall be governed and construed in accordance with the laws of the State of Oklahoma.

VI. ENTIRETY OF AGREEMENT

This MOA, consisting of two (2) pages, represents the entire and integrated agreement between the Signatory Parties, and supersedes all prior negotiations, representations, and agreements whether written or oral.

IN WITNESS WHEREOF, the Signatory Parties hereto have executed this Agreement as of the last date written below.

City of Tahlequah

BY: 

Name: Sue Cotton

Title: Mayor

Tahlequah Public Works Authority

BY: 

Name: Scott Weimer

Title: 12-16-22

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# Tahlequah City Council AGENDA ITEM REPORT

Item No. 6i  
Meeting Date 2/5/2024  
Initiator \_\_\_\_\_  
Office / Department Administration

## Item Title

Discussion and possible action to approve, approve with modification, or deny amending **Resolution No. 03-06-2023**. A resolution to adopt the American Rescue Fund Appropriations. *City Administrator Taylor Tannehill*

## Background

## Exhibits

1. ARPA-Attachments

## Funding Source

The U.S. Treasury requires funds received by municipalities via the American Rescue Plan Act must be obligated by the end of 2024. The Treasury has defined obligated as an order placed for property and services and entering into contracts, subawards, and similar transactions that require payment. Council has previously identified areas to expend funds, however, there are remaining funds available that do not meet the definition of obligation. This agenda item is intended to make the council aware of funds that are not obligated and provide direction to Administration as to the use of the remaining funds.

## Request

To amend the Resolution and direct the Mayor and administration to obligate funds according to the Treasury's definition.

RESOLUTION NO. 03-06-2023

A RESOLUTION TO ADOPT THE AMERICAN RESCUE FUND APPROPRIATIONS.

WHEREAS, the Tahlequah City Code contains provisions that there exists available unencumbered appropriation in the accounts to be charged.

WHEREAS, Section 7-108 of the Tahlequah City Code establishes the lawful methods of purchasing goods, services and capital.

WHEREAS, the City Council believes it to be just and proper to budget, reserve, restrict and earmark the remaining American Rescue Fund appropriations to the following categories of expenditures.

NOW THEREFORE, BE IT RESOLVED BY the City Council of the City of Tahlequah, Oklahoma:

Proposed American Rescue Fund Appropriations  
"ARPA"

Proposed Allocation	
Housing Services	\$250,000.00
Downtown Lighting	\$380,000.00
Sport Parks Improvements	\$600,000.00
Reserve for Grant Matching	\$173,217.65
<b>Total Allocation Amount</b>	<b>\$1,403,217.65</b>

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF TAHLEQUAH, OKLAHOMA, THIS 6<sup>th</sup> DAY OF MARCH, 2023.

  
Sue Catron, Mayor



ATTEST:  
  
City Clerk

Approved as to form and legality this 6<sup>th</sup> day of March, 2023.

  
John Tyler Hammons, City Attorney

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CITY OF TAHLEQUAH  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 7 MONTHS ENDING JANUARY 31, 2024

AMERICAN RESCUE FUND

	PERIOD ACTUAL	YTD ACTUAL	ENCUMB.	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
422-50-1000 EXPENDITURES	.00	.00	.00	156,075.35	156,075.35	.0
422-50-1100 HOUSING SERVICES	.00	.00	.00	250,000.00	250,000.00	.0
422-50-1200 DOWNTOWN LIGHTING	.00	.00	.00	380,000.00	380,000.00	.0
422-50-1300 SPORTS PARKS IMPROVEMENTS	21,150.00	25,680.90	.00	600,000.00	574,319.10	4.3
422-50-1400 RESERVE FOR GRANT MATCHING	.00	.00	.00	100,278.65	100,278.65	.0
422-50-1401 TAHLEQUAH TRAILS	.00	36,000.00	.00	72,939.00	36,939.00	49.4
422-50-4000 TPWA WATERLINE RELOCATION	.00	.00	.00	500,000.00	500,000.00	.0
422-50-6000 POLICE DEPT RENOVATION	.00	.00	500.00	15,899.72	15,399.72	3.1
TOTAL EXPENDITURES	21,150.00	61,680.90	500.00	2,075,192.72	2,013,011.82	3.0
TOTAL FUND EXPENDITURES	21,150.00	61,680.90	500.00	2,075,192.72	2,013,011.82	3.0

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Tahlequah Public Works Authority

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IN WITNESS WHEREOF, the Signatory Parties hereto have executed this Agreement as of the last date written below.

City of Tahlequah

BY: 

Name: Sue Catron

Title: Mayor

Tahlequah Public Works Authority

BY: 

Name: Scott Weber

Title: 12-16-22

90