

AGENDA

TAHLEQUAH CITY COUNCIL - SPECIAL MEETING

Date/Time of
City Council Meeting: Tuesday, January 19, 2021, at 5:30 p.m.
Place of Meeting: 111 Cherokee Ave. Tahlequah, OK 74464

The Public may attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance by the Public are provided below.

Join “Zoom” Meeting
Meeting ID: 811 4695 4270
Password: 349086

1. **Meeting called to order**
Roll call.
Notice: A Public Notice of meeting was provided January 7, 2021 at 11:26 a.m.
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2. **PUBLIC INSTRUCTIONS:**

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code: 811 4695 4270 Password: 349086.** Materials presented electronically to Councilors that attend remotely will be made available to those Councilors via the Zoom meeting platform and/or or another digital platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting will include communication by City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

3. PUBLIC COMMENT

Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

If you wish to comment type the word "Comment" along with your name in the chat bar and wait to be called on.

4. Discussion and **update** from the **Crisis Task Force**. Councilor Bree Long
5. Discussion and **update** from the **Recovery Task Force**. Councilor Trae Ratliff
6. Discussion and possible action related to **Covid-19 Pandemic and/or determination and separate vote on question of emergency as may be necessary pursuant to Tahlequah City Charter Section 48 and 11 O.S. §14-103**. Mayor Sue Catron
7. Discussion and possible action to acknowledge receipt of the **December 2020 financials**. City Treasurer Marty Hainzinger
8. Discussion to accept donations under the "Buy a Bench" program to place a **memory bench** honoring **Judge Donn F. Baker** for his service and dedication to the City of Tahlequah. Court Clerk Jeannie Secratt
9. Discussion and possible action to allow defendants with outstanding warrants for Failure to Appear, to be given a **"Fresh Start"**. Defendants that pay one half of the amount of their total outstanding warrant between February 1, 2021 and April 30, 2021, will receive the other half waived. Court Clerk Jeannie Secratt
10. Discussion and possible action to lift the moratorium and **hire a Building Inspector** in the Managerial Department. Director of Human Resources M'Lynn Pape
11. Discussion and possible action to accept the **self-demotion** of Sergeant **Jason Girdner** to a Detective within the Police Department effective January 10, 2021. Police Chief Nate King
12. Discussion and possible action to **promote Justin Leatherwood** from the rank of Patrolman to the rank of Sergeant effective January 10, 2021. Police Chief Nate King

13. Discussion and possible action to **adopt Ordinance No. 1312-2020**, an ordinance rezoning a property generally located between S. College Avenue and S. State Avenue and fronting W. Fourth Street, from two-family dwelling district (R-2) to General Commercial District (C-2). More particularly described as follows: Lot 1, Block 1, Summerfield Heights Subdivision, City of Tahlequah, Cherokee County, State of Oklahoma. Planning and Development Director Taylor Tannehill
14. Discussion and possible action to **enter into an agreement with Traffic Engineering Consultants, Inc. (TEC)** for traffic engineering services, traffic signal, wheelchair ramp and sidewalk design plans at the intersections of Downing Street and Cedar Avenue and Downing Street and Water Avenue. Funding to be provided from the street and sidewalk fund. Planning and Development Director Taylor Tannehill
15. Discussion and possible action to **acquire a skid steer** under state contract. City Administrator Alan Chapman and Superintendent Chris Armstrong
16. Discussion and possible action to **temporarily amend** the current Contract related to **Hotel/Motel Tax** with the Tahlequah Area Chamber of Commerce. Mayor Sue Catron
17. Discussion and possible action on updating the **policy regarding sick leave** related to employee promotion and transfers and/or **Personnel Policy 602- Promotion**. Human Resource Director M'Lynn Pape
18. **PROPOSED EXECUTIVE SESSION – Motion to exit Regular Session and enter into Executive Session**

❖ Discussion related to negotiating sick leave payment to Assistant Fire Chief, as provided by 25 O.S. § 307(B)1.

19. Reconvene Regular Session.
20. Discussion and possible action related to negotiating sick leave payment to Assistant Fire Chief.
21. **Adjourn.**

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 1:16 am/pm
 on January 14, 2021 by Dulene Harrison